

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on November 18, 2024, at 7:00PM.

1) Mr. Moeller called the session to order at 7:04pm.

2) Mrs. Tilford called the roll with Board Members, Mr. Moeller, Mr. Cramer, and Mrs. Destefani in attendance. Also, in attendance were Barry Tiffany, Justin Windsor, Chief Doug Buffenbarger, Chief Mike Brown, Louie Schatzberg, Donna Hellmann, and Jim McGinley.

3) Prayer – Pastor Willie Cox of Bellbrook Community Church

4) All in attendance stood for the Pledge of Allegiance.

5) Seniors Outreach Presentation

- Jordan Ewing

6) Reports

Administrator

Mr. Tiffany reported that the AER for the I-675 Limits of Hype project is complete. Once feedback from ODOT is received, the AER will be finalized and published. Mr. Cramer inquired about funding issues. Mr. Tiffany believes the funding issues can be resolved. Mr. Tiffany mentioned that he and Mrs. Tilford met with a developer about an assisted living project. They are seeking tax incentives, including a CRA, which offers up to 15 years of tax abatement. The Trustees are opposed to the CRA for this property, as it does not meet legal criteria and would harm township tax revenues.

Assistant Administrator/Zoning

Mrs. Tilford reported that the long-range land use plan is ready for review and will be on the agenda for the next trustee meeting.

Fiscal Officer

Mr. Demko reported he is working on the 2025 Temporary Appropriations, with a draft expected for the first trustee meeting in December to address major variances. Approval is planned for the second December meeting to meet the end-of-year submission deadline. Mr. Demko also reminded the trustees that the ARPA funds must be obligated by year-end.

Fire

Chief Buffenbarger reported that the Islamic Society has offered the home on their recently purchased property as a site for fire department exercises. Chief Buffenbarger mentioned if their goal is to have the structure burned down; the fire department can not accommodate that request as it is not permitted. However, if the fire department can use the property for destructive training, they will likely take advantage of the opportunity. Chief Buffenbarger also mentioned that FEMA has reopened their AFG grants, and he will be submitting applications for a UTD and a training facility.

Police

Chief Brown had nothing to add to his report. Chief Brown expressed his gratitude to the community for supporting the levy. Chief Brown mentioned that Shop with a Cop will be held on December 12th at Wal-Mart. They expect 6 to 8 children this year and may need a few volunteers. Mr. Cramer inquired about the open School Resource Officer position. Chief Brown mentioned that a few details need to be arranged for the individual they have in mind, so if it happens, it will likely be after the first of the year.

Roads and Services

Mr. Windsor had nothing to add to his report.

Information Technology

Mr. Tiffany had nothing to add to his report. Mr. Tiffany inquired if the new cameras for the Police Department were operational yet. Chief Brown mentioned that they are dealing with supply issues and they are waiting for the new cameras to arrive.

Trustees

Mrs. Destefani inquired if the trustees will be attending the Development Coalition's economic review in February and the Fly In in May. Mr. Cramer mentioned he believed all of them would go to the Fly In. Mrs. Destefani mentioned that she will again serve as a judge for the Black History Month art and video contest held at the school. She also received an email from Noah Steffi at the Greene County Public Health Office mentioning a vacant seat on their committee and inquired if anyone would be interested. Mrs. Destefani inquired if the black cases for the Public Safety Building signs were confirmed. Mr. Tiffany answered yes. He also mentioned that he received a bid for a plastic polymer sign for the Administration building and should have the final paperwork ready for approval soon. Mrs. Destefani mentioned that she and Holly will be meeting with Mark Sigman on Thursday to discuss the Miami Valley Military Affairs Association. Mr. Cramer mentioned that the Bellbrook City Council passed an ordinance prohibiting commercial and heavy trucks from using Main Street as a throughfare through Bellbrook. Mr. Cramer attended the Bellbrook Schools Board of Education meeting. He is also planning on attending the Miami Valley Planning Meeting and the GCTA Christmas Party. Mr. Cramer inquired if they had an updated rendering of the Jim Martin statue. Mrs. Destefani answered no. Mr. Moeller mentioned that he attended the Miami Valley Regional Planning Executive Board meeting, as well as the Miami Valley Regional Planning Committee meeting.

7) Public Comments

None.

8) Old Business

Mrs. Destefani suggested Mr. Tiffany reach out to Dr. Cozad to set a date for the Bellbrook/Sugarcreek School and Park meeting. Chief Brown mentioned that Christ Church is hosting their annual Christmas banquet on the 13th.

9) Consent to Agenda Items

- A) Payment of Bills**
- B) Minutes**
- C) Transfer of Appropriations**
 - Police – 2024.11.18.01
 - Fire – 2024.11.18.02
- D) Appointment of Fire Department Staff – Jesse Garcia – 2024.11.18.03**
- E) Appointment of Board of Zoning Commission Member to Unexpired Term Shannon Mueller - 2024.11.18.04**
- F) Appointment of Board of Zoning Commission Alternate Member Dave Schleich – 2024.11.18.05**
- G) Declaring Excess Property – Police Department – 2024.10.21.06**

TRANSFER OF APPROPRIATIONS

Police

RESOLUTION #: 2024.11.18.01

<u>Debt Fund Number</u>	<u>Account Name</u>	<u>Credit Fund Number</u>	<u>Account Name</u>	<u>Amount</u>
2081-910-910	Transfers Out	2081-820-820	Principal Payments - notes	\$17,200.00
2081-910-910	Transfers Out	2081-830-830	Interest Payments	\$5,300.00

Explanation of Transfer(s): Vehicle loan payments

TRANSFER OF APPROPRIATIONS

Fire

RESOLUTION #: 2024.11.18.02

<u>Debt Fund Number</u>	<u>Account Name</u>	<u>Credit Fund Number</u>	<u>Account Name</u>	<u>Amount</u>
2112-910-910	Transfers Out	2112-820-820	Principal Payments - notes	\$60,350.00
2112-910-910	Transfers Out	2281-830-830	Interest Payments	\$7,450.00

Explanation of Transfer(s): Vehicle loan payments

RESOLUTION NO. 2024.11.18.03

IN RE: Appointment of Fire Department Staff

Jesse Garcia

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Part-time Firefighter EMT; and,

WHEREAS, Tyler Black has the necessary qualifications to serve in that capacity for the Sugarcreek Township Fire Department; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2024 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED, that Jesse Garcia shall be appointed to the position of Part-Time Firefighter II/EMT within the Sugarcreek Fire Department at the rate of \$18.08 per hour; and,

FURTHER BE IT RESOLVED, the above-mentioned appointment for Jesse Garcia will have an effective date of November 14, 2024, with a one (1) year probationary period ending on November 14, 2025.

RESOLUTION NO. 2024.11.18.04

IN RE: Appointment of Board of Zoning Commission Member to Unexpired Term
Shannon Mueller

WHEREAS, a vacancy exists on the Board of Zoning Commission; and,

WHEREAS, the Board of Zoning Commission plays a pivotal role in the land-use decisions for Sugarcreek Township; and,

WHEREAS, it is imperative that all positions on the Board of Zoning Commission be filled with citizens who will make decisions that are always in the best interest of Sugarcreek Township; and,

WHEREAS, Shannon Mueller currently holds the position of Alternate Member on the Board of Zoning Commission, is fully qualified and has expressed a genuine interest in serving on the Board of Zoning Commission in the member capacity,

NOW THEREFORE, BE IT RESOLVED, that Shannon Mueller is hereby appointed to the Board of Zoning Commission for the remainder of the unexpired five-year term expiring on June 3, 2029. (Said appointment made pursuant to the Ohio Revised Code, Section 519.04.)

RESOLUTION NO. 2024.11.18.05

IN RE: Appointment of Board of Zoning Commission Alternate Member Dave Schleich

WHEREAS, a vacancy exists on the Board of Zoning Commission; and,

WHEREAS, the Board of Zoning Commission plays a pivotal role in the land-use decisions for Sugarcreek Township; and,

WHEREAS, it is imperative that all positions on the Board of Zoning Commission be filled with citizens who will make decisions that are always in the best interest of Sugarcreek Township; and,

WHEREAS, Mr. Schleich is fully qualified and has expressed a genuine interest in serving on the Board of Zoning Commission in the alternate member capacity,

NOW THEREFORE, BE IT RESOLVED, that Dave Schleich is hereby appointed to the Board of Zoning Commission alternate member for a term of five-years beginning November 18, 2024, and expiring on November 18, 2029. (Said appointment made pursuant to the Ohio Revised Code, Section 519.04.)

RESOLUTION NO. 2024.11.18.06

IN RE: Declaration of Excess Property – Police Department

WHEREAS, the Sugarcreek Township Police Department has identified equipment, which is no longer needed for operations, and;

WHEREAS, the items listed have been declared broken, obsolete or non-reparable and have been marked for disposition.

Two (2) Laptops

NOW THEREFORE BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby declares this property to be excess and directs the appropriate disposition of this property.

Mrs. Destefani made a motion to accept all consent agenda items. Mr. Moeller seconded.

Mr. Cramer – Yes
Mr. Moeller – Yes
Mrs. Destefani – Yes

10) Discussion of Agenda Items

The Board of Trustees discussed preparation to finalize Resolution 2024.11.18.07, which pertains to the acceptance of the 2024 Annual Report on roadway milage and conditions as provided by the Greene County Engineer. The resolution confirms that the report has been reviewed and found to be

accurate and complete, and upon approval, a signed copy will be returned to the Greene County Engineer.

Mrs. Destefani made a motion to accept resolution 2024.11.18.07. Mr. Cramer seconded.

Mr. Moeller – Yes
Mr. Cramer – Yes
Mrs. Destefani – Yes

11) Public Comments

Donna Hellmann inquired about the number of flock cameras in the township. Mr. Tiffany answered that there are eight. Mrs. Hellmann inquired about the moving of graves at Feedwire Farm, whether there would be a ceremony for the move or if it would be done quietly. Mr. Tiffany answered that LiDAR tests have been done at Fallis Cemetery, and the area was checked for space, which is sufficient for the move. However, Mr. Tiffany does not know if a ceremony will take place.

Louie Schatzberg shared that he worked with the Bellbrook/Sugarcreek Optimist Club this year to put out over 500 flags for major holidays. He thanked the community for supporting the initiative. Mr. Schatzberg also appreciated seeing the road crew working near his home. He thanked them for their work and felt proud to see his tax dollars at work.

12) Trustee/Staff Discussion

Mr. Moeller proposed sending out a mailed newsletter to showcase community updates and events.

Mr. Tiffany asked for an executive session. ORC Section 121.22.G1 To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee.

Mr. Cramer made a motion to convene an executive session. Mrs. Destefani seconded.

Mr. Moeller – Yes
Mr. Cramer – Yes
Mrs. Destefani – Yes

Mr. Moeller noted the trustees had returned from the executive session and no action was taken at this time.

13) Adjourn

Mr. Moeller made a motion to adjourn, which was seconded by Mrs. Destefani. Upon call of the roll, the vote resulted in the following:

Mr. Cramer – Yes
Mr. Moeller – Yes
Mrs. Destefani – Yes

