

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, met in Regular Session on March 21, 2011, at 7:30 pm, at 2090 Ferry Road, Bellbrook, Ohio 45305.

1. Chairperson Dick King called the Regular Session to order at 7:30 pm.
2. All rose and recited the Pledge of Allegiance to the Flag.
3. Mr. Hodson called the roll with Board Members Dick King, Nadine Daugherty and Mike Pittman being present. In addition to Township Administrator, Barry Tiffany, others present who signed in were Jim Tharpe, Donna Hellman, Ron Dittmer and Katherine Ullmer.

4. Reports

A. Administrator

A report prepared by Mr. Tiffany is appended. Mr. King noted that we were getting closer to the clean up date set by the River Keepers. Mr. Tiffany said the project has really grown and thanked Katherine Ullmer for the article in the paper.

B. Fire

A report prepared by Chief Pavlak is appended. Chief Pavlak said the Department has been very busy. Mr. Pittman asked the Chief if the lady firefighters had to pass the same physical agility tests as the men. The Chief responded that they did and described many of the tests.

C. Police

A report prepared by Chief Flick is appended. Chief Flick said he had attached letters of recognition to his report regarding Officers Fallis and Coltrane.

D. Roads and Services

A report prepared by Tracey Messer, Director of Roads and Services, is appended. Mr. Messer said poles were in place on Upper-Bellbrook Road for the community Event Banners.

E. Zoning

In Cara KillKelley's absence, Mr. Tiffany has been handling Zoning issues. Mr. Tiffany said Cara returned to work today and will be working part-time for the next six weeks. Mr. Tiffany said Mother and Baby were doing fine. Mr. Tiffany said Taco Bell, like McDonald's, is doing a re-facing. Chief Pavlak said McDonald's is looking great.

F. Trustees

Mr. Pittman said he attended a Greene County Regional Planning Commission committee meeting. Mr. Pittman said Wright State has completed a survey of expectations of the various area jurisdictions and submitted it for review by the committee. Mr. Pittman said, being a supporter of the local farmers, he also attended a Greene County Cattleman's Association meeting. He said he also attended a Greene County Reports to the Community meeting. He had an informative talk with Mr. George Oberer, Jr. and he suspected he will be meeting with the Township in the near future. Mr. Pittman said he met with Howard Poston, Greene County Administrator, and Phil Houston, Greene County Director of Development. Mr. Pittman said David Kell, Mr. Houston's replacement was also present. He said they discussed the goals of the Township for property along Interstate 675 and our property is now listed on the Greene County Website.

Mrs. Daugherty read an article from the Neighbor section of the paper about Washington Township. She said they have a Visual Improvement Program (V.I.P.) Committee. Mrs. Daugherty said the residents identify community needs and the committee turns them into projects. She said it sounded

like a program that would work well for Sugarcreek. Mr. King agreed and thought maybe we could do a similar thing.

6. New Business

Fiscal Office

A. Payment of Bills

Mr. King moved to accept the Payment of Bills as presented by the Fiscal Officer. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes

Mr. King - Yes

Mr. Pittman – Yes

Fire Department

B. Resignation of Part-time Safer Grant Firefighter/EMT Brandon N. Lee

Resolution # 2011.03.21.01

WHEREAS, Firefighter Brandon N. Lee has submitted his letter of resignation from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Lee has been a member of the Sugarcreek Township Fire Department since August 9, 2009, and,

WHEREAS, Chief Randall J. Pavlak indicated in his March 9, 2011, correspondence that Firefighter Lee has no monetary obligation to the Township and recommends we accept his resignation,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accepts the resignation of Brandon N. Lee effective March 14, 2011.

Mrs. Daugherty moved to accept the Resolution as presented. Mr. King seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes

Mr. King - Yes

Mr. Pittman – Yes

Police Department

C. Collective Bargaining Agreement with the Fraternal Order of Police

Resolution # 2011.03.21.02

WHEREAS, the initial Collective Bargaining Agreement between Sugarcreek Township and the Fraternal Order of Police (F.O.P.) expires, effective March 31, 2011; and,

WHEREAS, a team consisting of the Township Administrator, Township Police Chief and a representative from Downs, Fishel, Hass, and Kim, Attorneys at Law, negotiated with representatives of the Fraternal Order of Police and local bargaining unit representatives,

NOW THEREFORE, BE IT RESOLVED, that this Board of Township Trustees hereby authorizes execution of a three (3) year Collective Bargaining Agreement between Sugarcreek Township and the Fraternal Order of Police,

FURTHER BE IT RESOLVED, that this contract shall be in effect from April 1, 2011, through midnight March 31, 2014.

Mr. Pittman moved to accept the Resolution as presented. Mr. King seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
Mr. King - Yes
Mr. Pittman – Yes

Mr. King said the agreement was much more conservative this year. Mr. Tiffany said it was. Mr. King said the members were very conscientious of the stress on our budget. Mrs. Daugherty said she agreed that two, one and one percent is all we could afford for the next three years. Mr. Pittman said he thought everyone recognizes the current economic environment.

D. Revised Table of Organization

Resolution # 2011.03.21.03

WHEREAS, this Board of Sugarcreek Township Trustees has previously adopted a Table of Organization for the Sugarcreek Township Police Department; and,

WHEREAS, Police Chief G.A. Flick has requested the addition of a full-time Sergeant position as well as the reducing the number of full-time Police Officer's to eleven (11); and,

WHEREAS, Police Chief Flick has stated that the new Table of Organization should reduce some of the supervisory overtime and will offset the cost of the new position; and,

WHEREAS, this Board finds it necessary and appropriate to authorize an additional full-time Sergeant position and the reduction of one full-time Police Officer position within the Police Department, consistent with the Police Department's long-range plans,

NOW THEREFORE, BE IT RESOLVED, that the previously adopted Sugarcreek Township Police Department Table of Organization will be revised, in conformity with the Table of Organization attached hereto and incorporated herewith, such change reflecting the addition of one full-time Sergeant position and reduction of one full-time police officer position.

Mr. King moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
Mr. King - Yes
Mr. Pittman – Yes

Administration Department

E. Re-appointment of Board of Zoning Commission member Charles W. Schwegman

Resolution # 2011.03.21.04

WHEREAS, the five-year term of Board of Zoning Commission member Charles W. Schwegman is due to expire March 31, 2011; and,

WHEREAS, Charles W. Schwegman has served as a Board of Zoning Commission member since April 1, 1998; and,

WHEREAS, the Board of Zoning Commission plays a pivotal role in the Land-use decisions for Sugarcreek Township; and,

WHEREAS, it is imperative that all positions on the Board of Zoning Commission be filled with citizens who will make decisions that are always in the best interest of Sugarcreek Township; and,

NOW THEREFORE, BE IT RESOLVED, that Charles W. Schwegman is hereby re-appointed to the Board of Zoning Commission for a five-year term beginning April 1, 2011, and expiring on March 31, 2016. (Said appointment made pursuant to Ohio Revised Code Section 519.13.)

Mrs. Daugherty moved to accept the Resolution as presented. Mr. King seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
Mr. King - Yes
Mr. Pittman - Yes

The Board commented on Mr. Schwegman's dedicated service to the Township since 1998 and thanked him for the contribution of his service to the Township.

Trustee/Staff Discussion

Chief Pavlak said the Fire Department will be participating in a live fire training exercise with Wayne Township on April 2, 2011.

Mr. King moved to adjourn to Executive Session. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
Mr. King - Yes
Mr. Pittman - Yes

The meeting adjourned to Executive Session at 8:20 pm. The meeting reconvened at 9:15 pm with the following action taken:

Resolution # 2011.03.21.05

WHEREAS, this Board of Trustees has decided it to be the best interest of the Organization to develop and implement a merit based wage scale for each of the departments covering the non-bargaining unit employees; and,

WHEREAS, this will be a continuing process of evaluation for each calendar year beginning January 1 and ending December 31, for possible changes that will take effect in the first full pay period of April each year; and,

WHEREAS, the Board recognizes collaborative efforts of the Department heads and supervisors during the process of developing the scales; and,

WHEREAS, we must all recognize the stressful economic times we are facing at this time and the influence it must have on the scale and wage considerations; and,

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees does hereby approve the wage changes attached hereto on the Pay Grade Status Recommendation forms as provided by the Department Heads and approved by the Township Administrator, to be effective April 4, 2011.

Mrs. Daugherty moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
Mr. King - Yes
Mr. Pittman – Yes

Mr. King moved to adjourn. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
Mr. King - Yes
Mr. Pittman – Yes

The meeting adjourned at 9:17 pm.

Theodore L. Hodson, Fiscal Officer