



Zoning Certificate Application Required Documents **Effective July 1, 2008**

Residential – New Construction

- **4 site plans (to scale):** one for Roads and Services for driveway permit, one for Zoning, and two for County (one will be given back to the applicant by the county)
- **3 sets construction drawings (to scale):** one for Zoning and two for county (one will be given back to the applicant by the county)
- **A copy of a water/sanitation permit is required, if not serviced by public water/public sewer**
- **A driveway permit must be submitted for all new driveways along Township Roads**
- **One (1) of the required three (3) full sets (site and construction) must be reduced- 11” x 17” maximum (to scale)**

Residential – Accessory Structure

- **3 site plans (to scale):** one for Zoning and two for county (one will be given back to the applicant by the county)
- **3 sets construction drawings (to scale):** one for Zoning and two for county (one will be given back to the applicant by the county)
- **One (1) of the required three (3) full sets (site and construction) must be reduced-11” x 17” maximum (to scale)**

Residential – Accessory Structure less than 200 SF and Fences

- **2 site plans (to scale):** one for Zoning, one for applicant
- **2 sets of construction drawings (to scale):** one for Zoning, one for applicant

Commercial

- **5 site plans (to scale):** one for Zoning, one for Fire, one for Road and Services for driveway permit, and two for county (one will be given back to the applicant by the county)
- **4 sets of construction drawings (to scale):** one for Zoning, one for Fire and two for county (one will be given back to the applicant by the county)

- **4 landscaping plans and 4 photometric plans (to scale):** one for Zoning, one for Fire, and two for county (one will be given back to the applicant by the county)
- **Plans need to be signed/sealed**
- **A driveway permit must be submitted for all new driveways along Township Roads**
- **A Fire Dept. Review Request must be submitted**
- **A copy of a water/sanitation permit/EPA approval is required, if not serviced by public water/public sewer**
- **One (1) of the required four (4) full sets (site, construction, landscaping and photometric) must be reduced- 11" x 17" maximum (to scale)**

Permanent Signs

- **3 site plans (to scale):** one for Zoning and two for county (one will be given back to the applicant by the county)
- **3 sets of construction drawings (to scale):** one for Zoning and two for county (one will be given back to the applicant by the county)
- **2 landscaping plans (to scale) are required for all ground signs:** one for Zoning and one will be given back to the applicant by the township
- **Plans need to be signed/sealed**
- **One (1) of the required three (3) full sets (site, construction and landscaping) must be reduced- 11" x 17" maximum (to scale)**

Temporary Use

- **4 site plans (to scale):** one for Zoning, one for fire, and two for county (one will be given back to the applicant by the county)
- **4 sets of construction drawings (to scale):** one for Zoning, one for fire, and two for county (one will be given back to the applicant by the county)
- **One (1) of the required four (4) full sets (site and construction) must be reduced- 11" x 17" maximum (to scale)**

Temporary Signs

- **2 site plans (to scale)**
- **2 sets of construction drawings**