

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, met in Regular Session on February 7, 2011, at 7:30 pm, at 2090 Ferry Road, Bellbrook, Ohio 45305.

1. Chairperson Dick King called the Regular Session to order at 7:30 pm.
2. All rose and recited the Pledge of Allegiance to the Flag.
3. Mr. Hodson called the roll with Board Members Dick King, Nadine Daugherty and Mike Pittman being present. Township Administrator Barry Tiffany was absent.

Others present who signed in were Jim Tharpe, Donna Hellman, Jim Froelich, Jim Martin, Katherine Ullmer, Scott Bryant, Connie Scwars, Kim Rhodus, Ross, Kim and Harrison Warren, Don Kendrick, Ted Autore, Diane Autore, John Staten, Rusty Cross and Lt. Josh Johnson.

4. Fire Department Awards for Service and Recognition

Chief Pavlak recognized, for five years of service, Brian Botkins, Josh Kirby, Linda Irvin, Amber Fritz, Shawn Smith, Dean Tarter, Terry Trepanier and Brad Whitley. For Ten years Chief Pavlak, recognized Rusty Cross and Greg Staten. For Fifteen Years, Chief Pavlak recognized Kendra Covington and Joann Zimmerman. Both received Gold Trumpet awards. Chief Pavlak also recognized Andrew Keister, as Firefighter of the Year, Kevin Zehring, as Full-time Firefighter of the Year, Josh Kirby, as Part-time Firefighter of the Year, James Johnson, as Volunteer of the Year and Jeff Gaylor, as Rookie of the Year. All recipients present came forward and were congratulated by the Board and Staff.

Mr. King suggested we proceed with the Resolution for the appointment of Explorer Cadets since they were in attendance also. Lt. Josh Johnson gave a presentation on the Explorer Cadet Program providing information on its background and goals.

- C. Appointment of Explorer Cadets Shawn A. Hogsten and Kyle J. King

Resolution # 2011.02.07.02

WHEREAS, the Sugarcreek Township Fire Department promotes educating the young adults of our community in Fire, EMS and Rescue Services and provide opportunities to advance into volunteer and career paths; and,

WHEREAS, Shawn A. Hogsten and Kyle J. King have displayed and acquired all the necessary qualifications for becoming Explorer Cadets with the Sugarcreek Township Fire Department,

NOW THEREFORE, BE IT RESOLVED, that Shawn A. Hogsten and Kyle J. King shall be appointed as Explorer Cadets effective January 1, 2011.

Mrs. Daugherty moved to accept the Resolution as presented. Mr. King seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
Mr. King - Yes
Mr. Pittman - Yes

Both Cadets came forward and were personally welcomed by the Board and the Staff.

5. Reports

B. Fiscal Officer

Mr. Hodson said his was currently busy with preparation of the Permanent Appropriations for 2011.

C. Fire

A report prepared by Chief Pavlak is appended. Chief Pavlak also said that a donation of two thousand dollars was made by the Bellbrook/Sugarcreek Grange and that a contribution of six hundred dollars was received from the Lion's Club. Chief Pavlak said the Lion's Club has always been helpful in contributing money for special equipment needs. Chief Pavlak said the repairs to Medic 72 were covered by warranty. He said the damage was related to salt corrosion and that chemical solutions could be applied to prevent re-occurrence of the same. Mr. King asked each department head if they had scheduled washing of equipment. All replied that they washed equipment frequently to preserve equipment and make it presentable.

D. Police

A report prepared by Chief Flick is appended.

E. Roads and Services

A Report prepared by Tracey Messer, Director of Roads and Services, is appended. Mr. Pittman asked, in view of the current winter weather, if there was a lot of overtime in the Service Department. Mr. Messer responded that he has scheduled things differently this year and that overtime is at a minimum. Mrs. Daugherty asked about the salt supply. Mr. Messer said our salt shed is currently at sixty percent capacity and more is on order.

F. Zoning

A report prepared by Cara KillKelley, Township Planner/Zoning Compliance Official, is appended.

6. New Business

Fiscal Office

A. Payment of Bills

Mr. King moved to accept the Payment of Bills as presented by the Fiscal Officer. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes

Mr. King - Yes

Mr. Pittman - Yes

Fire Department

B. Declaration of Excess Property

Resolution # 2011.02.07.01

WHEREAS, the Sugarcreek Township Fire Department has identified equipment which is no longer needed for operations, and;

WHEREAS, the items listed on the attached correspondence have an individual value of \$2,000.00 or less,

NOW THEREFORE BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby declares this property to be excess and directs the appropriate disposition of this property.

Mr. Pittman moved to accept the Resolution as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes

Mr. King - Yes

Mr. Pittman - Yes

D. Resignation of Explorer Cadet James M. Baker

Resolution # 2011.02.07.03

WHEREAS, Explorer Cadet James M. Baker has submitted his letter of resignation from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Baker has been a member of the Explorer Program with Sugarcreek Township Fire Department since August 2, 2010, and,

WHEREAS, Chief Randall J. Pavlak indicated in his January 20, 2011, correspondence that Explorer Cadet Baker has no monetary obligation to the Township and recommends we accept his resignation,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accepts the resignation of James M. Baker effective January 16, 2011.

Mrs. Daugherty moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
Mr. King - Yes
Mr. Pittman – Yes

E. Probationary Release of Firefighter Robert D. Milling

Resolution # 2011.02.07.04

WHEREAS, Firefighter Robert D. Milling has been a member of the Sugarcreek Township Fire Department since February 1, 2010; and,

WHEREAS, during his probationary period, Mr. Milling has not satisfied the requirements of his position,

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees does hereby authorize the probationary release of Robert D. Milling from his duties as part-time Safer Firefighter effective February 1, 2011.

Mr. King moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
Mr. King - Yes
Mr. Pittman – Yes

F. Reclassification of Fire Department Personnel Michael N. Todd

Resolution # 2011.02.07.05

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, this need is met through the periodic reclassification of Fire Department employees and volunteers; and,

WHEREAS, Michael N. Todd received his Inspector certification in March 2010; and,

WHEREAS, Chief Randall J. Pavlak requests the reclassification of Michael N. Todd from Part-time Firefighter/EMT to Part-time Firefighter/EMT/Inspector in support of the goals and objectives of the Sugarcreek Township Fire Department; and,

WHEREAS, the Fire Chief recommends this reclassification and states the 2011 Budget has sufficient funds allocated for these positions,

NOW THEREFORE, BE IT RESOLVED, that Michael N. Todd shall be reclassified to the position of Part-time Firefighter/EMT/Inspector effective March 22, 2010.

Mr. Pittman moved to accept the Resolution as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
Mr. King - Yes
Mr. Pittman – Yes

Trustee/Staff Discussions:

Mrs. Daugherty thanked the three Boy Scouts present for attending the meeting. She asked Mr. Messer about the status of Cloyo Road. Mr. Messer said it was now in the process of being surveyed. Mrs. Daugherty asked Mr. King about the Little Miami River Overlay District Meeting. Mr. King said the group was planning another clean-up that would involve about one hundred miles of river. There were people in attendance from up north to as far south as Cincinnati. Mrs. Daugherty said she attended a clean up and was amazed at the stuff pulled out of the river which included a washing machine and a car. She said the Board wants to see what can be done with zoning. Mr. Messer asked when the clean up was scheduled. Mr. King said it was scheduled for July. Mr. Pittman said at the Special Session at the end of December the Board revised the non-union pay scales and updated the process for employee reviews and pay increases. Mr. Pitt said the Board also plans to update the Employee Policy Manual this year. Mr. Pittman said the Board is continuing to sell our Community and brand it with our own ID. Mr. King thanked Mr. Pittman and Mrs. Daugherty for their previous service as Chairperson for the Board.

Public Comments

Mr. Jim Martin said he was one hundred percent behind cleaning up the river. However, Mr. Martin said he is against zoning along the river. Mr. Martin said ninety five percent of the river is agriculture and can't be zoned. He said attempting to do so will only create problems. He said legal opinions were against an overlay and you don't need it.

Mr. King moved to adjourn to Executive Session. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
Mr. King - Yes
Mr. Pittman – Yes

The meeting adjourned to Executive Session at 8:45 pm.

The meeting resumed at approximately 9:20 pm.

Mr. King moved to authorize Chief Pavlak to proceed with obtaining bids for the repair of the HVAC system at the Public Safety Building with repairs not to exceed twelve thousand dollars.. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
Mr. King - Yes
Mr. Pittman – Yes

The meeting again adjourned to Executive Session for personnel reasons. On resumption of the meeting, there was no action taken and the meeting adjourned.