

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, met in Work Session on January 7, 2013, at 5:30 p.m., at 2090 Ferry Road, Bellbrook, Ohio 45305.

1. Mr. Pittman called the meeting to order at 5:25 pm.
2. Mr. Hodson called the roll with Board Members Nadine Daugherty, Mike Pittman and Scott Bryant present. In addition to Township Administrator Barry Tiffany, others present were Chris Zappanti, Chief Pavlak, Cara Tilford, Officer White, Officer Williams, Gil Flick, Donna Hellman and Doug Page.

Mr. Tiffany said he needed an Executive Session before the meeting regarding termination of employees O.R.C. 122-G1. Mr. Pittman moved to adjourn to Executive Session. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mr. Bryant – Yes
Mr. Pittman – Yes

The meeting reconvened at 5:45 pm with no action taken.

3. **Discussion Items** – Since there was no agenda for the evening there were no specific topics. Mr. Hodson said the certified revenue would exceed ten million again this year since development on Cloy Road was halted last year until the water main issues were resolved. He said the State Auditors Office, although having no specific regulations, suggested returning the Elected Officials compensation to the 2011, amounts. The Board agreed to do so. Mr. Hodson also said the new UAN Accounting Software was up and running and Payroll was in process.

Mr. Zappanti said the RC-2's and the VM ware conversion was in place.

Mr. Bryant said he has been monitoring the website utilization. He said we have been averaging about fifty visitors per day. He said he didn't know if all were external. He said he thought as we add more things the public may find useful that the usage will go up.

Mr. Lamb said the Road Department has used 180 tons of salt for the last snow event, expended 194 man hours and had 60 hours of overtime. Mr. Bryant asked if we used all of our seasonal employees. Mr. Lamb said we used all that were available during the Holidays. Mr. Lamb said there were problems plowing some streets due to parking on the street. Mrs. Daugherty asked what we could do about it. Mr. Lamb said other than parking on one side of the street, he didn't know. He said the Department had ordered another 500 tons of salt. He said during the storm they ordered 200 tons and after being delivered said there was room for another 300 tons and ordered that also. Mr. Bryant asked if that was enough for the year. Mr. Tiffany replied that it was. Mr. Bryant asked what was in the shed. Mr. Lamb said about 1200 tons.

Cara Tilford said she sent an E-mail to the Departments today regarding the Winter News Letter. Cara asked the Board if they wanted a cover letter on the News Letter and/or other topics. Sgt. Williams asked if the 18th of the month was the cut off. Cara responded that it was. Mr. Pittman said the Board had discussed getting together their goals for the year by the 22nd. Cara said that would be okay. Mr. Bryant suggested that, in addition to the Boards combined letter, each could do their own little section. Mrs. Daugherty said we can do that since we don't have the space constrains of the printed News Letter. Cara said that we have an agreement with the Tischers regarding the Safe Routes to Schools project. Cara said she has the application for Phase III of the SRTS project. She said she talked to ODOT and they will keep it one hundred percent funded. Mr. Bryant asked if there were any other right-of-ways needed for Phase II. Cara said Kleingers is looking for any other right-of-ways that might be needed. Mr. Bryant asked who will maintain the pathways in the winter. Cara said the Township and the City where applicable.

Chief Pavlak said he needed 10 more voice pagers and provided the Board with the paperwork. The Board agreed to the purchase. Chief Pavlak said the narrow band project went great. Chief Pavlak also said the Park

District is partitioning their building to add another room and wants the fifty dollar fee waived. Mr. Tiffany added that the Park District didn't charge us for the use of their facility for the GCTA Christmas meeting. Mrs. Daugherty opted not to waive. Mr. Pittman opted to waive. Mr. Bryant didn't think the Fire permit fee and the charge for their building related. He said if we don't waive other non-profits then we shouldn't start a precedent. He agreed not to waive. Chief Pavlak told Mr. Pittman and Mrs. Daugherty he needed to meet with them regarding the Volunteer Firefighters Dependents Fund. He also said he still needs a meeting date to discuss his five year budget plan. Mr. Bryant asked if the Fire Department dinner was this week. Chief Pavlak said it was on Friday night at the Grange.

Mr. Tiffany talked about the White Fence Farms development and problems with plowing snow due to parking vehicles in the street. He said the streets are narrow and if cars park across from each other on the street we can't get the snow plow through. Chief Pavlak said they scraped a car once trying to get a fire truck through. Mr. Tiffany said we need to try to improve the situation before something happens. He said his concern is how we get them to cooperate without regulating the parking. Mr. Tiffany said limiting parking to one side is difficult since the lots are narrow and all the vehicles may not fit on one side. Mr. Bryant asked if signs were put up saying no parking for snow emergency that there had to be an official declared emergency before it could be enforced. Mr. Tiffany said it had to be declared. Chief Pavlak said we have had this problem off and on since 1992. Mr. Tiffany said cars can get through but the problem is with emergency equipment. Mrs. Daugherty asked if we get complaints on snow. Mr. Lamb said we do but if we tell them the plow won't go through they live with it. Mr. Tiffany said the plows are less of a concern than the big emergency vehicles. Mr. Tiffany suggested we engage the folks involved before making any decisions. Mr. Bryant said he would be in favor of meeting with the Home Owners Association first to see if they can't work it out. Mrs. Daugherty said if it's a safety issue we need to fix it. Mr. Bryant asked how long the problem had been going on. Mr. Lamb said about twenty years. Mr. Bryant said they have not had a problem to date and Chief Pavlak has said they have been addressing it off and on for years. Chief Pavlak said we do have secondary emergency access to the property. Mr. Bryant said we can initiate discussion through their HOA. Mr. Pittman suggested we could also send letters to the residents seeking their cooperation.

Mr. Pittman moved to adjourn at 6:32 pm. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mr. Bryant – Yes
Mr. Pittman - Yes

Theodore L. Hodson, Fiscal Officer