

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Special Session on August 30, 2024, at 10:00AM.

1) Mr. Moeller called the session to order at 10:00am.

2) Mr. Tiffany called the roll with Board Members, Mr. Moeller, Mr. Cramer, and Mrs. Destefani in attendance. Also, in attendance were Mr. Windsor, Chief Doug Buffenbarger, Chief Mike Brown, and Donna Hellmann.

3) All in attendance stood for the Pledge of Allegiance.

4) Discussion Agenda Items

A. Approval of Bellbrook-Sugarcreek Park District Utilization of Greene County Park District Capital Improvement Funds for Improvements to Ron Kehl Park -2024.08.30.01

Mr. Tiffany explained that resolution 2024.08.30.01 involves the Bellbrook-Sugarcreek Park District requesting capital improvement funds from the Greene County Park District, with the County Commissioner seeking approval for them to use these funds.

Mrs. Destefani made a motion to approve resolution 2024.08.30.01 as stated. Mr. Cramer seconded.

Mrs. Destefani -
Yes Mr. Cramer -
Yes Mrs. Moeller -
Yes

B. Resignation of Fire Department Staff-April Tate - 2024.08.30.02

Mr. Moeller made a motion to accept the resignation of Fire Department staff April Tate. Mr. Cramer seconded.

Mrs. Destefani -
Yes Mr. Cramer -
Yes Mr. Moeller -
Yes

C. Transfer of Appropriations- Police Department and Fire Department - 2024.08.30.03

Mr. Cramer made a motion to approve the transfer of appropriations. Mrs. Destefani seconded.

Mrs. Destefani - Yes
Mr. Cramer - Yes
Mr. Moeller - Yes

D. Authorizing the Township Administrator to Act as a Signatory for an Agreement with the City of Centerville for Provision of Local Share of Awarded Congressional Funds- 2024.08.30.04

Mr. Tiffany explained that Congressman Turner secured \$3 million for the Wilmington Pike/1-675 project, but a local match is required. However, the Greene County and Montgomery County commissioners have declined to provide assistance, leaving Sugarcreek Township, Centerville, and

the Greene County Engineer responsible for covering the remaining costs. During their discussion, the trustees reviewed various funding options to address this shortfall. Mr. Tiffany noted that today's resolution would authorize him to sign the agreement with the City of Centerville for their contribution toward the Wilmington Pike/1-675 Project. This agreement is part of the effort to cover the local match required.

Mr. Cramer made a motion to approve resolution 2024.08.30.04 as stated. Mrs. Destefani seconded.

Mrs. Destefani - Yes
Mr. Cramer - Yes
Mr. Moeller - Yes

E. Appointment of Part-Time Fire Department Staff - Payton Merle- 2024.08.30.05

Mr. Moeller made a motion to approve resolution 2024.08.30.05 as stated. Mrs. Destefani seconded.

Mrs. Destefani - Yes
Mr. Cramer - Yes
Mr. Moeller - Yes

RESOLUTION NO. 2024.08.30.01

IN RE: Approval of Bellbrook-Sugarcreek Park District Utilization of Greene County Park District Capital Improvement Funds for Improvements to Ron Kehl Park

WHEREAS, the Bellbrook-Sugarcreek Park District is seeking funding from the Greene County Park District Capital Improvement Fund to make improvements to Ron Kehl Park, located in Sugarcreek Township, and;

WHEREAS, as part of the application submittal, the Greene County Commissioners are requesting approval of the Township Trustees for the use of such funds to include replacement of the play structure, ADA accessible walking pathway, signage and a natural play area.

NOW THEREFORE BE IT RESOLVED that this Sugarcreek Township Board of Trustees hereby approves the request of the Bellbrook-Sugarcreek Park District, the proposed use of the funds and applauds both Park Districts for their continued investments in our community parks.

RESOLUTION NO. 2024.08.30.02

IN RE: Resignation of Fire Department Staff - April Tate

WHEREAS, Part-time Firefighter II/EMT, April Tate has indicated her desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, April Tate was hired as a member of the Sugarcreek Township Fire Department on June 8, 2021; and,

WHEREAS, Chief Doug Buffenbarger recommends we accept the resignation of Ms. Tate.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accepts the resignation of April Tate effective August 23, 2024.

RESOLUTION#: 2024.08.30.03

<u>Debt Fund Number</u>	Account Name	<u>Credit Fund Number</u>	Account Name	Amount
2112-220-430	Small tools	2112-220-251	Uniforms	\$5000.00
2081-210-360-01	Dispatch	2081-210-360	Contracted Services	\$20,000.00

Explanation of Transfer(s): New hire uniforms. Overage in Dispatch needed in Contracted Services.

RESOLUTION NO. 2024.08.30.04

IN RE: Authorizing the Township Administrator to Act as a Signatory for an Agreement with the City of Centerville for Provision of Local Share of Awarded Congressional Funds

WHEREAS, Sugarcreek Township, the City of Centerville and the Greene County Engineer requested and were awarded \$3,000,000 in Congressional Funding through Congressman Michael Turner's office, for engineering and construction costs of improvements as part the I-675/Wilmington Pike Corridor project, and,

WHEREAS, there is a local match required for the funds, necessary prior to their utilization, and,

WHEREAS, the Greene County Commissioners and the Montgomery County Commissioners have stated that they will not contribute their county funds toward this project, making it necessary for others to provide the required matching funds, and,

WHEREAS, Sugarcreek Township and the City of Centerville have formulated a financial plan that will provide the required local matching funds, allowing this essential project to continue forward in improving traffic conditions in the 1-675/Wilmington Pike corridor and surrounding local roadways, and,

WHEREAS, said financial plan requires an additional amount of \$158,592 from Sugarcreek Township for the local matching funds, and,

WHEREAS, this Board of Trustees recognizes the importance of the project and proposed improvements to the quality of life and safety of Sugarcreek Township and the visiting public to Ohio community.

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees for Sugarcreek Township does hereby authorize the Township Administrator to act as signatory on behalf of Sugarcreek Township in an agreement with The City of Centerville to provide the required local match for the use of Congressional awarded Federal Funds, with the Township commitment in the amount of One-Hundred Fifty Eight Thousand, Five-Hundred Ninety-Two Dollars (\$158,592), to be borrowed at a future date in the form of a State of Ohio SIB loan, for a period often (10) years.

RESOLUTION NO. 2024.08.30.05

IN RE: Appointment of Fire Department Staff
Peyton Merle

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Part-time Firefighter EMT; and,

WHEREAS, Peyton Merle has the necessary qualifications to serve in that capacity for the Sugarcreek Township Fire Department; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2024 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED, that Payton Merle shall be appointed to the position of Part-Time Firefighter II/EMT within the Sugarcreek Fire Department at the rate of \$18.08 per hour; and,

FURTHER BE IT RESOLVED, the above-mentioned appointment for Peyton Merle will have an effective date of August 29, 2024, with a one (1) year probationary period ending on August 29, 2025.

5) Public Comments

Donna Hellmann mentioned a resident from her HOA contacted them about weeds growing in the cracks at the end of their driveway and inquiring as to who is responsible for removing them. Mrs. Hellmann suggested the HOA handle removing the weeds with weed killer themselves. Expressing her concerns with using taxpayer dollars for individual requests like this, which could divert funds from essential work. After speaking with Mr. Windsor, Mrs. Hellman learned the road crew already clears weeds and seals cracks with tar during regular maintenance to prevent damage.

6) Trustee/Staff Discussions

Wilmington Pike/1-675 interchange:

The trustees discussed sending a letter to Congressman Turner from the City of Centerville and Sugarcreek Township. The purpose of the letter is to update the Congressmen on the steps that are being taken to advance the Wilmington Pike/1-675 Project.

Mr. Tiffany noted that the Ohio Fire Chiefs Association will conduct a study on forming a joint fire district between Sugarcreek Township and the City of Bellbrook. Mr. Tiffany requested the approval to cover the full cost of the study with the City of Bellbrook repaying Sugarcreek Township 50% of the cost by April 2025. Sugarcreek Township will lead the project, with Chief Buffenbarger acting as the main contact.

Mr. Cramer made a motion to accept the proposal as stated. Mrs. Destefani seconded.

Mrs. Destefani - Yes

Mr. Cramer - Yes

Mr. Moeller- Yes

Mr. Tiffany noted that the statue for the Veteran's Memorial may be delayed due to illness, though modifications to the hand positioning were requested. The Fisher team will meet soon to reassess the timeline. The Veteran's Memorial is currently out to bid, with results expected by September 23rd. Mr. Tiffany further noted that rising costs due to inflation have impacted the project and plans for the pickleball courts should be placed on hold until the memorial's budget is confirmed. Scholarships with the school district should also be paused due to financial concerns and a shortage of eligible candidates.

Mrs. Destefani made a motion to put the scholarships on hold. Mr. Moeller seconded. All were in favor.

Mr. Moeller inquired about the status of starting the prayer before the meetings. Mrs. Destefani answered that the Ministerial Association is ready to move forward. Mr. Moeller proposed alternative, cost-effective options for the trustees to consider regarding the signs. Mr. Moeller noted a complaint he received about the blind curve on Middle Run Road and inquired if something can be done about it. Additionally, Mr. Moeller inquired if the land near 725 next to Kroger could be used for a small business and feels the idea is worth looking into.

Mr. Tiffany noted that the cost for a study to lower the dam is \$34,500.00, but this only covers the technical aspects and planning not the actual construction work. The study would demonstrate to the state that we have a plan and help avoid further compliance issues. Mr. Tiffany further noted that given the potential costs and uncertainties, we need to decide whether to invest in the study or risk facing a larger expense later if the state mandates repairs. Mr. Moeller expressed concerns about the cost of the study.

Mr. Cramer made a motion to approve the study with Choice One Engineering at a cost of no more than \$35,000.00. Mrs. Destefani seconded.

Mrs. Destefani - Yes

Mr. Cramer - Yes

Mr. Moeller - No

7) Adjourn

Mr. Cramer made a motion to adjourn, which was seconded by Mr. Moeller. Upon call of the roll, the vote resulted in the following:

Mrs. Destefani - Yes

Mr. Cramer - Yes

Mr. Moeller - Yes

Richard J Demko, Fiscal Officer