

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on May 19th, 2025, at 7:00pm.

1) Mr. Cramer called the session to order at 7:00pm.

2) Mr. Demko called the roll with Board Members Mr. Moeller and Mr. Cramer in attendance. Also, in attendance were Barry Tiffany, Cara Tilford, Chief Doug Buffenbarger, Chief Mike Brown, Justin Windsor, Donna Hellmann, Noah Study, Jim McGinley, Jan Tavalero, and Nicole Harris.

3) All in attendance stood for the Pledge of Allegiance.

4) Deputy Health Commissioner – Noah Study

Mr. Study, Deputy Health Commissioner of Greene County Public Health, provided an overview of the department's work and recent accomplishments.

5) Reports

Administration

Mr. Tiffany had nothing to add to his report but requested an executive session at the end of the meeting. Mr. Cramer inquired when the official AER report will be available. Mr. Tiffany noted that he has a draft of the AER report and is hoping to receive the final report this week or next. Mr. Cramer announced that the official ribbon-cutting ceremony for the Veterans Memorial Park has been rescheduled for August 16th.

Zoning

Mrs. Tilford had nothing to add to her report. Mrs. Tilford mentioned that the Ohio Revised Code no longer permits a complete ban on door-to-door solicitors; however, the Township can regulate their activity and require registration and ID badges. Mrs. Tilford recommended providing uniform "Do Not Solicit" window stickers to interested residents, available for pickup at the Township office, as an option for the trustees to consider.

Fiscal Officer

Mr. Demko had nothing to add to his report. Mr. Demko noted that the tax budget is due in July and highlighted a nearly \$20,000 increase in the OTARMA insurance premium. He also questioned whether the Fisher Sculpture payment is the last and plans to verify it.

Fire

Chief Buffenbarger added that the new medic unit build is scheduled to start in December and will take 6-12 months to complete. He noted that Fire Apparatus suspects the engine in the reserve medic may be blow, and a decision will need to be made on whether to repair it, as there will be no backup unit until the new one arrives. Chief Buffenbarger mentioned that Cornerstone accounts for over half of fire calls this year, including 57 false alarms.

Police

Chief Brown had nothing to add to his report.

Roads and Service

Mr. Windsor had nothing to add to his report.

Information Technology

Mr. Tiffany had nothing to add to his report. Mr. Tiffany noted that some older computers running Windows 10 will need to be updated this year if they are to remain in use. He also reported all cameras in the Public Safety Building are fully operational.

Trustees

Mr. Cramer mentioned that he and Mr. Moeller will be attending the Centerville Mayor's Breakfast.

6) Public Comments – Agenda Items

None.

7) Old Business

Mr. Cramer noted that the joint meeting with the City of Bellbrook, Parks, and School Districts is scheduled for November 17th from 5pm to 7pm at the Bellbrook City Building.

8) Consent Agenda Items

A. Payment of Bills

B. Minutes

C. Accepting Section 8 of the Landings of Sugarcreek – 2025.05.19.01

D. Declaration of Excess Property – Fire Department – 2025.05.19.02

E. Appointment of Fire Department Staff – Austin Kendall – 2025.05.05.04

F. Proclamation – Memorial Day 2025

RESOLUTION NO. 2025.05.19.01

IN RE: Acceptance of Dedicated Roadway for Maintenance
of Streets and Storm Systems for The Landings Section 8

WHEREAS, this Board of Township Trustees has received the name of The Landings Subdivision, Section 8, from the Greene County Engineer which will become the responsibility of Sugarcreek Township per Ohio Revised Code (O.R.C.) 5553.31; and,

WHEREAS, the maintenance and responsibility for these roadways will belong to the Sugarcreek Township Trustees; and,

WHEREAS, the following roadways have met the specifications and inspection procedures of both the Greene County Engineer and the Sugarcreek Township Roads and Services Department:

The Landings Subdivision, Section 8

NOW THEREFORE, BE IT RESOLVED, that these subdivision roads are accepted as the responsibility of Sugarcreek Township and the speed limit in this residential area shall be set at 25 miles per hour.

RESOLUTION NO. 2025.05.19.02

IN RE: Declaration of Excess Property – Fire Department

WHEREAS, the Sugarcreek Township Fire Department has identified equipment, which is no longer needed for operations, and;

WHEREAS, the items listed have been declared broken, obsolete or non-reparable and have been marked for disposition.

- 3 sets – MDI Immobile-Vac Vacuum Splints
- 1 - MDI Immobile-Vac Vacuum Mattress
- Additional Splints
 - 1- ankle
 - 3- Arm
 - 1- Leg
- 3 – Physio Control LIFEPAK Interchangeable Mount (Part#NCE-H7000) LP 15 mounting Brackets

NOW THEREFORE BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby declares this property to be excess and directs the appropriate disposition of this property.

RESOLUTION NO. 2025.05.19.03

IN RE: Appointment of Fire Department Staff
Austin Kendall

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Part-time Firefighter II/EMT; and,

WHEREAS, Austin Kendall has the necessary qualifications to serve in that capacity for the Sugarcreek Township Fire Department; and,

NOW, THEREFORE, BE IT RESOLVED, that Austin Kendall shall be appointed to the position of Part-Time Firefighter II/EMT within the Sugarcreek Fire Department at the rate of \$18.62 per hour; and,

FURTHER BE IT RESOLVED, the above-mentioned appointment for Austin Kendall will have an effective date of May 16th, 2025, with a one (1) year probationary period ending on May 16th, 2026.

PROCLAMATION **MEMORIAL DAY**

WHEREAS, on Memorial Day, our nation pauses to remember the brave men and women in uniform and their sacrifice to protect the interests of our country and defend our freedoms; and

WHEREAS, Sugarcreek Township is blessed to be the home of many military veterans who have shown courage and valor, often in the face of grave danger; and

WHEREAS, on this Memorial Day, Sugarcreek Township's citizens remember those who have made the ultimate sacrifice for this country, and comfort the families and friends of those who lost a loved one, as we are forever indebted to those who have died in defense of our Republic; and

WHEREAS, we reflect upon the enormous contributions to our county of our fallen warriors, we also pay tribute to the next generation of Sugarcreek Township citizens who have chosen to serve in the United States Armed Forces, as they are committed to sustaining a legacy of unyielding patriotism; and

WHEREAS, the citizens of Sugarcreek Township must always stand united in remembrance of those who have given so much so that we can live in freedom, prosperity, and enjoy the blessings our country has to offer;

THEREFORE, be it proclaimed by the **BOARD OF TRUSTEES OF SUGARCREEK TOWNSHIP, OHIO** that this 26th day of May, 2025 we call the observance of Memorial Day to the attention of all our citizens.

Mr. Moeller made a motion to accept the consent agenda items as stated. Mr. Cramer seconded.

Mr. Cramer – Yes
Mr. Moeller – Yes

9) Discussion Agenda Items

None.

10) Public Comments

Nicole Harris asked for clarification on the planned expansion of Feedwire Road from Clyo to Little Sugarcreek and whether there are any plans to extend the project toward the middle school. Mr. Tiffany confirmed there is a long-term plan to widen Feedwire Road to five lanes up to Upper Bell, but it is not yet scheduled. Current priorities include the bridge over 675 and the stretch from Clyo to Little Sugarcreek.

11) Trustee/Staff Discussions

Mr. Tiffany requested an executive session under the Ohio Revised Code 121.22 G4 to prepare for, conduct, or review negotiations or bargaining sessions with public employees concerning their compensation of employment. This pertains to the fire contract.

Mr. Cramer made a motion to enter executive session in accordance with the cited provisions. Mr. Moeller seconded.

Mr. Moeller – Yes

Mr. Cramer – Yes

The board returned to regular session at 8:27pm. Mr. Tiffany reviewed the tentative fire contract, which included a 6% raise this year and 8% next year to improve competitiveness and retention. The agreement also changes overtime rules, requiring backfilling only when staffing drops below five, potentially saving \$30,000-\$50,000 annually.

Mr. Moeller made a motion to accept the conditions as presented. Mr. Cramer seconded.

Mr. Moeller – Yes

Mr. Cramer – Yes

12) Adjourn

Mr. Cramer made a motion to adjourn, which was seconded by Mr. Moeller. Upon call of the roll, the vote resulted in the following:

Mr. Cramer – Yes

Mr. Moeller – Yes