

**The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on May 21, 2012, at 7:00 pm, at 2090 Ferry Road, Bellbrook, Ohio 45305.**

1. Chairperson Nadine Daugherty called the Session to order at 7:00 pm.
2. All rose and recited the Pledge of Allegiance to the Flag.
3. Mr. Hodson called the roll with Board Members Scott Bryant, Mike Pittman and Nadine Daugherty being present. In addition to Township Administrator Barry Tiffany, others present who signed in were Donna Hellman, Jim Tharpe and Jim Martin.

4. **Community Activities**

5. **Reports**

A. Administration

A report prepared by Mr. Tiffany will be appended to the permanent record. Mr. Tiffany said he had nothing to add. Mrs. Daugherty asked Mr. Tiffany where the I70/75 Economic Development Summit meeting, referred to in his report, was being held. Cara responded it was being held at Sinclair College.

B. Fire

The report prepared by the Fire Department will be appended to the permanent record. Chief Pavlak said he had been nominated for the Dayton Daily News's 'Home Town Hero'. He said he saved a mans life in 1998 .He said that man and his family attended the Maple Festival and he was overheard talking with him. He said his name had been submitted to the paper.

C. Police

The report prepared by the Police Department will be appended to the permanent record. Chief Deaton said the Guide Camp is this weekend and there will be over fifty attendees. Chief Deaton said he received a grant for approximately \$1650.00 from the State Attorney General's Office for the Guide Program. He also said Officer Scheiderer will retire in July after thirty years of service. Chief Deaton said Officer Plummer was awarded a Letter of Recognition for outstanding performance on a theft case.

D. Zoning

The report prepared by Cara Tilford, Director of Planning and Zoning will be appended to the permanent record. Cara said the 'Walk to School' day was great. She said there were over 140 kids who participated. She said she received great news from the state. Cara said we will receive another \$460,000.00 funding for the next phase of the program with no matching funds required. Mr. Pittman said all we need are the easements. Cara said Dan Haibach was made the Vice-Chair of the BZA and Erin Moore the Chairperson. She said we will need to renew Mr. Haibach term since it expires in June.

E. Trustees

Mr. Pittman said he attended the Greene County Regional Planning Commission meeting. He said the Commission was down to two members. Mr. Pittman reminded everyone of the Road Levy meeting tomorrow night. Mrs. Daugherty said she has been having bi-weekly meetings with the employees regarding the Township Policy Manual. She said she sent out an e-mail asking for updated job descriptions. She said she also attended the 'Ride and Bike to School' and that Barry and Cara did a great job.

6. **Old Business**

- ⤴ Economic Development – Mr. Bryant said the Trustees had their Economic Development meeting last week. Mrs. Daugherty said Mr. Bryant put together a set of guidelines and they all worked on it. Mr. Bryant said he prepared a sheet of Guiding Principles which he gave to Mr. Tiffany for the minutes.
- ⤴ Ferry Road Traffic Survey Results – Mr. Tiffany said the County reduced the speed limit on Ferry Road from 55 mph to 45 mph. Mr. Bryant asked what the decision was based on. Mr. Tiffany responded that it was based on the traffic, number of driveway entrances and distances.

7. **New Business**

**Fiscal Office**

A. Approval of Minutes

Mr. Bryant moved to approve the minutes of both the previous regular and work session meetings. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes  
Mr. Pittman - Yes  
Mrs. Daugherty – Yes

B. Payment on Bills

Mr. Pittman moved to accept the Payment of Bills as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes  
Mr. Pittman - Yes  
Mrs. Daugherty – Yes

**Fire**

C. Adoption of 2007 Ohio Fire Code with the 2006 Southwest Ohio Fire Council Amendments

**Resolution # 2012.05.21.01**

WHEREAS, the Sugarcreek Township Board of Trustees adopted the 2011 Ohio Fire Code with the 2010 Southwest Ohio Fire Council Amendments by resolution number 2009.01.05.04, and;

WHEREAS, the Ohio Fire Code is used to protect and preserve the health, safety and general welfare of life and property in Sugarcreek Township, and;

WHEREAS, the adoption of the 2011 Ohio Fire Code with the 2010 Southwest Ohio Fire Council Amendments will enhance the Fire Prevention's Bureau in its ability to protect the residents and businesses of Sugarcreek Township, and;

WHEREAS, all members of the Fire Prevention Bureau have been properly trained on the application of the 2011 Ohio Fire Code with the 2010 Southwest Ohio Fire Council Amendments,

NOW THEREFORE, BE IT RESOLVED that this Board of Sugarcreek Township Trustees hereby adopts the 2011 Ohio Fire Code with the 2010 Southwest Ohio Fire Council Amendments, and as they may be amended, effective June 21, 2012.

BE IT FURTHER RESOLVED, that the newly adopted code will be placed in five conspicuous areas of the Township, and a complete copy of the Fire Code and Amendments along with any future amendments, will be placed in the Greene County Law Library as required by the Ohio Revised Code.

Mr. Bryant moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes  
Mr. Pittman - Yes  
Mrs. Daugherty – Yes

Chief Pavlak said that the Ohio Fire Code and the Building Code were getting closer together.

**Police**

D. Retirement of Part-time Police Officer Stephen M. Schiederer

**Resolution # 2012.05.21.02**

WHEREAS, Police Officer Steven M. Scheiderer submitted his letter of retirement from the Sugarcreek Township Police Department with an effective date of July 31, 2012, (copy attached hereto and incorporated herein); and,

WHEREAS, Steven M. Scheiderer has served as a Part-time Police Officer for the Sugarcreek Township Police Department since July 19, 1982; and

WHEREAS, this Board of Trustees, Township Administrator Barry P. Tiffany, and Police Chief James K. Deaton would like to publicly thank Mr. Scheiderer for his dedication of service to this community for the past 29 years.

NOW THEREFORE, BE IT RESOLVED, that this Board of Township Trustees officially accepts, with regret, the retirement of Steven M. Scheiderer from the Sugarcreek Township Police Department effective July 31, 2012.

FURTHER, BE IT RESOLVED, that this Board of Trustees wishes Mr. Scheiderer the very best in retirement for many years to come.

Mr. Pittman moved to accept the Resolution as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes  
Mr. Pittman - Yes  
Mrs. Daugherty – Yes

Mrs. Daugherty asked if Officer Scheiderer was on Leave of Absence now. Chief Deaton responded that he was. He said he needed it to get his thirty years and with his service record he had no problem granting it.

E. Resignation of Part-time Dispatcher Matthew E. Kochensparger

**Resolution # 2012.05.21.03**

WHEREAS, Matthew E. Kochensparger has been a Dispatcher with the Sugarcreek Township Police Department since May 8, 2012, and has submitted a verbal resignation with an effective date of May 10, 2012; and,

WHEREAS, Chief James K. Deaton has recommended we accept his resignation,

NOW THEREFORE, BE IT RESOLVED, this Board of Trustees officially accepts with regret the resignation of Matthew E. Kochensparger effective May 10, 2012.

Mrs. Daugherty moved to accept the Resolution as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes  
Mr. Pittman - Yes  
Mrs. Daugherty – Yes

Chief Deaton said you are either a dispatcher or you are not. He said he applauds Mr. Kochensparger for realizing in two days that he was not. Chief Pavlak said they were looking at more in-depth testing to prevent these situations.

**Administration**

F. Appointment of Park Board Commissioner Raymond Tischer, III

**Resolution # 2012.05.21.04**

WHEREAS, the Bellbrook-Sugarcreek Park District Board voted to recommend to the Court of Common Pleas Court, Greene County, City of Bellbrook and Sugarcreek Township the appointment of Raymond Tischer, III as a Park Commissioner; and,

WHEREAS, Mr. Tischer has shown he is dedicated to continuing the development of a positive park system for our community,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees supports the appointment of Raymond Tischer, III to a three (3) year term on the Bellbrook-Sugarcreek Park District, said term to expire the second Monday in May of 2015.

Mr. Bryant moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes  
Mr. Pittman - Yes  
Mrs. Daugherty – Yes

G. Resignation of Tracey D. Messer, Director of Roads and Services

**Resolution # 2012.05.21.05**

WHEREAS, Tracey D. Messer, Director of Roads and Services, has submitted his letter of resignation from the Sugarcreek Township Roads and Services Department; and,

WHEREAS, Mr. Messer has been a member of the Sugarcreek Township Roads and Services Department since May 15, 2006, and,

WHEREAS, Barry P. Tiffany, Township Administrator, recommends we accept his resignation,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accepts the resignation of Tracey D. Messer effective May 18, 2012.

Mr. Pittman moved to accept the Resolution as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes  
Mr. Pittman - Yes  
Mrs. Daugherty – Yes

Mr. Pittman thanked Mr. Messer for his service. He wished him the very best and hoped he did well in the future. Mr. Bryant and Mrs. Daugherty did likewise.

**Trustee/Staff**

Cara said the BZC inquired about the Employee/Family Picnic since it had not been scheduled. Mr. Bryant suggested we do it in the fall. Mr. Bryant also reminded all of the Road Levy meeting tomorrow night. Mr. Bryant asked who will be taking the lead on the presentation. Mr. Tiffany said he would.

Mrs. Daugherty moved to adjourn at 8:43 pm. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes  
Mr. Pittman - Yes  
Mrs. Daugherty – Yes

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Theodore L. Hodson, Fiscal Officer