

**The Board of Trustees of Sugarcreek Township, Greene County, Ohio, met in Regular Session on May 2, 2011, at 7:30 pm, at 2090 Ferry Road, Bellbrook, Ohio 45305.**

1. Chairperson Dick King called the Regular Session to order at 7:30 pm.
2. All rose and recited the Pledge of Allegiance to the Flag.
3. Mr. Hodson called the roll with Board Members Dick King, Nadine Daugherty and Mike Pittman being present. In addition to Township Administrator, Barry Tiffany, others present who signed in were Jim Tharpe, Scott Bryant, Dylan Gibson, Donna Witson, Jillian Gibson, M. H. Gibson, Nathan Jacoby, Eric Crusier, Marvin Moeller and Lauren Minholz.
4. **Reports**
  - A. **Administrator**

A report prepared by Mr. Tiffany is appended.
  - B. **Fire**

A report prepared by Chief Pavlak is appended. Assist. Chief Zimmerman said she had nothing additional to add to the report.
  - C. **Police**

A report prepared by Chief Flick is appended. Chief Flick said the Department recently partnered with the D.E.A. and the Greene County Sheriff's Office to provide a drug drop-off for disposal of unwanted drugs. Chief Flick said it had been advertised in the News Media and several Pharmacies and Doctors participated.
  - D. **Roads and Services**

A report prepared by Tracey Messer, Director of Roads and Services, is appended. In Mr. Messer's absence, Mr. Tiffany talked about the re-occurrence of the bank slipping along Little Sugarcreek Road. Mr. Tiffany said Bellbrook was experiencing the same problem along the road and said he would explore the situation with them to see if any cost savings could be gained by a mutual repair.
  - E. **Zoning**

A report prepared by Cara KillKelley, Township Planner/Zoning Compliance Officer, is appended. Cara told the Board she had placed information on their chairs regarding the upcoming Public Hearing on the Little Miami River Overlay District. Cara said changes have made it easier to use Bellbrook's TV channel for passing on meeting notices and other information. Cara said we will advertise on their TV Channel to encourage residents to sign up for NIXLE, which is a telephone message notification system by which public messages could be relayed to those Citizens participating. Cara also said the housing permits were up and that she was still getting vendor inquiries for the Farmer's Market.
  - F. **Trustees**

Mr. Pittman said he read an article in the paper about H.B. 153. Mr. Pittman said State Funds were available to help communities to consolidate services to save money. Mr. Pittman said we should consider re-opening discussions with Bellbrook with respect to our Fire Department and Dispatch Center. Mr. Tiffany said he had a meeting with Bellbrook City Manager Mark Schlagheck scheduled this week to explore these topics. Mr. Pittman said we might also look into the possibility of a private enterprise Fire Department. Mr. Tiffany said he would get information from a few surrounding entities who utilized Fire Companies.
6. **New Business**
  - Fiscal Office**
    - A. **Payment of Bills**

Mr. King moved to accept the Payment of Bills as presented by the Fiscal Officer. Mr. Pittman seconded. Roll was called with the vote being as follows:  
Mr. Pittman – Yes  
Mrs. Daugherty - Yes

Mr. King - Yes

B. Transfer of Appropriations

**Resolution # 2011.05.02.01**

<b>Debit</b>		<b>Credit</b>		<b>Amount to</b>
<b>Fund Number</b>	<b>Account Name</b>	<b>Fund Number</b>	<b>Account Name</b>	<b>Debit/Credit</b>
2081-910-910	Trans. Out -Police	3102-830-830	Bond Retirement	\$ 14,595.00
2112-910-910	Trans. Out – Fire	3102-830-830	Bond Retirement	\$ 20,155.00
<b>Total Transfers:</b>				<b>\$ 34,750.00</b>

**Explanation of Transfer:** Public Safety Building Bond Interest Payment for 2011 First Half.

Mr. King moved to accept the Transfer of Funds as presented by the Fiscal Officer. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes  
Mrs. Daugherty - Yes  
Mr. King - Yes

**Fire Department**

C. Appointment of Part-time Firefighter/EMT's Geoffery A. Hart, Eric R. Crusier, and Dylan M. Gibson

**Resolution # 2011.05.02.02**

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Part-time Firefighter/EMT; and,

WHEREAS, Chief Pavlak, in his April 19 and 25, 2011, correspondence to the Township Administrator, has recommended the appointment of Geoffrey A. Hart, Eric R. Crusier, and Dylan M. Gibson as a Part-time Firefighter/EMT's in support of the goals and objectives of the Sugarcreek Township Fire Department; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2011 Operating Budget,

WHEREAS, that Part-time Township employees are hired with the expectation that the employee(s) will work not more than one-thousand five-hundred (1500) hours total in any year, calculated annually from the date of part-time appointment.

NOW THEREFORE, BE IT RESOLVED, that Geoffrey A. Hart, Eric R. Crusier, and Dylan M. Gibson shall each be appointed to the position of Part-time Firefighter/EMT at the pay rate of \$8.85 per hour having an effective date of May 2, 2011, with a one (1) year probationary period ending on May 2, 2012.

Mrs. Daugherty moved to accept the Resolution as presented by the Fiscal Officer. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes  
Mrs. Daugherty - Yes  
Mr. King - Yes

D. Appointment of Part-time Safer Firefighter/Paramedic Lauren C. Minholz

**Resolution # 2011.05.02.03**

WHEREAS, on May 15, 2009, the Sugarcreek Township Board of Trustees approved Resolution 2009.06.15.07, which accepted the FY2008 Safer Grant; and,

WHEREAS, Chief Randall J. Pavlak is requesting under the terms of the FY2008 Safer Grant the appointment of Lauren C. Minholz as a Part-time Firefighter/Paramedic in support of the Sugarcreek Township Fire Department goals and objectives; and,

WHEREAS, funds for this position are allocated out of the FY2008 Safer Grant,

WHEREAS, that Part-time Township employees are hired with the expectation that the employee(s) will work not more than one-thousand five-hundred (1500) hours total in any year, calculated annually from the date of part-time appointment.

NOW THEREFORE, BE IT RESOLVED, that Lauren C. Minholz shall be appointed to the position of Part-time Firefighter/Paramedic at the pay rate of \$10.03 per hour having an effective date of May 2, 2011, with a one (1) year probationary period ending on May 2, 2012.

Mr. Pittman moved to accept the Resolution as presented by the Fiscal Officer. Mr. King seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes  
Mrs. Daugherty - Yes  
Mr. King - Yes

- E. Appointment of Volunteer Firefighter Nathan E. Jacoby

**Resolution # 2011.05.02.04**

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, Nathan E. Jacoby has acquired and demonstrated all the necessary qualifications to serve in the capacity of Volunteer Firefighter for the Sugarcreek Township Fire Department; and,

WHEREAS, Chief Pavlak, in his April 25, 2011, correspondence to the Township Administrator, has recommended the appointment of this candidate; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2011 Operating Budget,

NOW THEREFORE, BE IT RESOLVED, that Nathan E. Jacoby shall be appointed to the position of Volunteer Firefighter within the Sugarcreek Township Fire Department effective May 2, 2011.

Mr. King moved to accept the Resolution as presented by the Fiscal Officer. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes  
Mrs. Daugherty - Yes  
Mr. King - Yes

The appointed Fire Personnel came forward for pictures and were personally welcomed by the Board and Staff.

- F. Accept the Resignation of Explorer Kristen M. Cross

**Resolution # 2011.05.02.05**

WHEREAS, Explorer Kristen M. Cross has submitted her letter of resignation from the Sugarcreek Township Fire Department; and,

WHEREAS, Miss Cross has been a member of the Explorer Program with Sugarcreek Township Fire Department since August 2, 2010, and,

WHEREAS, Chief Randall J. Pavlak indicated in his January 20, 2011, correspondence that Explorer Cross has no monetary obligation to the Township and recommends we accept her resignation,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accepts the resignation of Kristen M. Cross effective May 2, 2011.

Mr. King moved to accept the Resolution as presented by the Fiscal Officer. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes  
Mrs. Daugherty - Yes  
Mr. King - Yes

G. Termination of Explorer Noah T. Like

**Resolution # 2011.05.02.06**

WHEREAS, Explorer Noah T. Like has been in the Explorer Program at Sugarcreek Township Fire Department since August 2, 2010; and,

WHEREAS, Mr. Like has not attended an Explorer meeting since September 29, 2010; and,

WHEREAS, Chief Randall J. Pavlak indicated in his March 1, 2011, correspondence that attempts to contact Mr. Like has resulted in no response; and,

WHEREAS, Chief Pavlak further states that Mr. Like has in his possession items belonging to the Sugarcreek Township Fire Department and that efforts will be made to recover these items,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially terminates Noah T. Like from the Explorer Program effective May 2, 2011.

Mr. Pittman moved to accept the Resolution as presented by the Fiscal Officer. Mr. King seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes  
Mrs. Daugherty - Yes  
Mr. King - Yes

H. Proclaiming National EMS Week

**Resolution # 2011.05.02.07**

WHEREAS, the Ohio Department of Public Safety has declared May 15 – 21, 2011, as National EMS Week; and,

WHEREAS, National EMS Week is an annual celebration honoring those men and women who respond to emergency calls, respond to disasters and render life-saving assistance to the Citizens of communities throughout the United States of America; and,

WHEREAS, EMS personnel are essential to the abilities of the Sugarcreek Township Fire Department to continue delivery of quality service to Sugarcreek Township residents; and,

NOW THEREFORE, BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby proclaims the Week of May 15 – 21, 2011, as “National EMS Week,” and expresses our sincerest thanks to all our EMS Personnel.

Mr. King said being this is the upcoming tenth anniversary of September 11, 2001; it makes us all the more aware of the importance of our EMS personnel.

Mrs. Daugherty moved to accept the Resolution as presented by the Fiscal Officer. Mr. King seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes  
Mrs. Daugherty - Yes  
Mr. King - Yes

I. Proclaiming A Day of Prayer

**Resolution # 2011.05.02.08**

Whereas, a National Day of Prayer was first recognized as a single-day by the Continental Congress on July 20, 1775; and

Whereas, such a day has been observed nationally since April 17, 1952, when President Harry S. Truman signed a bill proclaiming a National Day of Prayer must be declared by each following president at an appropriate date of choice; and

Whereas, in 1988, the law was amended designating that a National Day of Prayer is to be observed on the first Thursday of every May; and

Whereas, the Board of Trustees recognizes that Sugarcreek Township is home to Citizens of many faiths and that prayer has long been a positive force that serves as a source of inspiration and hope to countless individuals; and

Whereas, the Bellbrook-Sugarcreek Area Ministerial Association is hosting a community-wide National Day of Prayer gathering at the Bellbrook House of Prayer at 9:00 am on Thursday, May 5, 2011,

NOW, THEREFORE BE IT RESOLVED, this Board of Trustees recognizes May 5, 2011, as a Day of Prayer.

FURTHER BE IT RESOLVED, this Board of Trustees encourages all residents to recognize the continuing need for strong positive values to guide our Township, State and Nation.

Mr. Pittman moved to accept the Resolution as presented by the Fiscal Officer. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes  
Mrs. Daugherty - Yes  
Mr. King - Yes

Mrs. Daugherty said this was a well written Resolution. Mr. Tiffany said the basic format, Nationally available, was provide by Mr. Sabin, who was originally scheduled to speak tonight. Mrs. Daugherty said she planned to attend the community prayer gathering.

**7. Trustee/Staff discussion**

Mr. Tiffany said Mr. Jim Martin was ninety years old last Friday. He said Mr. Martin is planning a trip to Washing D.C. and will visit the World War II Memorial. He said Mr. Martin is in the process of arranging to make a parachute jump over Normandy.

**Public Comments**

Mr. Scott Bryant said he wanted to echo Mr. Pittman's comments regarding the consolidation of services. Mr. Bryant said Mike beat him to the punch. Mr. Bryant said, in view of our current budget situation, this is the kind of thinking he likes to see going on. He said he thinks we tend to get fixated on Bellbrook. We share a lot together, but there are other surrounding communities that may also be interested. Mr. Bryant said he wanted to congratulate Mr. Pittman for bringing up the topic even though he stole his thunder.

Mr. Marvin Moeller thanked the Road Department for doing a great job on the berming on Middle Run Road. He also thanked the Board for the last Resolution regarding the National Day of Prayer. He said this is what this Country was founded on and he was glad to see Communities stepping forward in support. Mr. Moeller said he was Fire Chief of the Township before they split with Bellbrook. Mr. Moeller said the split was forced upon the Township by the City because they continually demanded more money each year. Mr. Moeller said he would like to see the Township retain control of the Fire Department and advised the Board to step forward cautiously.

Mr. Pittman moved to adjourn. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes

Mr. King - Yes

Mr. Pittman – Yes

The meeting adjourned at 8:32 pm.

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Theodore L. Hodson, Fiscal Officer