



**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2025.12.01.02**

IN RE: Appoint Temporary Part-Time Receptionist/Office Assistant – Kathy Barlow

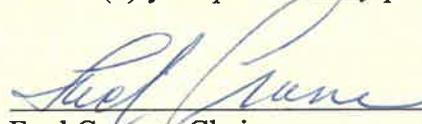
WHEREAS, the continuing need exists to maintain proper staffing within the Sugar Creek Township Administration Department; and,

WHEREAS, a vacancy exists within the position of Temporary Part-Time Receptionist/Office Assistant; and,

WHEREAS, after meeting with Ms. Barlow, it was determined that She met or exceeded all requirements,

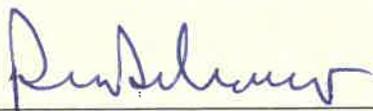
NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees appoints Kathy Barlow at the entry level rate of \$25.00 per hour,

FURTHER BE IT FURTHER RESOLVED, that Ms. Barlow's employment shall have an effective date of October 28 ,2025, and is subject to a one (1) year probationary period ending J October 28 ,2026.

  
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Fred Cramer, Chairperson

  
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Carolyn L. Destefani, Vice Chairperson

  
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Marvin Moeller, Trustee

  
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Richard J. Demko, Fiscal Officer