

**The Board Of Trustees Of Sugarcreek Township, Greene County, Ohio, in Regular Session  
on June 5<sup>th</sup>, 2023, at 7:00pm**

**REGULAR SESSION:**

**1) Call to Order**

**2) Roll Call**

Mr. Demko called the roll with Board Members, Mrs. Destefani, Mr. Moeller, and Mr. Cramer in attendance. Also, in attendance were Donna Hellmann, Louie Shatzberg, and Denise Moore.

**3) Pledge of Allegiance**

**Swearing in of Fire Department Staff**

- A. Promotion of Fire Department Staff - Grant Wirth - 2023.06.05.01
- B. Promotion of fire department Staff - Scott Rigsby - 2023.06.05.02
- C. Appointment of Fire Department Staff Douglas Wiltse - 2023.06.05.03

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2023.06.05.03**

IN RE: Appointment of Fire Department Staff  
Doug Wiltse

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Firefighter/Paramedic; and,

WHEREAS, Doug Wiltse has the necessary qualifications to serve in those capacities for the Sugarcreek Township Fire Department; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2023 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED, that Doug Wiltse shall be appointed to Full-time Firefighter II/Paramedic within the Sugarcreek Fire Department at the rate of \$22.11 per hour; and,

FURTHER BE IT RESOLVED, the above-mentioned appointment for Doug Wiltse will have an effective date of May 31, 2023, with a one (1) year probationary period ending on May 31, 2024.

Mr. Cramer made a motion to accept the resolution as written Mr. Moeller seconded

Vote as follows:

Mrs. Destefani, Yes

Mr. Cramer, Yes

Mr. Moeller, Yes

Chief Buffenbarger Discussed the background history for Doug Wiltse.

Chief Buffenbarger Swore in Doug Wiltse as Firefighter Paramedic.

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2023.06.05.01**

IN RE: Promotion of Fire Department Personnel – Grant Wirth

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, this need is met through the periodic reclassification of Fire Department employees and volunteers; and,

WHEREAS, Chief Douglas M. Buffenbarger requests the promotion of Grant Wirth from Full-time Firefighter/Paramedic to Full-time Lieutenant Firefighter/Paramedic, in accordance with the Table of Organization of the Sugarcreek Township Fire Department;

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees approve the promotion of Grant Wirth to the position of Full-time Lieutenant Firefighter/Paramedic at the pay rate of \$26.68 per hour with an effective date of May 30, 2023, and is subject to a one (1) year probationary period ending May 30, 2024.

Mr. Cramer made a motion to accept the resolution as written Mrs. Destefani seconded

Vote as follows:

Mr. Cramer, Yes

Mr. Moeller, Yes

Mrs. Destefani, Yes

Chief Buffenbarger Discussed the background history of Grant Wirth

Chief Buffenbarger Swore in Grant Wirth as Full-time Lieutenant Firefighter/Paramedic.

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2023.06.05.02**

IN RE: Promotion of Fire Department Personnel – Scott Rigsby

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, this need is met through the periodic reclassification of Fire Department employees and volunteers; and,

WHEREAS, Chief Douglas M. Buffenbarger requests the promotion of Scott Rigsby from Full-time Lieutenant Firefighter/Paramedic to Full-time Captain, in accordance with the Table of Organization of the Sugarcreek Township Fire Department;

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees approve the promotion of Scott Rigsby to the position of Full-time Captain Firefighter/Paramedic at the pay rate of \$29.35 per hour with an effective date of May 29, 2023, and is subject to a one (1) year probationary period ending May 29, 2024.

Mr. Cramer made a motion to accept the resolution as written Mrs. Destefani seconded

Vote as follows:

Mr. Cramer, Yes

Mr. Moeller, Yes

Mrs. Destefani, Yes

Chief Buffenbarger Discussed the background history of Scott Rigsby

Chief Buffenbarger Swore in Scott Rigsby as Full-time Captain.

#### 4) Reports

##### **Administration**

Mr. Tiffany clarified that the public I-675 information meeting will be on July 13<sup>th</sup> and not on June 7<sup>th</sup>. Mr. Tiffany stated as of today it will be publicized.

Mr. Tiffany stated the spring lakes park will be opening tis Wednesday at 2pm.

Mr. Tiffany stated that Carpenter Rd construction will be finished soon and confirmed to Mrs. Destefani that it will be finished by the start of the school year starts.

Mr. Moeller asked about the videotaping update, Mr. Tiffany stated, the videotaping should be available by the next meeting June 19<sup>th</sup>.

Mr. Cramer asked if the I-675 re-classified as a new exit? Mr. Tiffany stated they have yet to discuss such things with the appropriate people. They will discuss that within the week.

##### **Zoning**

Mrs. Tilford had nothing to add.

Mrs. Destefani requested a summary of the Reserves of Sugarcreek apartment complex's grand opening. Mrs. Tilford addressed it was an overall great event.

##### **Fiscal Officer**

Mr. Demko stated prior to the last meeting, the tax budget is due July 20<sup>th</sup>, therefore the vote will be July 17<sup>th</sup> at the trustee meeting, and the meeting notice will be released it in the papers July 3<sup>rd</sup>.

Mr. Cramer asked Mr. Demko where he sees the potential impact on taxes for the fire department. Mr. Demko stated we have a 24.9% carryover budget for this year, which is the minimum. Mr. Demko stated he would know more after meeting with Doug in the next couple of weeks.

##### **Fire**

Chief Buffenbarger had nothing to add.

Mrs. Destefani asked about the EVOC course.

Chief Buffenbarger stated they do this course annually a recertification for anyone who is a driver.

Mrs. Destefani asked about the 5-minute drill hydrant hookup drills. Mr. Buffenbarger discussed the process of the drills and stated the overall line should increase comparatively from the prior years.

##### **Police**

Chief Brown had nothing to add.

Mrs. Destefani asked about the zombie run. Chief Brown stated it as an event for the middle school that is held on the last day of class. At noon, they run and dress up like zombies.

Chief Brown stated the ice cream social from 11am- 2pm will be held at Christ Church, July 1<sup>st</sup>.

**Roads and Services**

Mr. Tiffany stated they had borrowed the bucket truck from Bellbrook for maintenance on the property.

**Information Technology**

Mr. Tiffany had nothing to add.

Mr. Moeller asked Rich to provide information on expenses for IT services.

**Trustees**

Mr. Cramer stated he will be attending the ribbon cutting on Wednesday at 2pm at spring lakes, the event paddling down the river with hope path group, and the green county legislative breakfast at the green county career center.

Mr. Cramer stated Govern DeWine will attend on the 30<sup>th</sup> at the career center.

Mrs. Destefani stated her attendance at the memorial ceremony, at the Bellbrook cemetery, that Mrs. Destefani stated the prospectus 2040, the regional planning, the long-range planning document for the county has been delayed. Mrs. Destefani stated the upcoming river festival is this weekend at 12pm at downtown Bellbrook Park.

5) **Public Comments** - Limited to five minutes per person. Agenda related business only.  
(Time cannot be yielded to another person.)

6) **Old Business**

None

7) **Consent Agenda Items**

A. Payment of Bills

B. Minutes

C. Authorizing the Township Administrator to Act as Signatory to Amend SRO Memorandum of Understanding with School District - 2023.06.05.04

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2023-06-05-04**

IN RE: Authorizing the Township Administrator to Act as Signatory to Amend SRO Memorandum of Understanding with School District

WHEREAS, Sugarcreek Township and the Bellbrook Sugarcreek School District entered into a Memorandum of Understanding in March of 2023, for the provision of a School Resource Officer for a three (3) year term commencing in the 2023/2024 school year; and,

WHEREAS, the Board of Trustees and staff have determined it in the best interest of the community to provide an additional School Resource Officer at the Middle School beginning in the 2023/2024 school year; and,

WHEREAS, the Police Chief and Township Administrator have worked with the superintendent of the School District to draft the attached First Amendment to the previously agreed upon MOU; and,

WHEREAS, Chief Michael A. Brown and Barry Tiffany, Township Administrator believe the attached Amendment to the MOU agreement to be in the best interest of the community and recommend that the Board of Trustees enter said Amendment.

NOW THEREFORE, BE IT RESOLVED, that the Trustees do hereby authorize the Township Administrator to act as signatory to amend the SRO Memorandum of Understanding with the School District as attached here to.

Mr. Cramer made a motion to accept the consent agenda items as written Mr. Moeller seconded Vote as follows:

Mrs. Destefani, Yes

Mr. Cramer, Yes

Mr. Moeller, Yes

Mr. Tiffany stated the intention is to find an additional full-time SRO for the Middle School, the challenge is finding employees these days. He stated it is subject to having employees do it, but the anticipation is to have a full employee staffed next year for both the Middle school and High school.

### **Discussion Agenda Items**

IN RE: Authorizing the Township Administrator to enter into a Purchase Agreement for the Sale of Township Real Property to be Combined with Current Property Pursuant to R.C. 505.10(A)(6)

WHEREAS, former Township Resident, Mr. James Martin, through his trust, directed that his property and contents located at 2465 Stewart Road, Sugarcreek Township, Greene County, Ohio be transferred to Sugarcreek Township; and,

WHEREAS, the property located at 2465 Stewart Road is identified on the Greene County Auditor's website as parcel numbers L32000200270002600 and L32000200270001200 totaling approximately 38.252 acres; and,

WHEREAS, pursuant to R.C. 505.10(A), when the Township has property that the Board of Trustees finds is not needed for public use, is obsolete, or is unfit for the use for which it was acquired, the Board may sell and convey that property or otherwise dispose of it in accordance with the parameters of the statute; and,

WHEREAS, pursuant to R.C. 505.10(A)(6), when the Township has title to real property and the Board of Township Trustees wishes to sell or otherwise transfer the property, the Board, upon a unanimous vote of its members and by resolution, may authorize the transfer and conveyance of that real property to any person upon whatever terms are agreed to between the Board and that person; and,

WHEREAS, the Board of Trustees wishes to enter into a purchase agreement with adjoining property owner, \_\_\_\_\_, for the sale of approximately 24.252 acres of the aforementioned property, to be more fully described by survey and subject to legal subdivision under Ohio law, at an agreed upon successful bid price of \$ \_\_\_\_\_, which must be combined with \_\_\_\_\_'s current adjoining property within 60 days of the closing date, guaranteed by signature of affidavit prior to closing; and,

NOW THEREFORE, BE IT RESOLVED, that the Trustees do hereby find that the property located at 2465 Stewart Road, Sugarcreek Township, Greene County, Ohio is not needed for public use.

BE IT FURTHER RESOLVED, that the Trustees do hereby authorize the Township Administrator to enter into a purchase agreement with \_\_\_\_\_ in compliance with the conditions listed above and to take all necessary steps to close on the sale of the property and convey the deed to \_\_\_\_\_.

BE IT FURTHER RESOLVED, that the proceeds for the sale of the property shall be directed to the General Fund of Sugarcreek Township for the use of the Board of Trustees at their discretion within the limits of the law.

Mrs. Destefani made a motion to accept the Discussion Agenda Item as written Mr. Cramer seconded

Vote as follows:  
Mr. Moeller, Yes  
Mr. Cramer, Yes  
Mrs. Destefani, Yes

8) **Public Comments** - Limited to five minutes per person. Township related business only.  
(Time cannot be yielded to another person.)

Denise Moore, 4360 Napa Valley Dr. Ms. Moore stated the concern of the curb off the entry way of CenterPoint and Wilmington. The trucks are not able to avoid it without causing damage to the curb.

Ms. Moore also stated, down towards the redwood apartments off CenterPoint, the islands are full of weeds and need to be taken care of, if possible. Ms. Moore stated her concern about the speed limit, and if it can be reduced. Speaking on the same road as the apartments, the speed limit seems excessive with all the shopping centers traffic around it.

Mr. Tiffany stated, the road was built to that speed rating.

Ms. Moore continued to ask if there was any way to go back and see if the limit could change due to the increase of population over the years.

Mr. Tiffany stated that they could ask for a traffic study but couldn't guarantee anything would change.

Ms. Moore stated the Juneteenth celebration with music in the parks on Friday 6-7:30pm. Donna Hellmann, 3981 Windy Bluff CT. Ms. Hellmann stated her concerns about the traffic that happens around 3pm and some short-term solutions for the light from Feedwire to Clyo and Wilmington to Clyo area.

Ms. Hellmann asked if the County controls the light at Feedwire Clyo?

Mr. Tiffany stated its looped into the system on the other side. Centerville tries to work with the county on that. Ms. Hellmann discussed the traffic backs up a lot.

Ms. Hellmann thought that the problem could be the left turn lane off Feedwire and Clyo, traffic is backing up anybody heading east on Feedwire. When you get to Clyo, everybody must sit there.

Mr. Tiffany clarified that this is why we are looking to expand Feedwire the road to five lanes and the bridge. Ms. Hellmann understood and then asked if there was a way to have the lights synced up and timed better to be more efficient for traffic.

Mr. Tiffany stated it is a capacity issue. He stated that the section from Clyo East will be done well before the bridge is wide, the problem is if you widen that section, you will be moving Clyo back to two lanes.

Ms. Hellmann addressed fiberoptics is going down Feedwire now and would like to have better communication with the residents, on when they will be working in the area to avoid conflicts.

Mrs. Destefani talked about how the internet providers are supposed to indicate when they would be at work, specifically with a door hanger stating so.

Mrs. Tilford stated postcards were sent out to residents at least twice at some point in time.

Mr. Tiffany stated that due to work being done on the main road, the company did not send out any letters.

Ms. Hellmann understood the logic of the matter.

Ms. Tilford suggested we put the information on the website for anyone who would be interested in knowing more about the flags and project information.

Ms. Hellmann presented a sign that was on the corner of Talon and Feedwire Rd

Ms. Hellmann asked about the meeting being recorded yet. Mrs. Destefani addressed that at the next meeting they will start recording.

Louie Schatzberg, 4293 Alex Trail. Mr. Schatzberg asked when the Metro Net is in the area, who is responsible for the flags in the area that is not being worked on? Mr. Schatzberg addressed the flags that were in his yard were not picked up. Mr. Tiffany stated the Metro Net should be done after 10 days. He believes they will not come back and pick them up. Mr. Tiffany stated the challenge is getting involved in the Metro Nets could cause strife in the Township says one thing, but Metro Net disagrees.

## **9) Trustee/Staff Discussion**

Mr. Moeller talked about Cara about the retention pond and how it is getting dirty, and no one has gotten to it that is in front of Lowes.

Mr. Tiffany stated that the engineering office was dealing with that.  
Mr. Moeller advocated about getting a “Welcome to Sugarcreek Township” sign.

Mrs. Destefani made a motion to adjourn at 8:20 pm which was seconded by Mr. Moeller. Upon call of the roll, the vote resulted in the following:

Mr. Cramer - yes  
Mr. Moeller-yes  
Mrs. Destefani-yes