

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on June 3, 2024, at 7:00 PM.

1) Mr. Moeller called the session to order at 7:00 pm.

2) Mr. Demko called the roll with Board Members, Mr. Moeller, Mr. Cramer, and Mrs. Destefani in attendance. Also, in attendance were Mr. Tiffany, Cara Tilford, Dale Owens, Chief Mike Brown, Donna Hellmann, Jim McGinley, Louis Schatzberg and Denise Moore.

3) All in attendance stood for the Pledge of Allegiance.

4) Reports

Administration

Mr. Tiffany had nothing to add to his report. Mrs. Destefani inquired if a date has been set for the Wilmington Pike I-675 joint meeting to summarize the status of the project. Mr. Tiffany responded that no, a date has not yet been set, and will look into it tomorrow.

Zoning

Mrs. Tilford had nothing to add to her report.

Fiscal Officer

Mr. Demko noted that the auditor should be wrapping up in the next couple of weeks, with a deadline of July 1st.

Fire

Chief Buffenbarger had nothing to add to his report. Mr. Cramer asked if the fire department received the anti-chocking devices. Mr. Tiffany replied yes, stating that they have received them and are currently in the process of distributing them to restaurants and schools.

Police

Chief Brown had nothing to add to his report.

Roads and Service

Mr. Owens had nothing to add to his report. Mr. Moeller inquired about the report on the dam on 725. Mr. Tiffany clarified that currently, the detention basin on 725 is classified as a dam due to its height, but functions as a detention basin. Mr. Owens noted the issues include a rusted, stuck overflow valve, groundhog holes, and trees in the banks. Mr. Owens further noted a video conference is scheduled for July 10th to discuss options and necessary actions.

Information Technology

Mr. Tiffany noted that a presentation from TechAdvisors is scheduled for July 1st. Mr. Tiffany further noted during this session, they will update the Board of Trustees on our IT systems, including the current statuses, future plans, and upcoming developments.

Trustees

Mrs. Destefani mentioned she spoke with Pastor Paul Santoro from Christ Church. They are willing to start our meetings with prayer, beginning at the start of the school year. Mrs. Destefani further mentioned she attended two Memorial Day ceremonies, the 445th Assumption of Command ceremony on base and participated in the Regional Planning Commission meetings. Mr. Cramer noted he and Mr. Moeller

attended the groundbreaking for the playground at St. Pierre and had breakfast with the mayor of Centerville, which Mr. Cramer noted, went very well. Mr. Moeller noted they attended the Woodland Ridge Homeowners Association meeting as well.

5) Public Comments

Denise Moore asked Mrs. Destefani to elaborate on the inclusion of prayer at the start of board meetings and whether it would encompass all religions. Mrs. Destefani answered that at the meetings the trustees attend, they hold a brief prayer following the call to order and the Pledge of Allegiance. Mrs. Destefani noted the trustees would like local pastors from the Ministerial Association to lead the township in prayer

as well, under specific guidelines aiming to include all religions represented within the association. Denise Moore expressed her concern about the lack of affordable housing in our community.

Mr. Tiffany asked the trustees for an executive session. ORC Section 121.22.G1 To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee.

Mr. Moeller made a motion to adjourn the meeting and convene an executive session. Mrs. Destefani seconded.

Mr. Cramer – Yes

Mr. Moeller – Yes

Mrs. Destefani – Yes

Mr. Moeller noted the trustees had returned from the executive session and would now continue with the regular session.

6) Old Business

None

7) Consent Agenda Items

A. Payment of Bills

B. Minutes

C. Entering into an Agreement with Bellbrook Sugarcreek Park District for the Purchase of Property and authorizing the Township Administrator to Act as Signatory – 2024.06.03.01

D. Appointment of Assistant Director of Roads and Services - Justin Windsor – 2024.06.03.02

E. Resignation of Fire Department Staff – Ethan Tavner – 2024.06.03.03

F. Re-Appointment of Board of Zoning Commission Member – Dave Scheich – 2024.06.03.04

G. Re-Appointment of Board of Zoning Commission Member Alternate – Dr. Mark Matthews – 2024.06.03.05

H. Declaration of Excess Property – Roads and Services – 2024.06.03.06

RESOLUTION NO. 2024.06.03.01

IN RE: Entering into an Agreement with Bellbrook Sugarcreek Park District for the Purchase of Property and authorizing the Township Administrator to Act as Signatory

WHEREAS, the Township desires to purchase approximately 1.928 acres, identified on the Greene County Auditor’s website as parcel number L32000200160032900, at the corner of Upper Bellbrook Road and Pine Court from the Bellbrook Sugarcreek Park District for the construction of Pickleball Courts and other potential agreed upon uses; and,

WHEREAS, the Township and Park District have agreed to terms incorporated in an Agreement to purchase, a copy of which is attached hereto.

NOW THEREFORE, BE IT RESOLVED that this Board of Trustees for Sugarcreek Township does hereby authorize the Township Administrator to act as the signatory and enter into an agreement with the Bellbrook Sugarcreek Park District for the purchase and transfer of 1.928 acres at the corner of Upper Bellbrook Road and Pine Court for the construction of Pickleball courts and other potential agreed upon uses.

RESOLUTION NO. 2024.06.03.02

IN RE: Appointment of Roads and Services Assistant Director of Roads and Services – Justin Windsor

WHEREAS, a need exists for an experienced individual to fill the need and perform the duties of Assistant Director of Roads and Services; and,

WHEREAS, Township Administrator, Barry Tiffany, recommends the Board of Trustees appoint Justin Windsor to fill the need.

NOW THEREFORE, BE IT RESOLVED, that the Board of Sugarcreek Township Trustees does hereby appoint Justin Windsor to the position of Assistant Director of Roads and Services, effective June 24, 2024, at a rate of \$80,000, per year.

BE IT FURTHER RESOLVED that this position is subject to a one (1) year probationary period ending June 24, 2025.

RESOLUTION NO. 2024.06.03.03

IN RE: Resignation of Fire Department Staff – Ethan Tavner

WHEREAS, Part-time Firefighter/Paramedic, Ethan Tavner has indicated his desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Ethan Tavner was hired as a member of the Sugarcreek Township Fire Department on April, 19, 2024; and,

WHEREAS, Chief Doug Buffenbarger recommends we accept the resignation of Ethan Tavner.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accepts the resignation of Ethan Tavner effective June 5, 2024.

RESOLUTION NO. 2024.06.03.04

IN RE: Re-Appointment of Board of Zoning Commission Member Dave Schleich.

WHEREAS, the Board of Zoning Commission plays a pivotal role in the land-use decisions for Sugarcreek Township; and,

WHEREAS, it is imperative that all positions on the Board of Zoning Commission be filled with Citizens who will make decisions that are in the best interest of Sugarcreek Township.

NOW THEREFORE, BE IT RESOLVED, that Dave Schleich is hereby re-appointed to the Board of Zoning Commission for a five-year term expiring on June 3, 2029. (Said appointment made pursuant to Ohio Revised Code Section 519.04.)

RESOLUTION NO. 2024.06.03.05

IN RE: Re-Appointment of Board of Zoning Commission Alternate Member Dr. Mark Matthews.

WHEREAS, the Board of Zoning Commission plays a pivotal role in the land-use decisions for Sugarcreek Township; and,

WHEREAS, it is imperative that all positions on the Board of Zoning Commission be filled with Citizens who will make decisions that are in the best interest of Sugarcreek Township.

NOW THEREFORE, BE IT RESOLVED, that Dr. Mark Matthews is hereby re-appointed to the Board of Zoning Commission for a five-year term expiring on June 3, 2029. (Said appointment made pursuant to Ohio Revised Code Section 519.04.)

RESOLUTION NO. 2024.06.03.06

IN RE: Declaration of Excess Property – Roads and Service Department

WHEREAS, the Sugarcreek Township Roads and Service Department has identified equipment, which is no longer needed for operations, and;

WHEREAS, the item listed has been declared broken, obsolete or non-reparable and has been marked for disposition.

- 2008 Ford F150 Truck
VIN 1FTRF12218KC47599

NOW THEREFORE BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby declares this property to be excess and directs the appropriate disposition of this property.

Mr. Moeller made a motion to accept all consent agenda items as stated. Mrs. Destefani seconded.

Mr. Moeller - Yes
Mr. Cramer – Yes
Mrs. Destefani – Yes

8) Discussion Agenda Items

None

9) Public Comments

Donna Hellmann inquired as to when the work on Clear Brook Drive would begin. Mr. Owens mentioned that the concrete work has already begun, while the milling and paving are still to be determined, with an estimated completion date as soon as mid-June.

10) Trustee/Staff Discussions

None

Mr. Tiffany asked the trustees for an executive session. ORC Section 121.22.G2 To consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property.

Mrs. Destefani made a motion to adjourn the meeting and convene an executive session. Mr. Cramer seconded.

Mr. Cramer – Yes
Mr. Moeller – Yes
Mrs. Destefani – Yes

Mr. Moeller noted the trustees had returned from the executive session and would now continue with the regular session.

11) Adjourn

Mr. Moller made a motion to adjourn, which was seconded by Mr. Cramer. Upon call of the roll, the vote resulted in the following:

Mr. Cramer – Yes
Mr. Moeller – Yes
Mrs. Destefani - Absent

Richard J Demko, Fiscal Officer

