



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING

Monday, October 3, 2022, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 5. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 6. Old Business**
- 7. Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes
 - C. Annual Report of Township Roads – 2022.10.03.01
 - D. Resignation of Police Department Staff – Officer Adam Klark – 2022.10.03.02
 - E. Increase Appropriations for the 2112 Fire Fund – 2022.10.03.03
 - F. Declaring Excess Property- Police – 2022.10.03.04
 - G. Proclamation – October is Domestic Violence Awareness Month
- 8. Discussion Agenda Items**
- 9. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
- 10. Trustee/Staff Discussion**
- 11. Executive Session**
- 12. Adjourn**



MEETING CONDUCT AND GUIDELINES

As Trustees of Sugarcreek Township, we encourage residents to attend our Township Meetings. We appreciate you taking time out of your busy schedules to be a part of your Government in action. To help meetings move along in a positive manner, we have established the following guidelines for our meetings:

This is a Township Business meeting and is to be conducted in a professional, business-like manner. It is not our intention to embarrass or demean each other or any members of the audience. We will treat each other with courtesy and respect and we ask for the same courtesy and respect from the audience. No one will get special treatment. These guidelines are for all of us.

As a professional meeting should not go longer than an hour to an hour and a half, it is our intention to stay within a reasonable time limit and follow the agenda.

There will be an Open Discussion at the end of the agenda for the audience to give comments on Township issues. When you have a question or comment, please go to the microphone, state your name and address and direct your question to the Trustees. Please try to limit your comments to 3-5 minutes so as to allow everyone an opportunity to speak.

We appreciate your input. We will not allow any personal attacks or any type of outbursts or profanity from the audience.

If you have any personal comments that you would like to make to us as individuals, please feel free to call the Township Administrative offices or allow us to set up a time to speak with you individually.

It is our goal that meetings are productive and positive. We will do our best to conduct effective, professional meetings.

Thank you.

Sugarcreek Township Trustees



**Administrator's Report to the Trustees
October 3, 2022**

The following represents a brief update of the activities, information, and issues which the Administration is currently working on:

- Carpenter Road Project has been awarded and is awaiting its start.
- Meetings continue on the I-675/Wilmington Pike study for future improvements.
- The Township and Park District have a signed agreement for the acquisition of 1.2 acres at the corner of Upper Bellbrook Road and Pine Court. The agreement has been submitted to the Greene County Court of Common Pleas and we are awaiting their approval to move forward with the creation of the parcel and transfer of deed.
- Met with local managers and elected officials to discuss a session for the OTA conference on the establishment of trails in our communities. We have followed up with OTA officials and are meeting tomorrow to discuss the session further.
- Attended the Long-Range Land Use Plan Public Input meeting. Approximately 10 residents attended and gave their input. Generally speaking, all attendees were in agreement with the current language and direction of the plan

Respectfully Submitted,

A handwritten signature in black ink, appearing to be "B. Tiffany".

Barry P. Tiffany
Township Administrator



**Staff Report for the Sugar Creek Township Board of Trustees
September 20, 2022 to September 29, 2022**

The following is a snapshot of the activities and areas of responsibility for the Sugar Creek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- **September 22, 2022 Board of Zoning Appeals Meeting: Follow-up**
 - **BZA09-2022:** Applicants, Justin and Elizabeth Deters, are requesting a Variance from Section 4.14 D. 3. a. of the Sugar Creek Township Zoning Resolution to allow for the construction of a detached garage with a 1985.7 SF footprint. The subject property is 2502 Indian Wells Trail, parcel L32000200300013400, owned by Justin and Elizabeth Deters, containing 2.5 acres and located in the R-1A (Suburban Residential-Low) District.
 - *The BZA approved the requested Variance.*
 - **BZA10-2022:** Applicant, First Baptist Church of Kettering, is requesting Variances from Section 8.06 B. 11. of the Sugar Creek Township Zoning Resolution to allow for the construction of eight (8) directional signs in the parking lot of the property, one (1) at a height of 8.5' with an area of 26.8 SF and the other seven (7) being 5' in height with an area of 10 SF. The subject property is 3939 Swigart Road, parcel L32000100140000300, owned by First Baptist Church of Kettering, containing 75.484 acres and located in the A-1 (Agricultural) District.
 - *The BZA approved the requested Variances.*

- **October 27, 2022 BZA Meeting**
 - **BZA11-2022:** Jeff Oslin is requesting a Variance to allow for the construction of a covered patio addition 1'-4" into the required rear yard setback. The subject property is 1633 Weeping Willow Court, parcel L32000100120025700, owned by Betsy and Jeff Petry, containing 0.213 acres and located in the PUD-R (Residential Planned Unit Development) District.

Zoning Commission Activities:

- **October 4, 2022 Meeting: Canceled (no submissions received for the Agenda)**

Meetings/Accomplishments:

- Attended Department Head Meeting on September 19, 2022
- Attended services for Mr. Martin on September 20 and September 21, 2022
- Attended BZA Meeting on September 22, 2022.
- Attended Coffee with Champions on September 27, 2022
- Attended Long Range Land Use Plan Open House on September 27, 2022.
- Attended interview with WHIO on our Veterans Memorial on September 29, 2022.
- Coordinated with County GIS on mapping needs for LRLUP Open House.
- Completed BZA Notices of Decision (BZA09-2022 and BZA10-2022).
- Fielded numerous calls relative to LRLUP Open House (resident questions).
- Working with Payroc on reporting access for Fiscal Office.

Status of Issues the Fire Department is Addressing:

- Full-time testing scheduled for October 7th has been postponed due to lack of qualified applicants. A new posting will be offered soon.
- Currently accepting applications for part time openings
- Fiscal outlook of the department is summarized below current as of 7.31.2022
- 2.0 mill levy up for renewal; currently expires 2022
- Submitted a Grant application to State of Ohio for Recruitment and Retention of First Responders

Scheduled Events:

- Open House / Ladder Dedication October 15th has been postponed

Fiscal:

As of July 31, 2022	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$3,345,917.00	\$371,184.24	\$1,949,427.77	\$1,050,971.10	57.819%
EMS	\$246,593.00	\$88,568.97	\$98,925.75	\$61,406.43	39.745%
Cell Tower Fund	\$24,000.00	\$0.00	\$0.00	\$24,000.00	0.000%
Department Total	\$3,616,510.00	\$459,753.21	\$2,048,353.52	\$1,136,377.53	56.204%

Projected Capital Needs:

Priority	Immediate	Moderate	Low
1	Engine \$750,000.00	Battalion Bay sensors \$1,200.00	Replace Damaged Bay Door \$2,000.00
2	(5) Mobile Radios \$35,000.00	Inside Building Painting / Bay (Sta. 72) \$9,000.00	Carpet training / Day room / Bunk Room \$11,000.00
3	Medic Unit \$380,000.00	Build Gear Room (In Bay Sta. 72) \$55,000.00	Kitchen (Sta. 71) \$15,000.00
4		Radio Batteries \$2,500.00	Kitchen (Sta. 72) \$25,000.00
5		Concrete Bay Floor Repair/Replace Sta. 71 \$30,000.00	Painting Interior (Sta. 71) \$3,000.00
6		Chain saw \$1,375.00	Replace Carpet (Sta. 71) \$7,000.00
7		Hand Tools \$3,000.00	Bay Floor crack repair / repaint floor \$36,000.00
8		Replace Hose \$10,000.00	Painting (bay) (Sta. 71) \$8,000.00
9		Station Alerting \$54,000.00	Wall Gear Racks \$6,500.00
10		Upgrade MDT's \$15,000.00	Dedicated Maintenance Program \$2,500.00
11		Replace Staff Vehicles (2) 2025 \$125,000.00	Relocate Flag pole and Install lighting \$2,000.00
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
	Total \$1,165,000.00		\$306,075.00

TOTAL- \$1,589,075.00

Respectfully Submitted,

Joann Zimmerman



Michael A. Brown
Chief of Police

Trustee Report October 3, 2022

Training

- On October 19th, Officer Ben Liggett will be attending the FTO Training.
- On October 24th, SRO Officer Black will have Basic SRO Training through ZOOM.
- On October 24th, Officer McKeever will be attending the Core Criminal Investigation course which gives techniques for criminal investigations for uniformed officers and detectives.
- No other classes scheduled for October.

Fiscal

Budget 2022 (Final Appropriation)	\$3,047,100.00
Expenditures as of September 26, 2022	\$2,075,714.19
% of Budget Used	67.5%
% of Budget Year Target for the end of September	74.7%
% of Budget Remaining	32.5%
Cash Balance as of September 26, 2022	\$1,608,449.28

EVENTS/APPEARANCES

- On September 1st, Chief Brown attended the Chambers Meeting.
- On September 21st, the police department participated in Mr. Jim Martin's funeral.
- On September 24th, our officers stopped by the Eagle Rise Block Party.
- On September 28th, Chief Brown attended the Montgomery County Chief's Luncheon.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "M.A. Brown". The signature is written in a cursive, flowing style.

Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

September 14, 2022

- Business and house checks
- Community policing
- Crash on Centerville Road

September 15, 2022

- Traffic stops
- Welfare check on Wilmington Pike
- Juvenile complaint on Country Wood Drive

September 16, 2022

- Theft arrest on Wilmington Pike
- Welfare check on N. Lakeman Drive
- Juvenile complaint on Wilmington Pike

September 17, 2022

- Nothing to Report

September 18, 2022

- Bike patrol
- Solicitor on Wilmington Pike
- Theft arrest on Wilmington Pike

September 19, 2022

- Bike patrol
- Community policing
- Business checks
- Domestic violence report on Acorn Drive

September 20, 2022

- Nothing to Report

September 21, 2022

- Crash report on Feedwire Road
- Domestic violence on Red Oak Drive

September 22, 2022

- Theft report on Washington Mill Road
- Juvenile complaint on Feedwire Road
- Request of an officer on Sonoma Court

September 23, 2022

- Business and house checks
- Suspicious vehicle on Graf Mill Road
- Panhandling on Wilmington Pike
- An animal complaint on Clys Road
- Noise complaint on Ferry Road

September 24, 2022

- Crash report on Upper Bellbrook Road
- Welfare check on Wilmington Pike

September 25, 2022

- Domestic dispute on Upper Bellbrook Road
- Community policing
- Theft arrest on Wilmington Pike

September 26, 2022

- Theft arrest on Wilmington Pike
- Harassment report on Heritage Trace Drive
- Fraud report taken on Waynesville Road
- Found property on Washington Mill Road

September 27, 2022

- Crash report on Centerville Road
- Traffic stops
- Crash report on Upper Bellbrook Road
- Theft report on Feedwire Road
- Welfare check on Wilmington Pike
- Disturbance on Surrey Trail

September 28, 2022

- Request of an officer on Wilmington Pike
- Community policing
- Business checks
- Crash on Social Row Road



Staff Report for Sugar Creek Township Trustees October 3, 2022

The following information is a snapshot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service:

- There were no call outs during this time period

Accomplishments:

- Remove signs from ROW
- CDL classes-Chase (10)
- Dura Patched McBee Rd
- Marked Talon Ridge for milling
- Remove exhaust system-Talon Ridge
- Removed old mulch, trimmed shrubs, weed whipped and mowed Admin/shop area
- Installed new mulch at Admin/shop, cleaned up all around property
- Removed dead skunk-Washington Mill
- Installed new Sugar Creek Twp signs at Admin/shop
- Rearranged meeting room for Jim Martin Service
- Parked vehicles at Sugar Valley Country Club-Jim Martin Celebration of Life
- Parked vehicles at Admin/shop for Jim Martin Service and procession
- Delivered/picked up Block Party signage-Brown's Run
- Picked up new Super Z rear tire from Harworth Tire and install
- Cleaned up gravel spill-Ferry Rd
- Remove dead deer-Feedwire Rd
- Remove dead possum-Mcbee, dead raccoon-LSC
- Changed radar batteries (2)
- Cut and removed limbs-Haines Rd
- Mowed Plaza area
- Replaced front strobe lights 703
- Dropped off/pick up Block Party signage-Eagle Rise
- Removed dumped sheet metal- Swigert Rd
- Removed dead raccoons-LSC, Washington Mill Rds
- Went to Middletown for emulsion
- Went to Melvin Stone for washed #9s
- Clean out culvert pipe-River Edge Cir
- Installed hard fill-Little Miami Rd
- Install topsoil, grass seed-Little Miami Rd
- Met with Drain Tech about pipe on River Edge Cir

- Responded to dead deer in creek-Oleva Dr, could not remove-limed deer in place
- Went to A&A Safety-new Township signs and “No Outlet” signs
- Power wash porch, walls-Township house
- Reviewed Township Road report
- Driveway permits-Persimmon Ridge PL
- Arranged for septic tank cleanout, pump replacement
- Inspected median-Centerpointe
- Plow route training
- Patched pothole Oleva Dr

Respectfully,

Dale Owens
Director of Roads and Services



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Payment Listing
9/19/2022 to 9/30/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1599-2022	09/19/2022	09/19/2022	CH	BUREAU OF WORKERS' COMPENSATION	\$4,778.61	O
				Purpose: MONTHLY PAYMENT		
88916	09/19/2022	09/19/2022	AW	VERIZON WIRELESS	\$627.29	O
				Purpose: CELL PHONES - POLICE		
88917	09/19/2022	09/19/2022	AW	CAPITAL TIRE, INC.	\$615.64	O
				Purpose: TIRES		
88918	09/19/2022	09/19/2022	AW	WASH IT DEAN	\$45.00	O
				Purpose: CAR WASHES		
88919	09/19/2022	09/19/2022	AW	BUGS-OR-US PEST CONTROL	\$40.00	O
				Purpose: PEST CONTROL		
88920	09/19/2022	09/19/2022	AW	RUMPKE CONSOLIDATED	\$168.23	O
				Purpose: TRASH REMOVAL		
88921	09/19/2022	09/19/2022	AW	TIME WARNER CABLE	\$500.00	O
				Purpose: EPL		
88922	09/19/2022	09/19/2022	AW	CHARTER COMMUNICATIONS	\$136.59	O
				Purpose: PHONE AND CABLE		
88923	09/19/2022	09/19/2022	AW	GREENE COUNTY SANITARY ENGINEER	\$435.17	O
				Purpose: WATER		
88924	09/19/2022	09/19/2022	AW	AES OHIO	\$1,070.22	O
				Purpose: ELECTRIC		
88925	09/19/2022	09/19/2022	AW	AIRGAS USA, LLC	\$24.41	O
				Purpose: OXYGEN		
88926	09/19/2022	09/19/2022	AW	EMERGENCY MEDICAL PRODUCTS, INC.	\$299.34	O
				Purpose: EMS SUPPLIES		
88927	09/19/2022	09/19/2022	AW	BOUND TREE MEDICAL, LLC	\$144.94	O
				Purpose: EMS SUPPLIES		
88928	09/19/2022	09/19/2022	AW	TREASURER OF STATE	\$1,361.00	O
				Purpose: AUDIT AND UAN FEES		
88929	09/19/2022	09/19/2022	AW	TECH ADVISORS	\$372.00	O
				Purpose: CLOUD BACKUP		
88930	09/19/2022	09/19/2022	AW	BARRY TIFFANY	\$750.00	O
				Purpose: CAR ALLOWANCE AND CELL PHONE		
88931	09/19/2022	09/19/2022	AW	CARA TILFORD	\$450.00	O
				Purpose: CAR ALLOWANCE AND CELL PHONE		
88932	09/19/2022	09/19/2022	AW	CAROLYN L. DESTEFANI	\$20.00	O
				Purpose: CELL PHONE		
88933	09/19/2022	09/19/2022	AW	FRED CRAMER	\$20.00	O
				Purpose: CELL PHONE		
88934	09/19/2022	09/19/2022	AW	MARVIN MOELLER	\$20.00	O
				Purpose: CELL PHONE		
88935	09/19/2022	09/19/2022	AW	DALE OWENS	\$20.00	O
				Purpose: CELL PHONE		
88936	09/19/2022	09/19/2022	AW	CHASE MORGAN	\$20.00	O
				Purpose: CELL PHONE		
88937	09/19/2022	09/19/2022	AW	JOSHUA DARNELL	\$20.00	O
				Purpose: CELL PHONE		

Payment Listing

9/19/2022 to 9/30/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
88938	09/19/2022	09/19/2022	AW	RICHARD CIPRIANO	\$20.00	O
				Purpose: CELL PHONE		
88939	09/19/2022	09/19/2022	AW	ROBERT JORDAN	\$20.00	O
				Purpose: CELL PHONE		
88940	09/19/2022	09/19/2022	AW	MICHAEL WARD	\$20.00	O
				Purpose: CELL PHONE		
88943	09/20/2022	09/20/2022	AW	FIDELITY SECURITY LIFE INSURANCE CO.	\$688.74	O
				Purpose: JULY VISION INS		
88944	09/20/2022	09/20/2022	AW	DUNCAN OIL COMPANY	\$1,757.89	O
				Purpose: FUEL		
88945	09/20/2022	09/20/2022	AW	ODP BUSINESS SOLUTIONS,LLC	\$79.31	O
				Purpose: SUPPLIES		
88946	09/20/2022	09/20/2022	AW	MUFFLER BROTHERS	\$15.66	O
				Purpose: TIRE REPAIR		
88947	09/20/2022	09/20/2022	AW	RUMPKE CONSOLIDATED	\$95.67	O
				Purpose: TRASH REMOVAL		
88948	09/20/2022	09/20/2022	AW	BUGS-OR-US PEST CONTROL	\$90.00	O
				Purpose: PEST CONTROL		
88949	09/20/2022	09/20/2022	AW	DELL FINANCIAL SERVICES	\$892.83	O
				Purpose: COMPUTER RENTALS		
88950	09/20/2022	09/20/2022	AW	VALLEY ASPHALT CORPORATION	\$503.23	O
				Purpose: SURF MATERIAL		
88951	09/20/2022	09/20/2022	AW	BOUND TREE MEDICAL, LLC	\$80.37	O
				Purpose: EMS SUPPLIES		
88952	09/20/2022	09/20/2022	AW	FIRE APPARATUS SERVICE AND REPAIR, I	\$2,001.30	O
				Purpose: E 71 REPAIRS		
88953	09/20/2022	09/20/2022	AW	POLLACK LAW, LLC	\$157.50	O
				Purpose: LEGAL FEES		
88954	09/20/2022	09/20/2022	AW	DANCO LETTERING	\$590.11	O
				Purpose: NEW DECALS FOR E71, M71 AND M72		
88956	09/26/2022	09/26/2022	AW	FILLMORE CONSTRUCTION LLC	\$418,153.10	O
				Purpose: ROAD PAVING		
88957	09/26/2022	09/26/2022	AW	CHARTER COMMUNICATIONS	\$738.67	O
				Purpose: PHONE ACCT		
88958	09/26/2022	09/26/2022	AW	PROFORMA ALBRECHT & CO	\$1,545.00	O
				Purpose: COMMUNITY CLEAN UP DAY T-SHIRTS		
88959	09/26/2022	09/26/2022	AW	TECH ADVISORS	\$252.28	O
				Purpose: USBs		
88960	09/26/2022	09/26/2022	AW	ENERGY OPTIMIZERS, USA	\$959.01	O
				Purpose: ENERGY CONTRACT		
88961	09/26/2022	09/26/2022	AW	YECK BROTHERS COMPANY	\$263.31	O
				Purpose: ID CARDS		
88962	09/26/2022	09/26/2022	AW	HORTON EMERGENCY VEHICLES	\$59.67	O
				Purpose: BLACK TRIM AND SPRING		
88963	09/26/2022	09/26/2022	AW	NATHAN McKEEVER	\$100.00	O
				Purpose: CUSTOMER SERVICE AWARD		

Payment Listing

9/19/2022 to 9/30/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
88964	09/26/2022	09/26/2022	AW	CITI CARDS	\$34.14	O
				Purpose: SUPPLIES		
88965	09/26/2022	09/26/2022	AW	CARA TILFORD	\$19.86	O
				Purpose: REIMB FOR BATTERIES		
88966	09/26/2022	09/26/2022	AW	C.T. BROWNS'S SANITATION SERVICE, LL	\$700.00	O
				Purpose: SEPTIC CLEANING AND PUMP PIT		
88967	09/26/2022	09/26/2022	AW	A & A SAFETY	\$380.00	O
				Purpose: ADMIN BLDG SIGNS		
88968	09/27/2022	09/27/2022	AW	GREENE COUNTY ENGINEER	\$5,836.27	O
				Purpose: STREET STRIPING AND LINE EDGES		
88969	09/27/2022	09/27/2022	AW	GEM CITY CLEANING CREW	\$350.00	O
				Purpose: ADMIN BLDG CLEANING		
88970	09/27/2022	09/27/2022	AW	MICHAEL BROWN	\$50.00	O
				Purpose: CELL PHONE		
88971	09/27/2022	09/27/2022	AW	DOUG EVANS	\$20.00	O
				Purpose: CELL PHONE		
88972	09/27/2022	09/27/2022	AW	MARK WHITE	\$20.00	O
				Purpose: CELL PHONE		
88973	09/27/2022	09/27/2022	AW	VALLEY ASPHALT CORPORATION	\$658.84	O
				Purpose: SURF		
88974	09/27/2022	09/27/2022	AW	CAROLYN L. DESTEFANI	\$121.47	O
				Purpose: REIMB FOR INVITATIONS		
88975	09/27/2022	09/27/2022	AW	BRIDGEWIRED LLC	\$26,687.50	O
				Purpose: FIBER BUILD PROJECT 2		
88976	09/27/2022	09/27/2022	AW	FIRE APPARATUS SERVICE AND REPAIR, I	\$720.00	O
				Purpose: PUMP TESTS E72 AND E73		
88977	09/27/2022	09/27/2022	AW	HERITAGE FIRE EQUIPMENT	\$368.54	O
				Purpose: MOUNTING BRACKETS L72		
88978	09/27/2022	09/27/2022	AW	AT&T MOBILITY	\$603.86	O
				Purpose: TABLETS, PHONES, ETC		
88983	09/27/2022	09/27/2022	AW	JEFFERSON HEALTH PLAN	\$62,503.62	O
				Purpose: SEPT HEALTH INS		
88984	09/27/2022	09/27/2022	AW	ODP BUSINESS SOLUTIONS,LLC	\$58.52	O
				Purpose: SUPPLIES		
88985	09/27/2022	09/27/2022	AW	DUNCAN OIL COMPANY	\$2,603.93	O
				Purpose: FUEL		
88986	09/27/2022	09/27/2022	AW	C.T. BROWNS'S SANITATION SERVICE, LL	\$2,000.00	O
				Purpose: NEW SEWER PUMP		
88987	09/27/2022	09/27/2022	AW	HORTON EMERGENCY VEHICLES	\$648.70	O
				Purpose: REPAIRS TO M72		
88988	09/27/2022	09/27/2022	AW	GREATER MIAMI VALLEY EMERGENCY ME	\$400.00	O
				Purpose: 2022 DUES AND DRUG BAG		
88989	09/27/2022	09/27/2022	AW	PHOENIX SAFETY OUTFITTERS	\$322.55	O
				Purpose: UNIFORMS		
88990	09/27/2022	09/27/2022	AW	RESCUE SOURCE	\$1,168.76	O
				Purpose: RESCUE ROPE FOR L72		

Payment Listing

9/19/2022 to 9/30/2022

Total Payments:	<u>\$547,298.65</u>
Total Conversion Vouchers:	<u>\$0.00</u>
Total Less Conversion Vouchers:	<u>\$547,298.65</u>

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING

Monday, October 3, 2022, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 5. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 6. Old Business**
- 7. Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes**
 - C. Annual Report of Township Roads – 2022.10.03.01
 - D. Resignation of Police Department Staff – Officer Adam Klark – 2022.10.03.02
 - E. Increase Appropriations for the 2112 Fire Fund – 2022.10.03.03
 - F. Declaring Excess Property- Police – 2022.10.03.04
 - G. Proclamation – October is Domestic Violence Awareness Month
- 8. Discussion Agenda Items**
- 9. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
- 10. Trustee/Staff Discussion**
- 11. Executive Session**
- 12. Adjourn**

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on September 19th, 2022, at 7:00 PM.

- 1) **Mr. Cramer called the session to order at 7:00 pm.**
- 2) **Mr. Demko called the roll with Board Members**, Mrs. Destefani, Mr. Moeller, and Mr. Cramer were in attendance. Also, in attendance were Donna Hellmann, Denise Moore, and Larry Hurlburt.
- 3) **All in attendance stood for the Pledge of Allegiance.**
- 4) **Reports**

Administration

Mr. Tiffany had nothing to add to his report. Mr. Cramer asked if he would like to talk about the order of events for the service for Mr. Jim Martin on 9/20 or 9/21. Mr. Tiffany stated everyone is up to date. Some discussion followed on transportation, timing, and attire. Mrs. Destefani added she is very excited that the parks district signed off on the 1.2 acres for the Veterans Memorial but asked how long it typically takes for the court of common pleas and Mr. Tiffany stated he does not know. Mr. Tiffany stated he thinks the carpenter road improvement project he believes will be completed by the end of Spring 2023. Mr. Cramer asked Mr. Tiffany to comment on the sale of the fire truck which Mr. Tiffany replied it sold for \$468,000 and it is being picked up on 9/22/2022.

Zoning

Mrs. Tilford had nothing to add to her report. Mr. Moeller asked on Indian Wells Trail the person is going to build a 1985 sq ft garage on a single foundation. Mrs. Tilford replied that they would like to and are going to the board of zoning appeals and notices have been sent to the neighbors. Some discussion followed. Mrs. Destefani asked for an update on The Landings and where they are in the next steps. Mrs. Tilford stated everything is going well and they have done everything they need to do through Sugarcreek Township and are now going to Regional Planning. Mrs. Tilford also shared on the Long-Range Use Plan Open House occurring 9/27/22 that will solicit resident and business owner input on Sugarcreek Townships Long Range Use Plan. Mrs. Tilford advised she does not feel it is appropriate for the trustees to give their input at this open house as it will be presented to them at a different time, and they will be updated through the entire process.

Fiscal Officer

Mr. Demko stated regarding the audit he believes the sit down wrap up will be in mid-October. Some discussion followed.

Fire

Chief Leaming had nothing to add to his report. Mr. Cramer asked if the fire truck would be at Sugar Valley for the Funeral service of Jim Martin and Chief Leaming stated yes. The earnings from the selling of the old fire truck, by law must go towards the principal of the new fire truck leaving 5.5 years left to pay it off. Mr. Cramer stated how unfortunate it is that Kaitlyn Holbrook resigned as both her mother and father were firefighters and he really liked her. Chief

Leaming stated she is having some personal issues that he and Mr. Tiffany discussed with her, and she has elected to go in a different direction.

Police

Chief Brown was not present and had nothing to add to his report. Mrs. Destefani asked if the training Officer Black attended was required, which Mr. Tiffany replied yes. Mrs. Destefani asked if it was every year which Mr. Tiffany replied he does not know. Some discussion followed. Mr. Cramer asked about Chief Browns role in the school protection. Mr. Tiffany replied advisory as he is on an advisory committee.

Roads and Service

Mr. Owens added that Chase Morgan is in the CDL class currently and started last Monday. He added that the paving project is finished and came in under budget. Mr. Cramer asked what the policy on deer kill is. Mr. Owens stated they dispose of it. Mr. Moeller asked for an update on the new dump truck. Mr. Owens stated he called last week, and it is supposed to arrive in November now but each time he calls it gets pushed back further. Some discussion followed. Mr. Cramer stated regarding the ARPA funds, he knows the first portion went to broadband and the next went to roads, but has the township used all of it which Mr. Tiffany replied to no. Since they have 4 years to use all of it, they decided to set some aside. Some discussion followed.

Information Technology

Mr. Tiffany had nothing to add relative to IT. Mrs. Tilford added the new online zoning permit portal is amazing, but she does not see people in person that much anymore since most people want to utilize the online portal. Mr. Demko asked if those online payments were being direct deposited into the account to which Mrs. Tilford replied yes.

Trustees

Mr. Moeller stated he got a notification from Miami Valley Regional planning that they are upping their fees this year due to the number of activities they are doing now which means the township will need a resolution to approve that. Mr. Moeller also added when he was at the Greene County meeting, they have a new natural gas aggregate which has been added as a resolution to the meeting tonight where residents can choose whether they want to opt out or not.

Mrs. Destefani attended the community clean up day which was a success and had over 100 in attendance. She also on 8/24 attended the home builders association meeting as a part of her role with regional planning. She sits on the perspectives 2040 for the county and there was some concern with the home builders association not being represented enough, and they were asking if they could reengage in the process. So, they talked about how perspectives 2040 is still going out and engaging and there is a QR code where citizens are invited to make comments. She also added that regarding Sugarcreek Cares, one of the things they are proposing is Sugarcreek supporting Black History Month Writing competition which Mrs. Destefani thinks is a wonderful idea.

Mr. Cramer asked where they are with the welcoming package for people in the township. Mr. Moeller stated he has asked all the departments to submit something about their department that they can add to the package by the end of September. He also mentioned he would like to add a magnet to the welcome package that includes all the numbers and departments that new residents

may need. He said they can get 5,000 magnets for \$1,800.00. Some discussion followed. Mr. Cramer asked how they will know when someone moves into the township. Mrs. Tilford stated it is a little bit difficult because they don't know but they can give whatever is created to the home builders, but we have no control whether they will give them out. Mr. Tiffany added after recently going through the process, you do not see the builders after making your home selections. The closing table is a title company. Mr. Cramer added when someone moves into an established neighborhood there is no way to know. Mr. Moeller stated it is going to be hit or miss, but feels it is still beneficial even if it a short amount of people. Some discussion followed. Mr. Cramer stated he will speak with the post office and see if they are able to let us know when someone registers to a new address. Mr. Tiffany stated the post office has lists for sale, but he does not feel that they will just give it out. Mrs. Destefani mentioned regarding speaking with the post office, she would like to speak with them about getting an address for the veteran's memorial. Mrs. Tilford stated the county will provide an address for it when it is parceled off.

Mr. Cramer added he went to the Greene County meeting with Mr. Moeller, and they discussed the Mr. Martin event and informed Mr. Perales (Greene County Commissioner) of his role in the event. He also stated that there is going to be a new brewery in the old township building expected to open in November and will be called "Sugarcreek Brewing Company."

5) **Public Comments – Agenda Items**

Ms. Moore stated regarding the welcome packet, they could be given to HOA to hand out to new residents.

Mr. Hurlburt asked regarding the National Gas Aggregation if it is something that they would be automatically enrolled in. Mr. Tiffany stated if it is done like the electric aggregation program, you are in it unless you opt out. It will go on the ballot this November.

6) **Old Business**

Mr. Tiffany stated they had a meeting with the city and the school board, and they would like to continue having them quarterly. Some discussion followed on scheduling the meetings moving forward.

7) **Consent Agenda Items**

A. **Payment of Bills**

B. **Approval of Minutes**

C. **Greene County Natural Gas Aggregation – 2022.09.19.01**

WHEREAS, Greene County Commissioners have placed Natural Gas Aggregation on the November 8th, 2022 ballot, and;

WHEREAS, All unincorporated areas can vote on the issue, and;

WHEREAS, Like the aggregation that was passed in November of 2014, residents will have the option to purchase their natural gas through an aggregation with no fee to opt-out of aggregation program at any time, and;

WHEREAS, All Centerpoint/Columbia Gas customers are eligible to participate provided they are not currently under contract but can join after current deal expires. Propane customers are not eligible, but are able to vote, and;

WHEREAS, Once passed, Palmer Energy will request a proposal from multiple suppliers to receive the most competitive rates. The Commissioners will review option's/Palmer's recommendation and put an aggregation in place, and;

WHEREAS, Eligible residents will receive opt-out letters with the rate/term/supplier for the gas aggregation. No action is required to opt-in, and;

NOW THEREFORE, BE IT RESOLVED that this Board of Trustees for Sugarcreek Township does hereby request that questions be directed to Amy Hoffman at Palmer Energy at 419-491-1006 or via email at ahoffman@palmerenergy.com.

D. Resignation of Fire Department Staff – Forest Weiss, Kaitlyn Holbrook – 2022.09.19.02

WHEREAS, Part-time Firefighter, Forest Weiss has indicated his desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Forest Weiss was hired as a member of the Sugarcreek Township Fire Department on March 16, 2020; and,

WHEREAS, Full-time Firefighter/Paramedic, Kaitlyn Holbrook has indicated her desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Kaitlyn Holbrook was hired as a member of the Sugarcreek Township Fire Department on March 30, 2020; and,

WHEREAS, Chief Jeffrey A. Leaming recommends we accept the resignation of Forest Weiss and Kaitlyn Holbrook.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accept the above mentioned resignation of Mr. Weiss effective September 5, 2022 and Ms. Holbrook September 16, 2022.

E. Increase Appropriations for the Veterans Memorial Fund – 2022.09.19.03

WHEREAS, the need exists to increase appropriations for the 2912 Veterans Memorial Fund; and,

WHEREAS, the Fiscal Officer has certified the availability of these funds within the 2022 Budget and has provided this Board with the funding number and the Township Administrator has provided the amount to be appropriated:

<u>Fund Name</u>	<u>From</u>	<u>To</u>
2912 Veterans Memorial Fund	\$50,000.00	\$55,020.00

NOW THEREFORE BE IT RESOLVED, the increased appropriation shall be made in accordance with the law.

F. Proclamation of Recognition – James H. “PeeWee” Martin

WHEREAS, Sugarcreek Township resident James H. Martin led a life of service with measureless contributions to the United States of America and the world during his lifetime; and,

WHEREAS, Mr. Martin was born on April 29, 1921, in Portage Pennsylvania and moved with his family to Indiana where they stayed until Jim was the age of 10. In May of 1931 Jim’s father’s employer, United Aircraft Company, moved to Dayton; and,

WHEREAS, During World War II, Jim first enlisted in the U.S. Navy when he was 21, but after being told the submarine he was being assigned to would not be ready for 6 months, he went across the hall and enlisted in the Army to be a paratrooper; and,

WHEREAS, Jim “Pee Wee” Martin, a Toccoa original, was a member of the “Screaming Eagle” division, some of the first Allied soldiers to set foot into occupied France. Mr. Martin was given the nickname “Pee Wee” during training for his small stature. He served with G Company, 506th Parachute Infantry Regiment (PIR), 101st Airborne Division. In addition to parachuting into Normandy, Pee Wee also participated in Operation Market Garden and the Battle of the Bulge; and,

WHEREAS, Jim married Donna Veverka on March 10, 1946 and they purchased 50 acres of Sugarcreek Township land that following August. They chose Sugarcreek Township based on three things: no railroads, good clean water, and a short 30-minute commute for Jim to get to his Tool Manufacturing job in Dayton; and

WHEREAS, together over the course of the following 10 years, Jim and Donna built their home from the ground up, paying as they went, beginning with the barn where they lived in until the house was completed. The Martins raised their 5 children in Sugarcreek Township and were married over seventy 70 years. Jim said goodbye to his beloved Donna in 2019 and lived in their home in Sugarcreek Township until his death on September 11, 2022: and,

WHEREAS, Jim “Pee Wee” Martin is a hero in the eyes of all who knew him, yet he would say simply, “When you volunteer for something, train for something and are paid for something, you can’t call yourself a hero”; and,

WHEREAS, to those lucky enough to be friends to him, as we were, Jim was a trusted advisor, an historian, and one of the last examples to us, and entire other generations, of service and sacrifice above self.

NOW THEREFORE, the Trustees of the Board of Sugarcreek Township hereby honors Sugarcreek Township resident, Mr. James H. “Pee Wee” Martin, recognizing his service during his life to his community, the world, and these United States of America.

Mr. Cramer made a motion to approve the Consent Agenda items except the Minutes, which was seconded by Mrs. Destefani. Upon call of the roll, the vote resulted in the following:

Mr. Cramer-yes
Mrs. Destefani-yes
Mr. Moeller-yes

Mrs. Destefani made a motion to approve the Minutes as written, which was seconded by Mr. Moeller. Upon call of the roll, the vote resulted in the following:

Mr. Moeller-yes
Mrs. Destefani-yes
Mr. Cramer - Abstain

9. Discussion Agenda Items

Mr. Cramer asked how we are presenting the Proclamation of Recognition for Mr. Martin. Mrs. Destefani stated she spoke with Congressman Turners office and Brian Lampton, and they are planning on mailing it to the family later. Some discussion followed on the memorial for Mr. Martin.

10. Public Comments

Mrs. Hellman expressed appreciation for the speed sign on Little Sugarcreek Rd. She stated on Tallon Ridge there is a sinking pavement problem. Mr. Owens stated they checked the pipes underneath and there was no breakage. He added he spoke with the City of Bellbrook Supervisor, and they haven't noticed any issues either other than the road just started sinking. He stated he is going to plan on grinding the edges and leveling it out. Mrs. Hellman asked how they can work with AES to maintain the electric boxes in people's yards since they are not allowed to paint them, and some of them are in bad shape. Mr. Tiffany stated DPNL, and other companies used to have a liaison for local governments, but since AES took over, they do not have that anymore. He added he will do a little research and let her know.

Ms. Moore stated regarding Sugarcreek Cares they are working with the schools and are doing a writing competition for Black History Month, and they are seeking funding and judges but added the City of Bellbrook is helping to finance it but has not provided an amount yet. She also proposed an idea to add some form of flag/sign down Wilmington Pike to show support of different minority groups. Mr. Tiffany stated they are unable to put any signs in the right of way or attach signs to poles. Mr. Moeller mentioned people can put it on private property.

Mr. Hurlburt stated he watched the school board meeting and can't help to wonder weather Sugarcreek Township has thought about streaming the meetings to outreach to the citizens.

Mr. Cramer stated he thinks it is something worth looking into as they are looking for more people to come, but maybe they need to reach out. Mr. Hurlburt also asked if there is a business analysis available on how the township choses where to spend the funding and what is the return on what they are spending money on. Mr. Cramer stated they did not do a return on investment regarding

the broad band expansion. He stated they thought about it in a way that everyone in Sugarcreek Township should have access to this with more people working from home and students at that point doing school from home. Mr. Tiffany stated when the federal government first gave the money, they told the township what they could spend the money on, and broad band was on top of that list. He added before the expansion, the southern part of the township did not have access to this nor any type of internet. He stated later the federal government stated those with remaining funds could move it to general funds and this is when Sugarcreek township moved it to roads to begin paving the roads. Some discussion followed.

11. Trustee/Staff Discussions

Mr. Cramer asked if they needed to appoint a representative to be with Mr. Tiffany for the school board piece. Mr. Destefani stated she would be interested. Mr. Cramer clarified that Mrs. Destefani has already been appointed to attend the school safety meetings. Mr. Tiffany added this is a continuation of the school safety. Mr. Cramer and Mr. Moeller both agreed with this.

12. Executive Session

Mr. Tiffany stated that there was need for an executive session under section 12122G1 to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Mr. Cramer made a motion to move into Executive session, Mrs. Destefani seconded. Roll was called with the vote being as follows:

Mr. Cramer – Yes
Mrs. Destefani – Yes
Mr. Moeller – Yes

Mr. Cramer moved to come back from executive session at 10:10 pm.

Mr. Tiffany stated he has 3 increases for personnel. First one being Josh Darnell moving to a rate of \$19.72. Second one being Joe Hoffman moving to a rate of \$16.75. Third one being Michael Ward moving to a rate of \$18.23.

No discussion was needed.

Mrs. Destefani made a motion to approve, Mr. Moeller seconded. Roll was called with the vote being as follows:

Mr. Cramer – Yes
Mrs. Destefani – Yes
Mr. Moeller – Yes

13. Adjourn

Mr. Moeller made a motion to adjourn, which was seconded by Mrs. Destefani. Upon call of the roll, the vote resulted in the following:

Mrs. Destefani-yes

Mr. Moeller-yes

Mr. Cramer - yes

Richard J Demko, Fiscal Officer



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING

Monday, October 3, 2022, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 5. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 6. Old Business**
- 7. Consent Agenda Items**
 - A. Payment of Bills
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 - C. Annual Report of Township Roads – 2022.10.03.01
 - D. Resignation of Police Department Staff – Officer Adam Klark – 2022.10.03.02
 - E. Increase Appropriations for the 2112 Fire Fund – 2022.10.03.03
 - F. Declaring Excess Property- Police – 2022.10.03.04
 - G. Proclamation – October is Domestic Violence Awareness Month
- 8. Discussion Agenda Items**
- 9. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
- 10. Trustee/Staff Discussion**
- 11. Executive Session**
- 12. Adjourn**



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2022.10.03.01**

IN RE: 2022 Annual Report of Township Roadways

WHEREAS, the Board of Trustees has received the Annual Township Road Inventory Report from the Greene County Engineer; and,

WHEREAS, this Report has been reviewed by the Director of Roads and Services, Dale Owens, and the Township Administrator, Barry P. Tiffany, and found to be accurate as presented; and,

WHEREAS, this Report indicates the road names, length in miles, their condition as well as work completed the past twelve (12) months,

NOW THEREFORE, BE IT RESOLVED, that this Report, as presented and reviewed, is accepted by this Board of Township Trustees.

FURTHER BE IT RESOLVED, a signed copy shall be returned to the Greene County Engineer.

Fred Cramer, Chairperson

Carolyn L. Destefani, Vice Chairperson

Marvin Moeller, Trustee

Richard J. Demko, Fiscal Officer



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING

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- 10. Trustee/Staff Discussion**
- 11. Executive Session**
- 12. Adjourn**



SUGARCREEK TOWNSHIP

RESOLUTION NO. 2022.10.03.02

IN RE: Resignation of Full-Time Police Officer Adam Klark

WHEREAS, Police Officer Adam Klark has submitted his letter of resignation from the Sugarcreek Township Police Department; and,

WHEREAS, Mr. Klark joined the Sugarcreek Township Police Department on June 3, 2019; and,

WHEREAS, Chief Michael Brown recommends we accept the resignation of Adam Klark.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accepts the resignation of Adam Klark effective October 7, 2022.

Fred Cramer, Chairperson

Carolyn L. Destefani, Vice Chairperson

Marvin Moeller, Trustee

Richard J. Demko, Fiscal Officer



Michael A. Brown
Chief of Police

To: Chief Michael A. Brown

From: Officer Adam R. Klark

Wednesday September 21, 2022

Chief Brown,

Please except this letter of resignation from the position of Police Officer, effective two weeks from September 23, 2022. Friday October 07, 2022 will be my final day as a sworn Police Officer with the Sugarcreek Township Police Department. I have accepted the full-time position of Deputy Sheriff with the Warren County Sheriff's Office.

It has been an honor working with the department and serving the community of Sugarcreek Township, as this was not an easy decision to make. However, this position will help further my experience and knowledge to help myself advance in my career.

I want to thank you for the opportunity, knowledge and experience I have gained during my tenure with the department. I wish you and everyone at the Sugarcreek Township Police Department a safe and happy journey moving forward.

Respectfully,

Adam R. Klark



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, October 3, 2022, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
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- 10. Trustee/Staff Discussion**
- 11. Executive Session**
- 12. Adjourn**



SUGARCREEK TOWNSHIP
RESOLUTION NO. 2022.10.03.03
IN RE: Increase Appropriations for Fire Fund

WHEREAS, the need exists to increase appropriations for the 2112 Fire Fund; and,

WHEREAS, the Fiscal Officer has certified the availability of these funds within the 2022 Budget and has provided this Board with the funding number and the Township Administrator has provided the amount to be appropriated:

<u>Fund Name</u>	<u>From</u>	<u>To</u>
2112 Fire Fund	\$3,345,917.00	\$3,849,143.85

NOW THEREFORE BE IT RESOLVED, the increased appropriation shall be made in accordance with the law.

Fred Cramer, Chairperson

Carolyn L. Destefani, Vice-Chairperson

Marvin Moeller, Trustee

Richard J. Demko, Fiscal Officer



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING

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 - F. ~~Declaring Excess Property- Police – 2022.10.03.04~~
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- 11. Executive Session**
- 12. Adjourn**



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2022.10.03.04**

IN RE: Declaration of Excess Property – Police Department

WHEREAS, the Sugar Creek Township Police Department has identified equipment which is no longer needed for operations, and;

WHEREAS, the item(s) listed below shall be given to the Greene County Career Center for the Police Academy.

- Twenty (20) out of date ballistic vests

NOW THEREFORE BE IT RESOLVED, that this Sugar Creek Township Board of Trustees hereby declares this property to be excess and directs the appropriate disposition of this property.

Fred Cramer, Chairperson

Carolyn L. Destefani, Vice Chairperson

Marvin Moeller, Trustee

Richard J. Demko, Fiscal Officer



Michael A. Brown
Chief of Police

To: Barry Tiffany, Township Administrator
From: Chief Michael A. Brown
Date: September 30, 2022
Regarding: Declared Excess Property

Please place before the Board of Trustees the following items of Excess Property to be given to the Greene County Career Center for the Police Academy.

- Twenty (20) out-of-date ballistic vests

Respectfully submitted,

Michael A. Brown
Chief of Police



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING

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- 8. Discussion Agenda Items**
- 9. Public Comments - Limited to five minutes per person. Township related business only.**
(Time cannot be yielded to another person.)
- 10. Trustee/Staff Discussion**
- 11. Executive Session**
- 12. Adjourn**



**SUGARCREEK TOWNSHIP
PROCLAMATION**

IN RE: October is Domestic Violence Awareness Month

WHEREAS, Domestic Violence in America is intolerable, unacceptable, must be stopped and deserves considerable public attention; and,

WHEREAS, Children who witness domestic violence often grow up believing that physical cruelty in relationships is acceptable behavior, and thus they tend to perpetuate a cycle of violence in society; and,

WHEREAS, Many Federal, State and local programs addressing the domestic violence problem have achieved success, bringing greater safety to families; and,

WHEREAS, Community leaders, police, judges, advocates, healthcare workers, and concerned Americans are working together across America to develop solutions to this serious problem and to implement services that will improve our responses when it occurs; and,

WHEREAS, Programs designed to educate men and women about ways they can prevent domestic violence are being developed across our Nation; and,

WHEREAS, Numerous law enforcement officials and departments have created specialized domestic violence units that cooperate with community advocates to enhance services for victims and representatives from the faith community frequently provide essential support in areas where there may be no other services available; and,

WHEREAS, Anyone can be a victim of domestic violence regardless of age, sex, ethnicity, sexual orientation, socioeconomic status, or religion; and,

WHEREAS, We must continue to hold domestic abusers accountable, punish them to the full extent of the law and prevent them from inflicting more abuse,

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees of Sugar Creek Township, does hereby proclaim October 2022 to be designated as Domestic Violence Awareness Month, and urges all Citizens to participate in activities sponsored by the Family Violence Prevention Center of Greene County, which encourages all Sugar Creek Township residents to work toward the elimination of interpersonal violence.

Fred Cramer, Chairperson

Carolyn L. Destefani, Vice-Chairperson

Marvin Moeller, Trustee



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING

Monday, October 3, 2022, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 5. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 6. Old Business**
- 7. Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes
 - C. Annual Report of Township Roads – 2022.10.03.01
 - D. Resignation of Police Department Staff – Officer Adam Klark – 2022.10.03.02
 - E. Increase Appropriations for the 2112 Fire Fund – 2022.10.03.03
 - F. Declaring Excess Property- Police – 2022.10.03.04
 - G. Proclamation – October is Domestic Violence Awareness Month
- 8. Discussion Agenda Items**
- 9. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
- 10. Trustee/Staff Discussion**
- 11. Executive Session**
- 12. Adjourn**