



**AGENDA**  
**SUGARCREEK TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**Monday, July 7, 2025, 7:00 P.M.**

**REGULAR SESSION:**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Reports**
  - A. Administrator
  - B. Assistant Administrator/Zoning
  - C. Fiscal Officer
  - D. Fire
  - E. Police
  - F. Roads and Services
  - G. Information Technology
  - H. Trustees
- 5. Public Comments** - Limited to five minutes per person. Agenda related business only.  
(Time cannot be yielded to another person.)
- 6. Old Business**
  - A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting - November 17, 2025
- 7. Consent Agenda Items**
  - A. Payment of Bills
  - B. Minutes
  - C. Resignation of Fire Department Staff - Ryan Turnley - 2025.07.07.01
  - D. Transfer of Appropriations - Fire - 2025.07.07.02
  - E. Resolution to Proceed – Road Levy Renewal – 2025.07.07.03
- 8. Discussion Agenda Items**
- 9. Public Comments** - Limited to five minutes per person. Township related business only.  
(Time cannot be yielded to another person.)
- 10. Trustee/Staff Discussion**
- 11. Executive session**
- 12. Adjourn**



## MEETING CONDUCT AND GUIDELINES

As Trustees of Sugarcreek Township, we encourage residents to attend our Township Meetings. We appreciate you taking time out of your busy schedules to be a part of your government in action. To help meetings move along in a positive manner, we have established the following guidelines for our meetings:

This is a Township Business meeting and is to be conducted in a professional, business-like manner. It is not our intention to embarrass or demean each other or any members of the audience. We will treat each other with courtesy and respect, and we ask for the same courtesy and respect from the audience. No one will get special treatment. These guidelines are for all of us.

As a professional meeting should not go longer than an hour to an hour and a half, it is our intention to stay within a reasonable time limit and follow the agenda.

There will be an Open Discussion at the end of the agenda for the audience to give comments on Township issues. When you have a question or comment, please go to the microphone, state your name, and address and direct your question to the Trustees. Please try to limit your comments to 3-5 minutes to allow everyone an opportunity to speak.

We appreciate your input. We will not allow any personal attacks or any type of outbursts or profanity from the audience.

If you have any personal comments that you would like to make to us as individuals, please feel free to call the Township Administrative offices or allow us to set up a time to speak with you individually.

It is our goal that meetings are productive and positive. We will do our best to conduct effective, professional meetings.

Thank you.

Sugarcreek Township Trustees



**Administrator's Report to the Trustees  
July 7, 2025**

The following represents a brief update of the activities, information, and issues which the Administration is currently working on:

- The ribbon cutting/opening of the Veterans Memorial is scheduled for August 16<sup>th</sup> at noon. Final details for the event are being worked out. Flags have arrived. Monuments will be several more months.
- Personalized bricks are available again for the Veterans Memorial. Please use the link on our website. A shipment of 39 bricks was shipped out today.
- The extension of sanitary sewer service for Feedwire Farms is underway. Connection is being provided south into East of Eden via Adams Place. That phase of the project should be completed by approximately July 26<sup>th</sup>. The widening of Feedwire with a drop/turn lane into the subdivision has begun also.
- The bridge on Brown Road, just south of Swigart, should begin later this year. This is a design/build project and repaving of the roadway.
- Cara and I met with Centerville staff regarding the extension of Miami Valley Drive East for the Cornerstone South project and Sheets gas station. We are collectively working to find a best case solution to the rear exposure of the existing plaza along the roadway.
- Cara and I met with the realtor representing the property owner at the corner of Feedwire and Clyo Roads concerning the potential users on the property. No users are proposed at this time.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be "B. Tiffany", written in a cursive style.

Barry P. Tiffany  
Township Administrator



## **Staff Report for the Sugar Creek Township Board of Trustees June 23, 2025 to July 7, 2025**

The following is a snapshot of the activities and areas of responsibility for the Sugar Creek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens informed of their Planning and Zoning Department. If further information or an explanation is needed, please contact Cara Tilford at 937-848-8426.

### **Board of Zoning Appeals Activities:**

- **July 24, 2025 BZA Meeting:**
  - **BZA06-2025:** Applicant, Ashley Dagenbach, is requesting a Variance from Section 4.14 E. 5. b. iii. of the Sugar Creek Township Zoning Resolution to allow for the utilization of a automatic pool cover (meeting ASTM F1346-91 standards) in lieu of a wall or fence in conjunction with the construction of an inground pool on a lot containing less than 5 acres. The subject property is 4292 Willow Creek Circle, parcel L32000100060006400, owned by Ashley Dagenbach, containing 4.5 acres and located in the A-1 (Agricultural) District.

### **Zoning Commission Activities:**

- Received a request for a map amendment/PDP for a residential project on Wilmington Dayton Road; processing is on hold at the request of the developer as discussion with the GCEO on necessary access/road improvements is ongoing
- **July 8, 2025 Zoning Commission Meeting:** Begin Zoning Resolution review with Articles 1-3; no cases submitted prior to the meeting's closing date

### **Meetings/Accomplishments:**

- Met with resident for Variance Pre-Application Meeting on June 24, 2025
- Met with real estate agent to discuss land in the township on June 26, 2025
- Attended meeting with Bellbrook and Greene County to discuss economic development on July 1, 2025

- Met with City of Centerville to discuss Wilmington Pike/Cornerstone projects on July 2, 2025
- Met with resident to discuss Advisory Notice sent about grass height on July 7, 2025
- Working with the Great Lakes Community Action Partnership RCAP to see what assistance they may be able to provide in identifying grants that may be available for the River Ridge area water line extension being contemplated
- Drafted Resolution establishing time, place and manner restrictions for transient vendors, as well as a Resident Information Sheet and an associated Application for transient vendors; sent to the Prosecutor's Office for review
- Working with Waterford at Sugarcreek on tree replacement along Feedwire Road (property has sold to Dietz Property Group)



## Sugarcreek Township Trustees Report For July 7th, 2025

The following information is a snapshot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report was published on 07.07.2025 to keep the Board of Trustees informed of their Fire Department. If further information is needed, please contact Chief Buffenbarger at 937-848-7344.

### **Training: (Note: Trainings are conducted via Zoom between fire stations whenever possible)**

- Rural Hitch Operations
- Airway Olympics
- Pump Operations
- Responding to Metro Park Incidents
- Radio Communications

### **Information:**

- Hydrant flushing completed
- SAFER grant submitted by Lexipol
- ASI completed on Ladder 72. Adjustments made to aerial boom
- AFG grant awards for exhaust system, radios, and ATV should be decided by the end of July
- Received payment for Life-Pak 15 monitors
- Received \$2,915.48 EMS grant for equipment from ODPS
- Fire Apparatus replaced shoreline plug on E71
- Fire Apparatus repaired leak on E72 transmission
- Received quotes for UTV from Clinton County Motorsports

### **Status of Issues the Fire Department is Addressing:**

- M73 O/S waiting on estimates for head gasket repair
- Ladder 72 needs to be scheduled for service at Cummins for warranty work on oil pan
- Ladder 72 needs to be scheduled for service at Heritage to repair ASI it

### **Fire Department Scheduled Events Attended**

- Safety meeting at Bellbrook Middle School

**Run Statistics As Of July 3, 2025**

Total Call Volume = **785**  
 Fire Calls = 182 (23.2%)  
 EMS Calls = 599 (76.3%)  
 Invalid/Admin Calls = 4 (0.5 %)  
 MVC's = 93 (11.8%)  
 Cornerstone = 93 (11.8%)

**Mutual Aid Given (total number of incidents) = 82**

Incidents with M/A Fire given = 54

Incidents with M/A EMS given = 28

**Mutual Aid Received (total number of incidents) = 30**

Incidents with M/A Fire received = 17

Incidents with M/A EMS received = 13

**Runs by Quadrant:**

711 – 60  
 712 – 55  
 713 – 15  
 714 – 5  
 721 – 511  
 722 – 52  
 723 – 1  
 M/A – 82

**Fiscal:**

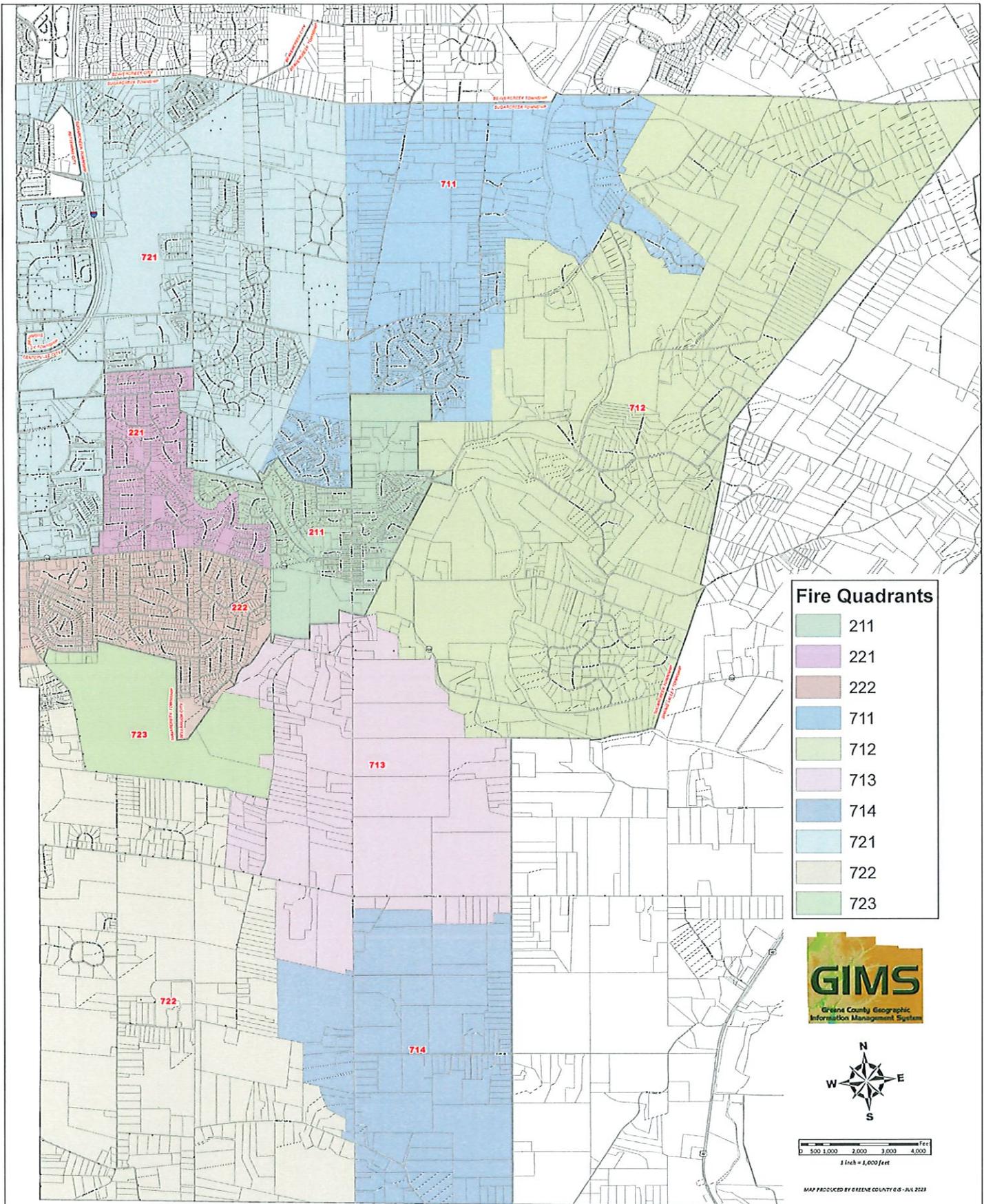
As of June 30th , 2025	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$3,436,300.00	\$474,968.23	\$1,739,062.09	\$1,238,862.05	50.365%
EMS	\$290,300.00	\$63,839.85	\$151,016.75	\$76,816.17	51.776%
Cell Tower Fund	\$27,068.58	\$4,674.49	\$22,394.09	\$0.00	82.731%
Department Total	\$3,753,668.58	\$543,482.57	\$1,912,472.93	\$1,315,678.22	50.707%

**Projected Capital Needs:**

- Replace ATV-71 \$72,000 (AFG Grant)
- Bay Doors Station 71 \$18,000
- Bay Doors Station 72 \$30,000
- Training Prop \$79,000
- Hose Testing Machine \$5,000
- Portable Radios \$120,000 (AFG Grant)
- Diesel Exhaust System Sta. 71 \$61,000 (AFG Grant)

Respectfully Submitted,

Doug Buffenbarger  
Fire Chief



# SUGARCREEK TOWNSHIP and CITY OF BELLBROOK FIRE QUADRANTS



## Trustee Report July 7, 2025

### Training

- On July 25<sup>th</sup> & July 26<sup>th</sup>, our police department will be conducting a joint active shooter training with Bellbrook Police Department.
- No other classes scheduled for July.

### Fiscal

Budget 2025 (Final Appropriation)	\$3,343,500.00
Expenditures as of June 30, 2025	\$1,583,858.48
% of Budget Used	47%
% of Budget Year Target for the end of June	49.8%
% of Budget Remaining	53%
Cash Balance as of June 30, 2025	\$1,731,249.70

### Events/Appearances

- On June 18<sup>th</sup>, Chief Brown attended the ASRT Meeting.
- On June 30<sup>th</sup>, Chief Brown attended the Active Threats Response Training Meeting.
- On July 1<sup>st</sup>, Detective Mantia and Officer Liggett attended the Recruitment Fair at Sinclair Police Academy.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "M. Brown".

Michael A. Brown  
Chief of Police



## Police Blotter

### June 12, 2025

- Business and house checks
- Community policing
- Domestic violence reported on Wilmington Pike
- Request of an officer on Erica Court
- Crash report on Washington Mill Road

### June 13, 2025

- Traffic stops
- Theft report on Cloy Road
- Request for an officer on Beechhill Drive

### June 14, 2025

- Crash report on Cloy Road
- Welfare check on N. Lakeman Drive
- Juvenile complaint on Wilmington Pike

### June 15, 2025

- Crash report on Centerville Road
- Request of an officer on Cloy Road
- Juvenile complaint on Surrey Trail
- Crash report on Upper Bellbrook Road

### June 16, 2025

- Nothing to Report

### June 17, 2025

- Welfare check on Little Sugarcreek Road
- An animal complaint on Wilmington Pike
- Crash report on Upper Bellbrook Road
- Traffic stops

### June 18, 2025

- Domestic dispute on N. Lakeman Drive
- Community policing
- Crash report on Wilmington Pike
- Crash report on Social Row Road

June 19, 2025

- Nothing to Report

June 20, 2025

- Domestic dispute on Wilmington Pike
- Crash report on Centerville Road
- Suspicious person on E. Briggs Road
- Crash report on Stewart Road

June 21, 2025

- Crash report on Van Eaton Road
- Crash report on Wilmington Pike
- Unwanted subject on Bayberry Cove Drive

June 22, 2025

- Bike patrol
- Harassment on Erica Court
- Business checks
- Welfare check on Brookdale Lane

June 23, 2025

- Nothing to Report

June 24, 2025

- Juvenile complaint on Sonoma Court
- Welfare check on Wilmington Pike
- Intoxicated subject on Wilmington-Dayton Road
- Juvenile complaint on Bayberry Cove Drive

June 25, 2025

- Bike patrol
- Community policing
- Intoxicated subject on Wilmington Pike

June 26, 2025

- An animal complaint on Washington Mill Road
- Crash report on Upper Bellbrook Road
- Traffic stops

June 27, 2025

- Crash report on Kilkenny Court
- Theft report on Wilmington-Dayton Road

June 28, 2025

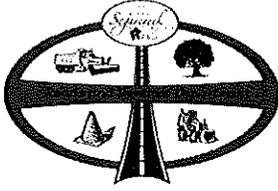
- Nothing to Report

June 29, 2025

- Intoxicated subject on Wilmington Pike
- Welfare check on Wilmington Pike
- Crash report on Centerville Road

June 30, 2025

- Community policing
- Request of an officer on Shellbark Drive
- Crash report on Wilmington Pike
- Disturbance on Acorn Drive



**Staff Report for  
Sugar Creek Township Trustees  
July 7, 2025**

The following information is a snapshot of the activities and areas of responsibility for the Sugar Creek Township Roads and Services Department.

**Calls for Service:**

- There were 0 call outs

**Accomplishments:**

- Pressure wash police parking area
- Sparh- limb trees up
- Push mow memorial and mowed field
- LSC- clean up corner by park, sight distance
- Fixed garden tank
- Roadside trimming throughout Twp
- Picked up cold patch
- Cleaned shop floor
- Mower maintenance – sharpen blades, clean deck
- Fire station- put grass seed down
- Water trees at Memorial
- Check and clean culvert pipes
- Cleaned up tree at shop that fell
- Picked up supplies from Lowes
- Upperbell – picked up trash
- Ferry South – cleaned up trees
- Finished netting at PD , one week
- Conference – berm work, dura patch
- Mowed shop, Graveyard, Cloyo, Center Point, Memorial and bike path
- Picked up emulsion from jasper
- Picked up 1 deer

Respectfully,  
Justin Windsor  
Director of Roads and Services

## Payment Listing

6/13/2025 to 12/31/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1124-2025	06/16/2025	06/16/2025	CH	TREASURER OF STATE	\$1,074.00	O
				Purpose: Admin - UAN fees 3QTR 2025		
94286	06/16/2025	06/16/2025	AW	TOM'S MULCH	\$155.80	O
				Purpose: Roads - mulch		
94287	06/16/2025	06/16/2025	AW	DUNCAN OIL COMPANY	\$2,317.48	O
				Purpose: Roads/Police/Fire - fuel		
94288	06/16/2025	06/16/2025	AW	VALLEY ASPHALT CORPORATION	\$1,402.83	O
				Purpose: Roads - 448 TY1 Surf		
94289	06/16/2025	06/16/2025	AW	FIRE APPARATUS SERVICE AND REPAIR, I	\$2,110.35	O
				Purpose: Fire - medic 71 & engine 72 repairs		
94290	06/16/2025	06/16/2025	AW	PREMIER HEALTH	\$2,340.00	O
				Purpose: Fire - trainer		
94291	06/16/2025	06/16/2025	AW	HENRY SCHEIN, INC.	\$98.74	O
				Purpose: Fire - ems supplies		
94292	06/16/2025	06/16/2025	AW	AES OHIO	\$1,188.51	O
				Purpose: Police/Fire - electric		
94293	06/16/2025	06/16/2025	AW	OHIO PUBLIC WORKS COMMISSION	\$20,376.66	O
				Purpose: Roads - Loan Payment Clyo Rd & Brown Rd		
94294	06/18/2025	06/18/2025	AW	VALLEY ASPHALT CORPORATION	\$174.24	O
				Purpose: Roads - 448 TY1 Surf		
94295	06/18/2025	06/18/2025	AW	LEADS ONLINE	\$3,106.00	O
				Purpose: Police - renewal		
94296	06/18/2025	06/18/2025	AW	IAPE	\$130.00	O
				Purpose: Police - renewal For Sgt. Evans & J. Montgomery		
94297	06/18/2025	06/18/2025	AW	ODP BUSINESS SOLUTIONS,LLC	\$65.57	O
				Purpose: Police - copt paper, coffee		
94298	06/18/2025	06/18/2025	AW	DnD UNIFORMS, INC.	\$190.00	O
				Purpose: Police - pants		
94299	06/18/2025	06/18/2025	AW	CITI CARDS	\$939.34	O
				Purpose: Admin - travel expenses DC fly in		
94300	06/18/2025	06/18/2025	AW	GLOCK PROFESSIONAL, INC.	\$600.00	O
				Purpose: Police - training		
94301	06/24/2025	06/24/2025	AW	OCCUPATIONAL HEALTH CENTERS OF OH	\$160.00	O
				Purpose: Fire - new hire physical		
94302	06/24/2025	06/24/2025	AW	ATLANTIC EMERGENCY SOLUTIONS	\$1,479.26	O
				Purpose: Fire - light repair to medic		
94303	06/24/2025	06/24/2025	AW	FLOCK SAFETY	\$800.00	O
				Purpose: Police - installation		
94304	06/24/2025	06/24/2025	AW	AES OHIO	\$295.39	O
				Purpose: Fire - electric station 71		
94305	06/24/2025	06/24/2025	AW	POLLACK LAW, LLC	\$175.00	O
				Purpose: Fire - legal fees		
94306	06/24/2025	06/24/2025	AW	MES Service Company LLC	\$490.00	O
				Purpose: Fire - chain saw blades		
94307	06/24/2025	06/24/2025	AW	PHOENIX SAFETY OUTFITTERS	\$10,467.00	O
				Purpose: Fire - firefighting gear		

## Payment Listing

6/13/2025 to 12/31/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
94308	06/24/2025	06/24/2025	AW	DUNCAN OIL COMPANY	\$1,295.35	O
				Purpose: Police/Fire - fuel		
94309	06/24/2025	06/24/2025	AW	AT&T MOBILITY	\$765.05	O
				Purpose: Fire - MDT connections		
94310	06/24/2025	06/24/2025	AW	DOUG EVANS	\$40.00	O
				Purpose: Police - cell phone reimbursement		
94311	06/24/2025	06/24/2025	AW	BRIAN DECKARD	\$40.00	O
				Purpose: Police - cell phone reimbursement		
94312	06/24/2025	06/24/2025	AW	CRAIG BLACK	\$40.00	O
				Purpose: Police - cell phone reimbursement		
94313	06/24/2025	06/24/2025	AW	TYLER MANTIA	\$40.00	O
				Purpose: Police - cell phone reimbursement		
94314	06/24/2025	06/24/2025	AW	LESLEY STAYER	\$40.00	O
				Purpose: Police - cell phone reimbursement		
94315	06/24/2025	06/24/2025	AW	Paul Guerrero	\$40.00	O
				Purpose: Police - cell phone reimbursement		
94316	06/24/2025	06/24/2025	AW	MARK WHITE	\$40.00	O
				Purpose: Police - cell phone reimbursement		
94317	06/24/2025	06/24/2025	AW	MICHAEL BROWN	\$60.00	O
				Purpose: Police - cell phone reimbursement		
94318	06/24/2025	06/24/2025	AW	BARRY TIFFANY	\$760.00	O
				Purpose: Admin - cell phone reimbursement & car allowance		
94319	06/24/2025	06/24/2025	AW	CARA TILFORD	\$460.00	O
				Purpose: Admin - cell phone reimbursement & car allowance		
94320	06/24/2025	06/24/2025	AW	CAROLYN L. DESTEFANI	\$40.00	O
				Purpose: Admin - cell phone reimbursement		
94321	06/24/2025	06/24/2025	AW	FRED CRAMER	\$40.00	O
				Purpose: Admin - cell phone reimbursement		
94322	06/24/2025	06/24/2025	AW	MARVIN MOELLER	\$40.00	O
				Purpose: Admin - cell phone reimbursement		
94323	06/24/2025	06/24/2025	AW	RICH DEMKO	\$40.00	O
				Purpose: Admin - cell phone reimbursement		
94324	06/24/2025	06/24/2025	AW	Justin Windsor	\$60.00	O
				Purpose: Roads - cell phone reimbursement		
94325	06/24/2025	06/24/2025	AW	JOSHUA DARNELL	\$40.00	O
				Purpose: Roads - cell phone reimbursement		
94326	06/24/2025	06/24/2025	AW	IAN TAMPLIN	\$40.00	O
				Purpose: Roads - cell phone reimbursement		
94327	06/24/2025	06/24/2025	AW	CHASE MORGAN	\$40.00	O
				Purpose: Roads - cell phone reimbursement		
94328	06/24/2025	06/24/2025	AW	TAYLOR STINSON	\$40.00	O
				Purpose: Roads - cell phone reimbursement		
94339	06/25/2025	06/25/2025	AW	TECH ADVISORS	\$21,246.60	O
				Purpose: Police - MDT's downpayment		
94340	06/25/2025	06/25/2025	AW	AES OHIO	\$32.67	O
				Purpose: Police - electric range		

**Payment Listing**

6/13/2025 to 12/31/2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
94341	06/25/2025	06/25/2025	AW	VERIZON WIRELESS	\$570.52	0
	Purpose: Police - MDT's					
94342	06/26/2025	06/26/2025	AW	JEFFERSON HEALTH PLAN	\$73,106.63	0
	Purpose: All Depts - employee/employer health contributions					
94343	07/01/2025	07/01/2025	AW	CHARTER COMMUNICATIONS	\$372.15	0
	Purpose: All Depts - cable services					
94344	07/01/2025	07/01/2025	AW	ALLEY CAT DESIGNS, INC.	\$144.00	0
	Purpose: Police - recruiting material					
94345	07/01/2025	07/01/2025	AW	ENERGY OPTIMIZERS, USA	\$959.01	0
	Purpose: All Depts - energy services agreement					
94346	07/01/2025	07/01/2025	AW	MUFFLER BROTHERS	\$983.44	0
	Purpose: Police - car 115/105					
94347	07/01/2025	07/01/2025	AW	VIKING HEATING	\$299.00	0
	Purpose: Police - service call					
94348	07/01/2025	07/01/2025	AW	FIRE APPARATUS SERVICE AND REPAIR, I	\$663.00	0
	Purpose: Fire - E-71 repairs					
94349	07/01/2025	07/01/2025	AW	ATLANTIC EMERGENCY SOLUTIONS	\$380.70	0
	Purpose: Fire - paratech multforce replacement base					
94350	07/01/2025	07/01/2025	AW	Superior Uniform Sales, Inc.	\$171.70	0
	Purpose: Fire - uniforms 60					
94351	07/01/2025	07/01/2025	AW	HENRY SCHEIN, INC.	\$3,895.00	0
	Purpose: Fire - patient care ventilator					
94352	07/01/2025	07/01/2025	AW	Green & Green, Lawyers	\$1,100.00	0
	Purpose: Admin - legal fees					
94353	07/02/2025	07/02/2025	AW	CHOICE ONE ENGINEERING	\$2,937.50	0
	Purpose: Admin - Veteran's Memorial pickleball courts design & bidding					
94354	07/02/2025	07/02/2025	AW	DUNCAN OIL COMPANY	\$1,276.41	0
	Purpose: Police/Fire - fuel					
94355	07/02/2025	07/02/2025	AW	GATEWAY AUTO CLINIC	\$68.49	0
	Purpose: Fire - car 72 oil lube filter					
94356	07/02/2025	07/02/2025	AW	PHOENIX SAFETY OUTFITTERS	\$1,046.02	0
	Purpose: Fire - fire boots, suspenders & uniforms					
94357	07/02/2025	07/02/2025	AW	LOWE'S COMPANIES INC.	\$438.63	0
	Purpose: Admin/Roads/Police - cleaning supplies, dry erase chisel, gloves, fencing					
94358	07/02/2025	07/02/2025	AW	TECH ADVISORS	\$3,603.60	0
	Purpose: All Depts - email protection w/ cloud archiving					
94359	07/02/2025	07/02/2025	AW	ODP BUSINESS SOLUTIONS,LLC	\$60.50	0
	Purpose: Police - cups, tape, pens					
94360	07/02/2025	07/02/2025	AW	Outdoor Enterprise	\$53,884.75	0
	Purpose: Admin - Veteran's Memorial Park final payment					
Total Payments:					\$221,376.89	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$221,376.89	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM -

**Payment Listing**

6/13/2025 to 12/31/2025

Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

**The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on June 16, 2025, at 7:00pm.**

**1) Mr. Cramer called the session to order at 7:10pm.**

**2) Mr. Demko called the roll with Board Members Mr. Moeller, Mrs. Destefani, and Mr. Cramer in attendance.** Also, in attendance were Barry Tiffany, Chief Mike Brown, Chief Doug Buffenbarger, Justin Windsor, Donna Hellmann, Louie Schatzberg, and Denise Moore.

**3) All in attendance stood for the Pledge of Allegiance.**

**4) Reports**

**Administration**

Mr. Tiffany had nothing to add to his report. Mr. Cramer inquired if the AER report was made public. Mr. Tiffany noted that the AER report has been made public, though it is still in progress.

**Zoning**

Mrs. Tilford had nothing to add to her report. Mr. Moeller referenced a notation in Mrs. Tilford's report indicating that the developer had not secured a partner for the project and had inquired about switching to multi-family housing. Mr. Moeller also asked for clarification on the location of the proposed development. Mr. Tiffany noted that the development in question is The Grands on Brown Road. Mr. Tiffany explained that the assisted living portion had not been constructed, and the developer had inquired about converting that portion to additional apartment units.

**Fiscal Officer**

Mr. Demko reported that a request was submitted for a \$43,000 increase in appropriations to the Police Department for the replacement of 10 MDT's. Of that amount, \$14,000 was located within existing Police Department appropriations, resulting in a net appropriation increase of \$29,000.

**Fire**

Chief Buffenbarger had nothing to add to his report. At Mrs. Destefani's request, Chief Buffenbarger provided an update on the department's recent recognition from the American Heart Association for its commitment to quality care in heart and stroke response. The Trustees discussed the mutual aid data presented for the previous three years.

**Police**

Chief Brown had nothing to add to his report. Mrs. Destefani inquired about the purchase of 10 MDT's. Chief Brown explained that the department has 15 MDT's, all near the end of their service life. Of those 10 are being replaced now, while 5 may be salvageable for another year.

**Roads and Service**

Mr. Windsor had nothing to add to his report.

### **Information Technology**

Mr. Tiffany reported that the battery backups for the computers are no longer holding a charge and will be replaced at a cost of \$700. He also noted that the server room circuits are no longer connected to the generator. RadioElectric and TechAdvisors are scheduled to test the circuits to determine the cause.

### **Trustees**

Mr. Moeller expressed concerns over the proposed constitutional amendment to eliminate property taxes and emphasized the need to begin informing the public about its potential consequences. Mr. Moeller suggested requiring a second medical opinion for all employees on medical leave to consistency and protect taxpayer funds. Due to the personal nature of the issue, further discussion was deferred to the executive session scheduled for later in the evening.

Mrs. Destefani noted that she attended the Greene County Flag Day Ceremony and has been actively promoting the Veterans Memorial. She also shared that the Baby Box Program is fully funded, with growing interest in expanding the program within Greene County.

### **5) Public Comments – Agenda Items**

Denise Moore expressed support for recording and posting trustee meetings online to better share important information and highlights, such as recent awards. She also complimented the new sign out front.

### **6) Old Business**

- A. City of Bellbrook, Bellbrook Sugarcreek Parks and Schools Meeting – November 17, 2025

### **7) Consent Agenda Items**

- A. Payment of Bills
- B. Minutes
- C. Acceptance of Dedicated Roadway for Maintenance – Landing of Sugarcreek Section 7 – 2025.06.16.01
- D. Appointment of Fire Staff – Ryan Turnley, Katlyn Erbaugh, Scott Gisi, Shyann Bowman – 2025.06.16.02
- E. Resignation of Fire Department Staff – Peyton Merle – 2025.06.16.03
- F. Resolution of Necessity – Roads and Services – 2025.06.16.04
- G. Increase Appropriations – Police – 2025.06.16.05
- H. Transfer of Appropriations – Police – 2025.06.16.06
- I. Proclamation: Recognizing Life Saving Efforts – St. Francis of Assisi Parish Employees

### **RESOLUTION NO. 2025.06.16.01**

IN RE: Acceptance of Dedicated Roadway for Maintenance  
of Streets and Storm Systems for The Landings Section 7

WHEREAS, this Board of Township Trustees has received the name of The Landings Subdivision, Section 8, from the Greene County Engineer which will become the responsibility of Sugarcreek Township per Ohio Revised Code (O.R.C.) 5553.31; and,

WHEREAS, the maintenance and responsibility for these roadways will belong to the Sugarcreek Township Trustees; and,

WHEREAS, the following roadways have met the specifications and inspection procedures of both the Greene County Engineer and the Sugarcreek Township Roads and Services Department:

The Landings Subdivision, Section 7

NOW THEREFORE, BE IT RESOLVED, that these subdivision roads are accepted as the responsibility of Sugarcreek Township and the speed limit in this residential area shall be set at 25 miles per hour.

**RESOLUTION NO. 2025.06.16.02**

IN RE: Appointment of Fire Department Staff  
Ryan Turnley, Katlyn Erbaugh, Shyann Bowman, Scott Gisi

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Part-time Firefighter I/EMT, EMS Only and Firefighter II/EMT; and,

WHEREAS, Ryan Turnley, Katlyn Erbaugh, Shyann Bowman and Scott Gisi have the necessary qualifications to serve in those capacities for the Sugarcreek Township Fire Department; and,

NOW, THEREFORE, BE IT RESOLVED, that Ryan Turnley shall be appointed to the position of Part-Time Firefighter I/EMT within the Sugarcreek Fire Department at the rate of \$17.72 per hour, and Katlyn Erbaugh shall be appointed to the position of Part-Time EMS Only within the Sugarcreek Fire Department at the rate of \$17.54 per hour, Shyann Bowman shall be appointed to the position of Part-Time Firefighter II/EMT-B within the Sugarcreek Fire Department at the rate of \$18.80 per hour, and Scott Gisi shall be appointed to the position of Part-Time Firefighter II/EMT-P and Safety Inspector within the Sugarcreek Fire Department at the rate of \$21.15 per hour; and,

FURTHER BE IT RESOLVED, the above-mentioned appointments for Ryan Turnley and Katlyn Erbaugh will have an effective date of June 3, 2025, with a one (1) year probationary period ending on June 3, 2026, and Shyann Bowman and Scott Gisi will have an effective date of June 10, 2025, with a one (1) year probationary period ending on June 10, 2026.

**RESOLUTION NO. 2025.06.16.03**

IN RE: Resignation of Fire Department Staff – Payton Merle

WHEREAS, Part-time Firefighter/EMT, Payton Merle has indicated her desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Payton Merle was hired as a member of the Sugarcreek Township Fire Department on August 29, 2024; and,

WHEREAS, Chief Doug Buffenbarger recommends we accept the resignation of Ms. Merle.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accepts the resignation of Payton Merle effective June 23, 2025.

**RESOLUTION OF NECESSITY**

*RESOLUTION REQUESTING CERTIFICATION FROM COUNTY AUDITOR  
PURSUANT TO OHIO REVISED CODE SECTION 5705.03  
(Dollar amount of revenue generated by specified millage of mills)*

WHEREAS, the Board of Trustees of Sugarcreek Township, Greene County, OH,  
Governing body (e.g. board of trustees, etc) Political subdivision  
determines that it is necessary to levy a tax outside the ten-mill limitation, and

WHEREAS, before seeking to have a levy approved by the electors of Sugarcreek Township excluding Dellbrook,  
Portion of Political Subdivision (authorized to vote on issue)  
the Board of Trustees must seek the certification of the Greene County Auditor in compliance with  
Governing body  
Section 5705.03 of the Ohio Revised Code, submitted for the General election held  
General, Primary, Special  
on November 4, 2025,  
Date of Election

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Sugarcreek Township,  
Governing body Political subdivision  
Greene County, OH, that the Greene County Auditor is hereby requested to certify to the Board of Trustees;  
Governing body

- 1. The total current tax valuation of Sugarcreek Township, and  
Portion of Political Subdivision (authorized to vote on issue)
- 2. The dollar amount of revenue that would be generated by 0.80 mills.  
Millage

BE IT FURTHER RESOLVED that the purpose of the tax is for a road levy  
Purpose (or additional levy if needed)

And is for five (5) commencing and appearing on the tax list for the years specified: 2026-2030.  
Rate of time required in years or continuing period of time (CPI) In the year levy will appear on the tax list

Such tax is authorized to be submitted to a vote of the electors of the Sugarcreek Township excluding Dellbrook pursuant  
Portion of Political Subdivision (authorized to vote on issue)  
to Section 5705.19 (G) of the Ohio Revised Code, and which shall be

a renewal of an existing levy  
(Must be "an additional levy", "a renewal of an existing tax", or "a replacement of an existing tax")

**BE IT FURTHER RESOLVED** that the Greene County Auditor is requested to issue the certification within ten days after receiving this Resolution.

\_\_\_\_\_ moved for the adoption of the Resolution, and  
 \_\_\_\_\_ seconded the motion. The vote was as follows:

	voted _____

Having received the required two-thirds majority, the Resolution was adopted.

Adopted \_\_\_\_\_, \_\_\_\_\_  
Month and day Year

**FISCAL OFFICER CERTIFICATION**

I, \_\_\_\_\_ of Sugarcreek Township, Greene County, Ohio,  
Name of Fiscal Officer or Clerk Political subdivision

certify this Resolution to be a true and correct copy of Resolution No. 2025.06.16.04, as  
Resolution number

adopted by the Board of Trustees of Sugarcreek Township, Greene County, Ohio,  
Governing Body Political subdivision

and recorded in the official record of proceedings of the meeting held on \_\_\_\_\_, \_\_\_\_\_  
Month and Day Year

**RESOLUTION NO. 2025.06.16.05**  
 IN RE: Increase Appropriations for Police Fund

WHEREAS, the need exists to increase appropriations for the 2081 Police Fund; and,

WHEREAS, the Fiscal Officer has certified the availability of these funds within the 2025 Budget and has provided this Board with the funding number and the Township Administrator has provided the amount to be appropriated:

<u>Fund Name</u>	<u>From</u>	<u>To</u>
Machinery, Equipment & Furniture 2081-760-740-0000	\$16,500.00	\$45,500.00

NOW THEREFORE BE IT RESOLVED, the increased appropriation shall be made in accordance with the law.

TRANSFER OF APPROPRIATIONS  
 Police Department

RESOLUTION #: 2025.06.16.06

<u>Debt Fund Number</u>	<u>Account Name</u>	<u>Credit Fund Number</u>	<u>Account Name</u>	<u>Amount</u>
2081-210-360-0001	Dispatch	2081-760-740-0000	Machinery, equipment & furniture	\$5,000
2081-820-820-0000	Principal Payments	2081-760-740-0000	Machinery, equipment & furniture	\$6,000
2081-830-830-0000	Principal Interest	2081-760-740-0000	Machinery, equipment & furniture	\$3,000

Explanation of Transfer(s): MTD's

## PROCLAMATION

IN RE: Recognition of Life Saving Efforts

**WHEREAS**, on Tuesday, May 20, 2025, St. Francis of Assisi parish employees Jeanne Sheppard, Robert Theewis, and Kevin Allen demonstrated quick thinking and selfless action that resulted in saving the life of another; and

**WHEREAS**, Jeanne Sheppard promptly contacted emergency services by calling 911, while Robert Theewis and Kevin Allen administered critical CPR, taking immediate and decisive action during a medical emergency; and

**WHEREAS**, their swift recognition of the severity of the situation and their willingness to act without hesitation directly contributed to saving the life of John Van Hook; and

**WHEREAS**, had it not been for their courageous and timely response, the outcome could have been tragically different;

**NOW, THEREFORE**, be it recognized and commended by the Board of Trustees of Sugarcreek Township that Jeanne Sheppard, Robert Theewis, and Kevin Allen acted with

extraordinary courage, presence of mind, and a profound sense of duty. Their actions exemplify the highest standards of community service and human compassion. Their compassion and willingness to help in a moment of crisis are a powerful testament to the goodness and strength that exist within our community.

Mrs. Destefani made a motion to accept the consent agenda items as stated. Mr. Moeller seconded.

Mr. Cramer – Yes  
Mrs. Destefani – Yes  
Mr. Moeller – Yes

### **8) Discussion Agenda Items**

None

### **9) Public Comments**

Donna Hellmann noted an issue with accessing the meeting packet, suggesting a possible glitch worth looking into. She also asked about the speed monitoring signs that were located on Clyo Road. Chief Brown explained that the signs are rotated to different locations a few times a year to prevent drivers from becoming desensitized.

Louie Schatzberg praised the progress of the Veterans Memorial and shared a positive interaction with a Sugarcreek Township work crew.

Denise Moore voiced concern that county commissioners aren't contributing to the I-675 project and suggested a letter writing campaign to raise awareness. The Trustees noted progress is being made and prefer to continue working behind the scenes. Ms. Moore also shared that Sugarcreek Cares is sponsoring Juneteenth Week events.

### **10) Trustee/Staff Discussions**

Mr. Moeller attended the sheriff's flag retiring ceremony at the fairgrounds and found it deeply moving, especially the reading of the "13 Folds of the American Flag."

Mrs. Destefani outlined the plans for the Veterans Memorial Ceremony and would like to get the invitations out soon.

Mr. Cramer gave an update on the water project for Mead Road, Washington Mill, and River Ridge. Mr. Tiffany is working on revising the petition language to request an informational meeting for township residents.

Mr. Cramer noted that a one-page summary outlining the benefits of the bike trail has been prepared and will be sent to Alex from Bernie Moreno's office, who has agreed to champion the effort. Mr. Tiffany shared Mrs. Tilford's concerns about limited federal funding for bike infrastructure under the current administration, suggesting the township may have better luck focusing Bernie Moreno's support on the Wilmington Pike project and letting Greene County Parks pursue funding for the bike trail. The Trustees emphasized that any progress must include community input to avoid past issues with lack of awareness.

### **11. Executive Session**

121.22 G1 – To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

121.22 G2 – To consider the sale of property at competitive bidding, or the sale or other Disposition of unneeded, obsolete, or unfit-for-us property in accordance with section 505.10 of the Revised Code.

Mrs. Destefani made a motion to enter executive session. Mr. Cramer seconded.

Mr. Moeller – Yes  
Mrs. Destefani – Yes  
Mr. Cramer – Yes

The board exited the Executive Session at 11:04pm and returned to the regular meeting.

Mrs. Destefani made a motion to amend the sick leave policy for all Sugarcreek Township employees by adding Section 6.12.6, which allows for the annual sellback or payout of sick leave. The written document will be entered into the official record.

Mr. Moeller seconded.

Mr. Cramer – Yes  
Mrs. Destefani – Yes  
Mr. Moeller – Yes

Mr. Cramer made a motion to approve a 6% pay total pay increase for Chief Buffenbarger, Chief Zimmerman, the Township Administrator, and the Assistant Township Administrator, retroactive to the first full pay period in April.

It was noted that this adjustment is not precedent setting.

Mr. Moeller seconded.

Mrs. Destefani – Yes  
Mr. Moeller – Yes  
Mr. Cramer – Yes

## **11) Adjourn**

Mr. Cramer made a motion to adjourn. Upon call of the roll, the vote resulted in the following:

Mrs. Destefani – Yes  
Mr. Cramer – Yes  
Mr. Moeller – Yes



**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2025.07.07.01**

IN RE: Resignation of Fire Department Staff – Ryan Turnley

WHEREAS, Part-time Firefighter/EMT, Ryan Turnley, has indicated his desire to resign from the Sugar Creek Township Fire Department; and,

WHEREAS, Ryan Turnley was hired as a member of the Sugar Creek Township Fire Department on June 16, 2025; and,

WHEREAS, Chief Doug Buffenbarger recommends we accept the resignation of Mr. Turnley.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugar Creek Township Trustees officially accepts the resignation of Ryan Turnley with an effective date of June 25, 2025.

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Fred Cramer, Chairperson

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Carolyn L. Destefani, Vice Chairperson

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Marvin Moeller, Trustee

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Richard J. Demko, Fiscal Officer



TRANSFER OF APPROPRIATIONS

Fire Department

RESOLUTION #: 2025.07.07.02

<u>Debt Fund Number</u>	<u>Account Name</u>	<u>Credit Fund Number</u>	<u>Account Name</u>	<u>Amount</u>
2809-760-740	Cell phone tower	2112-220-318	Training	\$4,674.49

Explanation of Transfer(s): Training Classes

Approved:

\_\_\_\_\_  
Fred Cramer, Chairperson

\_\_\_\_\_  
Carolyn L. Destefani, Vice Chairperson

\_\_\_\_\_  
Marvin Moeller, Trustee

\_\_\_\_\_  
Richard J. Demko, Fiscal Officer

**RESOLUTION TO PROCEED  
OF THE TAXING AUTHORITY**

RESOLUTION NO: 2025.07.07.03  
(Revised Code, Sec. 5705.19, .191, .192, .194, .21, .26)

The Board of Trustees of Sugarcreek Township,  
Governing body (e.g., village council, board of trustees, etc.) Political subdivision

met in General session on July 7, 2025 at the office of  
Regular or Special Month and day Year

Board of Trustees with the following members present:  
Governing body  
Fred Cramer  
Carolyn Destefani  
Marvin Moeller  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ moved the adoption of the following Resolution:  
Member name

**WHEREAS**, the amount of taxes which may be raised within the ten-mill limitation will be insufficient to provide an adequate amount for the necessary requirements of the said Sugarcreek Township Greene County; therefore be it  
Political subdivision

**RESOLVED**, by the Board of Trustees, Greene County, two-thirds of all members elected thereto concurring, that it is necessary to levy a tax in excess of the ten mill limitation for the benefit of the Sugarcreek Township for the purpose of a renewal of a Road levy pursuant to R.C. 5705.19 (G)  
Governing body County Political subdivision Purpose (use additional lines if needed)

at a rate not exceeding 0.800 mills for each \$1 of taxable value, which amounts to 0.0190 for each one hundred dollars of valuation or \$ 19 for each \$100,000 of the county auditor's appraised value, for 5 commencing  
Millage Rate expressed in dollars per \$1 of taxable value Cost per \$100,000 from auditor certification Length of time in years

and appearing on the tax list for the years so specified: 2026-2030  
List the years levy will appear on tax list

Said levy is (choose one of the following):

- An additional levy of \_\_\_\_\_ mills.
- A renewal of an existing levy of 0.800 mills.
- A renewal of an existing levy of \_\_\_\_\_ mills and an increase of \_\_\_\_\_ mills to constitute a tax of \_\_\_\_\_ mills.
- A renewal of part of an existing levy, being a reduction of \_\_\_\_\_ mills to constitute a tax of \_\_\_\_\_ mills.
- A replacement of an existing levy of \_\_\_\_\_ mills.
- A replacement of an existing levy of \_\_\_\_\_ mills and an increase of \_\_\_\_\_ mills to constitute a tax of \_\_\_\_\_ mills.
- A replacement of part of an existing levy, being a reduction of \_\_\_\_\_ mills, to constitute a tax of \_\_\_\_\_ mills.

**RESOLVED**, that the question of levying additional taxes be submitted to the electors of said Sugarcreek Township at the General election to be held at the usual voting places

within said Sugarcreek Township on the 4th day of November, 2025; and be it further

**RESOLVED**, that said levy be placed upon the tax list of the current year after the February settlement next succeeding the election, if a majority of the electors voting thereon vote in favor thereof; and be it further

**RESOLVED**, that the Clerk or Fiscal Officer of Sugarcreek Township be and is hereby directed to certify a copy of this Resolution to the Board of Elections of Greene County, Ohio and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

\_\_\_\_\_ seconded the motion and the roll being called upon its adoption the vote resulted as follows:

Fred Cramer voted \_\_\_\_\_  
Carolyn Destefani voted \_\_\_\_\_  
Marvin Moeller voted \_\_\_\_\_  
\_\_\_\_\_ voted \_\_\_\_\_  
\_\_\_\_\_ voted \_\_\_\_\_

Having received the required two-thirds majority, the Resolution was adopted.

Adopted July 7, 2025

\_\_\_\_\_  
Signature of the Auditor, Clerk, Fiscal Officer  
Sugarcreek Township  
Political subdivision  
Greene COUNTY, OHIO  
County

**FISCAL OFFICER CERTIFICATION**

I, Richard J. Demko of Sugarcreek Township, Greene County, Ohio,

certify this Resolution to be a true and correct copy of Resolution No. 2025.07.07.03, as

adopted by the Board of Trustees of Sugarcreek Township, Greene County, Ohio,

and recorded in the official record of proceedings of the meeting held on July 7, 2025

# Certificate of Estimated Property Tax Revenue

DTE 140R Rev.

04/25

Use this form when taxing authority certifies a millage rate and requests the revenue produced by that rate

R.C. 5705.01, 5705.03

The county auditor of Greene County, Ohio, does hereby certify the following:

1. On July 1, 2025, the taxing authority of the Sugarcreek Township excluding Bellbrook (political subdivision name), certified a copy of its resolution or ordinance adopted June 16, 2025, requesting the county auditor to certify the current taxable value of the subdivision and the amount of the revenue that would be produced by (.80) mills, to levy a tax outside the 10-mill limitation for a road levy purposes pursuant to Revised Code § 5705.19(G), to be placed on the ballot at the November 4, 2025, election. The levy type is a Renewal.
2. The property tax revenue that will be produced by the stated millage, assuming the taxable value of the subdivision remains constant throughout the life of the levy is calculated to be \$359,000.
3. The total taxable value of the subdivision used in calculating the estimated property tax revenue is \$637,372,050.
4. The millage for the requested levy is (.80) mills per \$1 of taxable value, which amounts to \$19 for each \$100,000 of the county auditor's appraised value.

  
\_\_\_\_\_  
Auditor's Signature

7/3/25  
\_\_\_\_\_  
Date

Instructions 1. "Total taxable value" includes the taxable value of all real property in the subdivision as indicated on the tax list most recently certified for collection and estimates of the taxable value of public utility personal property for the first year the levy will be collected as set forth on the worksheets prescribed in conjunction with this form. If the subdivision is located in more than one county, the home county auditor (where the greatest taxable value of the subdivision is located) shall obtain the assistance of the other county auditors to establish the total tax valuation of the subdivision. 2. For purposes of this certification, "subdivision" includes any agency, board, commission or other authority authorized to request a taxing authority to submit a tax levy on its behalf. See R.C. 5705.01(A) & (C). 3. "Levy type" includes the following: (1) additional, (2) renewal, (3) renewal with an increase, (4) renewal with a decrease, (5) replacement, (6) replacement with an increase and (7) replacement with a decrease levies. 4. In completing Lines 1 and 4 of this form, mills should be identified in whole numbers or fractions thereof, i.e., 5 mills or 5.25 mills, rather than as a fraction of a dollar, i.e., \$0.005. This expression is consistent with the prior practice of identifying mills in whole numbers or fractions thereof per \$1 of valuation. 5. "The county auditor's appraised value" means the true value in money of real property. R.C. 5705.01(P). 6. For any levy or portion of a levy, an estimate of the levy's annual collections, rounded to the nearest dollar, which shall be calculated assuming that the amount of the tax list of the taxing authority remains throughout the life of the levy the same as the amount of the tax list most recently certified by the county auditor under R.C. 319.28(A). See R.C. 5705.03(B). 7. Please file this certificate with the subdivision as soon as possible, so the taxing authority can pass a resolution to proceed not later than 90 days before the election.

**RESOLUTION OF NECESSITY**  
*RESOLUTION REQUESTING CERTIFICATION FROM COUNTY AUDITOR*  
*PURSUANT TO OHIO REVISED CODE SECTION 5705.03*  
*(Dollar amount of revenue generated by specified number of mills)*

WHEREAS, the Board of Trustees of Sugarcreek Township, Greene County, OH,  
Governing body (e.g. board of trustees, etc) Political subdivision  
determines that it is necessary to levy a tax outside the ten-mill limitation, and

WHEREAS, before seeking to have a levy approved by the electors of Sugarcreek Township excluding Bellbrook,  
Portion of Political Subdivision (authorized to vote on issue)  
the Board of Trustees must seek the certification of the Greene County Auditor in compliance with  
Governing body  
Section 5705.03 of the Ohio Revised Code, submitted for the General election held  
General, Primary, Special  
on November 4, 2025,  
Date of Election

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Sugarcreek Township,  
Governing body Political subdivision  
Greene County, OH, that the Greene County Auditor is hereby requested to certify to the Board of Trustees;  
Governing body

1. The total current tax valuation of Sugarcreek Township, and  
Portion of Political Subdivision (authorized to vote on issue)
2. The dollar amount of revenue that would be generated by 0.80 mills.  
Millage

BE IT FURTHER RESOLVED that the purpose of the tax is for a road levy  
Purpose (use additional lines if needed)

And is for five (5) commencing and appearing on the tax list for the years specified: 2026-2030.  
Rate of time expressed in years or continuing period of time (CPT) List the years levy will appear on the tax list

Such tax is authorized to be submitted to a vote of the electors of the Sugarcreek Township excluding Bellbrook pursuant  
Portion of Political Subdivision (authorized to vote on issue)  
to Section 5705.19 (G) of the Ohio Revised Code, and which shall be  
ORC Section

a renewal of an existing levy  
(Insert "an additional levy", "a renewal of an existing tax", or "a replacement of an existing tax")

BE IT FURTHER RESOLVED that the Greene County Auditor is requested to issue the certification  
within ten days after receiving this Resolution.

Trustee Moeller moved for the adoption of the Resolution, and  
Trustee DESTEFANI seconded the motion. The vote was as follows:

TRANSMITTED

25 JUL - 1 AM 10: GREENE COUNTY AUD  
Trustee CRAMER voted yes  
Trustee DESTEFANI voted yes  
Trustee Moeller voted yes  
voted \_\_\_\_\_  
voted \_\_\_\_\_  
voted \_\_\_\_\_

Having received the required two-thirds majority, the Resolution was adopted.

Adopted 6/16, 2025.  
Month and day Year

**FISCAL OFFICER CERTIFICATION**

I, Richard Demko of Sugarcreek Township, Greene County, Ohio,  
Name of Fiscal Officer or Clerk Political subdivision

certify this Resolution to be a true and correct copy of Resolution No. 2025.06.16.04, as  
Resolution number

adopted by the Board of Trustees of Sugarcreek Township, Greene County, Ohio,  
Governing Body Political subdivision

and recorded in the official record of proceedings of the meeting held on June 16, 2025.  
Month and Day Year

Single Levy

	AG/RES	COMM/IND	PUPP	TOTAL
Assessed Value	528,068,160	85,723,640	23,580,250	637,372,050
Effective Tax Rate	0.536755	0.664528	0.8	
Estimated Revenue	283443	56966	18864	359273

Appraised Value	100,000
Assessment Ration	35%
Assessed Value	35,000
Effective Tax rate	0.536755
Estimated Annual Cost	19

