

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, met in Work Session on November 19, 2012, at 5:30 p.m., at 2090 Ferry Road, Bellbrook, Ohio 45305.

1. Mr. Pittman called the Session to order at 5:30 pm.
2. Mr. Hodson called the roll with Board Members Mike Pittman and Scott Bryant present. Mrs. Daugherty was absent. In addition to Township Administrator, Barry Tiffany, others present were Cara Tilford, Chris Zappanti, Chief Deaton, Chief Pavlak, Sgt. White, Jim Martin, and Donna Hellman.

3. Discussion Items

Fire Department – Chief Pavlak said the driver of the vehicle causing the accident with the Township ambulance was sited today. He said the patients involved were home and doing okay. Chief Pavlak said he had a complaint regarding the new website. He said he was told they liked the site but had trouble locating the Trustee notes and minutes. He said he told them to sign up and they would be sent to them. Mr. Pittman asked how many people have been looking at it. Mr. Tiffany said thirty three people have signed up but were mostly employees.

Zoning- Cara suggested the Trustees have the Comprehensive Zoning Plan updated to incorporate the 2010 Census information. Mr. Tiffany recommended that we have Doug Betz (BZC) review the plan and to make recommendations to the BZC and the Trustees. Mr. Bryant asked if it would include the MU/PUD issue. Cara said that would be a separate issue and amendment to the plan.

IT Tech. Planning – Chris Zappanti said we need to upgrade our file server system and to move towards virtualization. Mr. Zappanti provided a brief explanation of the virtualization concept (software that emulates a computer hardware system). He said one of our servers is over five years old and needs replaced. He said virtualization would extend the life of our system and save hardware. Chris said he has priced the server, the switch and the virtual software. Mr. Pittman asked how much it would cost. Mr. Zappanti said about \$4,000.00 for the server, \$4,000.00 for the switch and about \$5,700.00 for the virtual software. Mr. Zappanti said this is where the technology is going. Mr. Bryant asked if this would provide us with 'continuity of operations'. Mr. Zappanti said it would and that it was part of the upgrade goal. He said he is currently working with people to obtain an off site location. Chief Pavlak asked if we would divide costs by departments. Mr. Tiffany said the usage wouldn't be divided evenly but that we would look at it. Mr. Pittman asked if we need to wait or need to get started now. Mr. Tiffany said we can look our current and next years budgeting.

Police Department – Chief Deaton said we were fortunate to have Tonya Wetzel, a previous dispatch employee, on the agenda to be rehired tonight. Chief Deaton said he is still doing the department vehicle evaluation and may reduce the Department fleet by two vehicles. He said Linda Lotspaih is cross training with the records department so she will have the ability to help if needed. Chief Deaton said their range training is completed for the year. He said they are looking at virtual reality training where the virtual training equipment is trucked to your site.

Temporary Appropriations – Mr. Hodson said he and Mr. Tiffany have been working on next years appropriations for the General Fund and Road Department. Mr. Hodson told the Board, since the replacement levy passed, the Road Department revenue went from a forecasted \$427,000.00, due to the loss of a \$187,000.00 levy, to a projected revenue of \$717,000.00 and projected expenditures for road repair will go from practically nothing to \$120,000.00 for 2013. Mr. Bryant said with the passage of the Park levy we have lost additional potential tax revenue. We need to give serious thought to how we are going to raise our revenue. Mr. Pittman said he would like to see what revenue would be generated if we had a J.E.D.D. with Centerville on Wilmington Pike, although he really would have issues with doing it. Mr. Bryant asked if a J.E.D.D. had to be voted on. Mr. Tiffany said not by the public. Mr. Pittman said it would have to be agreed upon by the property and business owners. Mr. Tiffany said he thought it required a seventy five percent approval. Mr. Bryant said the downside is we don't have an income tax, however, if we did we would lose our only competitive advantage. Mr. Tiffany said the business property owners along Wilmington Pike are anti-

income tax and anti-Centerville. Mr. Tiffany said most J.E.D.D.'s are successful with undeveloped property and are infrequently used on existing developments. Mr. Bryant said if we brainstorm the revenue problem this still has to be one of the issues on the table.

Mr. Hodson said he and Mr. Tiffany had also reduced General Fund expenditures to absolute minimum levels so that other necessary internal cost sharing measures utilizing other departments could be kept at a minimum. He also suggested that the land held by the Township at Waynesville and Centerville Roads could be sold to provide a cushion over the next few years to handle unforeseen expenses hampering such a tight budget.

Miscellaneous – Mr. Bryant asked if we had time for an Executive Session before tonight's session or should we wait until after. Mr. Tiffany said we had enough time to have it before.

Mr. Tiffany said the RC-2's have been approved for destruction of the selected records. Chief Pavlak said Chick Filet was interested in establishing a site at the corner of Feedwire and Wilmington Pike. He also thanked everyone for the support given to Joann Zimmerman. Mr. Pittman thanked Chief Pavlak and his wife for helping with the Road Levy. Mr. Bryant asked if the Township did anything for the employees for the holidays. Chief Pavlak said we used to have a party and dinner. Mr. Tiffany said things have fallen to the wayside and we don't currently do anything.

Mr. Pittman moved to adjourn to Executive Session to discuss employment of personnel and property acquisition. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Bryant - Yes
Mr. Pittman – Yes

The meeting adjourned to Executive Session at 6:30 pm. The meeting reconvened, with no action taken, and adjourned at 6:55 pm for Regular Session.

Theodore L. Hodson, Fiscal Officer