



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING *ZOOM*
Monday, May 3, 2021, 7:00 P.M.

REGULAR SESSION:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance

4. Public Hearing

ZC-Case 04-2021: Consideration of Long Range Land Use Plan Amendment – 2021.05.03.01

- Public hearing is formally opened
- Staff report on the text amendments
- Applicant presentation
- Those wishing to speak in favor
- Those wishing to speak against
- Neutral parties wishing to speak
- Public hearing is closed
- Deliberation and decision

5. Reports

- A. Administrator
- B. Zoning
- C. Fiscal Officer
- D. Fire
- E. Police
- F. Roads and Services
- G. Information Technology
- H. Trustees

- 6. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)

7. Old Business

- A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting - June 7th, 5:30 pm

8. Consent Agenda Items

- A. Payment of Bills
- B. Approval of Minutes
- C. Resignation of Fire Department staff- Clay Fillinger – 2021.05.03.02
- D. Appointment of Roads and Services Staff – Part Time Temporary – Joshua Robinson – 2021.05.03.03
- E. Transfer of Appropriations – 2021.05.03.04

F. Proclamation : Condemning Beliefs and Acts of Hate and Violence Against All People

9. Discussion Agenda Items

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11. Trustee/Staff Discussion

12. Adjourn



MEETING CONDUCT AND GUIDELINES

As Trustees of Sugarcreek Township, we encourage residents to attend our Township Meetings. We appreciate you taking time out of your busy schedules to be a part of your Government in action. To help meetings move along in a positive manner, we have established the following guidelines for our meetings:

This is a Township Business meeting and is to be conducted in a professional, business-like manner. It is not our intention to embarrass or demean each other or any members of the audience. We will treat each other with courtesy and respect and we ask for the same courtesy and respect from the audience. No one will get special treatment. These guidelines are for all of us.

As a professional meeting should not go longer than an hour to an hour and a half, it is our intention to stay within a reasonable time limit and follow the agenda.

There will be an Open Discussion at the end of the agenda for the audience to give comments on Township issues. When you have a question or comment, please go to the microphone, state your name and address and direct your question to the Trustees. Please try to limit your comments to 3-5 minutes so as to allow everyone an opportunity to speak.

We appreciate your input. We will not allow any personal attacks or any type of outbursts or profanity from the audience.

If you have any personal comments that you would like to make to us as individuals, please feel free to call the Township Administrative offices or allow us to set up a time to speak with you individually.

It is our goal that meetings are productive and positive. We will do our best to conduct effective, professional meetings.

Thank you.

Sugarcreek Township Trustees



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.05.03.01**

IN RE: ZC Case 04-2021: Consideration of Long Range Land Use Plan Amendment.

WHEREAS, Staff is requesting an amendment to the Long Range Land Use Plan to modify the Planning Area Recommendations for Planning Areas 1 and 8:

WHEREAS, The amendment is being proposed in order to provide the option for an increased area of neighborhood business use at three intersections located in both Planning Areas 1 and 8 (Feedwire/Upper Bellbrook Road, Upper Bellbrook Road/Pine Court and South Alpha Bellbrook Road/Upper Bellbrook Road);

WHEREAS, The Zoning Commission held a public hearing on April 6, 2021 and recommended approval of the proposed amendment with minor changes to staff's recommended text; and

WHEREAS, The Board of Trustees held a public hearing on May 2, 2021 and reviewed the proposed amendment (inclusive of the Zoning Commission's recommended text); and

NOW THEREFORE, BE IT RESOLVED, the Board of Trustees does hereby approve the requested Long Range Land Use Plan amendment as recommended by the Zoning Commission and directs the Director of Planning and Zoning to submit the amended plan to the Greene County Regional Planning and Coordinating Commission.

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice-Chairperson

Nadine S. Daugherty, Trustee

Theodore L. Hodson, Fiscal Officer



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**Administrator's Report to the Trustees
May 3, 2021**

The following represents a brief update of the activities, information, and issues which the Administration is currently working on:

- Met with property owners regarding possible development of their property.
- Met with Fisher Homes representative regarding modifications to their plan currently tabled by the BZC.
- There is still no determination from the Secretary of the Treasury on updating the Federal Bill for the next round of stimulus money to include Townships.
- Engineering continues for the Carpenter Road Realignment/Widening project. We anticipate final design near the end of June and awarding a contract in early July.
- Met with a contractor regarding the bridge over the Little Sugarcreek along Feedwire.
- Attended the 100th Birthday Celebration for Jim Martin.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be "B. Tiffany", written over a horizontal line.

Barry P. Tiffany
Township Administrator



**Staff Report for the Sugarcreek Township Board of Trustees
April 20, 2021 to May 3, 2021**

The following is a snapshot of the activities and areas of responsibility for the Sugarcreek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- **April 22, 2021 Board of Zoning Appeals Meeting: Follow-up**
 - **BZA06-2021:** Applicant, Sheela Patel, is requesting a Variance from Section 4.13 D. 1. c. of the Sugarcreek Township Zoning Resolution to allow for the construction of an inground pool at a setback of 6' from the principal structure (10' required). The subject property is 1625 Fox Trail, parcel L32000100120003000, owned by Sheela Patel, and located in the R-1A (Suburban Residential-Low) District.
 - *The BZA approved the Variance as requested by the applicant.*
- **May 27, 2021 Board of Zoning Appeals Meeting**
 - **BZA07-2021:** Applicant, Ron Arnold, Astelier Fine Homes, is requesting a Variance from Section 7.04 C. 4. of the Sugarcreek Township Zoning Resolution to allow for the construction of an entry gate at a height of 14' (8' permitted) with accessory fencing in the front yard at a height of 6' (5' permitted). The subject property is 545 Conifer Trail, parcel L32000100140006600, owned by Yash Aggarwal and located in the A-1 (Agricultural) District.
 - **BZA08-2021:** Applicant, Nick Falzerano, is requesting Variances from Sections 4.13 D. 3. a. and 4.13 D. 4. a. to allow for the construction of 346 SF above ground pool (where no square footage allowance remains for detached structures) and to allow for three (3) accessory structures on the lot (where only two (2) are otherwise permitted). The subject property is

6480 Possum Run Road, parcel L32000100030001200, owned by Nicholas Falzerano and located in the R-1A (Suburban Residential-Low District).

Zoning Commission Activities:

- **April 6, 2021 BZC Meeting Follow-Up:**
 - **BZC02-2021:** Applicant, Grand Communities, LLC, is requesting a map amendment to the Sugarcreek Township Zoning Resolution to rezone 12.7914 acres from B-2 (General Business) District to to PUD-R (Residential Planned Unit Development) District. The subject parcels can be further identified by parcel number L32000100030029800 (part of) and is owned by Michael D. Spears, James P. Grodecki and Partick F. Spears Successor Trustee. The applicant is also requesting preliminary development plan approval under Article 5 of the Sugarcreek Township Zoning Resolution for approval of the preliminary plan for a proposed subdivision.
 - *The Zoning Commission tabled the request in order for the applicant to rework their plan.*
 - **BZC03-2021:** Applicant, Guttman Group LLC, is requesting a minor modification to the approved Final Development Plan to modify the elevations for the multi-family buildings and to make changes to the clubhouse/amenity/maintenance building area. The subject property is the Reserve at Sugarcreek located on the north side of Brown Road.
 - *The Zoning Commission approved the requests as submitted.*
 - **BZC04-2021:** Staff is requesting modifications to the Long Range Land Use Plan to provide the option for an increased area of neighborhood business use at three intersections located in both Planning Areas 1 and 8 (Feedwire/Upper Bellbrook Road, Upper Bellbrook Road/Pine Ct. and S. Alpha Bellbrook Road/Upper Bellbrook Road).
 - *The Zoning Commission recommended approval of the requested modifications subject to minor modifications to the proposed text. This case will be on the Trustee Agenda on May 3rd.*
- **May 4, 2021 Zoning Commission Meeting**
 - **BZC02-2021:** Applicant, Grand Communities, LLC, is requesting a map amendment to the Sugarcreek Township Zoning Resolution to rezone 12.7914 acres from B-2 (General Business) District to to PUD-R (Residential Planned Unit Development) District. The subject parcels can be further identified by parcel number L32000100030029800 (part of) and is owned by Michael D. Spears, James P. Grodecki and Partick F. Spears Successor Trustee. The applicant is also requesting preliminary development plan approval under Article 5 of the Sugarcreek Township

Zoning Resolution for approval of the preliminary plan for a proposed subdivision.

- *This case was tabled at the April 6th BZC Meeting and the applicant has requested that it be tabled until the June 1, 2021 BZC Meeting.*

- **BZA05-2021: Applicant**, EDCI II Partnership, is requesting Final Development Plan Approval under Article 5 of the Sugarcreek Township Zoning Resolution for Section 3 of the Landings at Sugarcreek Addition. The subject property is 3570 Marwood Drive, parcel number L32000100120023500, contains 8.198 acres and is owned by EDCI II Partnership. The applicant is proposing 27 single-family lots and 1 open space lot.

Meetings/Accomplishments:

- Attended Zoom meeting to discuss pending rezoning case on May 20, 2021
- Met with property owners to discuss land in the Township on May 20, 2021
- Attended BZA Meeting on April 22, 2021
- Attended Zoom meeting to discuss Civic Ready on April 26, 2021
- Conference call with Zoning Commission Chair to discuss potential Zoning Text Amendment on April 28, 2021
- Met with property owner to discuss Variance request on April 29, 2021
- Met with property owner to discuss land in the Township on April 29, 2021
- Conference call with Zoning Commission Chair to discuss potential Zoning Text Amendment on April 30, 2021
- Met with property owner to discuss construction of pole barn on May 3, 2021
- Conference call to discuss Sugarcreek Reserve (multi-family portion of the redevelopment of Rollandia) on May 3, 2021
- Sent Zoning Commission Legal and Public Notices (Cases 02-2021 and 05-2021)
- Prepared Zoning Commission Notices of Decision (Cases 03-2021 and 04-2021)
- Prepared Trustee packets for BZC04-2021 in advance of Trustee consideration
- Prepared Zoning Commission packets and Staff Report for BZC05-2021 in advance of May 4, 2021 Zoning Commission Meeting

Scheduled Events:

- Most regularly scheduled events and meetings have been cancelled
- Greene Co. Public Health continues to provide vaccine for EMS providers
- County Fire Departments along with Greene Co EMA meet regularly via Zoom with the Health Department
- Shift Commander meeting via Zoom 5/11
- Public Safety Information Sharing Network meeting scheduled via Zoom 5/13

Fiscal:

As of March 2, 2021	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$2,781,710.00	\$697,706.43	\$412,361.53	\$1,697,066.69	14.690%
EMS	\$183,200.00	\$50,272.57	\$27,432.93	\$105,639.46	14.962%
Cell Tower Fund	\$24,000.00	\$24,000.00	\$0.00	\$0.00	0.00%
Department Total	\$2,988,910.00	\$747,979.00	\$439,794.46	\$1,802,706.15	14.706%

Projected Capital Needs:

Priority	Immediate	Moderate	Low
1	Engine \$550,000.00	Battalion Bay sensors \$1,200.00	Replace Damaged Bay Door \$2,000.00
2	5 Mobile Radio \$22,000.00	Inside Building Painting / Bay (Sta. 72) \$9,000.00	Carpet training / Day room / Bunk Room \$11,000.00
3	Station 72 Concrete Ramp Replacement \$50,000.00	Build Gear Room (In Bay Sta. 72) \$55,000.00	Kitchen (Sta. 71) \$9,000.00
4		Thermal Imaging Camera \$9,000.00	Kitchen (Sta. 72) \$12,000.00
5		Radio Batteries \$2,500.00	Painting Interior (Sta. 71) \$3,000.00
6		PPV Fans E-73 Q-72 \$5,000.00	Replace Carpet (Sta. 71) \$7,000.00
7		Search Rope & Equipment \$3,000.00	Bay Floor crack repair / repaint floor \$36,000.00
8		Front Ramp repair/replace Sta. 72 \$30,000.00	Painting (bay) (Sta. 71) \$8,000.00
9		Chain saw \$1,375.00	Wall Gear Racks \$6,500.00
10		Hand Tools \$3,000.00	Dedicated Maintenance Program \$2,500.00
11		Replace Hose \$10,000.00	Relocate Flag pole and Install lighting \$2,000.00
12		Rotary saw \$600.00	
13		Station Alerting \$54,000.00	
14			
15			
16			
17			
18			
19			
20			
21			
	Total \$622,000.00		\$183,675.00
			TOTAL \$904,675.00

Respectfully Submitted,



Jeffrey A. Leaming



Michael A. Brown
Chief of Police

Trustee Report May 3, 2021

Training

- On May 3rd, Officer Cagg will be attending the Semi-Auto Pistol Instructor Training.
- No other classes schedules for May.

Fiscal

Budget 2021 (Final Appropriation)	\$2,955,082.00
Expenditures as of April 23, 2021	\$880,471.73
% of Budget Used	29.4%
% of Budget Year Target for the end of April	33.2%
% of Budget Remaining	70.6%
Cash Balance as of April 23, 2021	\$1,581,854.97

Events/Appearances

- On April 23rd, Chief Brown attended the School Safety Meeting.
- On April 24th, we participated in the Drug Drop Off.
- Chief Brown watched Jim Martin celebrate his "100th" birthday.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "MA Brown".

Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

April 14, 2021

- Business and house checks
- Disturbance on Wilmington Pike
- Welfare check on Wilmington Pike
- Theft report taken on Napa Valley Drive

April 15, 2021

- Domestic violence on Napa Valley Drive
- Traffic stops
- Intoxicated subject on Wilmington Pike
- Domestic violence on Penewit Road

April 16, 2021

- Nothing to Report

April 17, 2021

- Harassment charges on Country Wood Drive
- Traffic complaint on Settlers Bay Court
- Criminal damaging on N. Lakeman Drive
- Suspicious vehicle on Spahr Road

April 18, 2021

- Warrant charges on Cloy Road
- Trespassing report on Indian Wells Trail
- Community policing

April 19, 2021

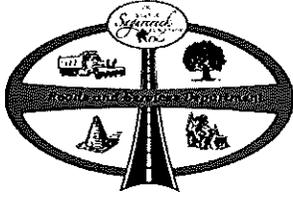
- Breaking and Entering on Little Sugarcreek Road
- Traffic complaint on Wilmington Pike
- Business checks

April 20, 2021

- Crash report on Centerville Road
- Suspicious person on Center Creek Circle

April 21, 2021

- Theft arrest on Wilmington Pike
- Crash report on Wilmington Pike
- An animal complaint on Wilmington Pike



**Staff Report for
Sugar Creek Township Trustees
May 3, 2021**

The following information is a snapshot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service:

- 4-21 set up road closed signs

Accomplishments:

- Removed dead tree and replaced at property
- Mowed 2090 Ferry Rd. -2
- Picked up F550 from Interstate Ford
- Fill hole on berm of Pineview Ct.
- Remove signs out of right of way – 4
- Filled sinkhole around manhole on Country Wood Dr,
- Went to A&A Safety about striping
- Change batteries on radar units – 2
- Multiple driveway permits
- Checked on OUPS locates
- Install dirt in median on Centerpoint Dr. -3
- Picked up parts at Weiler Welding
- Removed dead deer on Washington Mill
- Patched potholes on Clyo and Ferry Rd.
- Picked up parts at Rural King and K&M Fasteners
- Mowed Fallis Cemetery
- Mowed outlying areas -2
- Serviced push mower
- Set up Road Closed signs on Haines Rd.
- Road review – cleaned up downed limbs from snow
- Start Pavement Condition Rating - 3
- Picked up Road Closed signs
- Removed hitch from guardrail on Pajaro Ct.
- Add gravel to radius on Spyglass Ln.
- Filled in around drop boxes on bike path
- Checked over Super-z and changed blades
- Mowed plaza area – 2
- Mowed field at property
- Removed dead deer – Feedwire Rd.

- Cleaned inside trucks
- Mowed and trimmed pond
- Replace Stop Signs and repaired street name sign on Brown Rd.
- Worked on drop box on Little Sugarcreek
- Meeting about bridge for bike path
- Picked up tractor and tiller for garden
- Tilled garden
- Spread gravel between fuel tanks at Station 72
- Patched potholes around township – 2
- Cleaned out catch basins, drop boxes, culverts after heavy rain
- Changed sweeper brushes and checked over machine
- Greased backhoe
- Cleaned shop
- Removed down tree on Timberly Dr.
- Cleaned out pipes at property

Respectfully,

Bill Harphant
Director of Roads and Services



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Payment Listing
4/19/2021 to 4/30/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
720-2021	04/19/2021	04/19/2021	CH	OLD FORT BANK	\$6,367.71	O
				Purpose: MISC PURCHASES		
722-2021	04/26/2021	04/26/2021	CH	OLD FORT BANK	\$47.54	O
				Purpose: DEPOSIT TICKET REORDER		
86683	04/20/2021	04/20/2021	AW	BARRY TIFFANY	\$750.00	O
				Purpose: CELL PHONE AND CAR ALLOWANCE		
86684	04/20/2021	04/20/2021	AW	CARA TILFORD	\$50.00	O
				Purpose: CELL PHONE REIMB		
86685	04/20/2021	04/20/2021	AW	NADINE DAUGHERTY	\$20.00	O
				Purpose: CELL PHONE REIMB		
86686	04/20/2021	04/20/2021	AW	FRED CRAMER	\$20.00	O
				Purpose: CELL PHONE REIMB		
86687	04/20/2021	04/20/2021	AW	CAROLYN L. DESTEFANI	\$20.00	O
				Purpose: CELL PHONE REIMB		
86688	04/20/2021	04/20/2021	AW	RICHARD CIPRIANO	\$20.00	O
				Purpose: CELL PHONE REIMB		
86689	04/20/2021	04/20/2021	AW	BILL HARPHANT	\$20.00	O
				Purpose: CELL PHONE REIMB		
86690	04/20/2021	04/20/2021	AW	JOSEPH HOFFMAN	\$20.00	O
				Purpose: CELL PHONE REIMB		
86691	04/20/2021	04/20/2021	AW	ROBERT JORDAN	\$20.00	O
				Purpose: CELL PHONE REIMB		
86692	04/20/2021	04/20/2021	AW	DALE OWENS	\$20.00	O
				Purpose: CELL PHONE REIMB		
86693	04/20/2021	04/20/2021	AW	MICHAEL BROWN	\$50.00	O
				Purpose: CELL PHONE REIMB		
86694	04/20/2021	04/20/2021	AW	OFFICE DEPOT	\$256.27	O
				Purpose: SUPPLIES		
86695	04/20/2021	04/20/2021	AW	MIAMI TOWNSHIP FIRE DEPARTMENT	\$227.50	O
				Purpose: CPR CARDS		
86696	04/20/2021	04/20/2021	AW	VERIZON WIRELESS	\$630.38	O
				Purpose: CELL PHONES - POLICE		
86697	04/20/2021	04/20/2021	AW	P & R COMMUNICATIONS SERVICE, INC.	\$223.30	O
				Purpose: EAR PIECES		
86698	04/20/2021	04/20/2021	AW	A. E. DAVID COMPANY	\$365.45	O
				Purpose: UNIFORMS		
86699	04/20/2021	04/20/2021	AW	LOWE'S COMPANIES INC.	\$754.21	O
				Purpose: MISC PURCHASES		
86700	04/20/2021	04/20/2021	AW	DELL FINANCIAL SERVICES	\$892.83	O
				Purpose: COMPUTER RENTALS		
86701	04/20/2021	04/20/2021	AW	PRO ONCALL TECHNOLOGIES	\$248.57	O
				Purpose: MONTHLY CHARGES		
86702	04/20/2021	04/20/2021	AW	AIRGAS USA, LLC	\$18.96	O
				Purpose: OXYGEN		
86703	04/20/2021	04/20/2021	AW	US BANK EQUIPMENT FINANCE	\$41.50	O
				Purpose: NEW CONTRACT		

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4/19/2021 to 4/30/2021

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86704	04/20/2021	04/20/2021	AW	LEBANON FORD	\$34,140.00	O
				Purpose: NEW POLICE CRUISER		
86705	04/20/2021	04/20/2021	AW	LYKINS OIL COMPANY	\$1,313.16	O
				Purpose: FUEL		
86706	04/20/2021	04/20/2021	AW	O'REILLY AUTOMOTIVE, INC.	\$68.97	O
				Purpose: BLUE DEF		
86707	04/20/2021	04/20/2021	AW	K. E. ROSE COMPANY	\$420.00	O
				Purpose: E-71 ER LIGHT		
86708	04/20/2021	04/20/2021	AW	PLUMBING SOLUTIONS	\$85.00	O
				Purpose: BACK FLOW TESTING		
86709	04/20/2021	04/20/2021	AW	EVOLUTION CREATIVE SOLUTIONS	\$55.08	O
				Purpose: BUSINESS CARDS - J. LACY		
86710	04/20/2021	04/20/2021	AW	MUFFLER BROTHERS	\$558.31	O
				Purpose: CAR REPAIRS		
86711	04/20/2021	04/20/2021	AW	MOTOROLA SOLUTIONS, INC.	\$5,254.86	O
				Purpose: NEW CAR RADIO		
86712	04/20/2021	04/20/2021	AW	EARHART PROPANE	\$2,093.67	O
				Purpose: ADMIN BLDG		
86713	04/20/2021	04/20/2021	AW	TREASURER OF STATE	\$1,074.00	O
				Purpose: 2ND QTR UAN FEES		
86714	04/20/2021	04/20/2021	AW	LEBANON FORD	\$31,731.00	O
				Purpose: STAFF CAR AC		
86715	04/20/2021	04/20/2021	AW	OFFICE DEPOT	\$54.76	O
				Purpose: SUPPLIES		
86716	04/20/2021	04/20/2021	AW	PLUMBING SOLUTIONS	\$85.00	O
				Purpose: BACK FLOW TESTING		
86717	04/20/2021	04/20/2021	AW	KIMBALL MIDWEST	\$269.92	O
				Purpose: LUBE, CENTER PULL HAND TOWEL		
86718	04/20/2021	04/20/2021	AW	O'REILLY AUTOMOTIVE, INC.	\$106.92	O
				Purpose: SUPPLIES		
86719	04/20/2021	04/20/2021	AW	ENERGY OPTIMIZERS, USA	\$959.01	O
				Purpose: ENERGY CONTRACT		
86721	04/26/2021	04/26/2021	AW	JEFFERSON HEALTH PLAN	\$50,375.77	O
				Purpose: APRIL HEALTH INSURANCE		
86723	04/26/2021	04/26/2021	AW	STANDARD INSURANCE COMPANY	\$233.45	O
				Purpose: MAY LIFE INSURANCE		
86725	04/26/2021	04/26/2021	AW	FIDELITY SECURITY LIFE INSURANCE CO.	\$599.35	O
				Purpose: MARCH VISION INSURANCE		
86726	04/26/2021	04/26/2021	AW	FRED CRAMER	\$132.75	O
				Purpose: LUNCH REIMB		
86727	04/26/2021	04/26/2021	AW	POLLACK LAW, LLC	\$192.50	O
				Purpose: LEGAL FEES		
86728	04/26/2021	04/26/2021	AW	MUFFLER BROTHERS	\$500.90	O
				Purpose: CARS 110 AND 113		
86729	04/26/2021	04/26/2021	AW	WAYNESVILLE URGENT CARE	\$105.00	O
				Purpose: PHYSICAL FOR NEW OFFICER		

Payment Listing
4/19/2021 to 4/30/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
86730	04/26/2021	04/26/2021	AW	EVOLUTION CREATIVE SOLUTIONS	\$55.17	O
				Purpose: BUSINESS CARDS FOR NEW OFFICER		
86731	04/26/2021	04/26/2021	AW	ABCO PRINTING PLUS, LLC	\$222.81	O
				Purpose: LASER CHECKS		
86732	04/26/2021	04/26/2021	AW	WELLS FARGO EQUIPMENT FINANCE	\$7,827.00	O
				Purpose: 2016 FORD SNOW PLOW PAYMENT		
86733	04/26/2021	04/26/2021	AW	BRADLEY C. MADER	\$439.22	O
				Purpose: 1ST QTR VOLUNTEER		
86734	04/26/2021	04/26/2021	AW	OCCUPATIONAL HEALTH CENTERS OF OH	\$130.50	O
				Purpose: NEW HIRE PHYSICAL		
86735	04/26/2021	04/26/2021	AW	DANCO LETTERING	\$1,477.24	O
				Purpose: REFLECTIVE WRAP ON C72		
86736	04/26/2021	04/26/2021	AW	FIRE APPARATUS SERVICE AND REPAIR, I	\$1,407.60	O
				Purpose: E71 REPAIRS		
86737	04/26/2021	04/26/2021	AW	DETROIT TIRES SUPPLY	\$2,520.02	O
				Purpose: NEW TIRES M72		
86738	04/26/2021	04/26/2021	AW	WAL-MART COMMUNITY/GEMB	\$17.17	O
				Purpose: SUPPLIES		
86739	04/26/2021	04/26/2021	AW	TECH ADVISORS	\$2,087.80	O
				Purpose: ANTI VIRUS		
86740	04/26/2021	04/26/2021	AW	CITI CARDS	\$975.41	O
				Purpose: MISC PURCHASES		
86741	04/27/2021	04/27/2021	AW	U.S. BANK	\$1,687.00	O
				Purpose: INTEREST ON CENTERPOINTE DRIVE PROJECT		
86742	04/27/2021	04/27/2021	AW	BELLBROOK LIONS CLUB	\$75.00	O
				Purpose: 2021 DUES - BARRY		
86743	04/27/2021	04/27/2021	AW	NAVIA BENEFIT SOLUTIONS, INC.	\$60.00	O
				Purpose: MONTHLY COBRA		
86744	04/27/2021	04/27/2021	AW	CARA TILFORD	\$100.00	O
				Purpose: GOOD JOB AWARD		
86745	04/27/2021	04/27/2021	AW	AIRGAS USA, LLC	\$31.74	O
				Purpose: FLUSH AND GAS		
86746	04/27/2021	04/27/2021	AW	AT&T MOBILITY	\$545.05	O
				Purpose: PHONES, TABLETS, LIFEPAKS		
86747	04/27/2021	04/27/2021	AW	LYKINS OIL COMPANY	\$726.89	O
				Purpose: FUEL		
86753	04/27/2021	04/27/2021	AW	TIME WARNER CABLE	\$1,553.89	O
				Purpose: TELEPHONE (2 MOS)		
Total Payments:					\$163,433.11	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$163,433.11	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ

Payment Listing

4/19/2021 to 4/30/2021

- Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING *ZOOM*
Monday, May 3, 2021, 7:00 P.M.

REGULAR SESSION:

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Public Hearing

ZC-Case 04-2021: Consideration of Long Range Land Use Plan Amendment – 2021.05.03.01

- Public hearing is formally opened
- Staff report on the text amendments
- Applicant presentation
- Those wishing to speak in favor
- Those wishing to speak against
- Neutral parties wishing to speak
- Public hearing is closed
- Deliberation and decision

5. Reports

- A. Administrator
- B. Zoning
- C. Fiscal Officer
- D. Fire
- E. Police
- F. Roads and Services
- G. Information Technology
- H. Trustees

6. Public Comments - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)

7. Old Business

- A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting - June 7th, 5:30 pm

8. Consent Agenda Items

- A. Payment of Bills
- B. Approval of Minutes
- C. Resignation of Fire Department staff- Clay Fillinger – 2021.05.03.02
- D. Appointment of Roads and Services Staff – Part Time Temporary – Joshua Robinson – 2021.05.03.03
- E. Transfer of Appropriations – 2021.05.03.04

F. Proclamation : Condemning Beliefs and Acts of Hate and Violence Against All People

9. Discussion Agenda Items

10. Public Comments - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)

11. Trustee/Staff Discussion

12. Adjourn

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on April 19th, 2021, at 7:00 PM, via zoom.

1. **Mrs. Destefani called the session to order at 7:02 pm.**
2. **Mr. Tiffany called the roll with Board Members** Mrs. Destefani and Mr. Cramer being present. Also, in attendance was Donna Hellmann, Kim McCarthy, and Denise Moore.
3. **All in attendance stood for the Pledge of Allegiance.**
4. **Reports**

A. Administration

Mr. Tiffany was present. There was nothing to add to his report.

Mrs. Destefani stated that the Community Clean up Day was a huge success. The community collected over 400 bags of trash. There was a lot of news coverage for the Township on this big project. The Township is planning to do another clean up day in the fall around October 9th, 2021. She thanked the road department for picking up the trash that was collected over the weekend. Mrs. Destefani also spoke about the Wilmington Pike corridor project that will be coming up. Stephanie Goff spoke at the Greene County Township Association meeting last week about how it is one of the major projects happening in Greene County. Mrs. Destefani also asked about the funding for the Townships in Ohio and if there was any news on that.

Mr. Tiffany stated that there was a CLOUT meeting earlier this morning. He stated that unfortunately it does not look promising. The Secretary of the Treasury should have taken steps by now, although they did release some guidance on how the money should be treated. The money has not been disbursed yet, there is some hope, but the longer the conversation is getting dragged on for the less promising it is looking that we will receive the funding. He stated that he wanted to talk to Attorney General's office to follow up and see if they can possibly file a lawsuit.

Mrs. Destefani stated that she was happy to see the Carpenter Road realignment on South Alpha Road.

Mr. Tiffany stated that he is hoping to have the project started in June/July. If the design company can get it to the Township by June, we could get the word out and hopefully have a bid by early July. Mr. Tiffany would like to see it completed by the beginning of the school year, but he is unsure if that can happen.

Mrs. Destefani stated that Mr. Cozad did say he was very excited for this project to happen. She also asked for any updates on digitizing the newsletter.

Mrs. Tilford stated that Mr. Tiffany was looking into a Civic Plus program that would help out in that area.

Mr. Tiffany stated that Courtney had a meeting with Civic Plus about the Click it and Fix it.

Mrs. Tilford stated that she sat in on the meeting with Courtney.

Mr. Tiffany asked what Mrs. Tilford thought of the program.

Mrs. Tilford stated that she thought it was great and it would be a very good tool to utilize. Through the tool you can send out blasts, and it will really streamline citizens in the community getting information from the Township. She thinks a lot of people get frustrated when you go to our website and you cannot get an answer straight away. Mrs.

Tilford thinks this will be a lot more streamlined to get people directly who they need to speak with.

Mr. Tiffany stated that the other notification system they have has already been started. It is a new way to communicate with our residents for emergencies and news updates.

B. Zoning

Mrs. Tilford was present. There was nothing to add to her report.

Mrs. Tilford did state that the Grand Communities case did get tabled at the BZC. The Grand Community is trying to rework their plans, and they will likely be at the June BZC meeting.

Mrs. Destefani asked if it was mostly green space concerns.

Mrs. Tilford stated that yes, it is mostly green space and design layout.

Mrs. Destefani asked if the proposed PUD was all condos or what type of housing it is.

Mrs. Tilford stated that it is all condo homes that are for sale, and there are 3 different types of condo style homes. She also stated that she will have an amendment to the Long-Range land use plan on the next meeting agenda for the Trustees. It is for recommendations for changes to the Feedwire - Upper Bellbrook area.

Mrs. Destefani asked what was happening with Guttmann properties.

Mrs. Tilford stated that they were looking to change all the elevations for their multifamily side. They added windows and changed some brick locations, they were minor deviations from the elevations. There were enough minor changes to warrant that the BZC take another look at it. The BZC did approve of the modifications after they took another look.

Mrs. Destefani asked what kind of time frame they are looking at to start the development.

Mrs. Tilford stated that the developers stated that they would like to be in with a zoning certificate application within the next few months, but we will see. She also stated that it is hard to know for sure with developments, it always takes some time to get started.

C. Fiscal Officer

Mr. Hodson was not present. There was nothing to add to his report.

D. Fire

Chief Leaming was present. There was nothing to add to his report.

Mrs. Destefani stated that it was a crazy week and asked if there were any comments on the accidents that happened.

Chief Leaming stated he wanted to compliment the crews that responded to the tree incident. There was feedback from the Care Flight nurses that stated that they were impressed with the care that the fire department gave prior to their arrival. The patient seemed to be doing well they had him stabilized in the ICU and then a bleed happened, and he unfortunately did not make it.

Mrs. Destefani asked if at the car accident if the Jaws of Life were used to get the passengers out of the car.

Chief Leaming stated that the vehicle was struck on the passenger side, but the driver's side was not that damaged, so they were able to pop the door out and get to the driver.

Mrs. Destefani asked if the Fire Department went out and helped with the Community clean up.

Chief Leaming stated that he was out with 3 other fire fighters and they cleaned up all of Swigert Road.

E. Police

Chief Brown was present. There was nothing to add to his report.

Mrs. Destefani asked about the new police officer Mr. Wagner.

Chief Brown stated that he will start next Monday the 26th. He will be on days starting out, with Tyler Mantia for 4 weeks through the FTO program.

Mrs. Destefani asked if that 4 weeks is a shadowing program.

Chief Brown stated that the FTO program is 3 months long, there are 2 Field Training Officers, Mantia and Cagg. Wagner will start phase 1 on Monday, he will be with Mantia the entire time the same cruiser and everything, for 4 weeks. Then in phase 2 Wagner will go to midnights with Officer Cagg and do the same thing for 4 weeks with him. In phase 3 Wagner will be in a cruiser by himself with Officer Mantia following behind all the time for the final 4 weeks.

Mrs. Destefani asked about the school levy signs and the officers going out on calls to check on those types of things.

Chief Brown stated that that issue will always continue. The officers were out Saturday and Sunday, Chief Brown also received many phone calls and emails this Monday morning about the signs.

Mr. Cramer thanked Chief Brown for the job he has done with defusing the situation with Mr. Stafford. He thought Chief Brown handled the situation very well, he again offered his thanks to Chief Brown for his efforts in that situation.

Chief Brown said thank you and that he appreciates it.

Mrs. Destefani stated that she saw that they completed the annual state firearms certification. She asked if the Police Department was having trouble finding ammo at all.

Chief Brown stated that they are in good shape with the patrol weapons and ammo. They have an order placed for practice ammo, but they are doing okay overall. He stated that every police officer has to qualify once every year, it does not require a lot of rounds and the other 3 times that they go out to the range is for training. The ammo that is used for training is quite minimal.

Mrs. Destefani asked if they have to qualify with their service weapons and others or what the test is like.

Chief Brown stated they have to qualify with their handgun, shot gun, and the patrol rifle. It is a very specific course that they have to do, required by the state.

F. Roads and Service

Mr. Harphant was not present. Mr. Owens was there in his place. There was nothing to add to his report.

Mrs. Destefani stated that Stephanie Goff had mentioned wanting to bring back the Snow Rodeo. Where they will have a friendly competition with all of the Townships competing against each other.

Mr. Owens stated that they will definitely do their best, the Snow Rodeo is something they took part in many years ago. It is a fun time, and they get to meet other township's roads and service crews.

Mrs. Destefani stated that Stephanie Goff stated that they may let some people try some of the equipment. She also asked if there have been more signs out in the right of ways that we they have had to pick up.

Mr. Owens stated that they have not had a bad time this go around. He thinks this time most people know where they can and cannot put signs up. Most signs in the right of way are not political signs they are advertising signs for mulch for sale or services for hire.

Mrs. Destefani asked about the F550 that they picked up from Interstate Ford. And if it is in their possession or if it has to go get outfitted.

Mr. Owens stated that they do have it, and everything is operable, there were a few hoses and fittings that went bad that they had to send it in for. This is not a new truck it was a truck that had some recalls that they sent in to get fixed.

G. Information Technology

There was nothing new to report.

Mrs. Destefani asked if everything was recovered from the power surge that happened a while ago.

Mr. Tiffany stated that the new back up is in place and the new bypass switch should be installed by next week.

H. Trustees

Mr. Cramer stated that he was so excited that so many people came out to help with the Community clean up. It was a huge success, and he cannot wait for the fall clean up. He thanked the Police Department for having the crews go out and watch for safety reasons. He thanked the Fire Department for going out and picking up trash along Swigert. Mr. Cramer also mentioned that Mrs. Destefani and himself went to the Engineers Office and got an education on some engineering things and bridges. Mr. Cramer also stated that on May 6th, 2021 there is a National Day of Prayer, it starts at 9 AM at the BellHOP.

Mrs. Destefani stated that Kim McCarthy posted in the chat about possibly getting no littering signs for the township.

Mr. Tiffany stated that there are options they could look into and he thinks it would be effective in helping the cause.

Mrs. Destefani stated that Mr. Martins 100th Birthday celebration is this upcoming Saturday. It is at Greene County Skydive and Mr. Martin will be receiving awards from 6-7pm. Mrs. Destefani also mentioned the meeting she attended with Stephanie Goff, she was talking about safety studies and none of the intersections in the Township made it into that study. So that is a good thing that the traffic and high crash areas are not in the Township. Mrs. Destefani did attend the Greene County Engineer meeting on April 6th, it was for solar array issues. It was an open forum for community members to come and get information on solar panels.

5. Public Comments – Agenda Items

Ms. Moore stated that David Muir at ABC news does little spotlights on the national news every evening. She stated that they could maybe contact ABC news and get a small section done for Mr. Martins 100th Birthday.

Mr. Tiffany stated that there is national news coverage already for Mr. Martin's birthday celebration. But they can certainly look into it.

6. **Old Business**

- A. City of Bellbrook, Bellbrook Sugarcreek Parks and Schools Meeting - June 7th, 5:30 pm

7. **Consent Agenda Items**

- A. Payment of Bills
- B. Approval of Minutes
- C. Increase Appropriations for EMS Fund – 2021.04.19.01

SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.04.19.01
IN RE: Increase Appropriations for EMS Fund

WHEREAS, the need exists to increase appropriations for the 2281 EMS Fund for purchase of the Assistant Fire Chief's car; and,

WHEREAS, the Fiscal Officer has certified the availability of these funds within the 2021 Budget and has provided this Board with the funding numbers and the Township Administrator has provided the amounts to be appropriated:

<u>Fund Name</u>	<u>From</u>	<u>To</u>
2281 Ambulance & Emergency	\$183,200.00	\$226,200.00

NOW THEREFORE BE IT RESOLVED, the increased appropriations shall be made in accordance with the law.

- D. Appointment of Full-Time Police Officer Darren T. Wagner II – 2021.04.19.02

SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.04.19.02
IN RE: Appointment of Full-Time Police Officer Darren T. Wagner II

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Police Department; and,

WHEREAS, a vacancy exists within the classification of full-time Police Officer; and,

WHEREAS, the vacancy has been posted for application in accordance with township policy and the current labor contract; and,

WHEREAS, an assessment center was conducted which included testing in basic exercises, review board and personal interviews with the Chief of Police; and,

WHEREAS, after a review of all the candidates, Police Chief Michael A. Brown recommends this appointment, and confirms that there are funds available for this position in the 2021 operating budget,

NOW THEREFORE, BE IT RESOLVED, that Darren T. Wagner II is hereby appointed as full-time Police Officer effective April 26, 2021, at a pay rate of \$27.43 per hour, payable on a bi-weekly basis, and subject to a one (1) year probationary period ending April 26, 2022.

- E. Appointment of Part-Time Fire Department staff – Ethan Tavner - 2021.04.19.03

SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.04.19.03
IN RE: Appointment of Fire Department Staff
Ethan Tavner

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Part-time Firefighter /EMT; and,

WHEREAS, Ethan Tavner has the necessary qualifications to serve in the capacity of Part-time Firefighter I/EMT for the Sugarcreek Township Fire Department; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2021 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED, that Ethan Tavner shall be appointed to Part-time Firefighter I/EMT within the Sugarcreek Fire Department at the rate of \$15.00 per hour; and,

FURTHER BE IT RESOLVED, the above-mentioned appointment for Mr. Tavner will have an effective date of April 19, 2021 with a one (1) year probationary period ending on April 19, 2022.

F. Declaration of Excess Property- Police Department – 2021.04.19.04
SUGARCREEK TOWNSHIP

RESOLUTION NO. 2021.04.19.04

IN RE: Declaration of Excess Property – Police Department

WHEREAS, the Sugarcreek Township Police Department has identified equipment, which is no longer needed for operations, and;

WHEREAS, the item listed below has an individual value of \$2,000.00 or less.

- 2010 Cadillac SRX, 4 door SUV, gray in color

NOW THEREFORE BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby declares this property to be excess and directs the appropriate disposition of this property.

G. Proclamation of Recognition – Mr. Martin celebrates 100th birthday
PROCLAMATION OF RECOGNITION
Jim “Pee Wee” Martin - 100th Birthday

WHEREAS, Sugarcreek Township resident James H. Martin and is celebrating his 100th birthday on April 29th and this Board of Township Trustees wishes to recognize Mr. Martin on this momentous occasion for his longevity and contributions to the United States of America and the world during his lifetime; and,

WHEREAS, Mr. Martin was born on April 29, 1921, in Portage Pennsylvania and moved with his family to Indiana where they stayed until Jim was the age of 10. In May of 1931 Jim's father's employer, United Aircraft Company, moved to Dayton; and,

WHEREAS, During World War II, Jim first enlisted in the U.S. Navy when he was 21 but after being told the submarine he was being assigned to would not be ready for six (6) months, he went across the hall and enlisted in the Army to be a paratrooper; and,

WHEREAS, Jim “Pee Wee” Martin, a Toccoa original, was a member of the “Screaming Eagle” division, some of the first Allied soldiers to set foot into occupied France. Mr. Martin was given the nickname “Pee Wee” during training for his small stature. He served with G Company, 506th Parachute Infantry Regiment (PIR), 101st Airborne Division. In addition to parachuting into Normandy, Pee Wee also participated in Operation Market Garden and the Battle of the Bulge; and,

WHEREAS, Jim married Donna Veverka on March 10, 1946 and they purchased 50 acres of Sugarcreek Township land that following August. They chose Sugarcreek Township based on three things: no railroads, good clean water, and a short 30-minute commute for Jim to get to his Tool Manufacturing job in Dayton; and

WHEREAS, together over the course of the following 10 years, Jim and Donna built their home from the ground up, paying as they went, beginning with the barn where they lived in until the house was completed. The Martins raised their 5 children in Sugarcreek Township, were married over 70 years, and Jim still resides in this home today; and,

WHEREAS, Jim “Pee Wee” Martin is a hero in the eyes of all who know him, yet he says simply, “When you volunteer for something, train for something and are paid for something, you can’t call yourself a hero”; and,

WHEREAS, Mr. Martin believes the secret to living to be 100 years old is to, “Just live! Don’t worry about things you can’t change”.

NOW THEREFORE, the Trustees of the Board of Sugarcreek Township hereby honors and recognizes Sugarcreek Township resident, Mr. James H. “Pee Wee” Martin, joining with countless others to congratulate him on the celebration of his 100th birthday and thank him for his service during his life to his community, the world, and these United States of America. **Happy 100th Birthday, Pee Wee!**

H. Proclamation- National Day of Prayer

PROCLAMATION A NATIONAL DAY OF PRAYER

WHEREAS, a National Day of Prayer was first recognized as a single day by the Continental Congress on July 20, 1775; and

WHEREAS, such a day has been observed nationally since April 17, 1952, when President Harry S. Truman signed a bill proclaiming a National Day of Prayer must be declared by each following president at an appropriate date of choice; and

WHEREAS, in 1988, the law was amended designating that a National Day of Prayer is to be observed on the first Thursday of every May; and

WHEREAS, the Board of Trustees recognizes that Sugarcreek Township is home to citizens of many faiths and that prayer has long been a positive force that serves as a source of inspiration and hope to countless individuals; and

WHEREAS, the Bellbrook-Sugarcreek Area Ministerial Association is hosting a community-wide National Day of Prayer gathering at the BellHOP Cafe, 26 N. West Street at 9:00 am on Thursday, May 6, 2021,

NOW, THEREFORE BE IT RESOLVED, this Board of Trustees recognizes May 7, 2020, as a Day of Prayer.

FURTHER BE IT RESOLVED, this Board of Trustees encourages all residents to recognize the continuing need for strong positive values to guide our Township, State and Nation.

Mr. Cramer motioned to approve Consent agenda items. Mrs. Destefani seconded
Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Absent
Mr. Cramer – Yes

8. Discussion Agenda Items

Mr. Tiffany stated that they need to talk about the recommendation form the Township for the next Park District Commissioner. The Township has to send a recommendation letter to the court of their decision. Mr. Tiffany stated that the consensus between all parties was to recommend Mr. Tischer for reappointment. There was a lot of discussion that happened about it.

Mrs. Destefani stated that they have defended the MOU to stay with this Park District Commissioners decision. It is important that all 3 entities are involved in that process. She also wanted to add that they are a recommending body and not the deciding body for this choice.

Mr. Tiffany invited Mr. Dorn to unmute and join in with the conversation about the Park District.

Mr. Dorn stated he is reading a piece of a letter he wrote. He stated that he represents the Bellbrook Lions Club and the softball and baseball teams from the Lions club have been asking the Park District for over 7 years for new and improved facilities. Every time they have asked the Park District for help with the facilities their reasoning for not doing anything is that there is no money. In January 2019, a committee representing the Lions Club made a generous offer for public private partnership to develop the 40-acre parcel that is already owned by the Parks District. This included entry roads, driveways, and baseball and softball fields, giving the youth in the community the opportunity to play ball without the risk of yearly floods. This would be the first new or improved sports facility for youth in the community for over 30 years. After 10 months of hard work from the committee the offer was rejected by the Park District. During this time, the offer was also presented to Bellbrook City and Sugarcreek Township. The project was well received by both entities, but no one from either office offered any assistance. Mr. Dorn stated that the selection for Park District Commissioner started again this year. Greg Merinan is the best fit in Mr. Dorn's eyes because he has deep roots in the Bellbrook community. Mr. Dorn thanked Mrs. Destefani for the phone call she had with him. He stated that they do not want to change anything with the Parks District they just want to add to it. They would love to have a facility for the kids in the community to be able to play and participate in sports.

Mrs. Destefani asked if the letters that are being written to the Township are also being sent to the Park District. Because there are a lot of community conversations happening, trying to cater to what citizens are asking for.

Mr. Dorn stated that they are probably not being sent to the Park District as well.

Mrs. Destefani stated that they are aware of the need for more sports facilities for the youth in the area. And there needs to be a way to make that happen. She asked if Mr. Dorn would be willing to enter into negotiations with Mr. Sparks again.

Mr. Dorn stated that he has not heard anything from anyone in over a year and nothing is getting done.

Mr. Cramer stated that he has received 6 or 7 letters expressing concerns and a want for these types of facilities and there has to be something they can do to address this issue. He asked Mr. Dorn about the 40 acres set aside for these facilities.

Mr. Dorn stated that the Park District owns 40 acres at the corner of Centerville Road and Waynesville Road. There was a design to put 9 fields in there to develop them on a need basis with the roads needed to access them. There was a good portion of money that the Lions club wanted to put towards this project and there was also a group of private donators that wanted to help out this cause. This way the project could get done without citizen money at all.

Mrs. Destefani stated that after the conversation she had with Mr. Dorn, she is planning to reach out to Howard Ackerman to see his true intentions if he plans to continue for the next

year. She also mentioned that she did recommend Mr. Merinan as the second-choice vote if someone decides to step down. There would need to be an amendment to the MOU to have all 6 partners sign it. They were not able to get all those signatures they needed, so if Mr. Merinan does not make it in this round, they will have to go through the interview process again.

Mr. Tiffany stated that they will have to call a Special Meeting of the Trustees because the clock is ticking on this decision and Mrs. Daugherty being absent this meeting, they would like her to be included.

Mrs. Destefani thanked Mr. Dorn for his comments. She also asked if there were any other public comments.

Ms. Moore stated that she sent a letter about a week ago about issuing a resolution denouncing hate crimes against Asian Americans and Pacific Islanders. She is wondering what is happening with that, she was hoping it would be on the agenda for tonight.

Mr. Tiffany stated that they were going to talk about it at the meeting tonight. For that conversation to happen all 3 Trustees need to be in attendance.

Ms. Moore also stated that they will be having an Anti-Racism conference if anyone would like to go.

9. Public Comments – Discussion Agenda Items

There were no comments.

10. Trustee/Staff Discussions

Mr. Tiffany stated that there is a need for an Executive Meeting. He would like to discuss the compensation of an employee.

11. Adjourn

Mrs. Destefani moved to move into Executive session. Mr. Cramer seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – Yes

Mrs. Daugherty – Absent

Mr. Cramer – Yes

Theodore L. Hodson, Fiscal Officer



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING *ZOOM*
Monday, May 3, 2021, 7:00 P.M.

REGULAR SESSION:

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Public Hearing

ZC-Case 04-2021: Consideration of Long Range Land Use Plan Amendment – 2021.05.03.01

- Public hearing is formally opened
- Staff report on the text amendments
- Applicant presentation
- Those wishing to speak in favor
- Those wishing to speak against
- Neutral parties wishing to speak
- Public hearing is closed
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5. Reports

- A. Administrator
- B. Zoning
- C. Fiscal Officer
- D. Fire
- E. Police
- F. Roads and Services
- G. Information Technology
- H. Trustees

6. Public Comments - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)

7. Old Business

- A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting - June 7th, 5:30 pm

8. Consent Agenda Items

- A. Payment of Bills
- B. Approval of Minutes
- C. Resignation of Fire Department staff- Clay Fillinger – 2021.05.03.02
- D. Appointment of Roads and Services Staff – Part Time Temporary – Joshua Robinson – 2021.05.03.03
- E. Transfer of Appropriations – 2021.05.03.04

F. Proclamation : Condemning Beliefs and Acts of Hate and Violence Against All People

9. Discussion Agenda Items

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11. Trustee/Staff Discussion

12. Adjourn



SUGARCREEK TOWNSHIP

RESOLUTION NO. 2021.05.03.02

IN RE: Resignation of Fire Department Staff Clay Fillinger

WHEREAS, Part-time Firefighter/Paramedic, Clay Fillinger, has indicated his desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Fillinger was hired as a member of the Sugarcreek Township Fire Department as a volunteer on July 15, 2013 and moved to Part-Time Fire fighter/ EMT on January 5, 2015; and,

WHEREAS, Chief Jeffrey A. Leaming recommends we accept the resignations of Mr. Fillinger.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accept the resignation of Clay Fillinger effective May 2, 2021.

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice Chairperson

Nadine S. Daugherty, Trustee

Theodore L. Hodson, Fiscal Officer

To whom may concern

I Clay Fillinger hereby resign from my duties as Firefighter EMT for Sugarcreek township Fire/Rescue.

Thank you all for the long-lasting memories. I wish the best for my crew, and for the department in the future.

Thank you

Clay Fillinger 67

A handwritten signature in black ink, appearing to read "Clay Fillinger", with a horizontal line extending from the end of the name.



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING *ZOOM*
Monday, May 3, 2021, 7:00 P.M.

REGULAR SESSION:

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Public Hearing

ZC-Case 04-2021: Consideration of Long Range Land Use Plan Amendment – 2021.05.03.01

- Public hearing is formally opened
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**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.05.03.03**

IN RE: Appointment of Temporary Part Time Roads and Service Personnel
Joshua Robinson

WHEREAS, the need exists to establish and maintain a viable temporary work force within the Sugarcreek Township Service Department; and,

WHEREAS, the Board of Sugarcreek Township Trustees, by previous resolution, has authorized the hiring of Temporary Part-time employees, effective November 19, 2007, for a period not-to-exceed 180 days; and,

WHEREAS, Joshua Robinson applied for employment as a temporary part-time employee, has been interviewed, and has undergone all necessary screening and testing,

NOW THEREFORE, BE IT RESOLVED, that this Board of Township Trustees does hereby appoint Joshua Robinson to the position of Temporary Part-Time Service Personnel, at a rate of pay of \$12.00 per hour Effective date TBD for a period not to exceed 180 days.

Carolyn L. Destefani, Chairperson

Nadine S. Daugherty, Vice-Chairperson

Michael E. Pittman, Trustee

Theodore L. Hodson, Fiscal Officer



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TRANSFER OF APPROPRIATIONS

RESOLUTION #: 2021.05.03.04

Debit Fund Number	Account Name	Credit Fund Number	Account Name	Amount to Debit/Credit
2081	Police Department	3102	Bond Retirement	\$ 2,263.80
2112	Fire Department	3102	Bond Retirement	\$ 3,126.20
				\$
			Total Transfers:	\$ 5,390.00

Explanation of Transfers: Interest payment of bonds issued for the public safety building.

SUBMITTED BY: _____
 Sara Contreras, Administrative Assistant to the Township Administrator

APPROVED BY:

 Barry P. Tiffany, Township Administrator

 Nadine S. Daugherty, Chairperson _____
 Carolyn L. Destefani, Vice Chairperson _____
 Fred Cramer, Trustee

The foregoing transfer of appropriations was made on the 1st day of June 2021, and is recorded in the journal of Sugarcreek Township, Ohio.

 Theodore L. Hodson, Fiscal Officer



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PROCLAMATION

Condemning Beliefs and Acts of Hate and Violence Against All People

WHEREAS, our Nation continues to see acts of violence and hate against people and property through destructive protest, damage of property and physical harm based on racial bias, religious preference, or difference in appearance; and

WHEREAS, while Sugarcreek Township remains a community free of such despicable acts, this Board of Trustees is acutely aware that they are becoming more prevalent in our Nation; and,

WHEREAS, Sugarcreek Township is home to people of many cultural and ethnic backgrounds who live in peace with each other every day; and,

WHEREAS, this Nation was founded on a belief and principle that all people are created equal; and

WHEREAS, Dr. Martin Luther King, Jr., is quoted as saying that, "Men often hate each other because they fear each other; they fear each other because they don't know each other; they don't know each other because they can not communicate; they can not communicate because they are separated"; and,

WHEREAS, Dr. King further stated at his speech at the Dexter Avenue Baptist Church in 1957, "Men must see that force begets force, hate begets hate, toughness begets toughness. And it is all a descending spiral, ultimately ending in destruction for all and everybody. Somebody must have sense enough and morality enough to cut off the chain of hate and the chain of evil in the universe."; and,

NOW, THEREFORE BE IT RESOLVED, that this Board of Township Proclaims its condemnation of beliefs and acts of hate and violence against all people.

FURTHER BE IT RESOLVED, this Board of Trustees encourages our citizens to embrace the words and direction of Dr. King by communicating and learning to live to with each other by ending the separation between each other based on our differences.

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice-Chairperson

Nadine S. Daugherty, Trustee



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