

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on November 5, 2012, at 7:00 pm, at 2090 Ferry Road, Bellbrook, Ohio 45305.

1. Mrs. Daugherty called the session to order at 7:06 pm.
2. All rose and recited the Pledge of Allegiance to the Flag. Mrs. Daugherty said that in view of the tragedies over the weekend she would like to have a moment of silence.
3. Mr. Hodson called the roll with Board Members Nadine Daugherty, Mike Pittman and Scott Bryant being present. In addition to Mr. Tiffany, Township Administrator, others present who signed in were Donna Hellman, Jim Martin, Mary Ann Stone, Jim Tharpe, and Pam Erd.

4. **Mary Ann Stone**

Mary Ann Stone, 4170 Beechwood Drive, talked about her efforts to organize a free medical clinic for the Bellbrook, Sugarcreek Township and other local communities. She said she has received all sorts of advice and offers of help in getting the project going. She said they have a task force made up of business people who are doing a great job. She said they did a study of the demographics and put out a survey. She said the average salaries for the community don't reflect a great need but in the current economic times there are people out of work and who can't afford health care. She also conducted a survey throughout the communities and found the majority of responses favored the clinic. She said they have made great progress and at present have a facility available for use and volunteers to help which include a doctor and other medically trained people. She said they are currently called the 'Community Wellness Coalition' and have membership including all the community churches. She said they are putting together a business plan and looking at financial needs.

Mr. Pittman asked where it would be located. Ms. Stone said the clinic would be located at the house just east of the Methodist Church on Franklin St. in Bellbrook. She said she would appreciate the Township's help whether it be gifts-in-kind, donations or just verbal support in the community for the project.

Mr. Bryant asked what services would be provided. Ms. Stone said they were thinking in terms of Family Practice type services. They would provide help with medications, preventive care and health education. They would not handle mental or addiction problems. Mr. Bryant asked if it would be open to everyone. Ms. Stone said she imagined they would get lower income people and those without insurance. Mrs. Daugherty said she really admired her for her efforts. Mr. Bryant said we certainly applaud you and wish you the best. Mr. Pittman said he also applauded her efforts because she had a dream and she's going for it.

5. **Community Activities**

Mrs. Daugherty said the pony rides were canceled for the Farmer's Market last week and will be rescheduled for next spring.

6. **Reports**

A. Administration

The report prepared by Mr. Tiffany will be appended to the permanent record. Mr. Tiffany said he had nothing to add to his report. Mr. Pittman said the Type II annexation and property tax issue need to be worked on. He said maybe we can get together with Beaver Creek Township and do something. It needs to be addressed. Mr. Martin said we need to wait until the courts decide. Mr. Tiffany said this has become the top priority at C.L.O.U.T. meetings. Beaver Creek is a prime example with the parks. The City of Beaver Creek annexed five acres and then took hundreds of acres in addition.

B. Fire

The report prepared by the Fire Department will be appended to the permanent record. Captain Heath Williams attended the meeting in Chief Pavlak's absence. Captain Williams said Lt. Josh Johnson has been deployed with Ohio Task Force One. He said our water rescue is at the disaster site also but currently has been stood down and are waiting assignment. Mr. Pittman asked what Lt. Johnson's responsibilities were. Capt. Williams said he was assigned to medical rescue duties. Mr. Bryant told Capt. Williams to let them know we are proud of them.

C. Police

The report for the Police Department will be appended to the permanent record. Mr. Bryant said he noticed

that the Department received a couple of letters of appreciation for Halloween. Chief Deaton said it all went very well.

D. Roads and Services

The report for Roads and Services will be appended to the permanent record. Mr. Tiffany said the Department was done with the Dura-Patching and were prepping for winter. Mr. Bryant said he saw that Rt. 675 was going to be closed for about fifteen minutes. Mr. Tiffany said he was correct and that they will be pulling wires along side the Dille property. Mrs. Daugherty asked Mr. Tiffany if he heard anymore from the Citizen who, at the last meeting, was concerned about the target shooting next door to him. Mr. Tiffany said he talked to the neighbor and the shooting was not an ongoing thing. He was getting ready for deer season.

E. Zoning

The report prepared by Cara Tilford, Director of Planning and Zoning, will be appended to the permanent record. Cara was absent from the meeting.

F. Trustees

Mr. Pittman said he attended the Greene County Regional Planning Commission meeting. He said there were discussions regarding the future of the commission and if the newly elected Commissioners were going to continue funding them. Mr. Pittman said he and Mr. Tiffany attended the Greene County Trustees Association meeting. He said they heard a presentation on the State's S.T.E.M. schools (Science, Technology, Engineering and Math) and how they are currently pushing agricultural technology. He said that by 2050 the world will have to increase its food production by 100% to feed the growing population.

Mr. Pittman said he was sorry to hear about the accident last Saturday night but thanked our crews on the scene. Mrs. Daugherty thanked Mr. Tiffany for calling the Trustees right away.

7. **Old Business**

Shooting of Firearms - Mrs. Daugherty said we have already discussed this tonight.

Radios – Mrs. Daugherty said we will have a meeting with Chief Pavlak when he returns.

Since family members were present for the appointment of Fire Personnel, Mrs. Daugherty moved to the Resolution for their appointment.

Fire Department

D. Appointment of Fire Department Personnel Michael A. Neal and Erik M.D. Sonntag

Resolution #2012.11.05.02

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Volunteer Firefighter and Part-time Firefighter/EMT; and,

WHEREAS, Chief Pavlak has recommended the appointments of Michael A. Neal as Volunteer Firefighter and Erik M.D. Sonntag as Part-time Safer Firefighter/EMT in support of the goals and objectives of the Sugarcreek Township Fire Department; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2012 Operating Budget; and,

WHEREAS, Part-time Township employees are hired with the expectation that the employee(s) will work not more than one-thousand five-hundred (1,500) hours total in any year, calculated annually from the date of part-time appointment,

NOW THEREFORE, BE IT RESOLVED, that Michael A. Neal shall be appointed to the position of

Volunteer Firefighter and Erik M.D. Sonntag shall be appointed to the position of Part-time Safer Firefighter/EMT.

FURTHER BE IT RESOLVED, that these positions shall have an effective date of November 5, 2012, with a one (1) year probationary period ending on November 5, 2013.

Mr. Bryant moved to accept the Resolution as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

Mr. Neal and Mr. Sonntag came forward and were personally welcomed by the Board and Staff.

8. **New Business**
Fiscal Office

A. Approval of Minutes

Mrs. Daugherty moved to approve the minutes for the Work Session and the Regular Session. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

B. Payment on Bills

Mrs. Daugherty moved to accept the Payment of Bills as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

C. Transfer of Appropriations Police and Fire

Resolution #2012.11.05.01

<u>Debit</u>		<u>Credit</u>		<u>Amount to</u>
<u>Fund Number</u>	<u>Account Name</u>	<u>Fund Number</u>	<u>Account Name</u>	<u>Debit/Credit</u>
2081	Police Department	3102	Bond Retirement	\$ 45,504.38
2112	Fire Department	3102	Bond Retirement	<u>\$ 62,839.37</u>
Total			\$108,343.75	

Purpose of Transfer: Annual Payment of Bonds Issued for the Public Safety Building.

Mrs. Daugherty moved to accept the Resolution as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

Police Department

E. Reclassification of Part-time Dispatcher Shannon Wade

Resolution #2012.11.05.03

WHEREAS, Shannon B. Wade has served as a Part-time Dispatcher with Sugarcreek Township Police Department since October 2, 2012; and,

WHEREAS, a vacancy exists within the classification of full-time Dispatcher; and,

WHEREAS, funds are available for this purpose within both the Police and Fire Departments 2012 Operating Budgets; and,

WHEREAS, Chief James K. Deaton requests the reclassification of Shannon B. Wade from part-time Dispatcher to full-time Dispatcher in support of the goals and objectives of the Sugarcreek Township Police Department,

NOW THEREFORE, BE IT RESOLVED, that Shannon B. Wade shall be reclassified to the position of full-time Dispatcher at the hourly pay rate of \$15.38, payable on a bi-weekly basis.

FURTHER BE IT RESOLVED, that this position shall have an effective date of November 5, 2012, with a one (1) year probationary period ending October 1, 2013.

Mr. Pittman moved to accept the Resolution as presented. Mr. Bryant seconded.

Mr. Bryant asked if it was necessary to reset the one year probationary period. Mr. Tiffany said that's the current policy. Mr. Bryant said he would just like to extend the current probation to a year.

Mr. Pittman moved to amend the motion to change the probationary ending to October 1, 2013 instead of November 5, 2013. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

Roll was called again for the original motion and second with the vote being as follows:

Mr. Bryant – Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

Roads and Services Departments

F. Appointment of Temporary Part-time Employees for the Roads and Services Department.

Resolution #2012.11.05.04

WHEREAS, the need exists to establish and maintain a viable work force within the Sugarcreek Township Roads and Services Department; and,

WHEREAS, the Board of Sugarcreek Township Trustees, has authorized the hiring of temporary part-time employees to assist in the removal of snow through the fall and winter seasons, as well as other departmental functions; and,

WHEREAS, Charles H. Anderson, Ronald L. Applegate, Michael L. Roberts, Charles E. Prewitt, Ronald B. Brooks, Alexander J. Robinson, and Jeffrey T. Lay have applied for employment as temporary part-time employees; and,

WHEREAS, Barry P. Tiffany, Township Administrator, recommends these appointments and has indicated that adequate funds are available in the 2012 budget for this position,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees does hereby appoint the aforementioned individuals to the position of temporary part-time employees at the rate of pay of \$10.25 per hour, payable on a bi-weekly basis.

FURTHER BE IT RESOLVED, the first date of employment for this position will be on or after November 5, 2012, contingent upon successful completion of final testing.

Mrs. Daugherty moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

Mr. Pittman asked if these were all returns from last year. Mr. Tiffany said they were. Mr. Bryant asked how many we had last year. Mr. Tiffany said we usually have ten to twelve. We are trying to get more.

G. 2012 Annual Report of Township Roadways

Resolution #2012.11.05.05

WHEREAS, the Board of Trustees has received the Annual Township Road Inventory Report from the Greene County Engineer; and,

WHEREAS, this Report has been reviewed by the Roads and Services Supervisor, Anthony Lamb, and the Township Administrator, Barry P. Tiffany, and found to be accurate as presented; and,

WHEREAS, this Report indicates the road names, length in miles, their condition as well as work completed the past twelve (12) months,

NOW THEREFORE, BE IT RESOLVED, that this Report, as presented and reviewed, is accepted by this Board of Township Trustees.

FURTHER BE IT RESOLVED, that a signed copy shall be returned to the Greene County Engineer.

A copy of the Road report will be appended to the permanent record.

Mr. Bryant moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

9. **Trustee/Staff Discussion**

Mr. Bryant said the new website is now out there. He said he sent Chris a couple of comments. He said he liked it and thought it was pretty good. He encouraged people to register and thought it will be a really good tool. Mr. Tiffany said he received a text message Friday that said the website looked good and had some good features. Mr. Pittman asked if everything was okay at Kable's Mill. Mr. Tiffany said everything thing is fine and we have had no complaints. Mrs. Daugherty said we should put out a notice of some sort about the new website. Mr. Bryant said he will be out of town next week and, if needed, he most likely will only be available in the evenings for his cell phone.

10. **Public Comments**

Donna Hellman said she just got back from New Jersey. She said she couldn't believe how unprepared the State of New Jersey and FEMA were with regards to this disaster. She said what you see there is not like on the news. She suggested we review our readiness programs and revise them if necessary. Mrs. Hellman said that when you have nothing, who do you turn to and how do you get what you need?

Mr. Jim Martin said the Beavercreek annexation is like the Dille's, only expedited. He said the Township should have provided the zoning asked for. Mr. Martin said that with regard to annexation, zoning matters one hundred percent whether or not you lose a piece of land. He said when the Supreme Court decision is finalized it will become case law and you won't be able to change it. He said our Township has treated developers as our enemies. He said we have three zoning members who need to be thrown off the Zoning Board because they are counter productive. We have a Code of Ethics. Mrs. Gallagher has made statements in the paper regarding the Children's Services Board and Jobs and Family Services that are lies. We need to do something about it. We don't need people like this in these positions. He asked the Board what they're going to do about it. Mr. Bryant told Mr. Martin he wasn't familiar with what he was talking about. Mr. Pittman said he was not aware of it either but said he would be glad to talk to him about it after the meeting. Mr. Bryant told Mr. Martin he agreed with his earlier statements that our zoning is important and can make a difference in annexation. Mr. Martin said our zoning is too subjective. He said we need to change the attitude of our people on the Zoning Commission.

Ms. Pamela Erd said her attorney sent a letter to Chief Deaton to see if her ex-husbands gun had been destroyed per orders. Chief Deaton said he has procedures and documentation to go through before destroying weapons. He said he sent a letter to her attorney. Ms. Erd said your letter did not even have a serial number of the weapon. Chief Deaton told Ms. Erd if she would come to his Office he would go over it with her. He said the process takes time. He doesn't know the time frame but the weapon was destroyed. Ms. Erd said the other thing was that she needed a Police report from last June or July about things her ex-husband had done to her mother. She said she talked to the Prosecutor's Office and they can't do anything without a report. She said when Officer Powers was out she asked him to make a report. Ms. Erd said he told me he couldn't make a report because Chief Deaton said he couldn't. Chief Deaton told Ms. Erd she needs to come to his office. Mrs. Daugherty asked Ms. Erd if she could meet again. She said she could if one of the Board members will meet with us. Chief Deaton said he had no problem with that. Mrs. Daugherty said to set up a time and she would attend.

At 8:39 Mrs. Daugherty moved to adjourn to Executive Session to discuss the hiring of personnel. At 8:50 the meeting reconvened with the following actions taken:

H. Appointment of Full-time Dispatcher Kimberly A. Fink

Resolution #2012.11.05.06

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Communications Department; and,

WHEREAS, a vacancy exists within the classification of full-time Dispatcher; and,

WHEREAS, the Chief of Police and Township Administrator have identified Kimberly A. Fink as an ideal candidate for this position of full-time Dispatcher; and,

WHEREAS, Kimberly A. Fink meets all the requirements and agrees to accept all responsibilities for the position; and,

WHEREAS, Chief James K. Deaton recommends this appointment and has indicated that adequate funds are available in the 2012 budget for this position,

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees hereby appoints Kimberly A. Fink as full-time Dispatcher at a pay rate of \$17.80 per hour, payable on a bi-weekly basis.

FURTHER BE IT RESOLVED, the first date of employment for this position will be on or after

November 5, 2012, contingent upon successful completion of final testing, and subject to a one (1) year probationary period.

Mrs. Daugherty moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

I. Appointment of Part-time Dispatcher Caroline L. Helling

Resolution #2012.11.05.07

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Communications Department; and,

WHEREAS, a vacancy exists within the classification of part-time Dispatcher; and,

WHEREAS, the Chief of Police and Township Administrator have identified Caroline L. Helling as an ideal candidate for this position of part-time Dispatcher; and,

WHEREAS, Caroline L. Helling meets all the requirements and agrees to accept all responsibilities for the position; and,

WHEREAS, Chief James K. Deaton recommends this appointment and has indicated that adequate funds are available in the 2012 budget for this position,

WHEREAS, Part-time Township employees are hired with the expectation that the employee(s) will work not more than one-thousand five-hundred (1,500) hours total in any year, calculated annually from the date of part-time appointment,

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees hereby appoints Caroline L. Helling as part-time Dispatcher at a pay rate of \$12.54 per hour, payable on a bi-weekly basis.

FURTHER BE IT RESOLVED, the first date of employment for this position will be on November 5, 2012, and subject to a one (1) year probationary period.

Mr. Pittman moved to accept the Resolution as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

Mrs. Daugherty moved to adjourn at 8:53 pm. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

Theodore L. Hodson, Fiscal Officer