

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on January 9th, 2023, at 6:00 PM.

- 1) **Mrs. Destefani called the session to order at 6:00 pm.**
- 2) **Mr. Demko called the roll with Board Members**, Mrs. Destefani, Mr. Moeller, and Mr. Cramer were in attendance. Also, in attendance was Donna Hellmann, Jodi Puterbaugh, Hunter Puterbaugh, and Dee Lyons.
- 3) **All in attendance stood for the Pledge of Allegiance.**
- 4) **Swearing in of Fire Chief, Doug Buffenbarger, and Full Time Firefighter /Paramedic, Todd Tignor**
- 5) **Reception**

Mrs. Destefani called back the session to order at 7:02 pm after the reception.

6) **Reports**

Administration

Mr. Tiffany had nothing to add to his report. Mrs. Destefani stated she spoke with Crystal regarding the plan of going to the Dayton Development Coalition and being prepared with a unified message. Mr. Tiffany stated he has not received anything else stating it has been confirmed, but he has stressed to them how important it is to have a county message. Mrs. Destefani asked what was going on with the memorial property and the deeds. Mr. Tiffany stated he spoke with the prosecutor's office, and they had asked that the deed drafts be sent to the park districts legal council to review.

Zoning

Mrs. Tilford had nothing to add to her report.

Fiscal Officer

Mr. Demko stated they closed out the books and have received the year end reports and he plans to update the sheets after reviewing the reports and will get it to the trustees in the next few days. He also stated he receives the final audit today and will print it off and share it real soon. Mr. Cramer asked if there was anything that jumped out at the final audit meeting attended by Mr. Tiffany and Mr. Demko. Mr. Demko stated there was nothing that had not been discussed already. Mr. Demko stated they will look through it and clean things up internally. Mr. Tiffany stated the biggest problem was the previous fiscal officer getting paid for a month that he did not work. The issue with that being taxes and pensions were taken out of that pay, and they would like him to pay the gross pay back not the net pay. The challenge is getting the money from the taxes and pension back. Mr. Demko stated to remedy this, they began paying the trustees and fiscal officer at the end of the month, after the month is worked which is what the auditors wanted to see. Mrs. Destefani asked how they are going to record training records moving forward. Mr. Demko stated they will take a copy of the certificate of completion and put it in personnel files here. Some discussion followed on training terms.

Fire

Mr. Buffenbarger was not present. Mrs. Destefani complimented the reception and stated how nice it was to see so many people supporting Chief Buffenbarger.

Police

Chief Brown was not present and had nothing to add to his report.

Roads and Service

Mr. Owens had nothing to add to his report. Mrs. Destefani asked how our first snow emergency went. Mr. Owens stated they worked 2, 3-man crews and Mr. Tiffany helped out. Mr. Owens stated it was tough driving conditions and it was 2 of the new guys' first storm and they handled it very well. Mr. Tiffany stated the biggest challenge they had was the low temperatures. Mr. Cramer stated he wants to commend them on a great job done. Mrs. Destefani asked where the road department is on staffing. Mr. Owens stated with hiring Mr. Stinson, he is now fully staffed.

Information Technology

Mr. Tiffany had nothing to add. Mrs. Destefani added that they are recording this meeting. Some discussion followed about the camera placement and angles. Mrs. Destefani asked how much storage they have. Mr. Tiffany stated 8 terabytes and tonight's recording will show how much space the videos will use.

Trustees

Mr. Moeller stated he attended Tracy Mendula's funeral as she used to be a full-time firefighter for Sugarcreek. Mr. Moeller added he saw that Dollar General and Subway both closed in downtown Bellbrook. Mr. Cramer stated Dollar General was having a problem with over charging costumers than what the sticker price which caused issues at the corporate level.

Mrs. Destefani stated the money that the township donated to the BSCSC they are using to sponsor two tables, so staff is now able to attend. She also added she and her husband were able to attend the governors gala for the inauguration and it was amazing how many people were there. The next day, Mrs. Dewine rented the COSI building and any guests were welcome to go there with any kids, so Mrs. Destefani added she was able to bring her two nieces to that.

Mr. Cramer stated he went to the chamber of commerce meeting and got a little preview of a new business that is coming in: Pinspirations. He added the chamber casino night is in March at Sugar valley golf club as is the BSCSC gala at the end of January. He also added that the brewery in Bellbrook is opening April 1st.

7) **Public Comments – Agenda Items**

None.

8) **Old Business**

Mr. Moeller asked where the welcome package was. Mrs. Tilford stated by the next meeting they will have all of the items formatted for approval. Mrs. Destefani asked if there was a press release for Chief Buffenbarger. Mrs. Tilford stated she will send one with the pictures from this evening to the newspaper.

9) **Consent Agenda Items**

A. **Payment of Bills**

B. **Approval of Minutes**

C. **Appointment of Roads and Services Department Personnel - Taylor Stinson – 2023.01.09.01**

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Roads and Services Department; and,

WHEREAS, Township Administrator Barry P. Tiffany is recommending the appointments of Taylor Stinson to Full-Time Service Worker I; and,

WHEREAS, Mr. Barry P. Tiffany states the 2023 Budget has sufficient funds allocated for these appointments.

NOW THEREFORE, BE IT RESOLVED that Taylor Stinson shall be appointed to the position of Full-time Service Worker I at the pay rate of \$18.23 per hour, payable on a bi-weekly basis.

BE IT FURTHER RESOLVED this appointment shall have an effective date of January 9, 2023 and is subject to a one (1) year probationary period ending January 9, 2024.

Mrs. Destefani made a motion to approve all consent agenda items which was seconded by Mr. Cramer. Upon call of the roll, the vote resulted in the following:

Mrs. Destefani-yes

Mr. Moeller-yes

Mr. Cramer – yes

9. Discussion Agenda Items

A. **Resolution of Necessity- Police Levy 2023.01.09.02**

Mrs. Tilford stated they decided on \$1.5 million continuing period which needs to be added to the resolution to the county. Mr. Tiffany stated it starts in 2023 pays and it 2024. Some discussion followed on the types of levies.

Mr. Cramer made a motion to approve the Resolution as discussed. Mrs. Destefani seconded. Upon call of the roll, the vote resulted in the following:

Mrs. Destefani-yes
Mr. Moeller-yes
Mr. Cramer - yes

Mr. Cramer stated on 1/30/23 at 9 am there will be a special session to review again, so the trustees need to go out and speak to residents about how they feel about the levy but they cannot discuss “pros and cons,” speak in favor or not in favor, tell people to vote for it, etc.

10. Public Comments

Mrs. Hellman stated she is here representing Eagle Eyes, so when something important happens in a meeting she puts it out to her neighbors. She asked if she could advertise the special session to which Mrs. Destefani stated of course. She asked who to direct them to if they have any questions about the levy, to which Mr. Tiffany stated they can call him. Mr. Tiffany stated as of now they are just considering and the final decision will be made on 1/30/23 at the special session.

11. Trustee/Staff Discussions

Mr. Moeller stated he would like for the trustees to be notified of any HOA meetings or block parties. Mrs. Tilford stated that block parties are usually booked through the chiefs office, but she will send Linda an email to ask her to inform the trustees when those are. She also stated they will get informed of the HOA meetings as well. Mr. Tiffany stated they are welcome to go as long as they do not discuss township business.

Mrs. Destefani stated she ran into Jacob Jagels at the governor’s gala, and he is the new representative from congressman Turners’ office, and he stated he would like to come to one of the trustee meetings, so she was gong to go ahead and get that scheduled. She added he also asked what they would like him to discuss when he comes here. Mrs. Destefani stated she immediately thought of the I-675/Wilmington Pike corridor discussion but she does not know if he would be the right person to discuss that. Mr. Cramer stated that Mr. Jagels office just gave \$8 million to the project so he thinks he would be well aware of that. Some discussion followed.

Executive Session

None.

13. Adjourn

Mrs. Destefani made a motion to adjourn, which was seconded by Mr. Moeller. Upon call of the roll, the vote resulted in the following:

Mrs. Destefani-yes

Mr. Moeller-yes

Mr. Cramer - yes

Richard J Demko, Fiscal Officer