

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on January 3, 2013, at 7:00 pm, at 2090 Ferry Road, Bellbrook, Ohio 45305.

1. Mr. Pittman called the session to order at 7:00 pm.
2. All rose and recited the Pledge of Allegiance to the Flag.
3. Mr. Hodson called the roll with Board Members Nadine Daugherty, Mike Pittman and Scott Bryant being present. In addition to Mr. Tiffany, Township Administrator, others present who signed in were Donna Hellman, Bill Schieman and Pam Erd.

Mr. Pittman pointed out the back of the Agenda regarding meeting conduct and guidelines. Mr. Pittman said that Chief Deaton has resigned for personal reasons. He said he has been Chief for the Township for the last fifteen months. He said Sgt. J.R. Williams, who has been with us for twenty years, is with us tonight. Mr. Pittman said, in an earlier Executive Session, we have decided to ask Mr. Gil Flick, our previous Chief, to come back and serve as an interim Chief for the short term. He said Tony Lamb is also with us tonight representing the Service Department. Mr. Pittman said he would like to move to the appointment of Firefighter/EMT Justin S. Davis before proceeding with the agenda.

Fire Department

C. Appointment of Part-time Safer Firefighter/EMT Justin S. Davis

Resolution #2013.01.07.01

WHEREAS, on May 15, 2009, the Sugarcreek Township Board of Trustees approved Resolution 2009.06.15.07, which accepted the FY2008 Safer Grant; and,

WHEREAS, Chief Randall J. Pavlak is requesting under the terms of the FY2008 Safer Grant the appointment of Justin S. Davis as a Part-time Firefighter/EMT in support of the Sugarcreek Township Fire Department goals and objectives; and,

WHEREAS, funds for this position are allocated out of the FY2008 Safer Grant; and,

WHEREAS, that Part-time Township employees are hired with the expectation that the employee(s) will work not more than one-thousand five-hundred (1500) hours total in any year, calculated annually from the date of part-time appointment; and,

WHEREAS, that effective February 1, 2013, all part-time employees shall be scheduled to work not more than twenty-four (24) hours in any work week and shall be permitted to work not more than twenty-eight (28) hours in any work week,

NOW THEREFORE, BE IT RESOLVED, that Justin S. Davis shall be appointed to the position of Part-time Firefighter/EMT at the pay rate of \$9.05 per hour having an effective date of January 7, 2013, with a one (1) year probationary period ending on January 7, 2014.

Mrs. Daugherty moved to accept the Resolution as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mr. Bryant – Yes
Mr. Pittman – Yes

Mr. Davis came forward and introduced himself and his family and friends present. The Board and Staff personally welcomed him and pictures were taken.

4. Community Activities

Mrs. Daugherty asked when the Farmer's Market started. Cara said it starts the third week of January.

5. Reports

A. Administration

The report prepared by Mr. Tiffany will be appended to the permanent record. Mr. Tiffany said he had nothing additional to add to his report. Mr. Pittman asked where Phase II of the Safe Routes to School Program will run. Cara said to East of Eden and also will connect the water tower to the existing path to Bellbrook. Mr. Pittman asked if anything will be added to Clyo at the Wilmington Pike intersection during Phase II of that project. Mr. Tiffany said the left turn lane will be extended and there was not room for any widening. Mrs. Daugherty asked if there were any plans by Tom's Mulch for the Township entrance at Ferry and Waynesville road. Mr. Tiffany said there were no plans yet.

B. Fiscal Office

Mr. Hodson said he had nothing to report. Mr. Bryant asked him if he could say a few words about the new budget. Mr. Hodson said he had just entered the temporary appropriations passed December 17th into the new accounting software. He said the Road and Bridge fund is functional now that one of the levies passed last November and that we need to watch the General Fund as the year progresses since several cuts were made to its budget. He said Fire will have a levy due this year. Mr. Hodson said that overall we should be okay for the year but need watch for any developments that may impact 2014.

C. Fire

The report prepared by the Fire Department will be appended to the permanent record. Chief Pavlak said he had nothing to add to the report.

D. Police

The report prepared by the Police Department will be appended to the permanent record. Sgt. Williams said he had nothing to add.

E. Roads and Services

The report for Roads and Services will be appended to the permanent record. Mr. Lamb was present for the Road Department and said he also had nothing to add.

F. Zoning

The report prepared by Cara Tilford, Director of Planning and Zoning, will be appended to the permanent record. Mr. Bryant asked Cara how she would compare 2012 to 2011. Cara said we were substantially ahead of 2011 but things were so slow then it didn't take much increase to be substantial.

F. Trustees

Mr. Bryant reminded those present that the next meeting will be on Tuesday, the 22nd, due to the holiday. Mr. Pittman asked if Mr. Tiffany had an agenda for the OTA Winter Conference. Mr. Tiffany said he would supply the Board with one. Mr. Tiffany talked about the CLOUT (larger townships) breakfast on January 30th and said a lot of State Representatives would be present. Mr. Bryant asked when the deadline for reservations was. Mr. Tiffany said he would get it from his office. He returned and said it was the 22nd of February. Mr. Pittman talked about the Government Aggregation Plan for Utilities. Mr. Tiffany said we declined to join two or three years ago because it did not appear to offer any advantages to us. Mr. Pittman said he would provide copies of the information to Mr. Bryant and Mrs. Daugherty to review. Mrs. Daugherty said there was a number listed on the paper and she would call them.

6. Old Business

Winter News Letter on Website - Mr. Pittman said we have decided to do it and have set a deadline for Department articles to be in by the 18th of the month.

Audio/video of meetings on Website – Mr. Bryant said he did a test with his video camera. He said the video was okay but the audio was not good. He said we would need to look at how to inject better audio.

7. **New Business**

Fiscal Office

A. Approval of Minutes

Mr. Pittman moved to approve the minutes for the Work Session and the Regular Session. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes

Mr. Bryant – Yes

Mr. Pittman – Yes

B. Payment on Bills

Mr. Bryant moved to accept the Payment of Bills as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes

Mr. Bryant – Yes

Mr. Pittman – Yes

Fire Department

D. Resignation of Part-time Safer Firefighter/EMT Kyle J. King

Resolution #2013.01.07.02

WHEREAS, Safer Firefighter/EMT Kyle J. King has submitted his letter of resignation from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. King has been a member of the Sugarcreek Township Fire Department since August 15, 2011, and,

WHEREAS, Chief Randall J. Pavlak recommends we accept the resignation of Kyle J. King,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accepts the resignation of Kyle J. King effective December 26, 2012.

Mr. Bryant moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes

Mr. Bryant – Yes

Mr. Pittman – Yes

Police Department

E. Resignation of Part-time Police Officer Molly M. Boland

Resolution #2013.01.07.03

WHEREAS, Molly M. Boland has submitted her letter of resignation from the Sugarcreek Township Police Department (copy attached hereto and incorporated herein); and,

WHEREAS, Officer Boland has been an employee of the Sugarcreek Township Police Department since August 7, 2012; and,

WHEREAS, Township Administrator, Barry P. Tiffany, recommends we accept Officer Boland's resignation,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accepts the resignation of Molly M. Boland effective December 24, 2012.

Mrs. Daugherty moved to accept the Resolution as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mr. Bryant – Yes
Mr. Pittman – Yes

F. Resignation of Police Chief – James K. Deaton

Resolution #2013.01.07.04

WHEREAS, James K. Deaton, Police Chief, submitted his letter of resignation from the Sugarcreek Township Police Department with an effective date of January 3, 2013, (copy attached hereto and incorporated herein); and,

WHEREAS, James K. Deaton began his service to Sugarcreek Township as a part-time Police Officer on January 27, 1996, serving as Chief of the Sugarcreek Township Police Department since September 5, 2011; and

WHEREAS, the Township Administrator Barry P. Tiffany would like to publicly thank Mr. Deaton for his dedication of service to this community and recommends the Board of Trustees accept, with regret, his resignation,

NOW THEREFORE, BE IT RESOLVED, that this Board of Township Trustees officially accepts, with regret, the resignation of James K. Deaton from the Sugarcreek Township Police Department effective January 4, 2013.

Mr. Bryant moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mr. Bryant – Yes
Mr. Pittman – Yes

Mr. Bryant said it was with heavy heart that we accept Chief Deaton's resignation. Mr. Bryant said that he was truly a friend of the Township. Mrs. Daugherty said he has been with the Township for fifteen years and we will miss him. Mr. Pittman said he wished him well and that we will miss him.

G. Re-appointment of Full-time Police Chief – Gilbert A. Flick

Resolution #2013.01.07.05

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Police Department; and,

WHEREAS, a vacancy exists within the classification of full-time Police Chief; and,

WHEREAS, the Ohio Revised Code Section 505.49.B.2 grants this Board of Trustees authority to appoint a Chief of Police for the Township that serves at the pleasure of the Board; and,

WHEREAS, Barry P. Tiffany, Township Administrator requests the re-appointment of Gilbert A. Flick as full-time Police Chief in support of the goals and objectives of the Sugarcreek Township Police Department; and,

WHEREAS, Gilbert A. Flick has agreed to return to the position and assist in the long range planning for the department; and,

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees hereby appoints Gilbert A. Flick to the position of full-time Police Chief at the annual rate of pay of \$80,000 effective January 7, 2013, and subject to a one (1) year probationary period ending January 7, 2014.

Mr. Pittman moved to accept the Resolution as presented. Mr. Bryant seconded. Prior to voting Mr. Bryant moved to remove the 'one year probationary clause' from the last sentence. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mr. Bryant – Yes
Mr. Pittman – Yes

Roll was again called for vote on the original motion with the vote being as follows:

Mrs. Daugherty – Yes
Mr. Bryant – Yes
Mr. Pittman – Yes

Mr. Bryant said we could not have asked for a better person to come in and take over for the interim and thanked him for agreeing to do so. Mr. Flick came forward and Mr. Pittman administered the Oath of Office.

Mrs. Daugherty said it was nice that Mr. Froelich was present tonight and thanked him for his help with the Road Levy.

8. Trustee/Staff Discussion

Mr. Pittman said the Parking at White Fence Farms, listed on the agenda tonight, was discussed at the Work Session and did not need further discussion at the time.

9. Public Comments

Mr. Bill Schieman said his neighbor had a complaint about the new website. He said he pointed out to him that it was not easy to find a list of events and meetings in one place. He suggested that under the Home Link we should have meetings and events to show all on one click. Mr. Schieman said he liked Mr. Bryant's idea on the video of the meeting and thought an audio solution shouldn't be too difficult. Mr. Schieman also said he couldn't believe Chief Deaton resigned. He said he was sorry to see him go and thought he was a real asset to the Township. Mr. Pittman moved to adjourn. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mr. Bryant – Yes
Mr. Pittman – Yes

The meeting adjourned at 7:42 pm.

Theodore L. Hodson, Fiscal Officer