

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on December 16, 2024, at 7:00 PM.

1) Mr. Moeller called the session to order at 7:07 pm.

2) Mr. Demko called the roll with Board Members, Mr. Moeller, Mr. Cramer, and Mrs. Destefani in attendance. Also, in attendance were Barry Tiffany, Cara Tilford, Justin Windsor, Chief Doug Buffenbarger, Chief Mike Brown, Donna Hellmann, Louie Schatzberg, and Heather Sabin.

3) All in attendance stood for the Pledge of Allegiance.

4) Reports

Administration

Mr. Tiffany had nothing to add to his report. Mrs. Destefani inquired about updates on the I-675 project. Mr. Tiffany stated that he spoke with Stephanie Goff, who is seeking official approval this week to appropriate congressional funds. Mr. Tiffany also noted that they are still waiting for the State of Ohio's comments on the AER before it can be finalized. Once the commissioner signs off, all funding will be met, and the City of Centerville will assume leadership of the project. Mr. Moeller inquired about updates on the new Public Safety Building sign. Mr. Tiffany replied that the sign is expected next week and noted that Mr. Windsor and his crew have already removed the old one.

Zoning

Mrs. Tilford had nothing to add to her report.

Fiscal Officer

Mr. Demko reported the temporary appropriations are on the agenda for approval, reflecting increases from road fund allocations and appropriated funds to pay off debt. Mr. Demko further noted an adjustment was made to reflect the transfer of assets from the general fund to the new Martin fund to easily track movement and usage. Lastly, Mr. Demko mentioned that Mr. Tiffany reviewed the requirements to obligate funds for a current project and believes the appropriated amount is sufficient to meet this requirement.

Fire

Chief Buffenbarger reported a 15% increase in EMS revenue compared to last year. Mr. Demko highlighted that this growth will fund LifePak purchases over the next three years directly from the EMS fund. Mr. Cramer noted that year to date, the department has provided 50% more mutual aid than it has received and asked if this was standard. Chief Buffenbarger responded that this represents a strong performance for a department of their size and emphasized that providing mutual aid has not affected their ability to meet call demands.

Police

Chief Brown had nothing to add to his report. Mrs. Destefani inquired as to how many students participated in Shop with a Cop. Chief Brown responded that there were nine participants and noted that the event went well.

Roads and Service

Mr. Windsor had nothing to add to his report.

Information Technology

Mr. Tiffany had nothing to add to his report. Mr. Moeller asked if all the cameras were fully operational. Mr. Tiffany responded that the cameras at the administration building were up and running and inquired with Chief Brown about the status of the cameras at the police department. Chief Brown answered that the entire system will be operational within a week or two.

Trustees

Mrs. Destefani mentioned that she attended the school board meeting and Christ Church’s annual Christmas dinner. Additionally, Mrs. Destefani noted that progress is moving forward on the Jim Martin Memorial. Mr. Cramer noted that now would be a good time to decide whether to reapply for the RAISE grant. Mr. Moeller noted that he spoke with representatives from Washington Township and Beavercreek about how they manage their part-time employees and now has a good understanding of their operations. However, Mr. Moeller did not want to go into further detail until Chief Buffenbarger was available to hear them.

5) Public Comments

None

6) Old Business

None

7) Consent Agenda Items

- A. Payment of Bills
- B. Minutes
- C. Transfer of Appropriations – General – 2024.12.16.01
- D. Transfer of Appropriations – Fire – 2024.12.16.02
- E. 2025 Temporary Appropriations – 2024.12.16.03

TRANSFER OF APPROPRIATIONS
 General
 RESOLUTION #: 2024.12.16.01

<u>Debt Fund Number</u>	<u>Account Name</u>	<u>Credit Fund Number</u>	<u>Account Name</u>	<u>Amount</u>
1000-951-0000	Sale of Fixed Assets	2917	Martin Funds (Sale of Real Estate)	\$509,366.50

Explanation of Transfer(s): Sale of Real Estate

TRANSFER OF APPROPRIATIONS
Fire
RESOLUTION #: 2024.12.16.02

<u>Debt Fund Number</u>	<u>Account Name</u>	<u>Credit Fund Number</u>	<u>Account Name</u>	<u>Amount</u>
2112-220-360-0001	Contracted Services – Dispatch	2112-220-221	Medical/Hospitalization	\$1,562.18

Explanation of Transfer(s): Sale of Real Estate

RESOLUTION NO. 2024.12.16.03

IN RE: Year 2025 Temporary
Appropriations

WHEREAS, the need exists to adopt temporary appropriations for the Year 2025; and,

WHEREAS, this temporary appropriation shall be in effect commencing at the close of business December 31, 2024, and extending until the Year 2025 Permanent Appropriations are approved no later than March 31, 2025; and,

WHEREAS, this temporary appropriation will permit the Township Offices to function without interruption as well as allowing ample time to establish exact carry-over figures,

NOW THEREFORE, BE IT RESOLVED, the Year 2025 Temporary Appropriations are as follows:

1000	General Fund	
	Wages	\$ 495,000.00
	Employee Benefits	\$ 232,450.00
	Other Services	\$ 242,050.00

	Health Districts	\$ 35,000.00
	<i>Total General Fund</i>	<u>\$ 1,004,500.00</u>
2011	Motor Vehicle License Tax	\$ 100,000.00
	Gasoline	
2021	Tax	\$ 400,000.00
2031	Road and Bridge	
	Wages	\$ 439,000.00
	Employee Benefits	\$ 154,100.00
	Other Services	<u>\$ 662,150.00</u>
	<i>Total Road and Bridge</i>	<u>\$ 1,255,250.00</u>
2081	Police District	
	Wages	\$ 1,910,600.00
	Employee Benefits	\$ 868,000.00
	Other Services	<u>\$ 535,900.00</u>
	<i>Total Police District</i>	<u>\$ 3,314,500.00</u>
2112	Fire District	
	Wages	\$ 2,039,600.00
	Employee Benefits	\$ 764,300.00
	Other Services	<u>\$ 590,900.00</u>
	<i>Total Fire District</i>	<u>\$ 3,394,800.00</u>
2231	Permissive Motor Vehicle Gas Tax	\$ 600,000.00
2281	Ambulance and Emergency Medical	
	Wages	\$ 114,000.00
	Employee Benefits	\$ 41,850.00
	Other Services	<u>\$ 134,450.00</u>
	<i>Total Ambulance and Emergency Medical</i>	<u>\$ 290,300.00</u>
2902	Jim Martin Memorial Fund	\$ 25.00
2904	Centerville Fire Ancillary	\$ 259,000.00
2906	Police Trust Fund	\$ -
2907	Police Cell Tower Receipts	\$ 27,106.53
2908	Fire Cell Tower Receipts	\$ 27,068.58
2909	MEP	\$ 4,550.00
2911	American Rescue Plan Fund	\$ 128,560.38
2912	Veterans Memorial Fund	\$ 22,920.53

2917	Martin Funds	\$ 509,366.50
3901	Clyo Road TIF II	\$ 24,100.00

Total Temporary Appropriations ***\$ 11,362,047.52***

0.00

FURTHER BE IT RESOLVED, that the above aggregate amounts be appropriated based upon the attached submittals (hereby incorporated) and a copy shall be sent to the Greene County Auditor.

Mrs. Destefani made a motion to accept all consent agenda items as stated. Mr. Cramer seconded.

Mr. Moeller - yes
Mr. Cramer – yes
Mrs. Destefani - yes

8. Discussion Agenda Items

None

9. Public Comments

Louie Schatzberg commended the trustees for beginning the meetings with a prayer, noting that it is not directed at any specific religion but is open to individual interpretation.

10. Trustee/Staff Discussions

None

11. Adjourn

Mr. Moeller made a motion to adjourn, which was seconded by Mrs. Destefani. Upon call of the roll, the vote resulted in the following:

Mr. Cramer – yes
Mrs. Destefani – yes
Mr. Moeller – yes