



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, April 15, 2024, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Reports**
 - A. Administrator
 - B. Assistant Administrator/Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 5. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 6. Old Business**
- 7. Consent Agenda Items**
 - A. Payment of Bills
 - B. Minutes
 - C. Resignation of Fire Department Staff – Christopher Tesarz– 2024.04.15.01
 - D. Declaration of Excess Property – Police Department – 2024.04.15.02
 - E. Proclamation of Recognition – Dr. Matthew J. Grismer
 - F. Proclamation of Recognition – Dr. Deborah S. Grismer
- 8. Discussion Agenda Items**
- 9. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
- 10. Trustee/Staff Discussion**
- 11. Adjourn**



MEETING CONDUCT AND GUIDELINES

As Trustees of Sugarcreek Township, we encourage residents to attend our Township Meetings. We appreciate you taking time out of your busy schedules to be a part of your Government in action. To help meetings move along in a positive manner, we have established the following guidelines for our meetings:

This is a Township Business meeting and is to be conducted in a professional, business-like manner. It is not our intention to embarrass or demean each other or any members of the audience. We will treat each other with courtesy and respect and we ask for the same courtesy and respect from the audience. No one will get special treatment. These guidelines are for all of us.

As a professional meeting should not go longer than an hour to an hour and a half, it is our intention to stay within a reasonable time limit and follow the agenda.

There will be an Open Discussion at the end of the agenda for the audience to give comments on Township issues. When you have a question or comment, please go to the microphone, state your name and address and direct your question to the Trustees. Please try to limit your comments to 3-5 minutes so as to allow everyone an opportunity to speak.

We appreciate your input. We will not allow any personal attacks or any type of outbursts or profanity from the audience.

If you have any personal comments that you would like to make to us as individuals, please feel free to call the Township Administrative offices or allow us to set up a time to speak with you individually.

It is our goal that meetings are productive and positive. We will do our best to conduct effective, professional meetings.

Thank you.

Sugarcreek Township Trustees



Sugar Creek Township Trustees Report For April 15th, 2024

The following information is a snapshot of the activities and areas of responsibilities for Sugar Creek Township Fire Department. This report was generated on 04.15.2024 to keep the Board of Trustees informed of their Fire Department. If further information is needed, please contact Chief Buffenbarger at 937-848-7344.

Trainings: (Note: Trainings are conducted via Zoom between fire stations whenever possible)

- Fire Rescue I Academy
- Building Construction/Preplans
- Protocol Testing
- Home Medical Devices
- Vehicle Extrication and Stabilization

Statistics:

2024 Totals

Report current as of 04.10.2024 30 calls to Cornerstone (8.8%)

- EMS Responses: 263 (77.1%) 38 MVC's (11.1%)
 - Fire Responses: 78(22.9%)
- 341**

Mutual Aid Given (number of incidents)

- Fire = 20
- EMS = 15

Mutual aid given to department = (19 – Bellbrook, 9 – Spring Valley, 4 – Beavercreek, 2 – Wash Twp.
1 – Fairborn)

Mutual Aid Received (number of incidents)

- Fire = 15
- EMS = 8

Mutual aid received from department (8 – Wash Twp, 8 – Bellbrook, 3 – Beavercreek,
3– Spring Valley, 1 – Wayne Twp)

Information:

- ISO review completed
- Painting completed at Station 72
- K.E. Rose pushed back lights/siren for new staff vehicle to May
- Department composite photo installed at both stations
- NFPA nondestructive ladder testing completed on ground ladders and aerial
- Ladder 72 scheduled for annual maintenance at Sutphen

- State Homeland Security Grant being pursued for tornado siren reimbursement

Status of Issues the Fire Department is Addressing:

- Paint is beginning to peel off the roof of the safety building
- Paramedic Chris Tesarz submitted resignation
- Station 71 women’s restroom has one toilet O/S

Fire Department Scheduled Events Attended:

- Attended Greene County Fire Chiefs Meeting
- Attended PSISN Meeting
- Southwest Ohio AFFF collection and disposal event (Mar 18th)
- Attended new E71 prebuild meeting at Sutphen (Urbana)

Fiscal:

As of March 25th 2024	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$3,393,471.00	\$746,289.58	\$825,736.00	\$1,848,494.04	24.141%
EMS	\$203,350.00	\$47,863.43	\$59,285.21	\$98,370.48	28.847%
Cell Tower Fund	\$27,068.58	\$0.00	\$0.00	\$27,068.58	0.00%
Department Total	\$3,623,889.58	\$794,153.01	\$885,021.21	\$1,973,933.10	24.227%

Projected Capital Needs:

- Replace ATV-71 \$45,000
- Bay Doors Station 71 \$18,000
- Bay Doors Station 72 \$30,000
- Training Prop \$40,000
- Hose Testing Machine \$5,000
- Thermal Imaging Camera \$7,000
- MDT for Fire Marshal \$3,500
- Portable Radios \$120,000
- Life Packs (Physio Control) \$180,000

Respectfully Submitted,

Doug Buffenbarger
Fire Chief



Michael A. Brown
Chief of Police

Trustee Report April 15, 2024

Training

- On April 22nd, Officer Daniel Beavers will be attending the ARIDE class.
- No other classes for April.

Fiscal

Budget 2024 (Final Appropriation)	\$3,207,775.00
Expenditures as of March 25, 2024	\$711,044.78
% of Budget Used	22%
% of Budget Year Target for the end of March	24.9%
% of Budget Remaining	78%
Cash Balance as of March 25, 2024	\$1,569,173.09

EVENTS/APPEARANCES

- On March 20th, Chief Brown attended the Eagle Rise HOA meeting.
- On March 21st, Chief Brown attended the Optimist Club luncheon.
- On March 29th, Chief Brown attended the Cross Walk ceremony.
- On April 11th, Chief Brown attended the Ministerial Luncheon.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "M.A. Brown".

Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

February 25, 2024

- Business and house checks
- An animal complaint on Catalpa View Way
- Community policing
- Welfare check on Little Sugarcreek Road
- Theft arrest on Wilmington Pike
- Domestic violence report on Ferry Road

February 26, 2024

- Burglary reported on Sonnyann Place
- Criminal damaging on Wilmington Pike
- Intoxicated subject on Wilmington Pike
- Welfare check on Swigart Road

February 27, 2024

- Traffic stops
- Crash report on Clio Road

February 28, 2024

- Nothing to Report

February 29, 2024

- Suspicious person on Wilmington Pike
- Community policing
- Business and house checks

March 1, 2024

- Business and house checks
- Disturbed person on McBee Road
- 911 Hang up on Acorn Drive
- Domestic violence reported on Winshire Terrace
- Disturbance on Surrey Trail

March 2, 2024

- Juvenile complaint on Shellbark Drive
- Fraud report taken on Silverado Drive
- Crash report on Wilmington Pike

March 3, 2024

- Suspicious person on Pepperwell Circle
- Domestic violence on Upper Bellbrook Road
- Criminal damaging on Toll Gate Lane
- Intoxicated subject on Wilmington Pike

March 4, 2024

- Welfare check on Bayberry Cove Drive
- Criminal damaging on Park Terrace
- An animal complaint on Wilmington Pike

March 5, 2024

- Nothing to Report

March 6, 2024

- Theft arrest on Wilmington Pike
- 911 Hang up on Winding Brook Way
- Juvenile complaint on Wilmington Pike

March 7, 2024

- Crash report on Upper Bellbrook Road
- Juvenile complaint on Surrey Trail
- Traffic stops

March 8, 2024

- Nothing to Report

March 9, 2024

- Community policing
- Crash report on Cloyo Road

March 10, 2024

- Disturbance on Umberoak Court
- An animal complaint on Wilmington Pike
- Community policing

March 11, 2024

- Crash report on Wilmington Pike
- Welfare check on Wilmington Pike
- Crash report on Washington Mill Road

March 12, 2024

- Request of an officer on Park Terrace
- Traffic stops

March 13, 2024

- Business and house checks
- Unwanted subject in Bayberry Cove Drive
- Crash report on Upper Bellbrook Road

March 14, 2024

- Crash reported on Wilmington Pike
- Traffic stops

March 15, 2024

- Theft report on Stutsman Road
- Crash reported on Wilmington Pike
- Community policing

March 16, 2024

- Theft report on Belfast Drive
- Request of an officer on Wilmington Pike
- Theft arrest on Wilmington Pike

March 17, 2024

- Nothing to Report

March 18, 2024

- Intoxicated subject on Wilmington Pike
- Theft arrest on Wilmington Pike
- Warrant on Sunset Court

March 19, 2024

- Trespassing on Wilmington Pike
- Crash report on I 675

March 20, 2024

- Nothing to Report

March 21, 2024

- Request of an officer on Cloyo Road
- Community policing
- Theft arrest on Wilmington Pike

March 22, 2024

- Domestic dispute on Bayberry Cove Drive
- Theft arrest on Wilmington Pike
- An animal complaint on Persimmon Ridge Place

March 23, 2024

- Nothing to Report

March 24, 2024

- Traffic stops
- Business checks
- Suspicious vehicle in Bayberry Cove Drive

March 25, 2024

- Theft arrest on Wilmington Pike
- Unwanted subject on N. Lakeman Drive
- Welfare check on Stutsman Road
- Juvenile complaint on Surrey Trail

March 26, 2024

- Crash report on Wilmington Pike
- Request of an officer on Little Sugarcreek Road
- Theft arrest on Wilmington Pike
- Criminal damaging on Memorial Drive
- Fraud report on Cloy Road

March 27, 2024

- Business and house checks
- Community policing
- Crash report on Centerville Road
- Theft arrest on Wilmington Pike

March 28, 2024

- Theft arrest on Wilmington Pike
- Fraud reported on Upper Bellbrook Road
- Traffic stops

March 29, 2024

- Nothing to Report

March 30, 2024

- Crash report on Wilmington Pike
- Theft arrest on Wilmington Pike

March 31, 2024

- Disturbance on Rose Lake Drive
- Business checks
- Community policing



**Staff Report for
Sugarcreek Township Trustees
April 15, 2024**

The following information is a snapshot of the activities and areas of responsibilities for the Sugarcreek Township Roads and Services Department.

Calls for Service:

- There were no call outs for service in this time frame.

Accomplishments:

- Changed radar batteries (X2)
- Berm repair- Throughout Township
- Cold patch- Throughout Township
- Mowing/Trimming- Clio Rd, Center Point Dr, walk path Feedwire Rd, Shop, Pine Ct(Veterans Memorial), 725 pond.
- Mulching- Clio Rd, E Briggs Rd, Shop
- Removed tree-Winding brook Way.
- Repair/Maintenance- 704
- Herbicide Spraying- Shop, Clio Rd, E Briggs Rd, Station 71, 72
- Removed dead animal- 725.
- Repaired sign- Wilmington Pike
- Culvert inspection class Columbus- Ian, Chase, Taylor, Josh
- Landscaping/Trimming- Mulch beds
- Ditching/Grading- Shop
- Greene county spraying class- Ian, Chase, Taylor, Josh
- Trimming bushes- station 72
- Valley Asphalt- Cold patch
- Moved Furniture- Admin/Clerk
- Storm cleanup- Throughout Township
- Removed signs ROW (X5)

Respectfully,

Dale Owens
Director of Roads and Services

Payment Listing

3/18/2024 to 4/30/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
477-2024	03/11/2024	03/11/2024	CH	BUREAU OF WORKERS' COMPENSATION	\$3,005.96 *	V
	Purpose: monthly payment					
477-2024	03/28/2024	03/28/2024	CH	BUREAU OF WORKERS' COMPENSATION	-\$3,005.96	V
574-2024	03/19/2024	03/25/2024	CH	HUNTINGTON NATIONAL BANK	\$1,959.81	V
	Purpose: misc recurring charges, hotel, parts and service equipment					
574-2024	03/26/2024	03/26/2024	CH	HUNTINGTON NATIONAL BANK	-\$1,959.81	V
577-2024	03/19/2024	03/26/2024	CH	HUNTINGTON NATIONAL BANK	\$1,959.81	O
	Purpose: misc purchases					
579-2024	03/28/2024	03/28/2024	CH	BUREAU OF WORKERS' COMPENSATION	\$3,005.96	O
	Purpose: monthly payment					
674-2024	04/10/2024	04/10/2024	CH	BUREAU OF WORKERS' COMPENSATION	\$3,005.96	O
	Purpose: BWC					
675-2024	03/31/2024	04/10/2024	CH	BARRY TIFFANY	\$59.09	O
	Purpose: lunch with chiefs					
91906	01/08/2024	01/08/2024	AW	BARRY TIFFANY	\$59.09 *	V
91906	03/26/2024	03/26/2024	AW	BARRY TIFFANY	-\$59.09	V
92242	03/19/2024	03/19/2024	AW	LUKE TERRY	\$100.00	O
	Purpose: CUSTOMER SERVICE AWARD					
92244	03/19/2024	03/19/2024	AW	BARRY TIFFANY	\$760.00	O
	Purpose: cell phone reimbursement & car allowance					
92245	03/19/2024	03/19/2024	AW	CARA TILFORD	\$460.00	O
	Purpose: cell phone reimbursement & car allowance					
92246	03/19/2024	03/19/2024	AW	CAROLYN L. DESTEFANI	\$40.00	O
	Purpose: cell phone reimbursement					
92247	03/19/2024	03/19/2024	AW	CHASE MORGAN	\$40.00	O
	Purpose: cell phone reimbursement					
92248	03/19/2024	03/19/2024	AW	DALE OWENS	\$60.00	O
	Purpose: cell phone reimbursement					
92249	03/19/2024	03/19/2024	AW	FRED CRAMER	\$40.00	O
	Purpose: cell phone reimbursement					
92250	03/19/2024	03/19/2024	AW	IAN TAMPLIN	\$40.00	O
	Purpose: cell phone reimbursement					
92251	03/19/2024	03/19/2024	AW	JOSHUA DARNELL	\$40.00	O
	Purpose: cell phone reimbursement					
92252	03/19/2024	03/19/2024	AW	MARVIN MOELLER	\$40.00	O
	Purpose: cell phone reimbursement					
92253	03/19/2024	03/19/2024	AW	RICH DEMKO	\$40.00	O
	Purpose: cell phone reimbursement					
92254	03/19/2024	03/19/2024	AW	RICHARD CIPRIANO	\$40.00	O
	Purpose: cell phone reimbursement					
92255	03/19/2024	03/19/2024	AW	TAYLOR STINSON	\$40.00	O
	Purpose: cell phone reimbursement					
92256	03/19/2024	03/19/2024	AW	TREASURER OF STATE	\$1,260.00	O
	Purpose: Radios					
92257	03/19/2024	03/19/2024	AW	ODP BUSINESS SOLUTIONS,LLC	\$95.31	O
	Purpose: toner					

Payment Listing

3/18/2024 to 4/30/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
92258	03/19/2024	03/19/2024	AW	AES OHIO	\$968.73	O
				Purpose: electric		
92259	03/19/2024	03/19/2024	AW	BERAN CUSTOM WOODWORKING, LLC	\$30.00	O
				Purpose: accountability tags x 3		
92260	03/19/2024	03/19/2024	AW	PHOENIX SAFETY OUTFITTERS	\$195.85	O
				Purpose: zimmerman uniform shirts		
92261	03/19/2024	03/19/2024	AW	ESO SOLUTIONS, INC.	\$650.18	O
				Purpose: connection & bidirectional exchange for a non eso epcr w/participating hospitals		
92262	03/19/2024	03/19/2024	AW	HENRY SCHEIN, INC.	\$384.75	O
				Purpose: ems supplies		
92263	03/19/2024	03/19/2024	AW	FIRE APPARATUS SERVICE AND REPAIR, I	\$3,294.45	O
				Purpose: repairs		
92264	03/19/2024	03/19/2024	AW	MUTH BROTHERS EQUIPMENT	\$1,062.50	O
				Purpose: repairs		
92265	03/19/2024	03/19/2024	AW	HEIL BROS. LAWN & GARDEN EQUIPMENT	\$860.34	O
				Purpose: misc parts and labor		
92266	03/19/2024	03/19/2024	AW	A & A SAFETY	\$33.50	O
				Purpose: 18"x24" HIP		
92267	03/19/2024	03/19/2024	AW	MUFFLER BROTHERS	\$70.74	O
				Purpose: car 103		
92268	03/19/2024	03/19/2024	AW	POLLACK LAW, LLC	\$1,977.50	O
				Purpose: union negotiations		
92269	03/20/2024	03/20/2024	AW	LifeVac	\$304.76	O
				Purpose: supplies		
92270	03/20/2024	03/20/2024	AW	New Age Equipment	\$1,300.00	O
				Purpose: cylinder-GP steering		
92272	03/21/2024	03/21/2024	AW	SUGARCREEK DIRECT FAMILY CARE	\$5,280.00	O
				Purpose: monthly		
92273	03/21/2024	03/21/2024	AW	LifeVac	\$3,054.13	O
				Purpose: lifevac for resturants and schools		
92274	03/21/2024	03/21/2024	AW	HERITAGE FIRE EQUIPMENT	\$550.74	O
				Purpose: PPE laundry soap		
92275	03/21/2024	03/21/2024	AW	DUNCAN OIL COMPANY	\$937.19	O
				Purpose: fuel		
92276	03/21/2024	03/21/2024	AW	American Rock Salt Company LLC	\$42,533.62	O
				Purpose: bulk salt		
92277	03/25/2024	03/25/2024	AW	LOWE'S COMPANIES INC.	\$435.11	O
				Purpose: misc. perches		
92278	03/25/2024	03/25/2024	AW	TREASURER OF STATE	\$150.00	O
				Purpose: VFDF		
92279	03/25/2024	03/25/2024	AW	MEDICOUNT MANAGEMENT, INC.	\$1,860.92	O
				Purpose: ems billing		
92280	03/25/2024	03/25/2024	AW	KIESLER'S POLICE SUPPLY, INC.	\$3,390.72	O
				Purpose: 3 vests		
92281	03/25/2024	03/25/2024	AW	MUFFLER BROTHERS	\$189.45	O
				Purpose: Car 112		

Payment Listing

3/18/2024 to 4/30/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
92282	03/25/2024	03/25/2024	AW	Laser Tech	\$4,349.10	O
	Purpose: 2 Lasers					
92283	03/25/2024	03/25/2024	AW	Montgomery County	\$1,728.62	O
	Purpose: justice web					
92284	03/26/2024	03/26/2024	AW	BARRY TIFFANY	\$559.09	O
	Purpose: reissue checks 91769 & 91906					
92296	03/27/2024	03/27/2024	AW	CITI CARDS	\$10,152.25	O
	Purpose: misc purchases					
92297	03/27/2024	03/27/2024	AW	ENERGY OPTIMIZERS, USA	\$959.01	O
	Purpose: service agreement					
92298	03/27/2024	03/27/2024	AW	DUNCAN OIL COMPANY	\$970.92	O
	Purpose: fuel					
92299	03/27/2024	03/27/2024	AW	BREG INTERNATIONAL	\$726.39	O
	Purpose: hazmat supplies					
92300	03/27/2024	03/27/2024	AW	MUNICIPAL EMERGENCY SERVICES	\$328.85	O
	Purpose: 2 face masks					
92301	03/27/2024	03/27/2024	AW	JOHN DEERE FINANCIAL	\$154.94	O
	Purpose: jeans and paint					
92302	03/27/2024	03/27/2024	AW	MPH INDUSTRIES, INC.	\$108.85	O
	Purpose: repair					
92303	03/27/2024	03/27/2024	AW	CAPITAL ONE	\$79.05	O
	Purpose: office/ car supplies					
92304	03/27/2024	03/27/2024	AW	ODP BUSINESS SOLUTIONS,LLC	\$53.22	O
	Purpose: stamps & coffee					
92305	03/27/2024	03/27/2024	AW	TREASURER OF STATE	\$100.00	O
	Purpose: access fee					
92306	03/27/2024	03/27/2024	AW	CHARTER COMMUNICATIONS	\$248.89	O
	Purpose: viece psb, psb, station 71					
92307	03/28/2024	03/28/2024	AW	SEDGWICK	\$5,290.00	O
	Purpose: annual renewal					
92308	03/28/2024	03/28/2024	AW	FIRE APPARATUS SERVICE AND REPAIR, I	\$1,514.86	O
	Purpose: repairs					
92309	03/28/2024	03/28/2024	AW	AT&T MOBILITY	\$630.44	O
	Purpose: mdt life pak connections					
92310	03/28/2024	03/28/2024	AW	TYLER MANTIA	\$193.27	O
	Purpose: travel/training expenses					
92311	03/29/2024	03/29/2024	AW	VALLEY ASPHALT CORPORATION	\$376.65	O
	Purpose: Coldpatch					
92312	03/29/2024	03/29/2024	AW	MEGACITY FIRE PROTECTION	\$493.65	O
	Purpose: extinguisher inspection and replacement					
92315	04/04/2024	04/04/2024	AW	JACK DOHENY COMPANIES, INC.	\$1,622.69	O
	Purpose: Mlsc parts for repairs					
92316	04/08/2024	04/08/2024	AW	STRYKER SALES, LLC	\$12,164.07	O
	Purpose: x-restraint package straps for cot					
	ProCare maint. contract					

Payment Listing

3/18/2024 to 4/30/2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
92317	04/08/2024	04/08/2024	AW	ODP BUSINESS SOLUTIONS,LLC	\$131.24	O
	Purpose: envelopes, pens and highlighters					
	kitchen items					
92318	04/08/2024	04/08/2024	AW	DUNCAN OIL COMPANY	\$1,211.09	O
	Purpose: fuel					
92319	04/08/2024	04/08/2024	AW	GREENE COUNTY SANITARY ENGINEER	\$139.94	O
	Purpose: water/sewer					
92320	04/08/2024	04/08/2024	AW	CHARTER COMMUNICATIONS	\$111.01	O
	Purpose: Spectrum TV Service					
92321	04/08/2024	04/08/2024	AW	HENRY SCHEIN, INC.	\$210.50	O
	Purpose: cric kit and laryngoscope handle					
92322	04/08/2024	04/08/2024	AW	TELEFLEX LLC	\$459.50	O
	Purpose: IO Drivers					
92323	04/08/2024	04/08/2024	AW	MEDICOUNT MANAGEMENT, INC.	\$1,860.92	O
	Purpose: ems billing					
92324	04/08/2024	04/08/2024	AW	TOM'S MULCH	\$1,793.17	V
	Purpose: mulch					
92324	04/10/2024	04/10/2024	AW	TOM'S MULCH	-\$1,793.17	V
92325	04/08/2024	04/08/2024	AW	CAPITAL ELECTRIC LINE BUILDERS	\$1,793.17	O
	Purpose: battery replacement clyo @ centerpiont					
92326	04/08/2024	04/08/2024	AW	VALLEY ASPHALT CORPORATION	\$675.80	O
	Purpose: coldpatch					
92327	04/08/2024	04/08/2024	AW	TRANSUNION RISK & ALTERNATIVE DATA	\$81.00	O
	Purpose: searches					
92328	04/08/2024	04/08/2024	AW	SHERWIN WILLIAMS	\$299.65	O
	Purpose: paint					
92329	04/08/2024	04/08/2024	AW	MEGACITY FIRE PROTECTION	\$74.45	O
	Purpose: annual inspection					
92330	04/08/2024	04/08/2024	AW	O'REILLY AUTOMOTIVE, INC.	\$202.12	O
	Purpose: misc parts for repairs					
92331	04/08/2024	04/08/2024	AW	CITI CARDS	\$1,943.35	O
	Purpose: misc purchases					
92332	04/08/2024	04/08/2024	AW	JEFFERSON HEALTH PLAN	\$66,735.94	O
	Purpose: medical insur					
92333	04/08/2024	04/08/2024	AW	FIDELITY SECURITY LIFE INSURANCE CO.	\$1,545.57	O
	Purpose: Vision Insur (2 months)					
92334	04/08/2024	04/08/2024	AW	DENTAL CARE PLUS, INC.	\$2,619.41	O
	Purpose: dental insur					
92335	04/08/2024	04/08/2024	AW	SUGARCREEK DIRECT FAMILY CARE	\$1,808.12	O
	Purpose: Monthly membership					
92336	04/10/2024	04/10/2024	AW	TOM'S MULCH	\$292.13	O
	Purpose: mulch					
92338	04/11/2024	04/11/2024	AW	STANDARD INSURANCE COMPANY	\$246.71	O
	Purpose: life					

Total Payments: \$202,822.69

Payment Listing

3/18/2024 to 4/30/2024

Total Conversion Vouchers:	\$0.00
Total Less Conversion Vouchers:	<u>\$202,822.69</u>

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on March 18th, 2024, at 7:00 PM.

- 1) **Mr. Moeller called the session to order at 7:00 pm.**
- 2) **Mr. Demko called the roll with Board Members, Mr. Moeller, Mr. Cramer and Mrs. Destefani in attendance.** Also, in attendance were Barry Tiffany, Dale Owens, Doug Buffenbarger, Mike Brown, Greg Sparks, Trent Dossett, Donna Hellmann, Louis Schatzberg, Jim McGinley and Denise Morie.
- 3) **All in attendance stood for the Pledge of Allegiance.**
- 4) **Presentation from Greg Sparks, Bellbrook Lion's Club on Eagleland II Project.**
- 5) **Reports**

Administration

Mr. Tiffany had nothing to add to his report.

Zoning

Mr. Tiffany had nothing to add to Mrs. Tilford's report. Mr. Moeller inquired if the situation on Waldon Way had been resolved. Mr. Tiffany replied not yet, and that Mrs. Tilford is working with the homeowner.

Fiscal Officer

Mr. Demko noted that Mrs. Flieman will be leaving, and Mrs. Maiwald has been transitioning into her role. Mr. Demko and Mrs. Flieman have worked through the permanent appropriations, which is part of the agenda tonight.

Fire

Mr. Buffenbarger had nothing to add to his report. Mr. Moeller inquired about the breakdown on calls to Cornerstone and how the Fire Department did on the ISO review. Mr. Buffenbarger replied he did not have the break down as to how many calls were fire incidents versus EMS calls now. However, most calls were for automatic fire alarms. Regarding the ISO review, Mr. Buffenbarger has not received the results yet but believes they are likely to maintain their current rating.

Police

Mr. Brown had nothing to add to his report. Mr. Cramer enquired about preparations for the eclipse in April. Mr. Brown replied that the Police Department is preparing for increased traffic and visitors. The Police Department will be fully staffed, with no days off scheduled.

Roads and Service

Mr. Owen had nothing to add to his report.

Information Technology

Mr. Tiffany Had nothing to add to his report. Mr. Moeller expressed concern with the amount spent on tech support through TechAdvisors. Mr. Tiffany and Mr. Demko both noted the monthly payments cover various services like computer leases and software licenses. Mr. Demko noted although we are under contract with TechAdvisors, we can revisit our options to Ensure we are getting the best value.

Trustees

Mrs. Destefani noted that the trustees attended the Bellbrook-Sugarcreek Chamber Casino Night. Mrs. Destefani will also be attending the Regional Planning Commission Executive Board meeting on Tuesday.

Mr. Cramer noted they do not have the results of the Casino Night’s profitability yet, but it was well attended and should have the numbers by the next meeting.

Mr. Moeller noted he attended a meeting regarding the Countywide 911 System. The trustees will be signing a resolution to continue moving forward with the plan.

Mr. Moeller inquired if the trustees decided on moving one trustee meeting a month to mornings. The trustees decided to keep the meetings in the evenings.

6) Public Comments

None.

7) Old Business

None.

8) Consent Agenda Items

A. Payment of Bills

B. Minutes

C. Approval of Final Plan for Countywide 911 System - 2024.03.18.01

D. Resolution Supporting the Ohio Commission for the United States Semi-Quincentennial - 2024.03.18.02

E. Resignation of Police Department Staff – Joshua Lacy – 2024.03.18.03

F. Resignation of Fiscal Office Staff – Linda Fliehman – 2024.03.18.04

G. Appointment of Fire Department Staff – Connor Arnold – 2024.03.18.05

H. Appointment of Fire Department Staff – Steven Walker, Steven Lawrence -2024.03.18.06

I. Declaration of Excess Property – Police Department – 2024.03.18.07

J. Year 2024 Permanent Appropriations – 2024.03.18.09

K. Amendment to the I-675/Wilmington Pike Project Management and Financing Agreement - 2024.03.18.10

Trustee _____ moved the adoption of the following resolution:

Be it resolved by the Sugarcreek Township Board of Trustees, Greene County, Ohio:

WHEREAS, § 128.06(D) of the Ohio Revised Code (“O.R.C.”) requires that each county 9-1-1 program review committee maintain and amend a final plan for implementing and operating a countywide 9-1-1 system; and

WHEREAS, the Greene County 9-1-1 Program Review Committee (“Committee”) has created the final plan pursuant to the requirements of O.R.C. §129.06 and §129.07; and

WHEREAS, O.R.C. § 128.07(B)(1)(a) requires that the Committee send a copy of the final plan to the board of township trustees of each township (“Township”) by certified mail, or ordinary mail and by internet identifier of record; and

WHEREAS, O.R.C. § 128.08(A) requires that the legislative authority of each township whose territory is proposed to be included in a countywide 9-1-1 system act by resolution to approve or disapprove the plan within sixty days of receipt of the final plan; and

WHEREAS, upon approving or disapproving the final plan, the Township must immediately notify the Greene County Board of Commissioners in writing of such approval or disapproval.

WHEREAS, the Township received a copy of the final plan from the Committee on March 6, 2024; and

WHEREAS, after reviewing the final plan, the Township has determined to approve the final plan.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of Sugarcreek Township, Greene County, Ohio, in accordance with O.R.C. §128.08(A), that:

SECTION 1 The Township hereby approves the final plan submitted by the Committee. The Fiscal Officer shall immediately notify the Greene County Board of Commissioners in writing of the Township’s approval and provide a copy of this resolution as part of that notification.

SECTION 2 It is hereby found and determined that all formal actions of the Board of Trustees of Sugarcreek Township concerning and relating to the adoption of this Resolution were adopted in an open meeting, and that all deliberations of the Township Trustees and any of the Township’s committees that resulted in such formal action were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

Adopted the 18th day of March, 2024.

RESOLUTION NUMBER 2024.03.18.01

WHEREAS, The Ohio General Assembly and Governor created AMERICA 250-OH in Ohio Revised Code Section 149.309 to plan, encourage, develop and coordinate the commemoration of the 250th anniversary of the United States and Ohio's integral role in that event and the role of its people on the nation's past, present and future; AND

WHEREAS, AMERICA 250-OH strives to engage ALL Ohioans and ALL 88 counties through a variety of programs, projects and events through 2026 by inspiring future leaders and celebrating Ohio's contributions to the nation over the past 250+ years; AND

WHEREAS, Sugarcreek Township has much to contribute to the nation's 250th anniversary including Sugarcreek's ties to Native American settlements with its proximity to the Little Miami River and its status as "First of Its Kind". The first official act of the associate judges after the first Court of Common Pleas was organized on May 10, 1803, was the framework for the original townships of Greene County. The first township to have its delineation recorded in the minute book of the court was Sugarcreek Township, with the first election occurring on June 21, 1803. Sugarcreek Township was a major producer of maple syrup and maple molasses, with the Sugar Maple Festival held every year commemorating this once thriving industry. Pork packing, mills and hedge fencing rounded out Sugarcreek Township early agricultural heritage, which remains part of the fabric of our community to this day. Sugarcreek would go on to see many of its young men fight for the freedoms espoused in our Constitution, with its most well-known being Jim "Pee Wee" Martin. Sugarcreek Township will celebrate his legacy and the contribution of all our veterans to the cause of democracy across the globe with the establishment of our Veterans Memorial to coincide with celebration of our country's 250th anniversary.

THEREFORE, BE IT RESOLVED THAT Sugarcreek Township hereby establishes a local AMERICA 250-OH Sugarcreek Township Committee made up of a diverse group of citizens to work with AMERICA 250-OH on any and all activities within Sugarcreek Township. The participants of the Sugarcreek Township Committee will be strictly voluntary roles and there will be no compensation for participation; AND

FURTHER RESOLVED, the Township Commission agrees to designate one or more Township liaisons within 30 days of the adoption of this Resolution who will serve as the point of contact for all local organizations, stakeholders, and communities within their Township; AND

FURTHER RESOLVED, Sugarcreek Township allocates \$1,000.00 to the America 250-OH Sugarcreek Township Committee to supplement its work; AND

FURTHER RESOLVED, that a copy of this resolution be sent to the Sugarcreek Township legislative delegation and AMERICA 250-OH Commission headquartered at 41 S. High St., Suite 250, Columbus, OH 43215.

ADOPTED by the Board of Trustees of the Township of Sugarcreek, Greene County, the State of Ohio, this 18th day of March, 2024.

RESOLUTION NO. 2024.03.18.03

IN RE: Resignation of Police Department Staff – Joshua Lacy

WHEREAS, Full Time Police Officer, Joshua Lacy has indicated his desire to resign from the Sugarcreek Township Police Department, effective March 3, 2024; and,

WHEREAS, Chief Michael Brown recommends we accept the resignation of Joshua Lacy.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accepts the above-mentioned resignation effective March 3, 2024.

RESOLUTION NO. 2024.03.18.04

IN RE: Resignation of Fiscal Office Staff – Linda Flichman

WHEREAS, Part Time Assistant to the Fiscal Officer, Linda Flichman has indicated her desire to resign from the Sugarcreek Township Fiscal Office, effective March 26, 2024; and,

WHEREAS, Mrs. Flichman has been employed with Sugarcreek Township since 2006, assisting the Fiscal Officer with the duties of the Fiscal Office; and,

WHEREAS, Fiscal Officer Richard Demko recommends we accept the resignation of Linda Flichman.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accepts the above-mentioned resignation of Linda Flichman, effective March 26, 2024, and sincerely thanks Mrs. Flichman for the exemplary performance of her duties for the 18+ years of service with Sugarcreek Township.

RESOLUTION NO. 2024.03.18.05

IN RE: Appointment of Fire Department Staff
Connor Arnold

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Part-time Firefighter EMT; and,

WHEREAS, Connor Arnold has the necessary qualifications to serve in that capacity for the Sugarcreek Township Fire Department; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2024 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED, that Connor Arnold shall be appointed to the position of Part-Time Firefighter II/EMT-B within the Sugarcreek Fire Department at the rate of \$17.38 per hour; and,

FURTHER BE IT RESOLVED, the above-mentioned appointment for Connor Arnold will have an effective date of February 27, 2024, with a one (1) year probationary period ending on February 27, 2025.

RESOLUTION NO. 2024.03.18.06

IN RE: Appointment of Fire Department Staff
Part-Time Firefighter II/Paramedics Steven Walker and Stephen Lawrence

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Part-time Firefighter II/Paramedic; and,

WHEREAS, Steven Walker and Stephen Lawrence the necessary qualifications to serve in that capacity for the Sugarcreek Township Fire Department; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2024 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED, that Steven Walker and Stephen Lawrence shall be appointed to the position of Part-Time Firefighter II/Paramedic within the Sugarcreek Fire Department at the rate of \$19.56 per hour; and,

FURTHER BE IT RESOLVED, the above-mentioned appointment for Steven Walker will have an effective date of February 8, 2024, with a one (1) year probationary period ending on February 8, 2025, and Stephen Lawrence will have an effective date of February 21, 2024, with a one (1) year probationary period ending on February 21, 2025.

RESOLUTION NO. 2024.03.18.07

IN RE: Declaration of Excess Property – Police Department

WHEREAS, the Sugarcreek Township Police Department has identified equipment, which is no longer needed for operations, and;

WHEREAS, the items listed have been declared broken, obsolete or non-reparable and have been marked for disposition.

- Eight (8) Computer Monitors

NOW THEREFORE BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby declares this property to be excess and directs the appropriate disposition of this property.

RESOLUTION NO. 2024.03.18.08

IN RE: Annual Adjustments to Compensation of Non-Bargaining Unit Employees

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township organization; and,

WHEREAS, an annual review of compensation of all employees is integral to maintaining and retaining essential personnel; and,

WHEREAS, Non-Bargaining Unit employees, Barry Tiffany, Cara Tilford, Sara Contreras, Dee Maiwald, Doug Buffenbarger, Joanne Zimmerman, Michael Brown, Linda Lotspaith, Donald Root, and Julia Montgomery are recommended to receive a 4% increase to their annual wages or rate of hourly pay with an effective date of April 1, 2024; and,

WHEREAS, Dale Owens, Director of Roads and Services Department, recommends the following rate changes with the Township Administrator and Assistant Administrator concurring:

- Service Supervisor, Rick Cipriano, rate changed to \$38.29 per hour.
- Service Worker II, Josh Darnell, Pay Grade change to Service Worker III, at the entry level rate of \$27.75 per hour.
- Service Worker I, Chase Morgan, rate changed to \$20.71 per hour.
- Service Worker I, Taylor Stinson, rate changed to \$19.72 per hour.
- Service Worker I, Ian Tamplin, rate changed to \$19.72 per hour.

NOW, THEREFORE, BE IT RESOLVED, that this Board of Trustees for Sugarcreek Township does hereby approve the adjustments to compensation of Non-bargaining Unit employees at the above referenced rates with an effective date of April 1, 2024.

RESOLUTION NO. 2024.03.18.09

IN RE: Year 2024 Permanent Appropriations

WHEREAS, the Board of Trustees has a duty under law to adopt and maintain a balanced budget; and,

WHEREAS, this Board, along with the Fiscal Officer and Township Administrator, have examined the estimate of revenues; and,

WHEREAS, it is evident that the proposed 2024 Appropriations for each Fund do not exceed estimated revenues, which may include 2024 carryovers and additional income, as certified to the Greene County Auditor's Office by the Township Fiscal Officer,

NOW THEREFORE, BE IT RESOLVED, that the following permanent appropriations be placed into effect:

1000	General Fund	
	Wages	\$ 474,493.00
	Employee Benefits	\$ 207,000.00
	Other Services	\$ 280,900.00
	Health Districts	<u>\$ 35,000.00</u>
	<i>Total General Fund:</i>	<i>\$ 997,393.00</i>
2011	Motor Vehicle Tax	\$ 30,000.00
2021	Gasoline Tax	\$ 300,000.00
2031	Road and Bridge	
	Wages	\$ 421,750.00
	Employee Benefits	\$ 141,000.00
	Other	<u>\$ 636,850.00</u>
	<i>Total Road and Bridge:</i>	<i>\$1,199,600.00</i>
2081	Police District	
	Wages	\$1,835,650.00
	Employee Benefits	\$ 829,750.00
	Other	<u>\$ 511,375.00</u>
	<i>Total Police District:</i>	<i>\$3,176,775.00</i>
2112	Fire District	
	Wages	\$1,926,000.00
	Employee Benefits	\$ 732,560.00
	Other	<u>\$ 801,100.00</u>
	<i>Total Fire District:</i>	<i>\$3,459,660.00</i>
2231	Permissive Motor Vehicle License Tax	\$ 275,000.00
2281	Ambulance and Emergency Medical	
	Wages	\$ 109,500.00
	Employee Benefits	\$ 39,500.00
	Other	<u>\$ 64,200.00</u>
	<i>Total Ambulance and Emergency Medical:</i>	<i>\$ 213,200.00</i>

2902	Jim Martin Memorial Fund	\$	25.00
2904	Centerville Fire Ancillary	\$	107,000.00
2906	Police Trust Fund	\$	25,595.28
2907	Police Cell Tower Receipts	\$	83,000.00
2908	Fire Cell Tower Receipts	\$	27,068.58
2909	MEP	\$	4,550.00
2911	American Rescue Plan Fund	\$	202,282.61
2912	Veterans Memorial Fund	\$	81,158.53
2914	Police (Debt Retirement) Fund	\$	22,500.00
2915	Fire (Debt Retirement) Fund	\$	120,000.00
2916	Roads & Services (Debt Retirement) Fund	\$	47,000.00
3102	General Bond Retirement	\$	-
3901	Clyo Road TIF II	\$	24,100.00

Total Appropriations **\$10,396,408.00**

FURTHER BE IT RESOLVED, that the above aggregate amounts be appropriated based upon the attached submittals (hereby incorporated) and a copy shall be sent to the Greene County Auditor.

SUGARCREEK TOWNSHIP
RESOLUTION NO. 2024.03.18.10

IN RE: Authorizing the Township Administrator to Enter into the Second Amendment to I-675/Wilmington Pike Interchange Project Management and Financing Agreement and Act as Signatory

WHEREAS, On or about November 9, 2020, Sugarcreek Township entered into an the original I-675/Wilmington Pike Interchange Projects Management and Financing Agreement with the Montgomery County TID, the City of Centerville and Greene County (the “Original PMFA”); and,

WHEREAS, On or about March 8, 2021, the Parties amended the Original PMFA as set forth in that Certain First Amendment to I-675/Wilmington Pike Projects Management and Financing Agreement (the “First Amendment”, and together with the Original PMFA, the “PMFA”); and,

WHEREAS, On or about March 14, 2022, the TID, Greene County, and the City entered into that certain Primary Interchange Project Phase II Addendum to the PMFA (the “Phase II Addendum”); and,

WHEREAS, The Parties now desire to amend the PMFA and the Phase II Addendum as set forth in the attached Amendment.

NOW, THEREFORE BE IT RESOLVED, that this Board of Trustees for Sugarcreek Township does hereby authorize the Township Administrator to act as signatory and enter into the Second Amendment to

I-675/Wilmington Pike Interchange Management and Financing Agreement, at a cost to Sugarcreek Township not to exceed \$46,667.00, for the completion of the AER study work.

Mr. Cramer made a motion to accept all consent agenda items as stated. Mrs. Destefani seconded.

Mr. Moeller – yes
Mr. Cramer – yes
Mrs. Destefani - yes

9) Discussion Agenda Items

None.

10) Public Comments

Mrs. Hellman praised the recent street sweeper service and suggested providing advanced Notice for better coordination, especially regarding parked cars. Mrs. Hellman also reminded everyone about the ERI's Homeowners Association meeting on Wednesday and encouraged attendance to discuss township matters.
Mrs. Destefani noted that the Wilmington/Dayton-Centerville interchange now has safety stop signs with flashing lights and should significantly improve safety at the intersection.

11) Trustee/Staff Discussions

None.

12) Adjourn

Mr. Moeller made a motion to adjourn, which was seconded by Mrs. Destefani. Upon call of the roll, the vote resulted in the following:

Mr. Moeller – yes
Mr. Cramer – yes
Mrs. Destefani - yes

Richard J Demko, Fiscal Officer



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2024.04.15.01**

IN RE: Resignation of Fire Department Staff – Christopher Tesarz

WHEREAS, Part-time Firefighter/Paramedic, Christopher Tesarz has indicated his desire to resign from the Sugar Creek Township Fire Department; and,

WHEREAS, Christopher Tesarz was hired as a member of the Sugar Creek Township Fire Department on August 24, 2023; and,

WHEREAS, Chief Doug Buffenbarger recommends we accept the resignation of Christopher Tesarz.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugar Creek Township Trustees officially accepts the resignation of Christopher Tesarz effective March 30, 2024.

Marvin Moeller, Chairperson

Fred Cramer, Vice Chairperson

Carolyn L. Destefani, Trustee

Richard J. Demko, Fiscal Officer



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2024.04.15.02**

IN RE: Declaration of Excess Property – Police Department

WHEREAS, the Sugarcreek Township Police Department has identified equipment, which is no longer needed for operations, and;

WHEREAS, the items listed have been declared broken, obsolete or non-reparable and have been marked for disposition.

- Laser Unit#1 (serial number UL000377)
- Laser Unit #2 (serial number UX005833)

NOW THEREFORE BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby declares this property to be excess and directs the appropriate disposition of this property.

Marvin Moeller, Chairperson

Fred Cramer, Vice Chairperson

Carolyn L. Destefani, Trustee

Richard J. Demko, Fiscal Officer



PROCLAMATION OF RECOGNITION
Dr. Matthew J. Grismer

In recognition of 30 years of federal service from December 1993 to July 2024, Dr. Matthew J. Grismer is honored for his distinguished performance as a senior research aerospace engineer for the U.S. Air Force, Air Force Research Laboratory, Wright-Patterson Air Force Base, Ohio. Beyond the confines of Air Force Research Laboratory, Dr. Grismer, as a resident of Sugarcreek Township, is also recognized for his organization of multiple Boy Scout events, merit badge counseling, and aiding in cemetery wreath display activities. Dr. Grismer also served on the Faith Formation committee at St Francis church overseeing youth/adult education processes and advising on improvements to the program.

The Board of Trustees of Sugarcreek Township hereby recognizes and honors Dr. Matthew J. Grismer for his federal service and his involvement in the community for the past 30 years.

Marvin Moeller, Chairperson

Fred Cramer, Vice-Chairperson

Carolyn L. Destefani, Trustee



PROCLAMATION OF RECOGNITION
Dr. Deborah S. Grismer

In recognition of 30 years of federal service from December 1993 to July 2024, Dr. Deborah S. Grismer is honored for her exceptional performance as a supervisory principal aerospace engineer for the U.S. Air Force, Air Force Research Laboratory, Wright-Patterson Air Force Base, Ohio. Beyond the confines of Air Force Research Laboratory, Dr. Grismer, as a resident of Sugarcreek Township, is also recognized for her organization of multiple Boy Scout events and management of the cemetery wreath display activities. Sugarcreek Township is also appreciative of her involvement with the school system as volunteer and chaperone for various events at Bellbrook High School. Thank you for your many years of service.

The Board of Trustees of Sugarcreek Township hereby recognizes and honors Dr. Deborah S. Grismer for her federal service and her involvement in the community for the past 30 years.

Marvin Moeller, Chairperson

Fred Cramer, Vice-Chairperson

Carolyn L. Destefani, Trustee