

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on June 2, 2025, at 7:00pm.

1) Mr. Cramer called the session to order at 7:00pm.

2) Mr. Demko called the roll with Board Members Mr. Moeller, Mrs. Destefani, and Mr. Cramer in attendance. Also, in attendance were Cara Tilford, Chief Doug Buffenbarger, Jim McGinley, Donna Hellmann, Louie Schatzberg, Josh Bisignani, and Allison Bisignani.

3) All in attendance stood for the Pledge of Allegiance.

4) Reports

Administration

Mr. Tiffany had nothing to add to his report. Mrs. Tilford noted that the upcoming meeting will include a discussion on the renewal of the five-year levy, which is set to expire. She emphasized that this would not be an increase, but a continuation of the existing levy.

Zoning

Mrs. Tilford had nothing to add to her report. Mr. Moeller asked for clarification regarding the reference to the Home Technical Assistance Zoning Resolution. Mrs. Tilford explained that it referred to a grant opportunity offered by the State of Ohio to help communities update their zoning codes.

Fiscal Officer

Mr. Demko reported that the tax budget is due next month.

Fire

Chief Buffenbarger had nothing to add to his report. The trustees noted an increase in mutual aid calls this year and requested that Chief Buffenbarger provide a three-year comparative report breaking down total calls, mutual aid given and received, including calls to Cornerstone. Chief Buffenbarger shared that the State Fire Marshal's Office presented Jordan with a citation of commendation, following the resident's letter praising the Safe Seniors Program.

Police

Chief Brown had nothing to add to his report.

Roads and Service

Mr. Windsor had nothing to add to his report. Mrs. Tilford noted that the Service Department has remained busy with road work, repairs, and mowing despite being short staffed. The trustees discussed the possibility of hiring seasonal or temporary help to ease the workload during the busy season.

Information Technology

Mr. Tiffany had nothing to add to his report. Mrs. Tilford noted that TechAdvisors is currently addressing updates needed on some Microsoft operating systems.

Trustees

Mr. Moeller reported that he attended the Woodland Ridge HOA meeting.

Mrs. Destefani reported that she attended the Regional Planning Commission's 8-week training series and the Water and Wastewater Committee meeting, where she learned about the Water Smart Program. She updated the trustees on the Safe Haven Baby Box initiative, noting that the contract is still under negotiation. Mrs. Destefani also updated the trustees on the Veterans Memorial planning, noting that she has begun drafting the program and agenda for the ceremony.

Mr. Cramer reported that 675/Wilmington Pike project is officially moving forward. He also met with Greene County Sanitary Engineering regarding long term water access to River Ridge 2. Additionally, Mr. Cramer attended the Sate Development Coalition's NATO Reception and shared insights from the event. He updated the trustees on the proposed pickleball courts and the continued progress of the RAISE grant application.

5) Public Comments – Agenda Items

Jim McGinley asked for clarification regarding zoning activities listed in Mrs. Tilford's report, specifically referencing two items that appeared unclear. Mrs. Tilford explained that these are preliminary discussions included for the sake of transparency, due to the early stage of the discussions, specific details and names cannot yet be disclosed. Mr. McGinley suggested that providing additional context or phrase indicators in future reports could help the public better understand the status and relevance of these entries.

Josh Bisignani inquired about the mutual aid report, noting a discrepancy in the reported 22 instances compared to the breakdown of 12 and 14. Chief Buffenbarger explained that the figure represents the number apparatus involved, not the number of calls.

6) Old Business

Mr. Cramer noted that the joint meeting with the City of Bellbrook, Parks, and School Districts is scheduled for November 17th from 5pm to 7pm at the Bellbrook City Building.

7) Consent Agenda Items

A. Payment of Bills

B. Minutes

C. 2025 Collective Bid Agreement with Greene County Engineer – 2025.06.02.01

D. Declaration of Excess Property – Police Department – 2025.06.02.02

RESOLUTION NO. 2025.06.02.01

IN RE: 2025 Collective Bid Agreement with Greene County Engineer

WHEREAS, this Board of Trustees has agreed to participate in the competitive bid contract for the Collective Paving Program for 2025 as bid by the Greene County Engineer; and,

WHEREAS, this opportunity enables Sugarcreek Township to participate in a competitive bidding contract that the Greene County Engineer offers to all government entities of Greene County; and,

WHEREAS, this cooperative Collective Bid Program affords significant savings to Sugarcreek Township through the economies of scale realized by group purchasing and unified contract administration,

NOW, THEREFORE, BE IT RESOLVED, that this Board of Trustees, by executing the attached document, does hereby enter into said agreement and authorizes payment for the Township's proportional share of roadwork completed.

RESOLUTION NO. 2025.06.02.02

IN RE: Declaration of Excess Property – Police Department

WHEREAS, the Sugarcreek Township Police Department has identified equipment, which is no longer needed for operations, and;

WHEREAS, the item listed has been declared obsolete and has been marked for disposition for bid on GovDeals.com.

- 2018 Ford Police Interceptor Utility
VIN – 1FM5K8AR3JB68893
Engine is bad, Needs new engine

NOW THEREFORE BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby declares this property to be excess and directs the appropriate disposition of this property

Mr. Moeller made a motion to accept the consent agenda items as stated.
Mrs. Destefani seconded.

Mr. Cramer – Yes
Mrs. Destefani – Yes
Mr. Moeller – Yes

8) Discussion Agenda Items

None.

9) Public Comments

Louie Schatzberg, Flag Captain for the Bellbrook-Sugarcreek Optimist Club, thanked the community for supporting the Avenue of Flags program, which places flags throughout the area on major holidays.

10) Trustee/Staff Discussions

Mrs. Destefani mentioned that the annual Greene County Flag Day Ceremony is Saturday, June 14th at 6:30pm at the Greene County Fairgrounds.

Mrs. Tilford mentioned that June 14th is the River Cleanup event as well.

11) Adjourn

Mr. Cramer made a motion to adjourn, which was seconded by Mr. Moeller. Upon call of the roll, the vote resulted in the following:

Mrs. Destefani – Yes

Mr. Cramer – Yes

Mr. Moeller – Yes

Richard J Demko, Fiscal Officer