



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, February 3rd, 2025, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 5. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 6. Old Business**
- 7. Consent Agenda Items**
 - A. Payment of Bills
 - B. Minutes
 - C. Resignation of Fire Department Staff – Daniel Butterbaugh, Tyler Black– 2025.02.03.01
 - D. Transfer of Appropriations – 2025.02.03.02
 - E. Year 2025 Temporary Appropriations – 2024.12.16.03 -AMENDED
- 8. Discussion Agenda Items**
- 9. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
- 10. Trustee/Staff Discussion**
- 11. Adjourn**



MEETING CONDUCT AND GUIDELINES

As Trustees of Sugarcreek Township, we encourage residents to attend our Township Meetings. We appreciate you taking time out of your busy schedules to be a part of your Government in action. To help meetings move along in a positive manner, we have established the following guidelines for our meetings:

This is a Township Business meeting and is to be conducted in a professional, business-like manner. It is not our intention to embarrass or demean each other or any members of the audience. We will treat each other with courtesy and respect and we ask for the same courtesy and respect from the audience. No one will get special treatment. These guidelines are for all of us.

As a professional meeting should not go longer than an hour to an hour and a half, it is our intention to stay within a reasonable time limit and follow the agenda.

There will be an Open Discussion at the end of the agenda for the audience to give comments on Township issues. When you have a question or comment, please go to the microphone, state your name and address and direct your question to the Trustees. Please try to limit your comments to 3-5 minutes so as to allow everyone an opportunity to speak.

We appreciate your input. We will not allow any personal attacks or any type of outbursts or profanity from the audience.

If you have any personal comments that you would like to make to us as individuals, please feel free to call the Township Administrative offices or allow us to set up a time to speak with you individually.

It is our goal that meetings are productive and positive. We will do our best to conduct effective, professional meetings.

Thank you.

Sugarcreek Township Trustees



Sugar Creek Township Trustees Report For February 3rd , 2025

The following information is a snapshot of the activities and areas of responsibilities for Sugar Creek Township Fire Department. This report was generated on 02.03.2025 to keep the Board of Trustees informed of their Fire Department. If further information is needed, please contact Chief Buffenbarger at 937-848-7344.

Trainings: (Note: Trainings are conducted via Zoom between fire stations whenever possible)

- Toxicology
- Mayday (Firefighter Rescue)
- Dementia
- 12-Lead ECG Refresher

Statistics : As of 01.26.2025

2025 Totals

- EMS Responses: 116 (81.1%) MVC's 20 (14%)
- Fire Responses: 27 (18.9%) Cornerstone 12 (8.4%)

Total 143

Mutual Aid Given (number of incidents) *= 16

- Fire = 10
- EMS = 6

Mutual aid given to department = (8 – Bellbrook, 1– Spring Valley, 4 – Beaver Creek, 2 – Wash Twp.
1 – Massie Twp.)

Mutual Aid Received (number of incidents) *= 2

- Fire = 0
- EMS = 2

Mutual aid received from department (1 – Bellbrook, 1 – Spring Valley Twp.)

*Note – On occasion we send/receive multiple M/A apparatus on an incident

Information:

- Submitted FEMA AFG grant for portable radios, Station diesel exhaust system, UTV with fire/rescue skid
- Received three new Life-Pack 35 monitor/defibrillators
- Firehouse Subs grant submitted for three Lucas CPR devices
- Signed agreement with Lexipol for writing SAFER grant
- Posted job opening for Full-Time Firefighter/Paramedic

- Firefighters Holbrook and Dennis enrolled in Fire safety Inspector class at Great Oaks Career Center
- Firefighters Osterhues and Taylor enrolled in Fire Instructor class at Sinclair
- Ordered a new laptop and MDT for the new M72. Will be placed on M73 in the interim
- Still waiting on the Ford chassis for new M72
- Ordered recliners and dining table chairs
- Ordered new thermal imagers for E71 and Ladder 72
- Ordered automatic ventilators for M71 and M72

Status of Issues the Fire Department is Addressing:

- Car 72 driver's power window repaired at Interstate Ford
- Medic 72 liquid spring sensor replaced
- DC Door Company repaired two door openers at Station 72 (Bay 3 and 4)
- E71 had crank case breather hose replaced
- M71 and M72 scheduled for service and ASI inspection
- M73 turbo hose repaired

Fire Department Scheduled Events Attended:

- Provided onsite EMS coverage for the Bellbrook Middle School wrestling tournament

Fiscal:

As of January 31 st , 2025	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$3,435,300.00	\$893,330.95	\$249,899.66	\$2,310,923.53	7.235%
EMS	\$290,300.00	\$143,901.87	\$14,395.10	\$133,395.10	4.935%
Cell Tower Fund	\$27,068.58	\$0.00	\$0.00	\$27,068.58	0.00%
Department Total	\$3,753,668.58	\$1,064,301.40	\$264,294.48	\$2,444,318.63	7.005%

Projected Capital Needs:

- Replace ATV-71 \$72,000 (AFG Grant)
- Bay Doors Station 71 \$18,000
- Bay Doors Station 72 \$30,000
- Training Prop \$40,000
- Hose Testing Machine \$5,000
- Portable Radios \$120,000 (AFG Grant)
- Diesel Exhaust System Sta. 71 \$61,000 (AFG Grant)

Respectfully Submitted,

Doug Buffenbarger
Fire Chief



Michael A. Brown
Chief of Police

Trustee Report February 3, 2025

Training

- No classes scheduled for January.

Fiscal

Budget 2025 (Final Appropriation)	\$3,314,500.00
Expenditures as of January 29, 2025	\$236,471.86
% of Budget Used	7%
% of Budget Year Target for the end of January	8.3%
% of Budget Remaining	93%
Cash Balance as of January 29, 2025	\$1,002,245.47

Events/Appearances

- On January 10th, Chief Brown attended the retirement party of Chief Fiorita.
- On January 13th, Chief Brown attended the swearing in of the new Chief of Beaver Creek.

Respectfully submitted,

Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

December 12, 2024

- Business and house checks
- Request of an officer on Clio Road
- Juvenile complaint on Upper Bellbrook Road
- Community policing
- Crash report on Social Row Road

December 13, 2024

- Welfare check on Wilmington Pike
- Theft report on State Route 725
- Domestic violence on Possum Run Road

December 14, 2024

- Crash on Wilmington Pike
- Traffic stops

December 15, 2024

- 911 Hang up on Bayberry Cove Drive
- Welfare check on Surrey Trail
- Theft arrest on Wilmington Pike

December 16, 2024

- Nothing to Report

December 17, 2024

- Peace officer needed on Wilmington Pike
- Traffic stops
- Warrants on Clio Road
- Theft report on Feedwire Road

December 18, 2024

- Nothing to Report

December 19, 2024

- Crash report on Waynesville Road
- Welfare check on Wilmington Pike
- Criminal damaging on Upper Bellbrook Road

December 20, 2024

- Theft on Paxon Drive
- Request of an officer on Twilight Lane
- Theft report on Brookdale Lane

December 21, 2024

- Crash report on Wilmington Pike
- Theft arrest on Wilmington Pike
- Theft report on Scarlet Oak Lane

December 22, 2024

- Community policing
- Request of an officer on Wilmington Pike
- Crash report on Wilmington Pike

December 23, 2024

- Crash report on Ferry Road
- Crash report on Penewit Road
- Theft arrest on Wilmington Pike
- Suspicious vehicle on Sonoma Court

December 24, 2024

- Noise complaint on Umberoak Court
- 911 Hang up on Cloyo Road
- Theft report on Pepperwell Circle

December 25, 2024

- Nothing to Report

December 26, 2024

- Business and house checks
- Suspicious vehicle on Brown Road
- Crash report on Upper Bellbrook Road
- Noise complaint on Brookdale Lane

December 27, 2024

- Crash report on Silverado Drive
- Theft report on Arwa Drive
- Traffic stops
- Trespassing on Wilmington Pike

December 28, 2024

- Domestic dispute on Bayberry Cove Drive
- Theft report on Brookdale Lane
- Crash report on Wilmington Pike
- Theft arrest on Wilmington Pike

December 29, 2024

- Community policing
- Welfare check on Brookdale Lane

December 30, 2024

- Nothing to Report

December 31, 2024

- Business and house checks
- Disturbance on Lower Bellbrook Road
- Suspicious vehicle on Paxon Court

January 1, 2025

- Business and house checks
- Suspicious vehicle on Winshire Terrace
- Traffic stops
- Crash report on Feedwire Road

January 2, 2025

- Community policing
- Crash report on Wilmington Pike
- Fraud report taken on Middle Run Road

January 3, 2025

- Nothing to Report

January 4, 2025

- Welfare check on Little Miami Drive
- Community policing
- Suspicious vehicle on Conference Road

January 5, 2025

- Theft report on N. Reserve Street
- Request of an officer on Roger Scott Drive
- Crash report on Lower Bellbrook Road

January 6, 2025

- Crash report on Surrey Trail
- Crash report on Wilmington-Dayton Road
- Request of an officer on Twilight Lane
- Welfare check on Bayberry Cove Drive

January 7, 2025

- Nothing to Report

January 8, 2025

- Crash report on Sugar Ridge Blvd.
- Crash report on Wilmington Pike
- 911 Hang up on State Route 725
- Traffic stops

January 9, 2025

- Domestic dispute on Sonoma Court
- Crash report on Wilmington-Dayton Road
- Crash report on Royal Woods Lane

January 10, 2025

- Crash report on Wilmington Pike
- Business and house checks
- Crash report on Feedwire Road
- Theft arrest on Wilmington Pike

January 11, 2025

- Nothing to Report

January 12, 2025

- Traffic stops
- An animal complaint on Cornerstone N. Blvd.
- Juvenile complaint on Kelseys Way
- Crash report on Wilmington Pike

January 13, 2025

- Nothing to Report

January 14, 2025

- Business and house checks
- Crash report on Wilmington Pike
- Theft report on Lower Sugarcreek Road
- Crash report on Clys Road
- Theft arrest on Wilmington Pike

January 15, 2025

- Traffic stops
- Welfare check on Surrey Trail

January 16, 2025

- Crash report on Wilmington Pike
- Theft report on Feedwire Road
- Community policing

January 17, 2025

- Crash report on Wagner Road
- Theft report on Rose Lake Drive
- Request of an officer on Stutsman Road

January 18, 2025

- Disturbance call on Wilmington Pike
- Business checks
- Theft arrest on Wilmington Pike

January 19, 2025

- Nothing to Report

January 20, 2025

- Crash on Feedwire Road
- Traffic stops

January 21, 2025

- An animal complaint on Unberoak Court
- Welfare check on Walden Way

January 22, 2025

- Request of an officer on River Ridge Drive
- Domestic violence report on Valais Court
- Community policing

January 23, 2025

- Welfare check on Wilmington Pike
- Theft report on N. Lakeman Drive

January 24, 2025

- Theft arrest on Wilmington Pike
- Request of officer on Clys Road

January 25, 2025

- Crash report on Penewit Road
- Peace officer needed on Centerville Road

January 26, 2025

- Nothing to Report

January 27, 2025

- Request of an officer on N. Kelseys Way
- Traffic stops

January 28, 2025

- An animal complaint on Ferry Road
- Solicitors on Heritage Trace Drive W
- Theft arrest on Wilmington Pike
- Juvenile complaint on Surrey Trail



**Staff Report for
Sugar Creek Township Trustees
February 3, 2025**

The following information is a snapshot of the activities and areas of responsibility for the Sugar Creek Township Roads and Services Department.

Calls for Service:

- There were 4 call outs- 3 for snow and 1 for tree on LSC

Accomplishments:

- Prepped trucks for snow removal
- Mona Ct-Winding Brooke, filled potholes
- LSC- fixed guardrail from falling tree
- Rural King for parts for beet heat tank
- Picked up branches on multiple roads after storm
- Busted up salt in front of salt barn
- Replaced plow blades on trucks
- Went to Napa for salt spreader parts
- O'Rielly's for hydraulic oil
- Clean catch basins in Plats
- Finished sign inspection throughout Twp
- Made a new floor mat for the loader
- Snow removal several days
- Clean up Plats from snow events
- Washed trucks and maintenance after snow events
- Salted hills and curves throughout Twp
- Changed radar batteries
- Stockpile salt from deliveries
- Picked up 2 dead deer

Respectfully,
Justin Windsor
Director of Roads and Services

Payment Listing

January 2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
93515	01/09/2025	01/09/2025	AW	PRO ONCALL TECHNOLOGIES	\$221.45	O
93516	01/09/2025	01/09/2025	AW	DUNCAN OIL COMPANY	\$5,305.66	O
93517	01/09/2025	01/09/2025	AW	SPECTRUM	\$14.22	O
93518	01/09/2025	01/09/2025	AW	CHARTER COMMUNICATIONS	\$360.19	O
93519	01/09/2025	01/09/2025	AW	TREASURER OF STATE	\$780.00	O
93520	01/09/2025	01/09/2025	AW	CENTERPOINT ENERGY	\$1,907.78	O
93521	01/09/2025	01/09/2025	AW	SINCLAIR COMMUNITY COLLEGE	\$1,244.68	O
93522	01/09/2025	01/09/2025	AW	TREASURER OF STATE	\$100.00	O
93523	01/09/2025	01/09/2025	AW	TRANSUNION RISK & ALTERNATIVE DATA	\$173.70	O
93524	01/09/2025	01/09/2025	AW	KATHERINE T. PLATONI, PSYD	\$430.00	O
93525	01/09/2025	01/09/2025	AW	LOWE'S COMPANIES INC.	\$171.62	O
93526	01/09/2025	01/09/2025	AW	REGION 3 RESCUE STRIKE TEAM	\$280.00	O
93527	01/09/2025	01/09/2025	AW	BEAU TOWNSEND FORD LINCOLN, INC.	\$253.64	O
93528	01/09/2025	01/09/2025	AW	CITI CARDS	\$870.44	O
93529	01/09/2025	01/09/2025	AW	P & R COMMUNICATIONS SERVICE, INC.	\$7,400.00	O
93530	01/09/2025	01/09/2025	AW	AT&T MOBILITY	\$637.78	O
93531	01/09/2025	01/09/2025	AW	SANDY'S AUTO & TRUCK SERVICE	\$85.00	O
93532	01/09/2025	01/09/2025	AW	MUNICIPAL EMERGENCY SERVICES	\$1,809.04	O
93533	01/09/2025	01/09/2025	AW	CAPITAL ONE	\$115.73	O
93534	01/09/2025	01/09/2025	AW	HOME DEPOT CREDIT SERVICES	\$31.29	O
93535	01/09/2025	01/09/2025	AW	MUFFLER BROTHERS	\$48.11	O
93536	01/09/2025	01/09/2025	AW	DnD UNIFORMS, INC.	\$523.50	O
93537	01/09/2025	01/09/2025	AW	KLEEM, INC.	\$528.80	O
93538	01/09/2025	01/09/2025	AW	JOHN DEERE FINANCIAL	\$211.00	O
93539	01/09/2025	01/09/2025	AW	VALLEY ASPHALT CORPORATION	\$265.05	O
93540	01/09/2025	01/09/2025	AW	PESTER PLUMBING	\$149.00	O
93541	01/09/2025	01/09/2025	AW	IMAGE TREND, INC.	\$1,782.81	O
93542	01/09/2025	01/09/2025	AW	TECH ADVISORS	\$7,518.00	O
93543	01/09/2025	01/09/2025	AW	BOUND TREE MEDICAL, LLC	\$206.99	O
93544	01/09/2025	01/09/2025	AW	OHIO TOWNSHIP ASSOCIATION	\$200.00	O
93545	01/09/2025	01/09/2025	AW	DEVELOPMENT PROJECTS, INC.	\$5,000.00	O
93546	01/09/2025	01/09/2025	AW	DAYTON DEVELOPMENT COALITION	\$65.00	O
93547	01/09/2025	01/09/2025	AW	CHOICE ONE ENGINEERING	\$5,100.00	O
93548	01/09/2025	01/09/2025	AW	ODP BUSINESS SOLUTIONS,LLC	\$370.39	O
93549	01/09/2025	01/09/2025	AW	AES OHIO	\$562.57	O
93550	01/09/2025	01/09/2025	AW	O'REILLY AUTOMOTIVE, INC.	\$24.48	O
93551	01/09/2025	01/09/2025	AW	SUGARCREEK DIRECT FAMILY CARE	\$3,840.00	O
93552	01/09/2025	01/09/2025	AW	CHASE MORGAN	\$100.00	O
93554	01/10/2025	01/10/2025	AW	BLUE CARD	\$770.00	O
93555	01/10/2025	01/10/2025	AW	QUADIENT, INC.	\$149.85	O
93556	01/10/2025	01/10/2025	AW	O'REILLY AUTOMOTIVE, INC.	\$238.95	O
93557	01/13/2025	01/13/2025	AW	AES OHIO	\$1,311.83	O
93558	01/13/2025	01/13/2025	AW	GREENE COUNTY SANITARY ENGINEER	\$1,042.10	O
93559	01/13/2025	01/13/2025	AW	VIKING HEATING	\$1,362.88	O
93560	01/13/2025	01/13/2025	AW	Enterprise Roofing	\$509.45	O
93561	01/13/2025	01/13/2025	AW	US BANK EQUIPMENT FINANCE	\$1,095.78	O

Payment Listing

January 2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
93562	01/13/2025	01/13/2025	AW	Bellbrook Utility Department	\$205.59	O
93563	01/13/2025	01/13/2025	AW	SUGAR VALLEY GOLF CLUB	\$5,022.00	O
93564	01/13/2025	01/13/2025	AW	OHIO 811.ORG	\$1,466.23	O
93565	01/13/2025	01/13/2025	AW	RUMPKE CONSOLIDATED	\$119.30	O
93566	01/13/2025	01/13/2025	AW	O'REILLY AUTOMOTIVE, INC.	\$779.99	O
93567	01/13/2025	01/13/2025	AW	SANDY'S AUTO & TRUCK SERVICE	\$450.00	O
93568	01/14/2025	01/14/2025	AW	AIRGAS USA, LLC	\$695.75	O
93569	01/14/2025	01/14/2025	AW	RUMPKE CONSOLIDATED	\$93.17	O
93570	01/14/2025	01/14/2025	AW	DUNCAN OIL COMPANY	\$707.09	O
93571	01/14/2025	01/14/2025	AW	CHARTER COMMUNICATIONS	\$1,235.00	O
93572	01/14/2025	01/14/2025	AW	WASH IT DEAN	\$25.00	O
93573	01/14/2025	01/14/2025	AW	VERIZON WIRELESS	\$570.52	O
93574	01/14/2025	01/14/2025	AW	O'REILLY AUTOMOTIVE, INC.	\$122.34	O
93575	01/15/2025	01/15/2025	AW	RUMPKE CONSOLIDATED	\$126.45	O
93576	01/15/2025	01/15/2025	AW	HENRY SCHEIN, INC.	\$236.18	O
93577	01/15/2025	01/15/2025	AW	CHARTER COMMUNICATIONS	\$711.22	O
93578	01/15/2025	01/15/2025	AW	PREMIER HEALTH	\$651.02	O
93579	01/15/2025	01/15/2025	AW	DUNCAN OIL COMPANY	\$972.49	O
93580	01/15/2025	01/15/2025	AW	DC DOOR COMPANY	\$435.00	O
93581	01/15/2025	01/15/2025	AW	TIME CLOCK PLUS, LLC	\$1,108.80	O
93582	01/15/2025	01/15/2025	AW	ODP BUSINESS SOLUTIONS,LLC	\$51.65	O
93583	01/17/2025	01/17/2025	AW	OHIO PUBLIC WORKS COMMISSION	\$20,376.66	O
93584	01/17/2025	01/17/2025	AW	PENDLETON COMMUNITY BANK	\$39,299.82	O
93585	01/17/2025	01/17/2025	AW	CITI CARDS	\$276.71	O
93586	01/17/2025	01/17/2025	AW	MICHAEL BROWN	\$100.00	O
93587	01/17/2025	01/17/2025	AW	BARRY TIFFANY	\$100.00	O
93588	01/17/2025	01/17/2025	AW	ZORESCO EQUIPMENT COMPANY	\$686.68	O
93589	01/17/2025	01/17/2025	AW	LINDA FLIEHMAN	\$90.00	O
93590	01/17/2025	01/17/2025	AW	NAPA AUTO PARTS	\$126.96	O
93591	01/17/2025	01/17/2025	AW	POLLACK LAW, LLC	\$122.50	O
93592	01/17/2025	01/17/2025	AW	MEDICOUNT MANAGEMENT, INC.	\$2,218.69	O
93593	01/17/2025	01/17/2025	AW	REDDY ELECTRIC	\$229.40	O
93594	01/17/2025	01/17/2025	AW	Miami Valley Military Affairs Association	\$500.00	O
93595	01/21/2025	01/21/2025	AW	BARRY TIFFANY	\$760.00	O
93596	01/21/2025	01/21/2025	AW	CARA TILFORD	\$460.00	O
93597	01/21/2025	01/21/2025	AW	CAROLYN L. DESTEFANI	\$40.00	O
93598	01/21/2025	01/21/2025	AW	CHASE MORGAN	\$40.00	O
93599	01/21/2025	01/21/2025	AW	FRED CRAMER	\$40.00	O
93600	01/21/2025	01/21/2025	AW	TAYLOR STINSON	\$40.00	O
93601	01/21/2025	01/21/2025	AW	RICHARD CIPRIANO	\$40.00	O
93602	01/21/2025	01/21/2025	AW	RICH DEMKO	\$40.00	O
93603	01/21/2025	01/21/2025	AW	MARVIN MOELLER	\$40.00	O
93604	01/21/2025	01/21/2025	AW	Justin Windsor	\$60.00	O
93605	01/21/2025	01/21/2025	AW	JOSHUA DARNELL	\$40.00	O
93606	01/21/2025	01/21/2025	AW	IAN TAMPLIN	\$40.00	O
93607	01/21/2025	01/21/2025	AW	MICHAEL BROWN	\$60.00	O

Payment Listing

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January 2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
93608	01/21/2025	01/21/2025	AW	MARK WHITE	\$40.00	O
93609	01/21/2025	01/21/2025	AW	Paul Guerrero	\$40.00	O
93610	01/21/2025	01/21/2025	AW	LESLEY STAYER	\$40.00	O
93611	01/21/2025	01/21/2025	AW	TYLER MANTIA	\$40.00	O
93612	01/21/2025	01/21/2025	AW	CRAIG BLACK	\$40.00	O
93613	01/21/2025	01/21/2025	AW	BRIAN DECKARD	\$40.00	O
93614	01/21/2025	01/21/2025	AW	DOUG EVANS	\$40.00	O
93615	01/21/2025	01/21/2025	AW	MEYERS PRINTING & DESIGN, INC.	\$159.17	O
93616	01/21/2025	01/21/2025	AW	FIRE APPARATUS SERVICE AND REPAIR, I	\$1,089.00	O
93618	01/24/2025	01/23/2025	AW	ODP BUSINESS SOLUTIONS,LLC	\$166.49	O
93619	01/24/2025	01/23/2025	AW	ACCEL AUTOMOTIVE KETTERING	\$193.03	O
93620	01/24/2025	01/23/2025	AW	MUFFLER BROTHERS	\$629.47	O
93621	01/24/2025	01/23/2025	AW	GREENE COUNTY TOWNSHIP ASSOCIATIK	\$175.00	O
93622	01/24/2025	01/23/2025	AW	NAPA AUTO PARTS	\$1,755.94	O
93623	01/24/2025	01/23/2025	AW	DAYTON DAILY NEWS	\$170.97	O
93624	01/24/2025	01/23/2025	AW	REGIONAL PLANNING & COORDINATING C	\$2,905.50	O
93630	01/24/2025	01/24/2025	AW	HENRY SCHEIN, INC.	\$394.56	O
93631	01/24/2025	01/24/2025	AW	AT&T MOBILITY	\$637.55	O
93632	01/24/2025	01/24/2025	AW	SUPERIOR PLUS PROPANE	\$3,760.17	O
93633	01/24/2025	01/24/2025	AW	DUNCAN OIL COMPANY	\$2,376.32	O
93634	01/28/2025	01/28/2025	AW	MUTH BROTHERS EQUIPMENT	\$2,295.00	O
93635	01/28/2025	01/28/2025	AW	ACME SPRING, INC.	\$168.95	O
93636	01/28/2025	01/28/2025	AW	O'REILLY AUTOMOTIVE, INC.	\$177.14	O
93637	01/28/2025	01/28/2025	AW	INTERSTATE FORD	\$1,180.06	O
93638	01/28/2025	01/28/2025	AW	BERAN CUSTOM WOODWORKING, LLC	\$270.00	O
93639	01/28/2025	01/28/2025	AW	CARGILL, INC.	\$9,899.12	O
93640	01/28/2025	01/28/2025	AW	JOHN DEERE FINANCIAL	\$234.47	O
93641	01/28/2025	01/28/2025	AW	ODP BUSINESS SOLUTIONS,LLC	\$119.71	O
93642	01/28/2025	01/28/2025	AW	Farmers & Merchants Bank	\$38,909.70	O
93643	01/28/2025	01/28/2025	AW	CHARTER COMMUNICATIONS	\$111.28	O
93644	01/28/2025	01/28/2025	AW	ODP BUSINESS SOLUTIONS,LLC	\$130.95	O
93645	01/28/2025	01/28/2025	AW	DnD UNIFORMS, INC.	\$225.00	O
93646	01/28/2025	01/28/2025	AW	CAPITAL ONE	\$84.90	O
93647	01/28/2025	01/28/2025	AW	GREENE COUNTY LAW ENFORCEMENT A	\$50.00	O
93648	01/28/2025	01/28/2025	AW	BATTERIES PLUS	\$987.75	O
93649	01/28/2025	01/28/2025	AW	LEXIPOL,LLC	\$4,800.00	O
93650	01/28/2025	01/28/2025	AW	TREASURER OF STATE	\$100.00	O
93651	01/28/2025	01/28/2025	AW	MIAMI VALLEY REGIONAL CRIME LABORA	\$8,200.00	O
93652	01/28/2025	01/28/2025	AW	ADVANCE AUTO PARTS	\$175.26	O
93653	01/28/2025	01/28/2025	AW	MUFFLER BROTHERS	\$358.08	O
93656	01/29/2025	01/29/2025	AW	Sun Life	\$4,075.90	O
93658	01/29/2025	01/29/2025	AW	FIDELITY SECURITY LIFE INSURANCE CO.	\$688.68	O
93659	01/29/2025	01/29/2025	AW	JEFFERSON HEALTH PLAN	\$69,123.27	O
93662	01/31/2025	01/31/2025	AW	STANDARD INSURANCE COMPANY	\$477.41	O
93663	01/31/2025	01/31/2025	AW	JEFFERSON HEALTH PLAN	\$67,678.32	O
Total Payments:					\$361,995.09	

Payment Listing

January 2025

Total Conversion Vouchers:	\$0.00
Total Less Conversion Vouchers:	<u>\$361,995.09</u>

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2025.02.03.01**

IN RE: Resignation of Fire Department Staff – Daniel Butterbaugh and Tyler Black

WHEREAS, Part-time Firefighter/EMT, Daniel Butterbaugh has indicated his desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Daniel Butterbaugh was hired as a member of the Sugarcreek Township Fire Department on July 22, 2024; and,

WHEREAS, Part-time Firefighter/EMT, Tyler Black has indicated his desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Tyler Black was hired as a member of the Sugarcreek Township Fire Department on October 15, 2025; and,

WHEREAS, Chief Doug Buffenbarger recommends we accept the resignations of Mr. Butterbaugh and Mr. Black.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accepts the resignation of Daniel Butterbaugh effective January 31, 2025 and Tyler Black effective February 4, 2025.

Fred Cramer, Chairperson

Carolyn L. Destefani, Vice Chairperson

Marvin Moeller, Trustee

Richard J. Demko, Fiscal Officer

Joann Zimmerman

From: Daniel Butterbaugh <danielbutterbaugh@gmail.com>
Sent: Thursday, January 23, 2025 2:45 PM
To: Joann Zimmerman
Subject: 2 Weeks Notice

Dear AC Zimmerman,

Please accept this letter as my formal two weeks' notice of resignation from the Sugarcreek Township Fire Department, effective January 31st as my last day. I have recently accepted a full-time position with Miami Valley Fire District, which aligns with my career goals and professional development.

It has been an honor to serve this community and work alongside such a dedicated and talented team. I am deeply grateful for the support, mentorship, and opportunities I have received during my time here.

During my remaining time, I am committed to ensuring a smooth transition and completing any outstanding responsibilities. Please let me know how I can assist in this process.

Thank you again for everything. I hope to stay in touch and wish the department continued success in the future.

Sincerely,
Daniel Butterbaugh

CAUTION: This message originated from outside Sugarcreek Township E-Mail System. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Joann Zimmerman

From: Tyler Black
Sent: Monday, January 27, 2025 7:29 PM
To: Joann Zimmerman
Cc: Drue Kinney; Kevin Zehring
Subject: Two Week Notice

Dear Assistant Chief Zimmerman,

I would like to offer my formal two week notice of resignation from Sugarcreek Township Fire Department. My last day will be Tuesday, February 4th. I have decided to make a change in the course of my career and have come to the conclusion that Sugarcreek Township does not align with my goals or my path. I would like to thank the department for all of the training and knowledge it has provided me with and I have nothing but respect for all of those who helped me start my career.

During my remaining time at the department I will continue to complete my duties and responsibilities as a Firefighter/EMT as normal. If there is anything I can do to assist in this process please let me know.

Thank you for this opportunity and for the chance to work at this department. I wish the department nothing but success.

Tyler Black. FF/EMT



TRANSFER OF APPROPRIATIONS

General

RESOLUTION #: 2025.02.03.02

<u>Debt Fund Number</u>	<u>Account Name</u>	<u>Credit Fund Number</u>	<u>Account Name</u>	<u>Amount</u>
1000-951-0000	Sale of Fixed Assets	1000-910-910	General Fund Transfers Out	\$509,366.50
100-910-910	General Fund Transfers out	2917-931-0000	Martin Funds (Sale of Real Estate) Transfers In	
2917-931-0000	Martin Funds (Sale of Real Estate) Transfers In	2917-110-360	Martin Funds (Sale of Real Estate) Contracted services	

Explanation of Transfer(s): Allocate funds

Approved:

Fred Cramer, Chairperson

Carolyn L. Destefani, Vice Chairperson

Marvin Moeller, Trustee

Richard J. Demko, Fiscal Officer



SUGARCREEK TOWNSHIP
RESOLUTION NO. 2024.12.16.03
IN RE: Year 2025 Temporary Appropriations *AMENDED

WHEREAS, the need exists to adopt temporary appropriations for the Year 2025; and,

WHEREAS, this temporary appropriation shall be in effect commencing at the close of business December 31, 2024, and extending until the Year 2025 Permanent Appropriations are approved no later than March 31, 2025; and,

WHEREAS, this temporary appropriation will permit the Township Offices to function without interruption as well as allowing ample time to establish exact carry-over figures,

NOW THEREFORE, BE IT RESOLVED, the Year 2025 Temporary Appropriations are as follows:

1000	General Fund		
	Wages	\$	495,000.00
	Employee Benefits	\$	232,450.00
	Other Services	\$	242,050.00
	Health Districts	\$	35,000.00
	<i>Total General Fund</i>	\$	<u>1,004,500.00</u>
2011	Motor Vehicle License Tax	\$	100,000.00
2021	Gasoline Tax	\$	400,000.00
2031	Road and Bridge		
	Wages	\$	439,000.00
	Employee Benefits	\$	154,100.00
	Other Services	\$	662,150.00
	<i>Total Road and Bridge</i>	\$	<u>1,255,250.00</u>
2081	Police District		
	Wages	\$	1,910,600.00
	Employee Benefits	\$	868,000.00
	Other Services	\$	535,900.00
	<i>Total Police District</i>	\$	<u>3,314,500.00</u>
2112	Fire District		
	Wages	\$	2,039,600.00
	Employee Benefits	\$	764,300.00
	Other Services	\$	632,400.00
	<i>Total Fire District</i>	\$	<u>3,436,300.00</u>

2231	Permissive Motor Vehicle Gas Tax	\$	600,000.00
2281	Ambulance and Emergency Medical		
	Wages	\$	114,000.00
	Employee Benefits	\$	41,850.00
	Other Services	\$	134,450.00
	<i>Total Ambulance and Emergency Medical</i>	\$	<u>290,300.00</u>
2902	Jim Martin Memorial Fund	\$	25.00
2904	Centerville Fire Ancillary	\$	202,319.96
2906	Police Trust Fund	\$	-
2907	Police Cell Tower Receipts	\$	27,106.53
2908	Fire Cell Tower Receipts	\$	27,068.58
2909	MEP	\$	4,550.00
2911	American Rescue Plan Fund	\$	128,560.38
2912	Veterans Memorial Fund	\$	22,920.53
2917	Martin Funds	\$	509,366.50
3901	Clyo Road TIF II	\$	24,100.00

Total Temporary Appropriations \$ **11,346,867.48**

0.00

FURTHER BE IT RESOLVED, that the above aggregate amounts be appropriated based upon the attached submittals (hereby incorporated) and a copy shall be sent to the Greene County Auditor.

Fred Cramer, Chairperson

Carolyn L. Destefani, Vice Chairperson

Marvin Moeller, Trustee

Richard J. Demko, Fiscal Officer