

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on March 19, 2012, at 7:00 pm, at 2090 Ferry Road, Bellbrook, Ohio 45305.

1. Chairperson Nadine Daugherty called the Session to order at 7:00 pm.
2. All rose and recited the Pledge of Allegiance to the Flag.
3. Mr. Hodson called the roll with Board Members Scott Bryant, Mike Pittman and Nadine Daugherty being present. In addition to Township Administrator Barry Tiffany, others present who signed in were Donna Hellman, Jim Tharpe, Jim Martin, Renee Lammers, Steve Simpson, Christi Salchak, Paul Salchak, Glen Kowal, Chris Ewing and Susan Lopez.

4. Bellbrook-Sugarcreek Family Resource Center

Susan Lopez thanked the Board for there years of support and said the Resource Center serves the community in many different ways. She presented the Board with a listing of all the Center's program involvements and statistics. She introduced Renee Lammers, of Greene County Family and Children First, who said they have appreciated all the support from the Township over the past years and said they were not asking for help this year. She said they had received more Federal dollars than expected and more Community participation than usual this year.

Mr. Tiffany asked Susan about how the collections from the Farmers Market had been received. She said that it has been very beneficial and well received. She said people come in and ask about it. She said the supplies of corn received last year were gone in a couple of days. She said on April 28th or 29th there will be a Rider/Hike fund raiser but you will need your own horse. She said on June 6th there will be a Hunger Walk partnering with the Methodist Church.

5. Athletes in Action

Mr. Steve Simpson, representative for Athletes in Action in Xenia, sponsors a premier sports legends series of events. It will be held at the World Training and Resource Center in Xenia. This facility used to be the Old Soldiers and Sailors Orphanage started by Abraham Lincoln. This year the Honorees will be Clark Kellogg and Tamika Katching, formerly of the Ohio State Buckeyes and the Tennessee Lady Vols respectively. The event will be on Saturday May the 12th. The reception and silent auction will start at 5:00 pm and the banquet will start at 8:00 pm.

Mrs. Daugherty proceeded with the scheduled Resolution so Mr. Simpson could take it with him with out waiting until the end of the meeting.

Resolution # 2012.03.19.05

WHEREAS, Athletes in Action is celebrating their Seventh (7th) annual "Night of Champions" event; and,

WHEREAS, the Night of Champions is held annually at the Athletes in Action World Training and Resource Center in Xenia, Ohio, and provides business executives and community members the opportunity to hear college and professional coaches and players share their successes, failures, families, and faith; and,

WHEREAS, Night of Champions honors athletes and coaches for more than just their athletic ability, it also lifts up important personal values such as character, integrity, and belief while honoring heroes that are true role models in the world of sports. This event provides the opportunity to get up close and personal with some of the greatest sports legends. We are proud that Athletes in Action chose our area to hold this impressive event,

NOW, THEREFORE, BE IT RESOLVED, that the Sugarcreek Township Board of Trustees hereby proclaims Saturday, May 12, 2012, as Night of Champions Day in Sugarcreek Township in recognition of the hard work and dedication of Athletes in Action.

Mrs. Daugherty moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Bryant - Yes
Mr. Pittman - Yes
Mrs. Daugherty – Yes

6. Community Activities

Chris Ewing said the Maple Festival and 5k run is coming up. She also said on April 17th the Chamber of Commerce is having an 'After Taxes Social' at Barley Corns from 4:30 to 6:00 pm. She said a shredder truck will be there for free shredding of documents.

7. Reports

A. Fire

The report prepared by the Fire Department will be appended to the permanent record. Chief Pavlak said the Communications Center has lost its air conditioner. He said the unit is very old and will cost \$2500.00 to repair while a new unit was only \$5400.00 and would be a better investment. Chief Pavlak said there was a severe accident last Saturday night on Dayton Wilmington Road. He said a persons arm and probably their life was saved with a belt tourniquet. Mrs. Daugherty said she would like those involved in the response to attend the next meeting so they could be honored.

B. Police

The report prepared by the Police Department will be appended to the permanent record. Chief Deaton said he just returned from Columbus where he attended the Chiefs' Conference. He said he got a lot of record retentions and legal updates from the conference.

C. Roads and Services

The report prepared by Mr. Messer will be appended to the permanent record. Mr. Messer said he provided a tour of the Service Department facilities for the scouts. He said there were about twenty scouts and parents.

D. Zoning

The report prepared by Cara Tilford, Director of Planning and Zoning will be appended to the permanent record. Cara said, in the spring, violations come up like daffodils. She said she had nothing to add to her report. Mr. Pittman asked where the retention pond was at Deerfield Estates. Cara said it was between Phase I and Phase II.

Mr. Bryant asked Cara when Kohl's reopening was scheduled. Cara said on the 23rd at 7:45 am. Mr. Bryant asked Mr. Pittman and Mrs. Daugherty if they were attending. They said they were planning on it. Cara also announced that the Township is getting a Jimmy John's Restaurant.

E. Trustees

Mr. Bryant said he attended a MVRPC meeting earlier this month. He said the Resolution for the 'Going Places Initiative' was brought up to a vote. He said there were two opposing blocs, those wanting to include the map and those wanting to remove it. Cara said the Technical Advisory Committee recommended removing it. Mr. Bryant said, as a result, the Resolution was tabled.

Mr. Pittman said he attended the Greene County Trustee's Association meeting. He said Steve Austria spoke as did Senator Chris Widener. He said he and Mr. Tiffany and Chief Pavlak met with several surrounding government entities to discuss potential sharing of dispatch communications. Mr. Pittman also recognized the Bellbrook/Sugarcreek Girls Basketball team for competing in the State Tournament, which was a distinguished accomplishment, even though they lost their first game.

Mrs. Daugherty said we should recognize the Girls team and Cameron Kelly for his State recognition in Wrestling. Mrs. Daugherty said she met with Karen Shroyer regarding her work with the Township Employee and Policy Manual. She said Karen had several good ideas.

She said she also attended the Greene County Trustees Association meeting and that Sugarcreek will be hosting the Christmas meeting again.

6. **Old Business**

- Website Development - Mr. Bryant said he has met with additional vendors and will put together what information he has gathered for future discussion.
- Road Levy
- Speed Limit Study on Ferry Road – Mr. Bryant asked where we are. Mr. Tiffany and Mr. Messer said request have been submitted to the State.
- Shared Dispatch Services
- Personnel Manual Update
- Waterline along Clio
- Kables Mill parking
- Records Retention Schedule - Mr. Tiffany said he, Karen, and Chris Zappanti attended a training session that included electronic records. He said what the State is doing now

doesn't appear to be good practice. He said Mr. Zappanti has volunteered to serve on the State's committee. Mr. Tiffany said the E-mail is going to be a tough nut to crack. Mr. Bryant asked when we would have a general resolution. Mr. Tiffany said possibly in a couple of months. Mr. Zappanti said he did not think what the State is currently looking at will work in the real world.

7. **New Business**

Fiscal Office

A. Approval of Minutes

Mrs. Daugherty moved to approve the minutes of both the previous regular and work session meetings. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Bryant - Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

B. Payment on Bills

Mr. Pittman moved to accept the Payment of Bills as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Bryant - Yes
Mr. Pittman - Yes
Mrs. Daugherty – Yes

C. Year 2012 Permanent Appropriations

Resolution # 2012.03.05.01

WHEREAS, the Board of Trustees has a duty under law to adopt and maintain a balanced budget; and,

WHEREAS, this Board, along with the Fiscal Officer and Township Administrator, have examined the estimate of revenues as presented by the Greene County Budget Commission; and,

WHEREAS, it is evident that the proposed 2012 Appropriations for each Fund do not exceed estimated revenues, which may include 2011 carryovers and additional income, as certified to the Greene County Auditor's Office by the Township Fiscal Officer,

NOW THEREFORE, BE IT RESOLVED, that the following permanent appropriations be placed into effect:

1000	General Fund	
	Personal Services (Salaries)	\$ 230,821.00
	Employee Benefits	\$ 132,300.00
	Purchased Services	\$ 243,575.00
	Supplies & Materials	\$ 14,500.00

	Other Dues and Fees	\$ 3,700.00
	Health Districts	\$ 32,000.00
	Capital Outlay	\$ 500.00
	<i>Total General Fund:</i>	<u>\$ 657,396.00</u>
2011	Motor Vehicle Tax	\$ 30,000.00
2021	Gasoline Tax	\$ 110,000.00
2031	Road and Bridge	
	Personal Services	\$ 392,550.00
	Other	\$ 662,167.00
	<i>Total Road and Bridge:</i>	<u>\$1,054,717.00</u>
2081	Police District	
	Personal Services	\$2,015,703.00
	Other	\$ 476,580.00
	<i>Total Police Department:</i>	<u>\$2,492,283.00</u>
2112	Fire District	
	Personal Services	\$1,869,579.00
	Other	\$ 730,239.00
	<i>Total Fire Department</i>	<u>\$2,599,818.00</u>
2181	Zoning	\$ 21,000.00
2231	Permissive Motor Vehicle License	\$ 80,000.00
2261	Law Enforcement Trust	\$ 56,000.00
2281	Ambulance and Emergency Medical	
	Personal Services	\$ 125,794.00
	Other	\$ 119,900.00
	<i>Total Ambulance and Emergency Medical:</i>	<u>\$ 245,694.00</u>
2901	Open Space	\$ 826.56
2902	Community Outreach	\$ 1,800.00
2903	9-1-1 Enhancement	\$ 28,500.00
2904	Police Contribution Fund	\$ 4,760.31
2906	Police Trust Fund	\$ 170,000.00
3101	Bond Anticipation Note	\$ 243,600.00
3102	General Bond Retirement	\$ 144,687.00
4402	Ohio Public Works	\$1,677,567.00
4906	Facilities/Township House	\$ 35.42
	Total Permanent Appropriations:	<u>\$9,618,684.29</u>

Mr. Hodson provided a brief discussion of the Appropriations. He said the budget is stable for 2012. He said 2013 will require several budgeting decisions for the General Fund and for Roads and Services. He said if a levy is not passed for the Road Department this fall there will be major changes required in operations and service.

Mr. Pittman moved to accept the Appropriations as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Bryant - Yes
Mr. Pittman - Yes
Mrs. Daugherty – Yes

Fire

D. Resignation of Volunteer Firefighter, Richard P. Baker

Resolution # 2012.03.19.02

WHEREAS, Firefighter Richard P. Baker has submitted his letter of resignation from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Baker has been a volunteer with the Sugarcreek Township Fire Department since September 19, 2011, and,

WHEREAS, Chief Randall J. Pavlak recommends we accept with regret his resignation,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accepts the resignation of Richard P. Baker effective February 16, 2012.

Mrs. Daugherty moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Bryant - Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

Police

E. Recognizing “National Public Safety Telecommunicators Week”

Resolution # 2012.03.19.03

WHEREAS, the Association of Public Safety Communications Professionals has designated April 8 - 14, 2012, as National Public Safety Telecommunicators Week; and,

WHEREAS, this week is an annual celebration in honor of those men and women who respond to emergency calls, dispatch emergency professionals and equipment and initiate the rendering of life-saving assistance to the Citizens of communities throughout the United States of America; and,

WHEREAS, the Residents and Businesses of Sugarcreek Township are fortunate to be served by our dedicated group of Public Safety Communications Professionals; and,

WHEREAS, the Board of Sugarcreek Township Trustees desires to honor the services of these dedicated individuals and recognizes the vital role they play in maintaining the health and safety of our Residents,

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees hereby proclaims the week of April 8 - 14, 2012, to be "National Public Safety Telecommunicators Week" and expresses our sincerest thanks to every member of our exceptional Communications Center staff.

Mr. Bryant moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Bryant - Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

Mrs. Daugherty thanked all the Dispatchers for doing a good job. Chief Pavlak said there will be an Open House Event and all Communication Centers in Greene County will be recognized. He said he will provide the Board with the information when he has it.

Roads and Services

F. 2012 Collective Bid Agreement with Greene County Engineer

Resolution # 2012.03.19.04

WHEREAS, this Board of Trustees has agreed to participate in the Collective Center Line/Edge Line (County doing the work) 2012 Program offered by the Greene County Engineer; and,

WHEREAS, this opportunity enables Sugarcreek Township to participate in a competitive bidding contract that the Greene County Engineer offers to all government entities of Greene County; and,

WHEREAS, this cooperative Collective Bid Program affords significant savings to Sugarcreek Township through the economies of scale realized by group purchasing and unified contract administration,

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees, by executing the attached document, does hereby enter into said agreement and authorizes payment for the Township's proportional share of roadwork completed.

Mr. Pittman moved to accept the Resolution as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Bryant - Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

Administration

H. Entering into an Agreement with the City of Centerville in the Feedwire Road Improvement Plan

Resolution # 2012.03.19.06

WHEREAS, the City of Centerville has requested participation from the Board of Trustees in the Feedwire Road Improvement Plan project (see attached); and,

WHEREAS, grant funding is available through the Ohio Public Works Commission to help fund said project; and,

WHEREAS, the Board of Sugarcreek Township Trustees is agreeable to this participation pending the approval and receipt of grant funding through the Ohio Public Works Commission, and that the final design is acceptable to the Board of Trustees; and,

WHEREAS, the amount of participation shall not exceed Fifteen Thousand Nine Hundred Ninety-Six dollars and zero cents (\$15,996.00),

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees agrees to enter into an Agreement with the City of Centerville in the Feedwire Road Improvement Plan project pending receipt of grant funding as mentioned above and said participation does not exceed the dollar amount listed above.

Mrs. Daugherty moved to accept the Resolution as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Bryant - Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

Mrs. Daugherty asked Mr. Tiffany if he would list the improvements. Mr. Tiffany said it will provide more lanes and additional turn lanes. He said the improvements will run from S.R. 725 to I-675. Mr. Tiffany said the participation of the State is greater if more than one entity is involved. Mr. Bryant asked about the status of the project. Mr. Tiffany said it has not been submitted yet. He said a lot depends on George Oberer, unless Centerville has a signed agreement with him they won't proceed. Mr. Bryant said his concern was that it be beneficial to us. Mr. Tiffany noted the resolution states we have to find the design acceptable.

Trustee/Staff

Chief Deaton said Bellefontaine will be participating in the GUIDE program and he is sure Hilliard will follow. He said the Attorney General's Office will sponsor the program so it might go a lot of places.

Public Comments

Mr. Jim Martin reminded all the Tire Recycling program will start again on Wednesday. Mr. Martin said he didn't object to State funding of Bike paths but the money should not come from

Gas Tax revenues. He said a percentage of License Tax goes to roads but not for electric cars. Mr. Martin said he thought they should pay too. He said he thought bicycles should also be licensed. Mr. Martin said President Obama wants 10 million plug-in cars. He wants to know what you are going to do when you have statewide power outages like a couple of years ago.

Mrs. Daugherty moved to adjourn to Executive Session. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Bryant - Yes
Mr. Pittman - Yes
Mrs. Daugherty – Yes

The meeting adjourned to Executive Session at approximately 8:20 pm. The meeting resumed at 8:55 pm with no action taken and promptly dismissed.

Theodore L. Hodson, Fiscal Officer