

**The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on March 17th, 2025, at 7:00pm.**

**1) Mr. Cramer called the session to order at 7:01pm.**

**2) Mr. Demko called the roll with Board Members Mr. Cramer and Mr. Moeller in attendance.** Also, in attendance were Barry Tiffany, Cara Tilford, Justin Windsor, Chief Doug Buffenbarger, Chief Mike Brown, Louie Schatzberg, Donna Hellmann, Jim McGinley, and Denise Moore.

**3) All in attendance stood for the Pledge of Allegiance.**

**4) Swearing in of Fire Department Staff – Mike Neal**

**5) Reports**

**Administration**

Mr. Tiffany reported that he is still waiting for AER comments. He hopes to announce the CenterPoint project in the coming weeks, pending closure. He is also working to add more streets to this year's paving bid.

**Zoning**

Mrs. Tilford had nothing to add to her report. Mr. Moeller asked whether neighbors had been notified about BZC Case 02.2025. Mrs. Tilford confirmed all neighbors were notified, with no objections received. Mr. Cramer asked if the BZA has a full roster. Mrs. Tilford answered yes, with one member, Mr. Froehlich, up for reappointment at this meeting. Mr. Moeller asked whether a resolution requiring all applicants, including reappointments, to be interviewed by the trustees was in place. Mrs. Tilford recalled the reorganization resolution but did not believe it applied to reappointments. The Board agreed to revisit the matter later.

**Fiscal Officer**

Mr. Demko reported that there is no difference between the temporary appropriations submitted in December and the permanent ones. He noted that the permanent appropriations are slightly over \$1 million higher than last year, due to the inclusion of Martin funds, additional paving funds from reserves, and the payoff of the fire truck, keeping expenses essentially level year to year.

**Fire**

Chief Buffenbarger had nothing to add to his report.

**Police**

Chief Brown had nothing to add to his report.

**Roads and Service**

Mr. Windsor had nothing to add to his report.

### **Information Technology**

Mr. Tiffany reported that they are having issues with the bange readers at Station 71. Old cards work, but new ones do not, and the problem seems to be with local equipment, not the connection between buildings. He mentioned that they are awaiting bids for an updated system.

### **Trustees**

Mr. Moeller attended the Greene County Health District Budget Meeting, the Township Association Meeting at Athletes in Action, the Miami Valley Executive Board and Regional Planning Meeting (where he was reappointed to the Executive Board), the Chamber of Commerce Meeting, the Carpenter Creek Open House, and the Greene County Mitigation Meeting.

Mr. Cramer noted that the trustees reserved a letter from the Mayor of Oakwood thanking them for the proclamation honoring his service. He also attended the Eagle Rise HOA meeting, the Chamber meeting, the Veterans Memorial Park groundbreaking, and the Leukemia and Lymphoma Gala.

### **6) Public Comments – Agenda Items**

Jim McGinley noted he has yet to receive a response to his February 3<sup>rd</sup> request regarding the board's actions on the National Emergency Declaration on Illegal Immigration and gang classification as terrorist activity. Mr. McGinley provided a report that stated ICE and local law enforcement have arrested 32,000 illegal immigrants under the 287G program. The trustees, Mr. Tiffany, and Chief Brown discussed their understanding of the report with Mr. McGinley.

Denise Moore expressed concerns overing stopping people without cause. Regarding national security, she feels there is debate on whether it is an issue or not. Ms. Moore asked for clarification on the proposed elimination of regional planning organizations. Mr. Tiffany and the board noted that a senator and congressmen from Cleveland are pushing to dissolve MPOs, likely for cost savings and to centralize funding control at the state level.

### **7) Old Business**

Mr. Cramer regrets not having a response to Mr. McGinley's letter prepared and commits to having it ready by the next trustee meeting. Ms. Moore asked whether the response will be posted publicly and if there will be a public statement on the community's stance. Mr. Tiffany responded that the police, firefighters, and officials take an oath to uphold the U.S. Constitution, as well as the laws of Greene County and Ohio. We will continue to follow those guidelines.

### **8) Consent Agenda Items**

**A.** Payment of Bills

**B.** Minutes

**C.** Year 2025 Permanent Appropriations – 2025.03.17.01

**D.** Appointment of Fire Department Staff - Caleb Johnson – 2025.03.17.02

**E.** Reappointment of BZA member Jim Froehlich – 2025.03.17.03

**F.** Transfer of Appropriations – Fire Department – 2025.03.17.04

**RESOLUTION NO. 2025.03.17.01**  
 IN RE: Year 2025 Permanent Appropriations

WHEREAS, the Board of Trustees has a duty under law to adopt and maintain a balanced budget; and,

WHEREAS, this Board, along with the Fiscal Officer and Township Administrator, have examined the estimate of revenues; and,

WHEREAS, it is evident that the proposed 2025 Appropriations for each Fund do not exceed estimated revenues, which may include 2024 carryovers and additional income, as certified to the Greene County Auditor's Office by the Township Fiscal Officer,

NOW THEREFORE, BE IT RESOLVED, that the following Year 2025 permanent appropriations be placed into effect:

1000	General Fund	
	Wages	\$ 495,000.00
	Employee Benefits	\$ 232,450.00
	Other Services	\$ 242,050.00
	Health Districts	\$ 35,000.00
	<i>Total General Fund</i>	<u>\$ 1,004,500.00</u>
2011	Motor Vehicle License Tax	\$ 100,000.00
2021	Gasoline Tax	\$ 400,000.00
2031	Road and Bridge	
	Wages	\$ 439,000.00
	Employee Benefits	\$ 154,100.00
	Other Services	\$ 662,150.00
	<i>Total Road and Bridge</i>	<u>\$ 1,255,250.00</u>
2081	Police District	
	Wages	\$ 1,910,600.00
	Employee Benefits	\$ 868,000.00
	Other Services	\$ 535,900.00
	<i>Total Police District</i>	<u>\$ 3,314,500.00</u>

2112	Fire District	
	Wages	\$ 2,039,600.00
	Employee Benefits	\$ 764,300.00
	Other Services	\$ 632,400.00
	<i>Total Fire District</i>	<u>\$ 3,436,300.00</u>
2231	Permissive Motor Vehicle Gas Tax	\$ 600,000.00
2281	Ambulance and Emergency Medical	
	Wages	\$ 114,000.00
	Employee Benefits	\$ 41,850.00
	Other Services	\$ 134,450.00
	<i>Total Ambulance and Emergency Medical</i>	<u>\$ 290,300.00</u>
2902	Jim Martin Memorial Fund	\$ 25.00
2904	Centerville Fire Ancillary	\$ 202,319.96
2906	Police Trust Fund	\$ -
2907	Police Cell Tower Receipts	\$ 27,106.53
2908	Fire Cell Tower Receipts	\$ 27,068.58
2909	MEP	\$ 4,550.00
2911	American Rescue Plan Fund	\$ 128,560.38
2912	Veterans Memorial Fund	\$ 22,920.53
	Martin	
2917	Funds	\$ 509,366.50
3901	Clyo Road TIF II	\$ 24,100.00
<i>Total Temporary Appropriations</i>		<u>\$ 11,346,867.48</u>

FURTHER BE IT RESOLVED, that the above aggregate amounts be appropriated based upon the attached submittals (hereby incorporated) and a copy shall be sent to the Greene County Auditor.

**RESOLUTION NO. 2025.03.17.02**  
 IN RE: Appointment of Fire Department Staff  
 Caleb Johnson

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Part-time Firefighter I/EMT; and,

WHEREAS, Caleb Johnson has the necessary qualifications to serve in that capacity for the Sugarcreek Township Fire Department; and,

NOW, THEREFORE, BE IT RESOLVED, that Caleb Johnson shall be appointed to the position of Part-Time Firefighter II/EMT within the Sugarcreek Fire Department at the rate of \$17.04 per hour; and,

FURTHER BE IT RESOLVED, the above-mentioned appointment for Caleb Johnson will have an effective date of March 14<sup>th</sup>, 2025, with a one (1) year probationary period ending on March 14<sup>th</sup>, 2026.

**RESOLUTION NO. 2025.03.17.03**

IN RE: Appointment of Board of Zoning Appeals Member Jim Froehlich

WHEREAS, Mr. Froehlich has served as a Board of Zoning Appeals alternate member since August 1, 2014 and has served as a regular member since December 7, 2015; and,

WHEREAS, the Board of Zoning Appeals plays a pivotal role in the land-use decisions for Sugarcreek Township; and,

WHEREAS, it is imperative that all positions on the Board of Zoning Appeals be filled with citizens who will make decisions that are always in the best interest of Sugarcreek Township; and,

NOW THEREFORE, BE IT RESOLVED, that Jim Froehlich is hereby re-appointed to the Board of Zoning Appeals for a five-year term expiring on March 17, 2029. (Said appointment made pursuant to the Ohio Revised Code, Section 519.13.)

TRANSFER OF APPROPRIATIONS  
Fire Department  
RESOLUTION #: 2025.03.17.04

<u>Debt Fund Number</u>	<u>Account Name</u>	<u>Credit Fund Number</u>	<u>Account Name</u>	<u>Amount</u>
2112-220-251	Uniforms	2112-220-318	Training	\$6000.00

Explanation of Transfer(s): Crash Training

Mr. Cramer made a motion to accept all consent agenda items as stated, excluding item E.  
Mr. Moeller seconded.

Mr. Moeller – Yes  
Mr. Cramer – Yes

### **9) Discussion Agenda Items**

None.

### **10) Public Comments**

Candace Sarber asked the trustees for their thoughts on the Elliott Woods development project. The trustees noted that the plan has not yet been shared with them. Mr. Tiffany explained that under state law, it first goes to the Zoning Commission and Regional Planning. After their review and recommendations, it comes to the Board for consideration.

### **11) Trustee/Staff Discussions**

Mr. Tiffany noted that Chief Buffenbarger followed up with Sutton to finalize pricing and modifications for the new fire engine that was order last year. While the trustees support the changes, they are hesitant to purchase an extended warranty with the upcoming levy. Since the engine is already covered by a five-year manufacturer warranty, they decided to hold off on additional coverage.

Mr. Moeller made a motion to approve modifications but exclude additional warranties.  
Mr. Cramer seconded.

Mr. Moeller – Yes  
Mr. Cramer – Yes

Mr. Tiffany asked for an executive session. ORC Section 121.22.G1 To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee.

Mr. Cramer made a motion to convene an executive session. Mr. Moeller seconded.

Mr. Moeller – Yes  
Mr. Cramer – Yes

Mr. Tiffany noted that the trustees returned from the executive session. He asked for a motion on item E.

Mr. Cramer made a motion to accept consent agent item E as stated. Mr. Moeller seconded.

Mr. Moeller – Yes

Mr. Cramer – Yes

## **12) Adjourn**

Mr. Moeller made a motion to adjourn, which was seconded by Mr. Cramer. Upon call of the roll, the vote resulted in the following:

Mr. Moeller – Yes

Mr. Cramer – Yes

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Richard J Demko, Fiscal Officer