



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING *ZOOM*
Monday, March 15, 2021, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 5. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 6. Old Business**
 - A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting - March 22, 2021, 5:30 pm
- 7. Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes
 - C. Year 2021 Permanent Appropriations – 2021.03.15.01
 - D. Resignation of Fire Department Staff – Renee Simmons – 2021.03.15.02
 - E. Authorizing the Township Administrator to Enter into Agreements for the Purchase of Fire Apparatus – 2021.03.15.03
 - F. Approving the Amended Solid Waste Management Plan of the Greene County Solid Waste Management District – 2021.03.01.02 – Tabled from last meeting
- 8. Discussion Agenda Items**
- 9. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
- 10. Trustee/Staff Discussion**
- 11. Adjourn**



MEETING CONDUCT AND GUIDELINES

As Trustees of Sugarcreek Township, we encourage residents to attend our Township Meetings. We appreciate you taking time out of your busy schedules to be a part of your Government in action. To help meetings move along in a positive manner, we have established the following guidelines for our meetings:

This is a Township Business meeting and is to be conducted in a professional, business-like manner. It is not our intention to embarrass or demean each other or any members of the audience. We will treat each other with courtesy and respect and we ask for the same courtesy and respect from the audience. No one will get special treatment. These guidelines are for all of us.

As a professional meeting should not go longer than an hour to an hour and a half, it is our intention to stay within a reasonable time limit and follow the agenda.

There will be an Open Discussion at the end of the agenda for the audience to give comments on Township issues. When you have a question or comment, please go to the microphone, state your name and address and direct your question to the Trustees. Please try to limit your comments to 3-5 minutes so as to allow everyone an opportunity to speak.

We appreciate your input. We will not allow any personal attacks or any type of outbursts or profanity from the audience.

If you have any personal comments that you would like to make to us as individuals, please feel free to call the Township Administrative offices or allow us to set up a time to speak with you individually.

It is our goal that meetings are productive and positive. We will do our best to conduct effective, professional meetings.

Thank you.

Sugarcreek Township Trustees



**Administrator's Report to the Trustees
March 15, 2021**

The following represents a brief update of the activities, information, and issues which the Administration is currently working on:

- The Township Clean-Up Day is set for April 10th. The major roads in the Township have been divided up into 56 sections to be adopted for the day and cleaned of trash and rubbish. We have trash bags, gloves, masks and brightly colored t-shirts for the volunteers to help to keep them safe. The t-shirts are large enough sizes to wear over a coat in the event of cooler weather. Those interested are encouraged to call Courtney at our office or visit the Township website for more information.
- The 675/Wilmington Pike Corridor Project is moving forward with preliminary study work to determine the extent of improvements needed for the area. We have submitted for the Greene County grant to help defray some of our cost.
- Met with a realtor regarding the 96 acre property on Wilmington Pike at Ferry Road. This property was subject to a rezoning request several years ago and did not get approved at that time. The owner would still like to do something with the property and the realtor was asking about options. We have not received any submissions at this time.
- It is our understanding that a site has been secured in the Township, in principle, for the statue of Jim Martin that is being created to represent the World War II veterans. Many details are yet to be worked out and it appears this will be an effort of many volunteer citizens and groups. Thank you to Trustee Daugherty for her efforts to help accomplish this and establish a Veteran's Memorial in Sugarcreek Township that has been discussed for many years.
- It appears the OPWC grant applications for improvements to Carpenter Road and to Brown Road will get approved and funded this year. Choice One Engineering will prepare the plans for Carpenter Road to proceed to bid in June with an anticipated start date of July and a hopeful completion prior to the start of the school year.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be "B. Tiffany", written over a horizontal line.

Barry P. Tiffany
Township Administrator



**Staff Report for the Sugar Creek Township Board of Trustees
February 15, 2021 to March 11, 2021**

The following is a snapshot of the activities and areas of responsibility for the Sugar Creek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- **February 25, 2021 BZA Meeting Follow-Up:**
 - **BZA02-2021:** Applicant, Ernst Ready Mix Inc., is requesting Variances from Section 4.10 C. 4. c. and 4.15 A. of the Sugar Creek Township Zoning Resolution to allow for the construction of a 48' x 64' building associated with a non-conforming use to accommodate the indoor storage of pumps. The subject property is located at 2130 Ferry Road, can be further identified by parcel number L32000100110000400, contains 21.669 acres and is located in the I-1 (Industrial), E (Estate Residential) and W-P (Well Field Protection Overlay) Districts. *NOTE: The BZA previously approved Variances for the construction of a 40' x 48' building, but the applicant inadvertently requested the incorrect size in the previous submission.*
 - *The BZA approved the request as submitted by the applicant.*
 - **BZA03-2021:** Applicants, Bryan and Terri Pelley, are requesting a Variance from Section 4.13 3. b. of the Sugar Creek Township Zoning Resolution to allow for the construction of an above ground pool and deck totaling approximately 1,157 square feet. The applicants have detached structures existing on the parcel totaling 2,593 SF. Together the existing and proposed structures would exceed the allowance for detached accessory structures by 1,250 SF. The subject property is 1530 Sugarhill Lane, can be further identifiable by parcel number L320002000270005500, contains 5.124 acres and is located in the A-1 (Agricultural) District.

- *The BZA approved the request as submitted by the applicant.*
- **BZA04-2021:** Applicant, Nick and Edna Weller Charities, Inc., is requesting Conditional Use Approval a recreational and educational use. A 3,200 SF nature center would be constructed, as would an access driveway and parking lot. Existing nature trails will be incorporated into the project and upgraded with some new walking trails added. An observation deck facing and adjacent to the Little Miami River is also proposed, as is a replica maple sugar house. The subject property is 2760 Upper Bellbrook Road, can be further identifiable by parcel numbers L32000200300007900 and L32000200300005800, contains approximately 105.5 acres total and is located in the A-1 (Agricultural) District.
 - *The BZA approved the request as submitted by the applicant.*
- **March 25, 2021 Board of Zoning Appeals Meeting**
 - **BZA05-2021:** Applicant, Wade Smith, is requesting a Variance from Section 4.11 G. of the Sugarcreek Township Zoning Resolution to allow for the construction of a single-family dwelling at a front yard setback of approximately 70' (125' required). The subject property is Middle Run Road, parcel L32000100080005800, owned by Martin Land Co., containing approximately 5.1 acres, and located in the A-1 (Agricultural) District.

Zoning Commission Activities:

- **March 2, 2021 BZC Meeting**
 - **BZC01-2021:** Applicant, Phillip M. Herres, is requesting a map amendment to the Sugarcreek Township Zoning Resolution to rezone 54.882 acres located at 4267 and 4271 Clys Road from A-1 (Agricultural) District to PUD-R (Residential Planned Unit Development) District. The subject parcels can be further identified by parcel numbers [L32000100020006700](#) and [L32000100020000800](#) and are owned by Phillip M. Herres and Gigi Ellen Withrow, Trustees. The applicant is also requesting preliminary development plan approval under Article 5 of the Sugarcreek Township Zoning Resolution for approval of the preliminary plan for a proposed subdivision.
 - *Case was tabled March 2, 2021 and March 9, 2021. Case will be heard March 16, 2021.*
- **April 6, 2021 BZC Meeting**
 - **BZC02-2021:** Applicant, Grand Communities, LLC, is requesting a map amendment to the Sugarcreek Township Zoning Resolution to rezone 12.7914 acres from B-2 (General Business) District to to PUD-R

(Residential Planned Unit Development) District. The subject parcels can be further identified by parcel number L32000100030029800 (part of) and is owned by Michael D. Spears, James P. Grodecki and Partick F. Spears Successor Trustee. The applicant is also requesting preliminary development plan approval under Article 5 of the Sugarcreek Township Zoning Resolution for approval of the preliminary plan for a proposed subdivision.

Meetings/Accomplishments:

- Completed BZA Legal and Public Notices (March 26, 2021 Meeting)
- Completed Zoning Commission Legal and Public Notices (April 6, 2021 Meeting)
- Certified BZC02-2021 to the RPCC and transmitted to reviewing agencies for comment
- Completed Staff Reports on BZC01-2021 and BZA05-2021
- Submitted SRTS grant request (to take the path from its current terminus at Eden Meadows Way west to Soaring Heights Drive)
- Working with Ohio EPA on information for next round of DCFC EV charging stations (anticipated later this year). This round of grants is targeted toward interstate accessible locations (perfect for us)
- Attended RPCC Executive Committee Meeting on February 16, 2021 (via Zoom)
- Conference call with resident to discuss Variance process on February 17, 2021
- Met with resident to discuss BZA Application on February 24, 2021
- Attended BZA Meeting on February 28, 2021 (via Zoom)
- Met with property owner to discuss land in the township on March 2, 2021 (via Zoom)
- Met with resident to discuss the construction of a detached garage on March 4, 2021
- Attended Zoning Commission Meetings March 2 and March 9, 2021



Jeffrey A. Leaming
Fire Chief

Staff Report for Sugarcreek Township Trustees February 26, 2021 thru March 11, 2021

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

Trainings: (Note: Trainings are conducted via Zoom between fire stations whenever possible)

- SCBA Mask Fit / Ropes
- Protocol Review

Statistics:

2020 Totals

- EMS Responses: 899 5 Overdose calls with 4 patients receiving Narcan
- Vehicle Crashes: 156
- Fire Responses: 260
1159 5% or 59 calls have been to Cornerstone

2021 Totals Year to Date

- EMS Responses: 139 0 Overdose calls with 0 patients receiving Narcan
- Vehicle Crashes: 23
- Fire Responses: 41
180 9% or 14 calls have been to Cornerstone

Accomplishments/Information:

- Awarded from the State Fire Marshal's office a \$10,000 grant for radio equipment
- Completed specifications on proposed new ladder truck
- Working with Family Resource Center and Health Department to assist homebound individuals with obtaining the vaccine
- County Health has given the department (18) Rapid COVID test kits to screen employees with any symptoms

Status of Significant Issues the Fire Department is Addressing:

- Monitoring COVID-19 situation
- E 71 is back in service after turbo and pump repair
- Boat motor during monthly check developed a problem with its cooling system and is now in the shop for repair
- Working to restore Uninterrupted Power Supply system to the Public Safety Building that was taken out by a power surge
- Capital needs of the department are updated and summarized below in this report

Scheduled Events:

- Most regularly scheduled events and meetings have been cancelled
- Greene Co. Public Health continues to provide vaccine for EMS providers
- County Fire Departments along with Greene Co EMA meet regularly via Zoom with the Health Department

Fiscal:

As of March 2, 2021	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$2,781,710.00	\$697,706.43	\$412,361.53	\$1,697,066.69	14.690%
EMS	\$183,200.00	\$50,272.57	\$27,432.93	\$105,639.46	14.962%
Cell Tower Fund	\$24,000.00	\$24,000.00	\$0.00	\$0.00	0.00%
Department Total	\$2,988,910.00	\$747,979.00	\$439,794.46	\$1,802,706.15	14.706%

Projected Capital Needs:

Priority	Immediate		Moderate		Low	
1	Engine	\$550,000.00	Battalion Bay sensors	\$1,200.00	Replace Damaged Bay Door	\$2,000.00
2	5 Mobile Radio	\$22,000.00	Inside Building Painting / Bay (Sta. 72)	\$9,000.00	Carpet training / Day room / Bunk Room	\$11,000.00
3	Station 72 Concrete Ramp Replacement	\$50,000.00	Build Gear Room (In Bay Sta. 72)	\$55,000.00	Kitchen (Sta. 71)	\$9,000.00
4			Thermal Imaging Camera	\$9,000.00	Kitchen (Sta. 72)	\$12,000.00
5			Radio Batteries	\$2,500.00	Painting Interior (Sta. 71)	\$3,000.00
6			PPV Fans E-73 Q-72	\$5,000.00	Replace Carpet (Sta. 71)	\$7,000.00
7			Search Rope & Equipment	\$3,000.00	Bay Floor crack repair / repaint floor	\$36,000.00
8			Front Ramp repair/replace Sta. 72	\$30,000.00	Painting (bay) (Sta. 71)	\$8,000.00
9			Chain saw	\$1,375.00	Wall Gear Racks	\$6,500.00
10			Hand Tools	\$3,000.00	Dedicated Maintenance Program	\$2,500.00
11			Replace Hose	\$10,000.00	Relocate Flag pole and install lighting	\$2,000.00
12			Rotary saw	\$600.00		
13			Station Alerting	\$54,000.00		
14						
15						
16						
17						
18						
19						
20						
21						
		Total	\$622,000.00	\$183,675.00		\$99,000.00
TOTAL-						\$904,675.00

Respectfully Submitted,



Jeffrey A. Leaming



Michael A. Brown
Chief of Police

Trustee Report March 15, 2021

Training

- No training scheduled for March or April.

Fiscal

Budget 2021 (Final Appropriation)	\$2,915,082.00
Expenditures as of March 1, 2021	\$464,417.22
% of Budget Used	15.7%
% of Budget Year Target for the end of March	24.9%
% of Budget Remaining	84.3%
Cash Balance as of March 1, 2021	\$672,085.84

Events/Appearances

- On March 3rd, Chief Brown attended the Traffic Meeting at the Education Center.
- Also, thanks to the Bellbrook Lions Club for their donation to the Police Department.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "MA Brown".

Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

February 25, 2021

- Business and house checks
- Traffic stops
- Domestic dispute on Wagner Road

February 26, 2021

- Theft arrest on Wilmington Pike
- Community policing
- Suspicious vehicle on Lower Bellbrook Road

February 27, 2021

- Juvenile complaint on Glenwood Way
- An animal complaint on Upper Bellbrook Road

February 28, 2021

- Nothing to Report

March 1, 2021

- Business and house checks
- Criminal damaging on Surrey Trail
- Community policing
- Suspicious person on Wilmington Pike

March 2, 2021

- Nothing to Report

March 3, 2021

- Theft report on Feedwire Road
- Drug activity on Social Row Road
- Traffic stops

March 4, 2021

- Nothing to Report

March 5, 2021

- Peace officer needed on Waynesville Road
- An assist on Clys Road
- Crash report on Wilmington Pike

March 6, 2021

- Suspicious vehicle on Mead Road
- Theft arrest on Wilmington Pike
- Suspicious vehicle on Wilmington-Dayton Road
- Welfare check on Wilmington Pike

March 7, 2021

- Fraud report on N. Church Court
- Business checks
- Community policing

March 8, 2021

- Nothing to Report



Staff Report for Sugarcreek Township Trustees March 13, 2021

The following information is a snapshot of the activities and areas of responsibilities for the Sugarcreek Township Roads and Services Department.

Calls for Service:

- No calls for service

Accomplishments:

- Rotate salt in salt shed
- Repair mailboxes - 4
- Check on OUPS locates
- Remove signs from right of way - 3
- Push up salt delivery - 3
- Driveway permits
- Repair yard damage - 2
- Work on pond overflow
- Change oil in 703
- Change oil in F250
- Went to A&A Safety for address numbers
- Service and inspection of 701
- Cut down pampas grass
- Trim brush on Ferry Rd.
- Clean off grate at pond on Conifer Trail
- Scrape berm on Ferry Rd.
- Cleaned ditch line on Faber Rd.
- Fill low spots with dirt in front field at property
- Measure roads for paving project
- Staked – called in locate for sign
- Worked on new grate for Conifer pond
- Change batteries in radar signs
- Chopped brush on Ferry North – 3
- Worked on paving project
- Worked on truck bids/outfitting
- Repaired mini excavator

Respectfully,
Bill Harphant
Director of Roads and Services



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Payment Listing

3/1/2021 to 3/15/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status	
382-2021	03/08/2021	03/08/2021	CH	TREASURER OF STATE	\$2,148.00	O	
	Purpose:	4TH QTR 2020 AND 1ST QTR 2021					
86486	03/01/2021	03/01/2021	AW	BOUND TREE MEDICAL, LLC	\$246.25	O	
	Purpose:	EMS SUPPLIES					
86487	03/01/2021	03/01/2021	AW	MUNICIPAL EMERGENCY SERVICES DEPC	\$268.08	O	
	Purpose:	ADAPTER AND O2 SENSOR					
86488	03/01/2021	03/01/2021	AW	WELLS FARGO EQUIPMENT FINANCE	\$51,631.68	O	
	Purpose:	MEDIC PAYMENT					
86489	03/01/2021	03/01/2021	AW	GALLS, LLC	\$102.51	O	
	Purpose:	BOOTS					
86490	03/01/2021	03/01/2021	AW	INTERSTATE FORD	\$2,114.80	O	
	Purpose:	REPAIRS TO B70					
86491	03/01/2021	03/01/2021	AW	PHOENIX SAFETY OUTFITTERS	\$185.00	O	
	Purpose:	BOOTS					
86492	03/01/2021	03/01/2021	AW	TIME WARNER CABLE	\$386.00	O	
	Purpose:	INTERNET					
86493	03/01/2021	03/01/2021	AW	WASH IT DEAN	\$50.00	O	
	Purpose:	CAR WASHES					
86494	03/01/2021	03/01/2021	AW	TREASURER OF STATE	\$100.00	O	
	Purpose:	MONTHLY PAYMENT					
86495	03/01/2021	03/01/2021	AW	VANCE OUTDOORS, INC.	\$5,370.00	O	
	Purpose:	AMMO					
86496	03/01/2021	03/01/2021	AW	LYKINS OIL COMPANY	\$2,772.55	O	
	Purpose:	FUEL					
86497	03/02/2021	03/02/2021	AW	O'REILLY AUTOMOTIVE, INC.	\$127.90	O	
	Purpose:	SUPPLIES					
86498	03/02/2021	03/02/2021	AW	K. E. ROSE COMPANY	\$944.00	O	
	Purpose:	MUSHROOM SHOE					
86499	03/02/2021	03/02/2021	AW	FIRE APPARATUS SERVICE AND REPAIR, I	\$1,197.92	O	
	Purpose:	TRUCK 705 REPAIRS					
86500	03/02/2021	03/02/2021	AW	EARHART PROPANE	\$763.41	O	
	Purpose:	PROPANE - HUT					
86501	03/02/2021	03/02/2021	AW	VECTREN	\$4,408.79	O	
	Purpose:	BROKEN METER AND NATUARAL GAS					
86502	03/02/2021	03/02/2021	AW	MEDICOUNT MANAGEMENT, INC.	\$1,313.46	O	
	Purpose:	JAN EMS PATIENTS					
86504	03/02/2021	03/02/2021	AW	FIDELITY SECURITY LIFE INSURANCE CO.	\$593.00	O	
	Purpose:	FEB VISION INSURANCE					
86509	03/09/2021	03/09/2021	AW	JEFFERSON HEALTH PLAN	\$46,557.01	O	
	Purpose:	FEB HEALTH INSURANCE					
86510	03/09/2021	03/09/2021	AW	PHOENIX SAFETY OUTFITTERS	\$76.95	O	
	Purpose:	UNIFORMS					
86511	03/09/2021	03/09/2021	AW	EMSAR	\$36.86	O	
	Purpose:	CHAIR STRAPS					
86512	03/09/2021	03/09/2021	AW	DAYTON POWER & LIGHT	\$1,189.28	O	
	Purpose:	PSB, STA 71 AND RANGE					

Payment Listing

3/1/2021 to 3/15/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
86513	03/09/2021	03/09/2021	AW	GREENE COUNTY SANITARY ENGINEER	\$533.37	0
				Purpose: WATER AND SEWER		
86514	03/09/2021	03/09/2021	AW	BUGS-OR-US PEST CONTROL	\$190.00	0
				Purpose: PEST CONTROL		
86515	03/09/2021	03/09/2021	AW	VERIZON WIRELESS	\$326.35	0
				Purpose: CELL PHONES - FIRE		
86516	03/09/2021	03/09/2021	AW	US BANK EQUIPMENT FINANCE	\$800.37	0
				Purpose: COPIER FEES		
86517	03/09/2021	03/09/2021	AW	BUCK RUN COMMERCIAL DOORS & HARD'	\$371.00	0
				Purpose: REPAIR DOOR LOCKS		
86518	03/09/2021	03/09/2021	AW	JOHNSON CONTROLS FIRE PROTECTION	\$873.60	0
				Purpose: SMOKE DETECTOR REPAIRS		
86519	03/09/2021	03/09/2021	AW	AT&T MOBILITY	\$347.43	0
				Purpose: TABLETS, LIFE PAKS AND PHONES		
86520	03/09/2021	03/09/2021	AW	VANCE OUTDOORS, INC.	\$760.60	0
				Purpose: AMMO		
86521	03/09/2021	03/09/2021	AW	SWOP4G	\$35.00	0
				Purpose: 2021 DUES		
86522	03/09/2021	03/09/2021	AW	HARWORTH TIRE AND AUTO	\$1,165.00	0
				Purpose: TIRES FOR F250		
86523	03/09/2021	03/09/2021	AW	LYKINS OIL COMPANY	\$762.57	0
				Purpose: FUEL		
86524	03/09/2021	03/09/2021	AW	ZORESCO EQUIPMENT COMPANY	\$667.73	0
				Purpose: CUTTING EDGE AND LED LIGHTS		
86525	03/09/2021	03/09/2021	AW	JOHN DEERE FINANCIAL	\$49.94	0
				Purpose: SUPPLIES		
86526	03/09/2021	03/09/2021	AW	EARHART PROPANE	\$1,821.94	0
				Purpose: PROPANE		
86527	03/09/2021	03/09/2021	AW	TIME WARNER CABLE	\$349.00	0
				Purpose: TELEPHONE		
86528	03/09/2021	03/09/2021	AW	TRANSUNION RISK & ALTERNATIVE DATA	\$83.10	0
				Purpose: SEARCHES		
86529	03/09/2021	03/09/2021	AW	A. E. DAVID COMPANY	\$505.58	0
				Purpose: UNIFORMS		
86530	03/09/2021	03/09/2021	AW	ARCHANGEL DEVICE LLC	\$1,199.88	0
				Purpose: LIGHT DEVICES		
86531	03/09/2021	03/09/2021	AW	PHOENIX SAFETY OUTFITTERS	\$105.90	0
				Purpose: UNIFORMS		
86532	03/09/2021	03/09/2021	AW	BUCK RUN COMMERCIAL DOORS & HARD'	\$446.00	0
				Purpose: BAY DOOR REPAIRS		
86534	03/09/2021	03/09/2021	AW	DENTAL CARE PLUS, INC.	\$1,719.72	0
				Purpose: FEB DENTAL INSURANCE		
86536	03/09/2021	03/09/2021	AW	STANDARD INSURANCE COMPANY	\$95.56	0
				Purpose: MARCH LIFE INS		
86538	03/09/2021	03/09/2021	AW	OFFICE DEPOT	\$347.60	0
				Purpose: SUPPLIES		

Payment Listing

3/1/2021 to 3/15/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
86539	03/09/2021	03/09/2021	AW	DAYTON POWER & LIGHT	\$543.31	O
				Purpose: ELECTRIC		
86540	03/09/2021	03/09/2021	AW	PRO ONCALL TECHNOLOGIES	\$248.57	O
				Purpose: TELEPHONE		
86541	03/09/2021	03/09/2021	AW	LYKINS OIL COMPANY	\$1,099.95	O
				Purpose: FUEL		
86542	03/09/2021	03/09/2021	AW	CITY OF XENIA	\$10,000.00	O
				Purpose: LGIF LOAN		
86543	03/09/2021	03/09/2021	AW	BREATHING AIR SYSTEMS	\$1,233.67	O
				Purpose: MAINTENANCE		
86544	03/09/2021	03/09/2021	AW	AIRGAS USA, LLC	\$17.61	O
				Purpose: OXYGEN		
86545	03/09/2021	03/09/2021	AW	TIME WARNER CABLE	\$110.21	O
				Purpose: CABLE		
86546	03/09/2021	03/09/2021	AW	HOME DEPOT CREDIT SERVICES	\$75.88	O
				Purpose: SAW BLADES		
86547	03/09/2021	03/09/2021	AW	DETROIT TIRES SUPPLY	\$573.80	O
				Purpose: E-72 TIRE		
86548	03/09/2021	03/09/2021	AW	RUMPKE CONSOLIDATED	\$129.96	O
				Purpose: TRASH REMOVAL		
Total Payments:					\$150,173.65	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$150,173.65	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING *ZOOM*
Monday, March 15, 2021, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 5. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 6. Old Business**
 - A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting - March 22, 2021, 5:30 pm
- 7. Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes**
 - C. Year 2021 Permanent Appropriations – 2021.03.15.01
 - D. Resignation of Fire Department Staff – Renee Simmons – 2021.03.15.02
 - E. Authorizing the Township Administrator to Enter into Agreements for the Purchase of Fire Apparatus – 2021.03.15.03
 - F. Approving the Amended Solid Waste Management Plan of the Greene County Solid Waste Management District – 2021.03.01.02 – Tabled from last meeting
- 8. Discussion Agenda Items**
- 9. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
- 10. Trustee/Staff Discussion**
- 11. Adjourn**

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on March 1st, 2021, at 7:00 PM, via Zoom.

1. **Mrs. Destefani called the session to order at 7:00 pm.**
2. **Mr. Tiffany called the roll with Board Members Mrs. Destefani, Mrs. Daugherty and Mr. Cramer being present. Also, in attendance was Donna Hellman and Denise Moore.**
3. **All in attendance stood for the Pledge of Allegiance.**
4. **Reports**

A. Administration

Mr. Tiffany was present. He had nothing to add to his report. Mrs. Destefani asked about the Wilmington Pike project and what was happening with it. Mr. Tiffany stated that they talked about changing some things in the plan. ODOT mentioned changing an option in the alternatives. The totally price is a little bit less than the original. Mrs. Destefani asked about any news happening with the IT infrastructure. Mr. Tiffany stated that the new UPS has arrived, and we have gotten in touch with our IT company to make sure they are on scene when the equipment is installed. Mrs. Daugherty asked about giving the masks to the volunteers for the Community Clean-up Day. Mr. Tiffany stated that we will be providing Township Masks, gloves, and trash bags for the clean up day.

B. Fiscal Office

Mr. Hodson was present. He had nothing to add to his report. Mr. Hodson stated he has the Permanent Appropriations for the rest of this year for the next meeting.

C. Fire

Chief Leaming was not present. There was nothing to add to his report. Mrs. Destefani asked how our Fire department trains for ice rescues. Mr. Tiffany stated that they train at the ponds around the Township, they wait until they become iced over and then they go out and practice. Mr. Tiffany stated that the Fire department put in a grant from the Lyons Club.

D. Police

Chief Brown was present. There was nothing to add to his report. Mrs. Destefani asked what his request from the Lyons Club was. Chief Brown stated that he asked for an extra body cam. Chief stated that the body cams are activated by each person, they have to slide a door open to open the camera lens. Mr. Cramer asked if we are looking to hire any more police officers. Chief Brown stated that we do have one vacancy open and we are looking at a few candidates that have applied.

E. Roads and Services

Mr. Harphant was present. He had nothing to add to his report. The Trustees were happy to report that the road crew has done an amazing job this winter with getting the

roads cleared off with the heavy snow and ice we had the past few weeks. The Trustees were able to offer the Road crew a bonus this year for their amazing efforts.

F. Zoning

Mrs. Tilford was present. There was nothing to add to her report. Mrs. Destefani stated that she is very excited for the Weller property to come about, with the new nature center. Mrs. Tilford stated that they are looking to start construction within 1 year. Mr. Tiffany stated that the project was very welcomed by the community at the zoning meeting. Mrs. Destefani asked about the Ernst zoning meeting. Mrs. Tilford stated that Ernst wanted to build a building but had submitted the wrong size building. Ernst came back with a newly revised bigger building and Mrs. Tilford stated that they would have to go back in front of the board because it is not the same as the old building. The bigger building did get approved. Mrs. Tilford also stated that there is a zoning commission meeting tomorrow, to go over the Harry's property. Mrs. Tilford stated that it will come to the Trustees for a public hearing. Mrs. Destefani stated that the property was accepted by the Greene County Regional Planning Committee. Mrs. Tilford also stated that there is another zoning commission meeting in April to discuss Grant Communities LLC (Fischer Homes) they are requesting a map amendment to rezone 13 acres along Centerpoint, from B2 to PUDR. Mrs. Destefani asked for an update about the Safe Routes to School project. Mrs. Tilford stated that she is almost finished filing for the grant. This round looks very competitive, but Mrs. Tilford is very confident about their application.

G. Information Technology

Moving forward on the repair and replacement of the UPS system.

H. Trustees

Mr. Cramer stated he went to prospective 2040. He spoke with a few people who helped guide him through this program. He stated that there were a lot of helpful questions asked to project how communities will look in the next 40 years. Mrs. Destefani is also participating in the prospective 2040. And she is looking forward to completing the questions. She also stated that she attended the CLOUT meeting, from the Ohio Township Associations.

5. Public Comments for Reports

Denise Moore asked how they are supposed to sign up for Community Clean-up Day. She also asked about Mr. Martins Birthday celebration, and how to get tickets. Mr. Tiffany stated that the information on Mr. Martins Birthday celebration is posted on the township website and our Facebook page, there is a link to click on to find out more. He also stated that there is a way to sign up for the Community Cleanup Day on the Sugarcreek Township website, you can look through a list of roads and pick where you would like to clean up. Donna Helman asked about Safe Routes to Schools if the sidewalk was going to continue around soaring heights. Mr. Tiffany stated that the sidewalk will be the same sidewalk that already exists there and then it will get to the same width as the rest of the walkways.

6. Old Business

Bellbrook Sugarcreek Parks and Schools Meeting – March 22nd, 2021 5:30pm.

7. **Consent Agenda Items**
A. Payment of Bills
B. Approval of Minutes

Mrs. Destefani made a motion to accept the consent agenda items A and B. Mrs. Daugherty seconded.
Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
Mrs. Destefani – Yes
Mr. Cramer– Yes

C. Infrastructure Ordinance to Proceed with SRTS Funding Request – 2021.03.01.01
SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.03.01.01

IN RE: Infrastructure Ordinance to Proceed with SRTS Funding Request

The following is a Resolution enacted by the Board of Trustees of Sugarcreek Township, Greene County, Ohio, hereinafter referred to as the Local Public Agency (LPA), in the matter of the stated described project.

WHEREAS, the United States Congress has set aside monies for Safe Routes to School Projects, hereinafter STRS funds through the State of Ohio, Department of Transportation; and

WHEREAS, LPAs can apply for STRS funds and be selected for funding by the State of Ohio, Department of Transportation; and

WHEREAS, the construction of a 10' multi-use path from Eden Meadows Way to Soaring Height Drive on the south side of Feedwire Road and sidewalk from the multi-use path to connect to the sidewalk network on the east side of Soaring Heights Drive, hereinafter referred to as the Project, is a transportation activity eligible to receive federal funding; and

NOW, THEREFORE BE IT ORDAINED by the Board of Trustees of Sugarcreek Township, Greene County, State of Ohio, that:

SECTION ONE: The LPA hereby authorizes Cara Tilford, Assistant Township Administrator to prepare and execute on behalf of the LPA an application for SRTS funds for the stated described project and to submit same to the State of Ohio, Department of Transportation.

SECTION TWO: The total cost of the project is estimated to be \$524,014.00, of which the LPA, if awarded the STRS funds, the LPA agrees to pay One Hundred Percent (100%) of the construction cost over and above the maximum amount provided by the State of Ohio, Department of Transportation.

SECTION THREE: Upon completion of the described Project, and unless otherwise agreed, the LPA shall: (1) provide adequate maintenance for the described Project in accordance with all applicable state and federal laws, including, but not limited to, 23 USC 116; (2) provide ample financial provisions, as necessary, for the maintenance of the described Project; (3) if necessary, maintain the right-of-way, keeping it free of obstructions; and (4) if necessary, hold said right-of-way inviolate for public highway purposes.

SECTION FOUR: If the application is approved for the STRS funds the Assistant Township Administrator of said LPA is hereby empowered on behalf of the LPA to enter into a contract with the Director of the Ohio Department of Transportation necessary to complete the above-described project.

Mr. Tiffany stated that resolution 2021.03.01.01 Item C is for Mrs. Tilford to be able to sign for and submit the Safe Routes to School funding request. Mrs. Tilford as the Assistant Township Administrator is taking on more duties, including being able to sign for items in the Township.

D. Approving the Amended Solid Waste Management Plan of the Greene County Solid Waste Management District – 2021.03.01.02
SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.03.01.02

IN RE: Approving the Amended Solid Waste Management Plan
of the Greene County Solid Waste Management District

WHEREAS, the Greene County Solid Waste Management District Policy Committee is responsible to prepare and amend the Greene County Solid Waste Management Plan; and

WHEREAS, by Resolution 2020-12-23-1 the Greene County Solid Waste Management District Policy Committee adopted the Amended Solid Waste Management Plan on December 23, 2020; and

WHEREAS, pursuant to Ohio Revised Code Section 3734.55 (B) the Board of County Commissioners and the legislative authority of each municipal corporation or township under the jurisdiction of the District must approve or disapprove the Amended Solid Waste Management Plan by ordinance or resolution; and

WHEREAS, this body has reviewed the Amended Solid Waste Management Plan and considered it at a duly called public meeting; and

WHEREAS, the Amended Solid Waste Management Plan furthers the public interest.

NOW, THEREFORE, BE IT RESOLVED, the Amended Greene County Solid Waste Management Plan adopted on December 23, 2020, is hereby approved by the Township of _____,
and

BE IT FURTHER RESOLVED, a copy of this Resolution of Approval shall promptly be delivered or cause to be delivered to the Greene County Solid Waste Management District Policy Committee at Greene County Environmental Services, 2145 Greene Way Boulevard, Xenia, OH 45385.

Resolution 2021.03.01.02 Item D is the new plan for Greene County Solid Waste Management. This is document that all townships and cities have to pass. They must create a document to approve the new plan from Greene County Solid Waste Management. Mr. Cramer stated that he thinks they should postpone it to the next meeting. Mrs. Daugherty and Mrs. Destefani agreed. Item D has been tabled.

E. Authorizing the Township Administrator to Enter into Contract with Choice One Engineering for the purposes of Carpenter Road Improvements – 2021.03.01.03
SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.03.01.03

IN RE: Authorizing the Township Administrator to Enter into Contract with Choice One Engineering for the purposes of Carpenter Road Improvements

WHEREAS, there is a need for Improvements to Carpenter Road; and,

WHEREAS, Choice One Engineering has provided an agreement for Professional Services for the Carpenter Road Improvements.

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees for Sugarcreek Township does hereby authorize the Township Administrator to act as signatory on behalf of the Trustees to enter in to said agreement, in an amount not to exceed Twenty-Nine thousand Nine Hundred dollars (\$29,900).

Resolution 2021.03.01.03 Item E is to enter into a contract with Choice One Engineering for Carpenter Road Improvements. Mr. Tiffany stated that the project will be starting at the middle school and ending at South Alpha Bellbrook Road. This project will widen the road, giving drivers more comfort for driving with all the school buses coming and going on the road. The buses have trouble turning out of the school on to carpenter road. Having Choice One take over this project we are looking forward to getting the bid on June 1st and award the bid in July and having the project completed before the next school year begins. Mrs. Destefani stated that Mr. Cozad is also very excited for this project to get under way for the school.

- F. Authorizing the Township Administrator to Submit an Application for a Community Investment Grant from Greene County Board of Commissioners and Act as Signatory – 2021.03.01.04

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.03.01.04**

IN RE: Authorizing the Township Administrator to Submit an Application for a Community Investment Grant from Greene County Board of Commissioners and Act as Signatory

WHEREAS, Sugarcreek Township, the Greene County Engineer, and the City of Centerville, have entered into an agreement to contract with the Montgomery County Transportation Improvement District for a Study of the Wilmington Pike/I-675 corridor and surrounding areas to determine what improvements need to be made to the infrastructure in the future to address growing concerns; and,

WHEREAS, as part of said agreement the parties have agreed to share equally in the cost of the study; and,

WHEREAS, Sugarcreek Township and the Greene County Engineer have agreed to share equally in any funds received from the submission of a Community Investment Grant should one be awarded by the Greene County Board of Commissioners, with all proceeds being used for the purposes of the share of the Greene County Engineer and Sugarcreek Township for the Wilmington Pike/I-675 Study.

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees for Sugarcreek Township does hereby authorize the Township Administrator to act as signatory on behalf of the Trustees and submit an application for a Community Investment Grant from the Greene County Board of Commissioners in the amount of \$100,000, with the proceeds of any funds received from an approved grant being shared equally between the Greene County Engineer and Sugarcreek Township for their respective share of the total cost of the Wilmington Pike/I-675 Study.

Resolution 2021.03.01.04 Item F submitting an application to Greene County for the Community Investment Grant. This grant is for \$100,000.00 and we are hoping to get full funding. This grant will be split between Sugarcreek Township and Greene County Engineer.

- G. Amending the Management and Financing Agreement on I-675/Wilmington Pike Interchange Project and Authorizing Township Administrator to Act as Signatory – 2021.03.01.05

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.03.01.05**

IN RE: AMENDING THE MANAGEMENT AND FINANCING AGREEMENT ON I-675/WILMINGTON PIKE INTERCHANGE PROJECTS AND AUTHORIZING TOWNSHIP ADMINISTRATOR TO ACT AS SIGNATORY

WHEREAS, the Township Trustees previously authorized the Township Administrator to enter into the agreement on their behalf for the study of improvements in the I-675/Wilmington Pike Corridor; and,

WHEREAS, the Montgomery County Transportation Improvement District, The Board of Commissioners of Greene County, the City of Centerville, and Sugarcreek Township have determined it in the best interest of the communities and region to expand the scope of the study area and criteria to ensure there is a comprehensive, concerted plan for the future regarding roadway improvements in the corridor and surrounding area; and,

WHEREAS, Sugarcreek Township, the City of Centerville and Greene County have agreed to share equally in the estimated cost of \$615,000 for the study and report, to be funded through local funds and a loan from the State of Ohio's State Infrastructure Bank; and,

NOW THEREFORE, BE IT RESOLVED that Barry Tiffany, Township Administrator, is hereby authorized to act as signatory for the Modified Management and Financing Agreement for the I-675/Wilmington Pike Interchange Projects and any other documents necessary for the completion of the project and submission to the State of Ohio State Infrastructure Bank for funding of the project.

Resolution 2021.03.01.05 Item G is to amend the agreement of the study on I-675/Wilmington Pike. This study is a very large study. This will identify potential improvement projects for the upcoming years. The interchange needs improvements at Wilmington Pike. The township is hoping to start improvements as early as 2023. The first phase is to get the study done at the interchange. But after looking at the interchange it looks that the problems start before the interchange where traffic starts to accumulate. Mrs. Daugherty asked why Bellbrook is not also investing in the improvements when they are a part of the school district. Mr. Tiffany stated that Sugarcreek Township, the City of Centerville, and Greene County will be going in together on a SIB loan for this project and each party will be responsible of a third of the payment. This is very affordable to get this project done.

Mrs. Destefani made a motion to accept the consent agenda item C through G, with the exception of D which is being tabled until the next meeting. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
Mrs. Destefani – Yes
Mr. Cramer– Yes

8. Discussion Agenda Items

4 Stears ICE Rescue Suit and 2 Mustang Survival Ice Commander Suit for Fire Department
Mr. Tiffany stated that these are needed suits.

Mrs. Daugherty made a motion to accept the discussion agenda item Mrs. Daugherty seconded.

Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
Mrs. Destefani – Yes
Mr. Cramer– Yes

9. Public Comments for Agenda Items

There were no public comments.

10. Trustee/Staff Discussions

Mr. Tiffany spoke about the Roads and Service Department truck; we will most likely need a new one. The oldest truck keeps having problems and the service department keeps having to repair it. The Township is looking at what to do with the extra beds we have, but we have got to get a truck ordered.

Mr. Tiffany also spoke about getting a new fire truck. The current one has a drift in the ladder. It should stay where it is set, but once it is set it starts to drift to the side. Which is not safe for the firefighter on it. The other issue is that the fire truck is not the right size, we need a different engine to accurately fight fires in the township. Mr. Tiffany and Chief Leaming settled on getting a fire engine that is adequate in ladder height and also water capacity to fight fires. Putting the ladder truck up for sale, to be able to purchase the new truck. The purchase for the new truck is capable in the budget. Mr. Cramer congratulated Mr. Hodson, Mr. Tiffany, and Chief Leaming on figuring out how to get a new fire truck for the Township.

Mr. Tiffany spoke about the stimulus plan for 2021, the break down for Sugarcreek Township if it goes through, will be \$1.8 Million. We are waiting on the list of approved items that we can spend the CARES act funds on.

Mrs. Daugherty spoke about Jim Martin's birthday celebration. Mr. Martin is turning 100 years old in April. There are paratroopers coming in to do a jump for his birthday. There is also going to be a statue made in his honor, of Jim Martin. The trustees are looking for a place to put the statue in the Township. Mrs. Daugherty suggested Pine Court, it is a very viewable place for students and township citizens to pass by and see the statue. They also are trying to figure out who is going to take care of the property in the future.

11. Adjourn

Mrs. Destefani moved to go into Executive Session. Mr. Cramer seconded.

Roll was called with the vote being as follows:

Mrs. Daugherty - Yes

Mrs. Destefani – Yes

Mr. Cramer – Yes

Theodore L. Hodson, Fiscal Officer



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING *ZOOM*
Monday, March 15, 2021, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 5. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 6. Old Business**
 - A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting - March 22, 2021, 5:30 pm
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 - A. Payment of Bills
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- 8. Discussion Agenda Items**
- 9. Public Comments** - Limited to five minutes per person. Township related business only.
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- 10. Trustee/Staff Discussion**
- 11. Adjourn**



SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.03.15.01
IN RE: Year 2021 Permanent Appropriations

WHEREAS, the Board of Trustees has a duty under law to adopt and maintain a balanced budget; and,

WHEREAS, this Board, along with the Fiscal Officer and Township Administrator, have examined the estimate of revenues; and,

WHEREAS, it is evident that the proposed 2021 Appropriations for each Fund do not exceed estimated revenues, which may include 2021 carryovers and additional income, as certified to the Greene County Auditor's Office by the Township Fiscal Officer,

NOW THEREFORE, BE IT RESOLVED, that the following permanent appropriations be placed into effect:

1000	General Fund	
	Personal Services (Salaries)	\$ 390,000.00
	Employee Benefits	\$ 180,000.00
	Purchased Services	\$ 155,000.00
	Supplies & Materials	\$ 11,000.00
	Other Dues and Fees	\$ 2,000.00
	Health Districts	<u>\$ 32,000.00</u>
	<i>Total General Fund:</i>	<i>\$ 770,000.00</i>
2011	Motor Vehicle Tax	\$ 30,000.00
2021	Gasoline Tax	\$ 225,000.00
2031	Road and Bridge	
	Personal Services	\$ 422,000.00
	Other	<u>\$ 544,300.00</u>
	<i>Total Road and Bridge:</i>	<i>\$ 966,300.00</i>
2081	Police District	
	Personal Services	\$2,439,782.00
	Other	<u>\$ 515,300.00</u>
	<i>Total Police District:</i>	<i>\$2,955,082.00</i>
2112	Fire District	
	Personal Services	\$2,342,090.00
	Other	<u>\$ 649,100.00</u>
	<i>Total Fire District:</i>	<i>\$2,991,190.00</i>



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING *ZOOM*
Monday, March 15, 2021, 7:00 P.M.

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- 9. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
- 10. Trustee/Staff Discussion**
- 11. Adjourn**



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.03.15.02**

IN RE: Resignation of Fire Department Staff Renee Simmons

WHEREAS, Renee Simmons has indicated his desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Ms. Simmons was hired as a member of the Sugarcreek Township Fire Department on March 5, 2020; and,

WHEREAS, Part-time Firefighter/Paramedic, Renee Simmons, has indicated her desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Chief Jeffrey A. Leaming recommends we accept the resignations of Ms. Simmons.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accept the resignation of Renee Simmons effective February 28, 2021.

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice Chairperson

Nadine S. Daugherty, Trustee

Theodore L. Hodson, Fiscal Officer

Renee Simmons

7299 Whitewater Eldorado Rd

New Paris, Ohio 45347

(937) 733-9561

Captain Ken Collier

4398 Clys Rd,

Dayton, Ohio 45459

(937) 838-6161

February 7, 2021

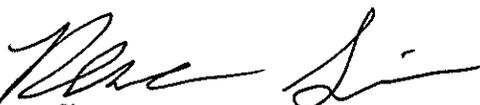
Dear Captain Collier,

I am writing to you today to inform you of my resignation from Sugarcreek Township Fire Department. Thank you for the opportunity to work for Sugarcreek Township Fire Department. It has been my pleasure to get to know the wonderful people who work here, specifically under the supervision of yourself. I have made a lot of great memories and learned a great deal of useful things I will carry with me during my future endeavors.

It is difficult to say goodbye to such a great group of people, but I feel this is the best decision for where I am in life. This was a difficult decision but I have found myself feeling stressed and worried when coming into work. The areas I found to be most stressful were focused around the probationary packets, training requirements and lack of flexibility with scheduling. I mention these in this letter in hopes that conditions will improve for those that come after me.

It is my hope to leave in good standing with Sugarcreek Township Fire Department. My last day will be February 28, 2021. Sugarcreek Township Fire Department will always hold a special place in my life, but I do not feel I have the time needed to commit to the department. Thank you for all you and the department have done, I will always cherish the time I spent with Sugarcreek.

Sincerely,


Renee Simmons



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING *ZOOM*
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- 9. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
- 10. Trustee/Staff Discussion**
- 11. Adjourn**



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.03.15.03**

IN RE: Authorizing the Township Administrator to Enter into Agreements for the Purchase of Fire Apparatus

WHEREAS, a well-equipped fleet of vehicles is necessary for the preservation of life and property in Sugarcreek Township; and

WHEREAS, Fire Chief Jeffery Leaming has indicated the need for a new fire apparatus; and

NOW, THEREFORE BE IT RESOLVED, that this Board of Trustees of Sugarcreek Township, Ohio, does hereby authorize the Township Administrator to enter into Agreements for the Purchase of Fire Apparatus in the amount not to exceed nine-hundred thirty-seven thousand, nine-hundred forty dollars and eighty-seven cents (\$937,940.87).

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice-Chairperson

Nadine S. Daugherty, Trustee

Theodore L. Hodson, Fiscal Officer



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING *ZOOM*
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 - G. Information Technology
 - H. Trustees
- 5. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 6. Old Business**
 - A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting - March 22, 2021, 5:30 pm
- 7. Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes
 - C. Year 2021 Permanent Appropriations – 2021.03.15.01
 - D. Resignation of Fire Department Staff – Renee Simmons – 2021.03.15.02
 - E. Authorizing the Township Administrator to Enter into Agreements for the Purchase of Fire Apparatus – 2021.03.15.03
 - F. Approving the Amended Solid Waste Management Plan of the Greene County Solid Waste Management District – 2021.03.01.02 – Tabled from last meeting
- 8. Discussion Agenda Items**
- 9. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
- 10. Trustee/Staff Discussion**
- 11. Adjourn**



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.03.01.02**

IN RE: Approving the Amended Solid Waste Management Plan
of the Greene County Solid Waste Management District

WHEREAS, the Greene County Solid Waste Management District Policy Committee is responsible to prepare and amend the Greene County Solid Waste Management Plan; and

WHEREAS, by Resolution 2020-12-23-1 the Greene County Solid Waste Management District Policy Committee adopted the Amended Solid Waste Management Plan on December 23, 2020; and

WHEREAS, pursuant to Ohio Revised Code Section 3734.55 (B) the Board of County Commissioners and the legislative authority of each municipal corporation or township under the jurisdiction of the District must approve or disapprove the Amended Solid Waste Management Plan by ordinance or resolution; and

WHEREAS, this body has reviewed the Amended Solid Waste Management Plan and considered it at a duly called public meeting; and

WHEREAS, the Amended Solid Waste Management Plan furthers the public interest.

NOW, THEREFORE, BE IT RESOLVED, the Amended Greene County Solid Waste Management Plan adopted on December 23, 2020, is hereby approved by the Township of _____, and

BE IT FURTHER RESOLVED, a copy of this Resolution of Approval shall promptly be delivered or cause to be delivered to the Greene County Solid Waste Management District Policy Committee at Greene County Environmental Services, 2145 Greene Way Boulevard, Xenia, OH 45385.

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice-Chairperson

Nadine S. Daugherty, Trustee

Theodore L. Hodson, Fiscal Officer