



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING

Monday, November 20th, 2023, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 5. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 6. Old Business**
- 7. Consent Agenda Items**
 - A. Payment of Bills
 - B. Minutes
 - C. Resignation of Fire Department Staff – Julia Chubner – 2023.11.20.01
 - D. Declaration of Excess Property – Fire Department – 2023.11.20.02
 - E. Acknowledging and Providing Notice of the Vacation of Thelroy Drive – 2023.11.20.03
- 8. Discussion Agenda Items**
 - A. Pee Wee Martin Statue
- 9. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
- 10. Trustee/Staff Discussion**
- 11. Adjourn**



MEETING CONDUCT AND GUIDELINES

As Trustees of Sugarcreek Township, we encourage residents to attend our Township Meetings. We appreciate you taking time out of your busy schedules to be a part of your Government in action. To help meetings move along in a positive manner, we have established the following guidelines for our meetings:

This is a Township Business meeting and is to be conducted in a professional, business-like manner. It is not our intention to embarrass or demean each other or any members of the audience. We will treat each other with courtesy and respect and we ask for the same courtesy and respect from the audience. No one will get special treatment. These guidelines are for all of us.

As a professional meeting should not go longer than an hour to an hour and a half, it is our intention to stay within a reasonable time limit and follow the agenda.

There will be an Open Discussion at the end of the agenda for the audience to give comments on Township issues. When you have a question or comment, please go to the microphone, state your name and address and direct your question to the Trustees. Please try to limit your comments to 3-5 minutes so as to allow everyone an opportunity to speak.

We appreciate your input. We will not allow any personal attacks or any type of outbursts or profanity from the audience.

If you have any personal comments that you would like to make to us as individuals, please feel free to call the Township Administrative offices or allow us to set up a time to speak with you individually.

It is our goal that meetings are productive and positive. We will do our best to conduct effective, professional meetings.

Thank you.

Sugarcreek Township Trustees



**Administrator's Report to the Trustees
November 20, 2023**

The following represents a brief update of the activities, information, and issues which the Administration is currently working on:

- Attended a meeting with the developer who has the Hope United Methodist property under contract. They are considering application for a re-zoning to B-PUD.
- Meetings continue regarding the I-675/Wilmington Pike Corridor project. The AER should commence soon and take approximately 4-6 months to complete. This will give us more information on cost of Right-of-way acquisition, impact on utilities and costs, impacts on businesses and costs, necessity of included design features, such as number of lanes under I-675 and at Wilmington and Feedwire on certain designs. The goal is to have adequate information to make an informed determination on the selected alternative.
- We are working with our IT services provider to determine needs and associated costs for necessary upgrades to our IT system.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be "B. Tiffany", written over a horizontal line.

Barry P. Tiffany
Township Administrator



**Staff Report for the Sugar Creek Township Board of Trustees
November 7, 2023 to November 20, 2023**

The following is a snapshot of the activities and areas of responsibility for the Sugar Creek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- **November 16, 2023 BZA Meeting: Cancelled**
- **Next meeting scheduled for December 28, 2023 (cancellation pending, no applications anticipated to be received)**

Zoning Commission Activities:

- **November 8, 2023 Zoning Commission Meeting: Follow-up**
 - **BZC03-2023:** Doyle Hughes Development, LLC is requesting a map amendment to the Sugar Creek Township Zoning Resolution to rezone 3634 Feedwire Road from R-1A (Suburban Residential-Low) District to PUD-R (Residential Planned Unit Development) District. The subject property contains 58.281 acres, can be further identified by parcel number L32000100130000300, and is owned by RJ Real Estate Properties, LLC. Doyle Hughes Development, LLC is also requesting preliminary development plan approval under Article 5 of the Sugar Creek Township Zoning Resolution for approval of the preliminary plan for a residential subdivision.
 - **The Zoning Commission recommended approval subject to conditions (including that the plan be modified to include no more than 80 lots). This case will be heard by the Trustees at the December 4, 2023 Regular Meeting.**
- **Next Meeting scheduled for December 5, 2023 (cancellation likely)**

Meetings/Accomplishments:

- Numerous phone calls and in person meetings to discuss the Feedwire Farm proposal
- Met with resident to discuss neighbor concern on November 13, 2023
- Met with resident to discuss neighbor concern on November 14, 2023
- Pre-application meeting with developer on November 20, 2023
- Planning for Greene County Township Association December meeting underway; sponsor letters/invitation sent
- OTA Conference registrations and housing reservations done (Sara is working on getting everyone's confirmations sent)
- Miami Valley Planning and Zoning Conference registrations done (we have many Zoning Commission members planning to attend, as well as all three Trustees)
- Working with Compass Point Planning on Long Range Land Use Plan Update; county was able to successfully transfer mapping data

Fire Department Scheduled Events Attended:

- Attending PSISN Board Meeting on 11.29.2023
- Captain Johnson and Paramedic Holbrook attended Sinclair Job Fair on 11.16.2023 (Recruiting)
- Lt. Zehring attended a Fire Service Leadership/Supervision course at Washington Township

Fiscal:

As of November 6 th ,2023	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$3,370,852.27	\$190,233.70	\$2,656,829.00	\$549,203.68	78.228%
EMS	\$198,120.00	\$28,338.55	\$154,504.99	\$17,573.23	77.092%
Cell Tower Fund	\$174,922.28	\$24,000	\$150,922.28	\$0.00	86.280%
Department Total	\$3,743,894.55	\$242,572.25	\$2,962,256.27	\$566,776.91	78.541%

Projected Capital Needs:

- Replace ATV-71 \$39,900
- Bay Doors Station 71 \$15,000
- Bay Doors Station 72 \$25,000
- Training Prop \$30,000
- Replace Staff Cars \$125,000
- Hose Testing Machine \$5,000
- Thermal Imaging Camera \$7,000
- MDT for Fire Marshal \$3,500

Respectfully Submitted,

Doug Buffenbarger
Fire Chief



Michael A. Brown
Chief of Police

Trustee Report November 20, 2023

Training

- On November 1st, Sergeant Evans and Property Room Clerk Montgomery attended the *Property Room Training* course.
- On November 2nd, Officer Beavers attended the *Interview and Interrogation* class.
- No other classes for November.

Fiscal

Budget 2023 (Final Appropriation)	\$3,071,100.00
Expenditures as of November 6, 2023	\$2,490,263.20
% of Budget Used	80%
% of Budget Year Target for the end of November	91.3%
% of Budget Remaining	20%
Cash Balance as of November 6, 2023	\$1,108,399.96

EVENTS/APPEARANCES

- On November 9th, Chief Brown attended the "Coffee with a Cop" at the Bellhop Café.
- Also on November 9th, Chief Brown attended the Ministerial Luncheon.
- On November 17th, Chief Brown attended the BSCSC Board Meeting.

Respectfully submitted,



Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

November 1, 2023

- Business and house checks
- Community policing
- Crash report on Ferry Road

November 2, 2023

- Theft arrest on Wilmington Pike
- Domestic violence on Center Point Drive
- Crash report on Wilmington Pike
- Traffic stops

November 3, 2023

- Theft report on Shannon Court
- Domestic dispute on Wilmington Pike
- Request of an officer on Feedwire Road
- Theft report on Rachel Court

November 4, 2023

- Theft arrest on Wilmington Pike
- Request of an officer on Surrey Trail

November 5, 2023

- Nothing to Report

November 6, 2023

- Juvenile complaint on Upper Bellbrook Road
- Request of an officer on Clyo Road
- Suspicious vehicle on Wilmington Pike

November 7, 2023

- Nothing to Report

November 8, 2023

- Crash report on Middle Run Road
- Crash report on Cloy Road
- Traffic stops

November 9, 2023

- Harassment report on Persimmon Ridge Place
- Theft arrest on Wilmington Pike
- An animal complaint on Wilmington Pike
- 911 Hang up on Statehouse Court

November 10, 2023

- Burglary reported on Oak Creek Drive
- Crash report on Centerville Road
- Crash report on Swigart Road
- Welfare check on Centerville Road
- Theft report on Cloy Road

November 11, 2023

- Crash report on Shellbark Drive
- An animal complaint on Upper Bellbrook Road
- Welfare check on Wilmington-Dayton Road
- Domestic violence reported on Oak Creek Drive
- Juvenile complaint on Wilmington Pike

November 12, 2023

- Nothing to Report

November 13, 2023

- Community policing
- Welfare check on Cloy Road
- An animal complaint on Stewart Road
- Request of an officer on Wilmington Pike



**Staff Report for
Sugarcreek Township Trustees
November 20, 2023**

The following information is a snapshot of the activities and areas of responsibilities for the Sugarcreek Township Roads and Services Department.

Calls for Service:

- There were no call outs for this time period

Accomplishments:

- Replaced all street signs/Township marker signs-Eric's Place
- Changed radar batteries(x2)
- Tree trimming-mini excavator and hand work-Middle Run Rd, Haines Rd
- Replaced water shut off valve-Service bay
- Removed debris-Feedwire Rd
- Troubleshoot and repaired pole saw
- Cleaned shop area, washed trucks
- Removed dead deer-Upper Bell, Feedwire Rds
- Cleaned up and mowed garden area
- Trimmed and prepped landscaping for winter-2090 Ferry Rd, Briggs Island, Cloyo Rd
- Blow off leaves, debris-Vimark Rd
- Mowed 2090 Ferry Rd

Respectfully,

Dale Owens
Director of Roads and Services

Payment Listing

11/6/2023 to 11/20/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
2029-2023	11/06/2023	11/06/2023	CH	TREASURER OF STATE	\$73.80	O
	Purpose:	IPA QUALITY REVIEW				
2040-2023	11/13/2023	11/13/2023	CH	OHIO PUBLIC EMPLOYEES RETIREMENT S	\$80,784.21	O
	Purpose:	Clear Unpaid Withholding (95422) (CONTRERAS, 1757-2023, FLIEHMAN, 1758-2023, McCALEB, 1759-2023, TIFFANY, 1760-2023, TILFORD, 1761-2023, CIPRIANO, 1763-2023, DARNELL, 1764-2023, MORGAN, 1765-2023, OWENS, 1766-2023, STINSON, 1767-2023, TAMPLIN, 1768-2023, ALTHOUSE, 1782-2023, COPPOCK, 1791-2023, DeHAYS, 1792-2023, DIXON, 1795-2023, GARTENMAN, 1799-2023, HOLBROOK, 1802-2023, TESARZ, 1819-2023, WOODALL, 1824-2023, BAUGH, 1828-2023, BEAVERS, 1829-2023, BLACK, 1830-2023, BROWN, 1831-2023, DECKARD, 1832-2023, EVANS, 1833-2023, GUERRERO, 1834-2023, KLARK, 1835-2023, LACY, 1836-2023, LIGGETT, 1837-2023, LOTSPAIIH, 1838-2023, MANTIA, 1839-2023, McKEEVER, 1840-2023, MONTGOMERY, 1841-2023, PLUMMER, 1842-2023, ROBISON, 1843-2023, ROOT, 1844-2023, SMITHK, 1845-2023, STAYER, 1846-2023, TERRY, 1847-2023, WHITE, 1848-2023, CONTRERAS, 1858-2023, CRAMER, 1859-2023, DEMKO, 1860-2023, DESTEFANI, 1861-2023, FLIEHMAN, 1862-2023, McCALEB, 1863-2023, MOELLER, 1864-2023, TIFFANY, 1865-2023, TILFORD, 1866-2023, CIPRIANO, 1868-2023, DARNELL, 1869-2023, MORGAN, 1870-2023, OWENS, 1871-2023, STINSON, 1872-2023, TAMPLIN, 1873-2023, ALTHOUSE, 1876-2023, DeHAYS, 1884-2023, DIXON, 1887-2023, GARTENMAN, 1890-2023, HOLBROOK, 1893-2023, TESARZ, 1909-2023, WOODALL, 1914-2023, BAUGH, 1918-2023, BEAVERS, 1919-2023, BLACK, 1920-2023, BROWN, 1921-2023, DECKARD, 1922-2023, EVANS, 1923-2023, GUERRERO, 1924-2023, KLARK, 1925-2023, LACY, 1926-2023, LIGGETT, 1927-2023, LOTSPAIIH, 1928-2023, MANTIA, 1929-2023, McKEEVER, 1930-2023, MONTGOMERY, 1931-2023, PLUMMER, 1932-2023, ROBISON, 1933-2023, ROOT, 1934-2023, SMITHK, 1935-2023, STAYER, 1936-2023, TERRY, 1937-2023, WHITE, 1938-2023, CIPRIANO, 1944-2023, FLIEHMAN, 1945-2023, McCALEB, 1946-2023, TIFFANY, 1947-2023, TILFORD, 1948-2023, CONTRERAS, 1950-2023, DARNELL, 1952-2023, MORGAN, 1953-2023, OWENS, 1954-2023, STINSON, 1955-2023, TAMPLIN, 1956-2023, BAUGH, 1958-2023, BEAVERS, 1959-2023, BLACK, 1960-2023, BROWN, 1961-2023, DECKARD, 1962-2023, EVANS, 1963-2023, GUERRERO, 1964-2023, KLARK, 1965-2023, LACY, 1966-2023, LIGGETT, 1967-2023, LOTSPAIIH, 1968-2023, MANTIA, 1969-2023, MARLATT, 1970-2023, McKEEVER, 1971-2023, MONTGOMERY, 1972-2023, PLUMMER, 1973-2023, ROBISON, 1974-2023, ROOT, 1975-2023, SMITHK, 1976-2023, STAYER, 1977-2023, TERRY, 1978-2023, WHITE, 1979-2023, ALTHOUSE, 1986-2023, DeHAYS, 1995-2023, DIXON, 1998-2023, GARTENMAN, 2001-2023, HOLBROOK, 2004-2023, TESARZ, 2019-2023, WOODALL, 2024-2023, BLACK, 91500)				
2041-2023	11/13/2023	11/13/2023	CH	BUREAU OF WORKERS' COMPENSATION	\$4,354.53	O
	Purpose:	NOVEMBER PAYMENT				
2158-2023	11/14/2023	11/14/2023	CH	HUNTINGTON NATIONAL BANK	\$4,448.46	O
	Purpose:	MISC PURCHASES				
91545	10/17/2023	10/17/2023	AW	ZIONS BANK, CORPORATE TRUST	\$387,748.33 *	V
	Purpose:	PAY OFF PSB				
91545	11/13/2023	11/13/2023	AW	ZIONS BANK, CORPORATE TRUST	-\$387,748.33	V
91566	10/17/2023	10/17/2023	AW	DELL FINANCIAL SERVICES	\$892.83 *	V
	Purpose:	COMPUTER RENTALS				
91566	11/07/2023	11/07/2023	AW	DELL FINANCIAL SERVICES	-\$892.83	V
91641	11/06/2023	11/06/2023	AW	CITI CARDS	\$885.65	O
	Purpose:	MISC PURCHASES				
91642	11/06/2023	11/06/2023	AW	DETROIT TIRES SUPPLY	\$1,331.90	O
	Purpose:	E-71 FRONT TIRES				
91643	11/06/2023	11/06/2023	AW	MEDICOUNT MANAGEMENT, INC.	\$1,087.98	O
	Purpose:	SEPT EMS BILLING				
91644	11/06/2023	11/06/2023	AW	ATLANTIC EMERGENCY SOLUTIONS	\$2,099.62	O
	Purpose:	NOZZELS				
91645	11/06/2023	11/06/2023	AW	GREATER MIAMI VALLEY EMERGENCY ME	\$400.00	O
	Purpose:	DUES AND DRUG BAG				

Payment Listing

11/6/2023 to 11/20/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
91646	11/06/2023	11/06/2023	AW	FIRE APPARATUS SERVICE AND REPAIR, I	\$2,846.99	O
				Purpose: ENG 71 AND ENG 72 REPAIRS		
91647	11/06/2023	11/06/2023	AW	MPH INDUSTRIES, INC.	\$538.95	O
				Purpose: RADAR UNIT REPAIR		
91648	11/06/2023	11/06/2023	AW	OHIO PEACE OFFICERS TRAINING ACADE	\$600.00	O
				Purpose: RIFLE-CARBINE TRAINING - J. LACY		
91649	11/06/2023	11/06/2023	AW	TREASURER OF STATE	\$100.00	O
				Purpose: ACCESS FEE		
91650	11/06/2023	11/06/2023	AW	P & R COMMUNICATIONS SERVICE, INC.	\$872.61	O
				Purpose: BATTERIES		
91651	11/06/2023	11/06/2023	AW	WASH IT DEAN	\$40.00	O
				Purpose: CAR WASHES		
91652	11/06/2023	11/06/2023	AW	IAPE	\$765.00	O
				Purpose: TRAINING - EVANS AND MONTGOMERY		
91653	11/06/2023	11/06/2023	AW	DELL MARKETING L.P.	\$1,520.96	O
				Purpose: NEW COMPUTERS		
91654	11/07/2023	11/07/2023	AW	DELL FINANCIAL SERVICES	\$892.83	O
				Purpose: COMPUTER RENTALS		
91655	11/07/2023	11/07/2023	AW	CHARTER COMMUNICATIONS	\$116.71	O
				Purpose: ADMIN - CABLE		
91656	11/07/2023	11/07/2023	AW	TECH ADVISORS	\$6,574.00	O
				Purpose: NEW EQUIPMENT INSTALL-MONTHLY FEES		
91657	11/07/2023	11/07/2023	AW	PHOENIX SAFETY OUTFITTERS	\$427.83	O
				Purpose: UNIFORMS AND BOOTS		
91658	11/07/2023	11/07/2023	AW	STOOPS FREIGHTLINER	\$897.88	O
				Purpose: AIR DRYER		
91659	11/07/2023	11/07/2023	AW	BELLBROOK FUEL CENTER	\$500.00	O
				Purpose: 125 CAR WASHES		
91660	11/07/2023	11/07/2023	AW	TRANSUNION RISK & ALTERNATIVE DATA	\$75.00	O
				Purpose: SEARCHES		
91661	11/07/2023	11/07/2023	AW	K-TECH SPECIALTY COATINGS, LLC	\$3,990.08	O
				Purpose: BEET HEAT SUPER SEVERE		
91662	11/07/2023	11/07/2023	AW	ODP BUSINESS SOLUTIONS,LLC	\$58.17	O
				Purpose: SUPPLIES		
91663	11/07/2023	11/07/2023	AW	DUNCAN OIL COMPANY	\$1,526.89	O
				Purpose: FUEL		
91664	11/07/2023	11/07/2023	AW	GREENE COUNTY SANITARY ENGINEER	\$523.20	O
				Purpose: WATER AND SEWER		
91665	11/07/2023	11/07/2023	AW	CENTERPOINT ENERGY	\$225.71	O
				Purpose: NATURAL GAS		
91666	11/07/2023	11/07/2023	AW	NATIONAL ASSOCIATION OF FIRE INVESTI	\$65.00	O
				Purpose: 2024 DUES - J. JOHNSON		
91667	11/07/2023	11/07/2023	AW	US BANK EQUIPMENT FINANCE	\$1,225.25	O
				Purpose: COPIER FEES		
91668	11/07/2023	11/07/2023	AW	AIM MEDIA MIDWEST	\$149.76	O
				Purpose: ZONING ADS		

Payment Listing

11/6/2023 to 11/20/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
91669	11/13/2023	11/13/2023	AW	CHARTER COMMUNICATIONS	\$240.92	O
				Purpose: CABLE AND VOICE		
91670	11/13/2023	11/13/2023	AW	DELL FINANCIAL SERVICES	\$892.83	O
				Purpose: COMPUTERS		
91672	11/14/2023	11/14/2023	AW	MICHAEL BROWN	\$60.00	O
				Purpose: CELL PHONE		
91673	11/14/2023	11/14/2023	AW	DOUG EVANS	\$40.00	O
				Purpose: CELL PHONE		
91674	11/14/2023	11/14/2023	AW	MARK WHITE	\$40.00	O
				Purpose: CELL PHONE		
91675	11/14/2023	11/14/2023	AW	Paul Guerrero	\$40.00	O
				Purpose: CELL PHONE		
91676	11/14/2023	11/14/2023	AW	TYLER MANTIA	\$40.00	O
				Purpose: CELL PHONE		
91677	11/14/2023	11/14/2023	AW	LESLEY STAYER	\$40.00	O
				Purpose: CELL PHONE		
91678	11/14/2023	11/14/2023	AW	CRAIG BLACK	\$40.00	O
				Purpose: CELL PHONE		
91679	11/14/2023	11/14/2023	AW	FRED CRAMER	\$40.00	O
				Purpose: CELL PHONE		
91680	11/14/2023	11/14/2023	AW	CAROLYN L. DESTEFANI	\$40.00	O
				Purpose: CELL PHONE		
91681	11/14/2023	11/14/2023	AW	RICH DEMKO	\$40.00	O
				Purpose: CELL PHONE		
91682	11/14/2023	11/14/2023	AW	MARVIN MOELLER	\$40.00	O
				Purpose: CELL PHONE		
91683	11/14/2023	11/14/2023	AW	BARRY TIFFANY	\$760.00	O
				Purpose: CELL PHONE AND CAR ALLOWANCE		
91684	11/14/2023	11/14/2023	AW	CARA TILFORD	\$460.00	O
				Purpose: CELL PHONE AND CAR ALLOWANCE		
91685	11/14/2023	11/14/2023	AW	RICHARD CIPRIANO	\$40.00	O
				Purpose: CELL PHONE		
91686	11/14/2023	11/14/2023	AW	JOSHUA DARNELL	\$40.00	O
				Purpose: CELL PHONE		
91687	11/14/2023	11/14/2023	AW	CHASE MORGAN	\$40.00	O
				Purpose: CELL PHONE		
91688	11/14/2023	11/14/2023	AW	DALE OWENS	\$60.00	O
				Purpose: CELL PHONE		
91689	11/14/2023	11/14/2023	AW	TAYLOR STINSON	\$40.00	O
				Purpose: CELL PHONE		
91690	11/14/2023	11/14/2023	AW	IAN TAMPLIN	\$40.00	O
				Purpose: CELL PHONE		
91691	11/14/2023	11/14/2023	AW	AES OHIO	\$338.48	O
				Purpose: ELECTRIC		
91692	11/14/2023	11/14/2023	AW	AES OHIO	\$343.14	O
				Purpose: ELECTRIC		

Payment Listing

11/6/2023 to 11/20/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
91693	11/14/2023	11/14/2023	AW	GERMAIN FORD	\$589.72	O
				Purpose: 2020 FORD REPAIRS		
91694	11/14/2023	11/14/2023	AW	CHARTER COMMUNICATIONS	\$1,235.00	O
				Purpose: COMMUNICATIONS		
91695	11/14/2023	11/14/2023	AW	ADVANCE AUTO PARTS	\$168.83	O
				Purpose: BATTERY AND CORE		
91696	11/14/2023	11/14/2023	AW	MEYERS PRINTING & DESIGN, INC.	\$145.00	O
				Purpose: WARNING NOTICES		
91697	11/14/2023	11/14/2023	AW	DETROIT TIRES SUPPLY	\$1,177.02	O
				Purpose: ENG 71 REAR TIRES		
91698	11/14/2023	11/14/2023	AW	AIRGAS USA, LLC	\$39.77	O
				Purpose: OXYGEN		
91699	11/14/2023	11/14/2023	AW	PROFORMA ALBRECHT & CO	\$349.30	O
				Purpose: SHIRTS FOR THE TRUSTEES		
91700	11/14/2023	11/14/2023	AW	DUNCAN OIL COMPANY	\$1,085.05	O
				Purpose: FUEL		
91701	11/14/2023	11/14/2023	AW	ODP BUSINESS SOLUTIONS,LLC	\$318.00	O
				Purpose: SUPPLIES		
91702	11/14/2023	11/14/2023	AW	RUMPKE CONSOLIDATED	\$200.36	O
				Purpose: TRASH REMOVAL		
91703	11/14/2023	11/14/2023	AW	K. E. ROSE COMPANY	\$950.00	O
				Purpose: WIRING		
91704	11/14/2023	11/14/2023	AW	MPH INDUSTRIES, INC.	\$189.77	O
				Purpose: REPAIR CABLE		
91705	11/14/2023	11/14/2023	AW	MUFFLER BROTHERS	\$44.82	O
				Purpose: OIL CHANGE		
91706	11/14/2023	11/14/2023	AW	BERAN CUSTOM WOODWORKING, LLC	\$10.00	O
				Purpose: ACCOUNTABILITY TAG		
91707	11/14/2023	11/14/2023	AW	QUADIENT FINANCE USA, INC.	\$43.83	O
				Purpose: FEES		
91708	11/14/2023	11/14/2023	AW	PRO ONCALL TECHNOLOGIES	\$221.45	O
				Purpose: MONTHLY PAYMENT		
91709	11/14/2023	11/14/2023	AW	AES OHIO	\$886.20	O
				Purpose: ELECTRIC		
91710	11/14/2023	11/14/2023	AW	ZIONS FIRST NATIONAL BANK	\$400.00	O
				Purpose: AGENT FEE		
91711	11/14/2023	11/14/2023	AW	INTERSTATE BILLING SERVICE, INC.	\$709.80	O
				Purpose: FILTERS FOR 2 TRUCKS		
91712	11/14/2023	11/14/2023	AW	NORTHCOAST PRODUCTS	\$1,183.40	O
				Purpose: RAPID SET EMULSION		
91713	11/14/2023	11/14/2023	AW	DECISION POINT SYSTEMS, INC.	\$3,935.30	O
				Purpose: TABLET - GRANT PURCHASE		
91714	11/14/2023	11/14/2023	AW	JEFFERSON HEALTH PLAN	\$65,865.32	O
				Purpose: NOV HEALTH INS		
91716	11/14/2023	11/14/2023	AW	FIDELITY SECURITY LIFE INSURANCE CO.	\$605.74	O
				Purpose: NOV VISION INS		

Payment Listing

11/6/2023 to 11/20/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
91718	11/14/2023	11/14/2023	AW	DENTAL CARE PLUS, INC.	\$1,985.15	O
Purpose: NOV DENTAL INS						
Total Payments:					-\$182,547.99	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					-\$182,547.99	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

The Board of Trustees Of Sugarcreek Township, Greene County, Ohio, in Regular Session on November 6, 2023, at 7:00pm

1) Mrs. Destefani called the session to order at 7:33pm

2) **Mr. Demko called the roll with the board members**, Mr. Moeller, Mrs. Destefani, Mr. Cramer. Also in attendance, Cara Tilford, Donna Hellmann, Louie Schatzberg, Chris Wantz, Denise Moore.

3) **All in attendance stood for the Pledge of Allegiance.**

4) Reports

Administrator

Mr. Tiffany was not in attendance.

Zoning

Mrs. Tilford addressed the grant that she will be applying for next week to fund a portion of the Peewee Martin statue.

Mrs. Tilford stated information on the zoning commission meeting pertaining to the development on Feedwire.

Mrs. Tilford addressed the different ways to push more meeting information on Facebook for the residents/community.

Fiscal Officer

Mr. Demko addressed the interest rate environment and ways we are continuing to take advantage of that.

Mr. Demko stated that next year there is a possibility of interest rate reductions.

Mr. Demko mentioned the public safety building being paid off completely. The check is being cleared.

Mr. Demko discussed the transition in hiring the new Fiscal Office Assistant that accepted and then rescinded the offer the next day.

Mr. Demko discussed the appropriations with the department heads and the projection of where it will end up by the year end. He stated the appropriations are well in line with the budget.

Fire

Mrs. Destefani asked Chief Buffenbarger about the Sinclair job fair.

Chief Buffenbarger stated they will be looking for part time EMS only and part time Firefighters.

Mr. Demko asked about the health insurance due to the confirmed grant.

Chief Buffenbarger stated he has one individual interested in training for his Fire 2 card training.

Mr. Demko asked about the cost of each training.

Chief Buffenbarger responded with an average of \$5,000.

Police

Chief Brown had nothing to add.

Roads and Services

Information Technology

Mrs. Tilford stated the new computers that she herself and Sara received are setup.

Trustees

Mrs. Destefani asked about the reservations for the Ohio Township association Winter Conference.

Mrs. Tilford mentioned the reservations are confirmed. More updates to come.

Mr. Cramer discussed the 675 and Wilmington Pike project and the involvement of the Greene County Commissioners.

Mr. Cramer mentioned the recreation benefits.

Mrs. Destefani stated the resolution is created for the first payment of the Jim Martin statue.

Mrs. Destefani mentioned the contract that needs to be signed by Jodi's group.

5. Public Comments

None.

6. Old Business

7. Consent Agenda Items

A. Payment of Bills

B. Minutes

C. Approving Funds Toward the Jim "Pee Wee" Martin Statue -2023.11.06.01

RESOLUTION APPROVING FUNDS TOWARD THE JIM "PEE WEE" MARTIN STATUE TO BE LOCATED IN THE SUGARCREEK TOWNSHIP VETERANS MEMORIAL PARK LOCATED OFF OF PINE COURT AT THE NORTHEAST INTERSECTION OF UPPER BELLBROOK AND FEEDWIRE ROADS.

RESOLUTION NO. 2023.11.06.01

WHEREAS, longtime Sugarcreek Township Resident and World War II Veteran Jim "Pee Wee" Martin passed away on September 11, 2022,

WHEREAS, the Board of Sugarcreek Township Trustees wishes to both honor and acknowledge Mr. Martin's military service in support of World War II and to benefit Sugarcreek Township, Greene County, Ohio, and their citizens,

NOW THEREFORE, BE IT RESOLVED that the Sugarcreek Board of Trustees hereby agrees to directly pay Fisher Sculpture LIC \$6,338.00 upon the passage of this Resolution so that the one-seventh scale model of the Bronze Jim Pee Wee Martin Statue can be accomplished expeditiously

D. Declaration of Excess Property – Police Department – 2023.11.06.02

SUGARCREEK TOWNSHIP
IN RE: Declaration of Excess Property - Police Department

WHEREAS, the Sugarcreek Township Police Department has identified equipment, which is no longer needed for operations, and;

WHEREAS, the item listed below has been declared broken, obsolete or non-reparable and has been marked for destruction.

- AXON Taser X26P
- (1)Video Phone

NOW THEREFORE BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby declares this property to be excess and directs the appropriate disposition of this property.

Mrs. Destefani made a motion to accept the Consent Agenda Items. Mr. Cramer seconded.

Mr. Cramer - Yes
Mr. Moeller - Yes
Mrs. Destefani - Yes

8. Discussion Agendas

None.

9. Public Comments

Chris Wantz, 4256 E. Centerville.

Mr. Wantz discussed the concerns of the intersection project with increasing traffic in the area.

Mrs. Destefani added there was conversation on suggestions to help the conflict in that area with the County Engineer.

Mrs. Tilford mentioned the meetings that were held pertaining to the project and how it will be beneficial.

Mrs. Destefani makes a motion to go into Executive Session under section 121.22G1. Mr. Cramer seconded.

Mr. Cramer - Yes
Mr. Moeller - Yes
Mrs. Destefani - Yes

At the conclusion of the executive session, they reconvened into regular session.

Mrs. Destefani called the session to order at 8:11pm.

Mrs. Destefani made a motion to accept Termination of Part-Time Firefighter II/EMT Trenton Jollay

SUGARCREEK TOWNSHIP
RESOLUTION NO. 2023.11.06.03 IN RE:
Termination of Part-Time Firefighter II/EMT Trenton Jollay

WHERBAS, Part-Time Firefighter I/EMT Trenton Jollay has been with the Sugarcreek Township Fire Department since January 19, 2022; and,

WHEREAS, Mr. Jollay failed to perform their duties for the Fire Department; and,

WHEREAS, Chief Doug Buffenbarger indicated that attempts to contact Mr. Jollay have resulted in no response; and,

NOW, THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially terminate Trenton Jollay effective November 6, 2023,

Mr. Moeller made a motion to accept resolution 2023.11.06.03. Mrs. Destefani seconded.

Mr. Cramer - Yes
Mr. Moeller - Yes
Mrs. Destefani - Yes

Mrs. Destefani made a motion to Adjourn. Mr. Cramer seconded.

Mr. Cramer - Yes
Mr. Destefani - Yes
Mr. Moeller - Yes



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2023.11.20.01**

IN RE: Resignation of Fire Department Staff – Julia Chubner

WHEREAS, Part-time Firefighter II/Paramedic, Julia Chubner has indicated her desire to resign from the Sugar Creek Township Fire Department; and,

WHEREAS, Julia Chubner began as a member of the Sugar Creek Township Fire Department on November 21, 2016; and,

WHEREAS, Chief Doug Buffenbarger recommends we accept the resignation of Julia Chubner.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugar Creek Township Trustees officially accepts the above-mentioned resignation with an effective date of December 1st, 2023.

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice Chairperson

Marvin Moeller, Trustee

Richard J. Demko, Fiscal Officer

November 9, 2023

Sugarcreek Township Fire Department

4398 Clys Road.

Dayton, OH 45459

Chief Buffenbarger,

Please accept this letter as my formal resignation from my position as Part-time Firefighter/Paramedic at STFD, effective 12/1/2023.

Due to changes in my family life and full-time employment elsewhere I am unable to provide the adequate time and attention that the residents of Sugarcreek deserve. I am incredibly grateful for the opportunities that I have been given at STFD. The past 7 years have been full of growth and maturity and I have the incredible crews at STFD to thank for that.

Please let me know if there is anything needed from myself prior to the end of my employment.

Best wishes,

Julia Chubner, FF2/EMT-P



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2023.11.20.02**

IN RE: Declaration of Excess Property – Fire Department

WHEREAS, the Sugarcreek Township Fire Department has identified equipment, which is no longer needed for operations, and;

WHEREAS, the items listed have been declared broken, obsolete or non-reparable and have been marked for disposition.

- Two (2) Ferno 59-T Glide Stair Chairs (blue)
- One (1) Ferno 42 Stair Chair

NOW THEREFORE BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby declares this property to be excess and directs the appropriate disposition of this property.

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice Chairperson

Marvin Moeller, Trustee

Richard J. Demko, Fiscal Officer



RESOLUTION ACKNOWLEDGING AND PROVIDING NOTICE OF THE VACATION OF THELROY DRIVE IN SUGARCREEK TOWNSHIP, GREENE COUNTY, OHIO BY OPERATION OF LAW PURSUANT TO OHIO REVISED CODE SECTIONS 5553.042(B) AND 5553.045(D)

RESOLUTION NO. 2023.11.20.03

Trustee _____ moved the adoption of the following Resolution:

Be it resolved by the Sugarcreek Township Board of Trustees, Greene County, Ohio:

WHEREAS, on July 17, 2023, the Sugarcreek Township Board of Trustees passed Resolution No. 2023.07.17.06, initiating formal proceedings to vacate Thelroy Drive pursuant to R.C. 5553.045(B); and

WHEREAS, prior to the initiation of the formal proceedings to vacate Thelroy Drive, such road had been abandoned and not used for a period of more than 60 years; and

WHEREAS, pursuant to R.C. 5553.042(B), Sugarcreek Township lost all rights in Thelroy Drive upon the passing of Resolution No. 2023.07.17.06 and such road is now therefore deemed by law to be vacated; and

WHEREAS, on July 25, 2023, Resolution No. 2023.07.17.06 was filed by Sugarcreek Township with the Greene County Board of County Commissioners; and

WHEREAS, because the Greene County Board of County Commissioners failed to vote on the issue of vacating Thelroy Drive within sixty (60) days of Resolution No. 2023.07.17.06 being filed with it, Thelroy Drive has therefore been vacated as a matter of law pursuant to R.C. 5553.045(D); and

WHEREAS, the location of the vacated roadway is more fully described in the attached Exhibit A, a legal description of the vacated road, and Exhibit B.

NOW THEREFORE, BE IT RESOLVED, that the Sugarcreek Township Board of Trustees directs the Sugarcreek Township Fiscal Officer to file a certified copy of this Resolution with the Greene County Board of County Commissioners, the Greene County Recorder, and the Greene County Engineer pursuant to R.C. 5553.045(D).

BE IT FURTHER RESOLVED, that all formal actions of Sugarcreek Township concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Township Trustees, and that all deliberations of the Township Trustees and any of the Township's committees that resulted in such formal action, were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

BE IT FURTHER RESOLVED, that this Resolution shall be in full force and effect immediately upon its adoption.

Adopted the _____ day of _____, 20_____.

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice Chairperson

Marvin Moeller, Trustee

Attest: _____
Richard J. Demko, Fiscal Officer