

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on May 20, 2024, at 7:00 PM.

1) Mr. Moeller called the session to order at 7:00 pm.

2) Mr. Demko called the roll with Board Members, Mr. Moeller, Mr. Cramer, and Mrs. Destefani in attendance. Also, in attendance were Cara Tilford, Dale Owens, Chief Doug Buffenbarger, Chief Mike Brown, Donna Hellmann, and Louis Schatzberg.

3) All in attendance stood for the Pledge of Allegiance.

4) Executive Session

ORC Section 121.22.G1 To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee.

Mr. Moeller made a motion to adjourn the meeting and convene an executive session. Mrs. Destefani seconded.

Mr. Cramer – Yes

Mr. Moeller – Yes

Mrs. Destefani – Yes

Mr. Moeller noted the trustees had returned from the executive session and no action was taken at this time.

5) Reports

Administration

Mr. Tiffany had nothing to add to his report. Mr. Cramer inquired how Mr. Tiffany's meeting went with Brian Housh. Mr. Tiffany and Mrs. Tilford noted the meeting was informative and included discussions on the RAISE grant and other funding options for the Connect Greene Project. Mr. Tiffany highlighted Bill 579 for school resource officer funding, noting a critical issue. Bill 579 currently requires schools to certify funding shortages to the township, which then places a levy on the ballot. If the levy passes, the township handles fund transfers. Mr. Tiffany further noted the urgency in modifying Bill 579 to allow the school district to place the levy, collect funds, and distribute them accordingly. Mr. Cramer inquired about Bill 342, proposing to remove township zoning authority and transferring zoning control to county government and establishing a statewide zoning code. Mr. Tiffany noted that currently Bill 342 lacks momentum, with township trustees and the Ohio Township Association ready to fight it. Mrs. Destefani requested organizing a meeting with all stakeholders involved in the I-675/Wilmington Pike project to finalize the details. Mrs. Destefani inquired about the Veterans Memorial plans. Mr. Tiffany noted the plans for the Veterans Memorial have been finalized and the next step is to determine who will build it. Mr. Tiffany further noted that approval is needed tonight to put the project out for bid. Mr. Tiffany added the money received from the State of Ohio for the bridge over Little Sugar Creek was \$362,342 based on the original \$400,000 estimate, but the new cost is \$670,000. Mr. Tiffany is exploring other options, such as OPWC funding, integrating the project with the road widening initiative, and seeking issue 2 or PWC grants.

Zoning

Mrs. Tilford added that progress continues on the coffee shop project, set for committee commission review in two weeks. Engineers requested a turn lane analysis with no major concerns identified. Mrs.

Tilford noted community feedback is mixed, with both concerns and excitement about the coffee shop. Mr. Cramer inquired about the signs for the Public Safety Building and the Administration Building. Mrs. Tilford responded that the design needs minor changes and she will be requesting a quote.

Fiscal Officer

Mr. Demko reported the auditor was here last week and expects to wrap up within 10 days. Mr. Demko further mentioned that we provided additional information today and are progressing well.

Fire

Chief Buffenbarger had nothing to add to his report. Mr. Moeller inquired about the number of medic mutual aid calls received from Bellbrook. Chief Buffenbarger noted to streamline our response, we automated dispatch for cardiac arrests and severe medical issues. While dispatch errors may occur at times, we promptly address them. Mrs. Destefani inquired if a date was set for the Sugarcreek-Bellbrook fire discussion. Mr. Tiffany responded that as of now the date is June 3rd. Mr. Cramer inquired about the residential lock boxes. Chief Buffenbarger noted the boxes are like the ones realtors use, allowing for efficient emergency access.

Police

Chief Brown had nothing to add to his report. Mrs. Destefani mentioned she attended ‘Coffee with a Cop’ at Target last Friday and the event was a success.

Roads and Service

Mr. Owens had nothing to add to his report. Mr. Moeller commended the Roads and Service Department for their good work on maintaining the roads.

Information Technology

Mr. Tiffany reported that the new servers are all in place and fully operational. Mr. Tiffany further noted that we are having issues with the cameras at the Public Safety Building. The 12–15-year-old cameras are failing, and there is no manufacturer support. Mr. Tiffany mentioned he has a meeting with a Tech Advisors representative to discuss solutions.

Trustees

Mrs. Destefani noted the Dayton Development Coalition was a highly productive trip, helping us secure grants and support projects. Mr. Cramer expressed satisfaction with the productivity of the Washington trip. Additionally, Mr. Cramer mentioned he will be attending the 911 meeting tomorrow. Mr. Moeller also expressed satisfaction with the productivity of the Washington trip. Additionally, Mr. Moeller mentioned his meeting with Clayton’s mayor about fire protection strategies yielded promising information for our township.

6) Public Comments

None

7) Old Business

Mrs. Destefani inquired about the status of reinitiating community partnership meetings. Mr. Tiffany indicated his intention to follow up once more about the meetings.

8) Consent Agenda Items

A. Payment of Bills

B. Minutes

C. Resignation of Fire Department Staff – Nick Brown – 2024.05.20.01

RESOLUTION NO. 2024.05.20.01

IN RE: Resignation of Fire Department Staff – Nick Brown

WHEREAS, Part-time Firefighter/Paramedic, Nick Brown has indicated his desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Nick Brown was hired as a member of the Sugarcreek Township Fire Department on July 2, 2019; and,

WHEREAS, Chief Doug Buffenbarger recommends we accept the resignation of Nick Brown.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accepts the resignation of Nick Brown effective May 29, 2024.

Mrs. Destefani made a motion to accept all consent agenda items as stated. Mr. Cramer seconded.

Mr. Moeller - Yes
Mr. Cramer – Yes
Mrs. Destefani – Yes

9) Discussion Agenda Items

Mr. Tiffany noted the need to address the removal of seven trees along Ferry Road, a task beyond the Services Departments capabilities. Mr. Tiffany suggested utilizing Roger’s Tree Service, which has Provided a quote of \$4500 for the job, including traffic control.

Mr. Tiffany noted the County Engineer has forwarded an agreement for the annual pavement marking, requiring resolution approval. Additionally, Mr. Tiffany commented this agreement, identified as Resolution 2024-05-2002, concerns the painting of striping on our roads, a service provided by the county on a yearly basis.

Mr. Moeller made a motion to accept all discussion agenda items. Mrs. Destefani seconded.

Mr. Cramer – Yes
Mrs. Destefani – Yes
Mr. Moller – Yes

Mr. Tiffany noted the upcoming golf outings held by the Bellbrook-Sugarcreek Area Chamber of Commerce and the Ohio Township Association, both in August, and expressed a desire to sponsor a

team for each event.

Mr. Cramer made a motion to accept the consent agenda item as stated. Mr. Moeller seconded.

Mrs. Destefani – Yes
Mr. Cramer – Yes
Mr. Moeller – Yes

Mr. Tiffany requested permission to obtain bids for the Veterans Memorial, stating the design has been finalized and we are ready to move forward.

Mr. Moeller made the motion to accept the consent item as stated. Mrs. Destefani seconded.

Mr. Moeller – Yes
Mr. Cramer – Yes
Mrs. Destefani – Yes

10) Public Comments

Mrs. Hellmann inquired about the fire department's attendance at the Jim Martin Memorial groundbreaking ceremony, which was mentioned in their report. However, Mrs. Hellmann noted that there was no follow-up information on how the event went. Chief Buffenbarger noted that the report contained an error and that the groundbreaking ceremony had not yet taken place.

11) Trustee/Staff Discussions

None

Mr. Moeller made a motion to adjourn the meeting and convene an executive session. ORC Section 121.22.G1 To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Mrs. Destefani seconded.

Mr. Cramer – Yes
Mr. Moeller – Yes
Mrs. Destefani – Yes

12) Adjourn

Mr. Moller made a motion to adjourn, which was seconded by Mr. Cramer. Upon call of the roll, the vote resulted in the following:

Mr. Cramer – Yes
Mr. Moeller – Yes
Mrs. Destefani - Absent

