



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, May 16, 2022, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 5. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 6. Old Business**
 - A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting – TBD
- 7. Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes
 - C. Initiate Text Amendment to the Sugar Creek Township Zoning Resolution– 2022.05.16.01
 - D. Appointment of Fire Department Staff – Elijah Brown – 2022.05.16.02
 - E. Re-appointment of Roads and Services Seasonal Worker – Joshua Robinson – 2022.05.16.03
 - F. Declaration of Excess Property – Police Department – 2022.05.16.04
 - G. Resolution Appointing Initial Region 14 Representative and Alternate Representative to the OneOhio Recovery Foundation, Inc. Board – 2022.05.16.05
- 8. Discussion Agenda Items**
- 9. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
- 10. Trustee/Staff Discussion**
- 11. Executive Session**
- 12. Adjourn**



MEETING CONDUCT AND GUIDELINES

As Trustees of Sugarcreek Township, we encourage residents to attend our Township Meetings. We appreciate you taking time out of your busy schedules to be a part of your Government in action. To help meetings move along in a positive manner, we have established the following guidelines for our meetings:

This is a Township Business meeting and is to be conducted in a professional, business-like manner. It is not our intention to embarrass or demean each other or any members of the audience. We will treat each other with courtesy and respect and we ask for the same courtesy and respect from the audience. No one will get special treatment. These guidelines are for all of us.

As a professional meeting should not go longer than an hour to an hour and a half, it is our intention to stay within a reasonable time limit and follow the agenda.

There will be an Open Discussion at the end of the agenda for the audience to give comments on Township issues. When you have a question or comment, please go to the microphone, state your name and address and direct your question to the Trustees. Please try to limit your comments to 3-5 minutes so as to allow everyone an opportunity to speak.

We appreciate your input. We will not allow any personal attacks or any type of outbursts or profanity from the audience.

If you have any personal comments that you would like to make to us as individuals, please feel free to call the Township Administrative offices or allow us to set up a time to speak with you individually.

It is our goal that meetings are productive and positive. We will do our best to conduct effective, professional meetings.

Thank you.

Sugarcreek Township Trustees



**Administrator's Report to the Trustees
May 16, 2022**

The following represents a brief update of the activities, information, and issues which the Administration is currently working on:

- Meetings with property owners on Carpenter Road are taking place to acquire agreements for the work.
- Attended a meeting with the Administrators of Beavercreek and Xenia Townships regarding the Little Miami River.
- Met with a property owner regarding the use of their property.
- Attended the retirement reception for Marty Heide.
- Attended a Safety Study meeting for the Centerville Road/Wilmington Dayton Road intersection.
- Meetings continue on the I-675/Wilmington Pike study for future improvements. A stakeholder meeting is scheduled for May 23rd.
- Work continues by Bridgewired to complete broadband internet access to portions of Ferry, Centerville, Conference and Vimark roads. This project is being funded in part by APRA Funds from the Township.
- We are awaiting to hear from the State of Ohio on our request for Capital Funding of our proposed Veterans Memorial.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be "B. Tiffany".

Barry P. Tiffany
Township Administrator



**Staff Report for the Sugar Creek Township Board of Trustees
May 3, 2022 to May 12, 2022**

The following is a snapshot of the activities and areas of responsibility for the Sugar Creek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- **May 26, 2022 BZA Meeting**
 - **BZA05-2022:** Applicant, Eric Hamilton, is requesting a Variance from Section 4.12 G Table 4-4 and 4.16 E. 1. of the Sugar Creek Township Zoning Resolution to allow for the construction of front porch addition extending out approximately 6' front the front wall of the house. The subject property is 1080 S. Alpha Bellbrook Road, parcel L32000200160008600, owned by Eric and Elisabeth Hamilton, and located in the A-1 (Agricultural) District.

Zoning Commission Activities:

- **May 3, 2022 Zoning Commission Meeting-Canceled**
- **June 7, 2022 Zoning Commission Meeting**
 - **ZC01-2022:** Applicant Grand Communities, LLC has submitted their monument sign plans and the railing treatment for the elevations facing Center Point for review by the Zoning Commission via the Minor Modification.

Meetings/Accomplishments:

- Prepared Notices of Decision from the April 28, 2022 BZA Meeting (02-2022, 03-2022 and 04-2022)
- Prepared and sent legal and public notices for the May 26, 2022 BZA Meeting
- Met with property owner to discuss land in the Township on May 3, 2022
- Attended ribbon cutting at Magnolia Meadows on May 3, 2022

- Attended meeting with Metronet to discuss fiber extension/our r-o-w permit process via Zoom on May 4, 2022
- Attended project kickoff meeting with iWorQ via Zoom on May 5, 2022
- Attended Chamber of Commerce Meeting on May 5, 2022
- Attended data discovery meeting with iWorkQ via Zoom on May 9, 2022
- Attended RPCC Technical Review meeting via Zoom on May 11, 2022
- Attended stakeholder meeting with GCEO on May 11, 2022
- Attended meeting with property owner to discuss Carpenter Road project on May 11, 2022
- Met with resident to discuss construction of a detached garage on May 12, 2022



Jeffrey A. Leaming
Fire Chief

Staff Report for Sugarcreek Township Trustees April 27, 2022 thru May 13, 2022

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

Trainings: (Note: Trainings are conducted via Zoom between fire stations whenever possible)

- Acquired Structure Fire Training / Evolutions
- Water Rescue refresher

Statistics:

2021 Totals

- EMS Responses: 875 4 Overdose calls with 1 patient(s) receiving Narcan
- Vehicle Crashes: 149
- Fire Responses: 260
1135 6.7% or 76 calls have been to Cornerstone

2022 Totals Year to Date

- EMS Responses: 332 0 Overdose calls with 0 patients receiving Narcan
- Vehicle Crashes: 51
- Fire Responses: 90
422 6.3% or 27 calls have been to Cornerstone

Accomplishments/Information:

- Concrete apron replacement at station 72 will begin when weather allows
- Concrete polishing of floors at station 72 is scheduled
- Obtaining bids on kitchen renovations with dish washer installs at both fire stations
- Engine 71 remains out of service for pump rebuild
- Ladder Truck remains in Columbus waiting on shelving and equipment mounting; still undetermined when it will go in-service

Status of Significant Issues the Fire Department is Addressing:

- Fuel Tanks at the Public Service Building are back in operation
- Continuing to monitor COVID-19 situation
- Continuously accepting applications for part time openings
- Capital needs of the department are updated and summarized below in this report
- 2.0 mill levy up for renewal; currently expires 2022

Scheduled Events:

- Participating in a webinar regarding the State of Ohio Recruitment and Retention of First Responder Grant May 13th
- A “Open House” for dedication of new Ladder Truck and Employee Recognition will be scheduled as soon as we can get a firm date on the Trucks final delivery

Fiscal: May 2022

As of March 25, 2022	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$3,345,917.00	\$634,208.83	\$1,191,912.22	\$1,545,462.06	35.352%
EMS	\$246,593.00	\$98,275.77	\$60,299.39	\$90,325.99	24.226%
Cell Tower Fund	\$24,000.00	\$0.00	\$0.00	\$24,000.00	0.000%
Department Total	\$3,616,510.00	\$732,484.60	\$1,252,211.61	\$1,659,788.05	34.359%

Projected Capital Needs:

Priority	Immediate	Moderate	Low
1	Engine \$600,000.00	Battalion Bay sensors \$1,200.00	Replace Damaged Bay Door \$2,000.00
2	(5) Mobile Radios \$35,000.00	Inside Building Painting / Bay (Sta. 72) \$9,000.00	Carpet training / Day room / Bunk Room \$11,000.00
3	Medic Unit \$250,000.00	Buuld Gear Room (In Bay Sta. 72) \$55,000.00	Kitchen (Sta. 71) \$15,000.00
4		Radio Batteries \$2,500.00	Kitchen (Sta. 72) \$25,000.00
5		Concrete Bay Floor Repair/Replace Sta. 71 \$30,000.00	Painting Interior (Sta. 71) \$3,000.00
6		Chain saw \$1,375.00	Replace Carpet (Sta. 71) \$7,000.00
7		Hand Tools \$3,000.00	Bay Floor crack repair / repaint floor \$36,000.00
8		Replace Hose \$10,000.00	Painting (bay) (Sta. 71) \$8,000.00
9		Station Alerting \$54,000.00	Wall Gear Racks \$6,500.00
10		Upgrade MDT's \$15,000.00	Dedicated Maintenance Program \$2,500.00
11		Replace Staff Vehicles (2) 2025 \$125,000.00	Relocate Flag pole and install lighting \$2,000.00
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
	Total \$885,000.00		\$306,075.00

TOTAL- \$1,309,075.00

Respectfully Submitted,



Jeffrey A. Leaming



Michael A. Brown
Chief of Police

Trustee Report May 16, 2022

Training

- The week of May 2nd, our department completed the firearms state re-qualification.
- No other classes scheduled for May.

Fiscal

Budget 2022 (Final Appropriation)	\$3,047,100.00
Expenditures as of May 6, 2022	\$1,018,982.70
% of Budget Used	33%
% of Budget Year Target for the end of May	41.5%
% of Budget Remaining	67%
Cash Balance as of May 6, 2022	\$1,390,232.67



Michael A. Brown
Chief of Police

Police Blotter

April 27, 2022

- Business and house checks
- Theft report taken on State Route 725
- Community policing
- Crash report on Clio Road

April 28, 2022

- Traffic stops
- An animal complaint on Lower Bellbrook Road
- Suspicious person on Little Sugar Creek Road

April 29, 2022

- Crash report on Surrey Trail
- Crash report on Roger Scott Drive
- Disturbance reported on Wilmington Pike

April 30, 2022

- Fight reported on Alpha Bellbrook Road
- Theft arrest on Wilmington Pike
- Theft report on Lower Sugar Creek Road
- Business checks
- Intoxicated subject on Wilmington Pike

May 1, 2022

- Business and house checks
- Crash report on Feedwire Road
- Request of an officer on Belfast Drive
- Crash report on Clio Road
- Fraud report taken on Sugar Hill Lane
- Domestic violence report taken on Surrey Trail
- Theft arrest on Wilmington Pike

May 2, 2022

- Theft arrest on Wilmington Pike
- Crash report on Wilmington Pike
- Traffic stops

May 3, 2022

- Nothing to Report

May 4, 2022

- Crash report on Wilmington Pike
- Community policing
- Theft reported on State Route 725
- Welfare check on Conference Road

May 5, 2022

- Suspicious vehicle on Clys Road
- Disturbance on Wilmington Pike
- Crash reported on Brown Road

May 6, 2022

- Domestic dispute on Bayberry Cove Drive
- An animal complaint on Glory Drive
- Crash reported on Wilmington Pike

May 7, 2022

- Nothing to Report

May 8, 2022

- Juvenile complaint on Wilmington Pike
- Welfare check on Little Sugarcreek Road
- Request of an officer on Clys Road

May 9, 2022

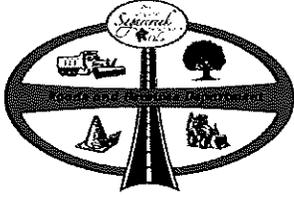
- Crash report on Centerville Road
- Welfare check on Bayberry Cove Drive
- Disturbance reported on Wilmington Pike

May 10, 2022

- Nothing to Report

May 11, 2022

- Theft arrest on Wilmington Pike
- Crash reported on Wilmington Pike
- Traffic stops



**Staff Report for
Sugar Creek Township Trustees
MAY 16, 2022**

The following information is a snapshot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service:

- **No call outs in this time period**

Accomplishments:

- **Street sweeping cycle**
- **Trim trees blocking signs-Timberly, Winshire, Washington Mill**
- **Mow 2090 Ferry Rd (3)**
- **Service mowing tractor**
- **Service zero turn mower**
- **Road review (3)**
- **Remove signs in ROW (6)**
- **ROW mowing cycle**
- **Patch potholes Seton Hill, McBee Rd, Ferry Rd, Paxon Dr, Glory Dr**
- **Mow and trim Center Point (2), pond area and walk path (2), Cloyo Rd (2)**
- **Road review for drainage- culvert pipes, catch basins, grates**
- **Pick up pole saw from Gravely**
- **Mow Fallis Cemetery**
- **Redefine ditch at shop area, remove dirt**
- **Trim trees on Marshfield**
- **Replaced Township marker sign- lower Bellbrook Rd**
- **Take 704 to Xenia Ankeney and retrieve later**
- **Cut down tree at catch basin- Conifer Trail**
- **Assist PD with racoon removal- Glory Dr**
- **Remove dead deer- walk path near East of Eden**
- **Remove several trash bags LSC**
- **Replace "STOP" sign, street sign and posts- Rising Spring Ct**
- **Change radar batteries (2)**

Respectfully,

Dale Owens
Director of Roads and Services



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Payment Listing

5/2/2022 to 5/31/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
814-2022	05/10/2022	05/10/2022	CH	BUREAU OF WORKERS' COMPENSATION	\$5,395.36	O
	Purpose:	MONTHLY PAYMENT				
88323	04/19/2022	04/19/2022	AW	DANCO LETTERING	\$18,004.37 *	V
	Purpose:	GRAPHICS FOR L72				
88323	05/02/2022	05/02/2022	AW	DANCO LETTERING	-\$18,004.37	V
88360	05/02/2022	05/02/2022	AW	STANDARD INSURANCE COMPANY	\$258.48	O
	Purpose:	MAY LIFE INS				
88361	05/02/2022	05/02/2022	AW	ZIONS BANK, CORPORATE TRUST	\$4,603.50	O
	Purpose:	PSB INTEREST PAYMENT				
88362	05/02/2022	05/02/2022	AW	DAYTON DAILY NEWS	\$170.97	O
	Purpose:	13 WEEK SUBSCRIPTION				
88363	05/02/2022	05/02/2022	AW	ERNST CONCRETE	\$216.70	O
	Purpose:	CONCRETE BASE				
88364	05/02/2022	05/02/2022	AW	ZORESCO EQUIPMENT COMPANY	\$215.77	O
	Purpose:	HYDRAULIC REPLACEMENT				
88365	05/02/2022	05/02/2022	AW	ANKENEY XENIA TRUCK SERVICE, INC.	\$283.12	O
	Purpose:	TRUCK REPAIRS				
88366	05/02/2022	05/02/2022	AW	JOHN DEERE FINANCIAL	\$146.45	O
	Purpose:	FUEL, GRASS SEED, ETC,				
88367	05/02/2022	05/02/2022	AW	DANCO LETTERING	\$1,804.37	O
	Purpose:	NEW GRAPHICS FOR L72				
88369	05/03/2022	05/03/2022	AW	GLACIER COMPUTER LLC	\$4,114.54	O
	Purpose:	NEW TABLET, MOUNT, CHARGER				
88370	05/03/2022	05/03/2022	AW	DnD UNIFORMS, INC.	\$393.00	O
	Purpose:	UNIFORMS				
88371	05/03/2022	05/03/2022	AW	TREASURER OF STATE	\$100.00	O
	Purpose:	MONTHLY ACCESS FEE				
88372	05/03/2022	05/03/2022	AW	MEDICOUNT MANAGEMENT, INC.	\$699.21	O
	Purpose:	MARCH EMS BILLING				
88373	05/03/2022	05/03/2022	AW	ESO SOLUTIONS, INC.	\$612.85	O
	Purpose:	CONTRACT WITH HOSPITALS				
88374	05/03/2022	05/03/2022	AW	EMSAR	\$791.00	O
	Purpose:	PREVENTIVE MAINT CONTRACT				
88375	05/03/2022	05/03/2022	AW	CAPITAL ONE	\$20.45	O
	Purpose:	CONTAINERS				
88377	05/03/2022	05/03/2022	AW	BATTERIES PLUS	\$114.58	O
	Purpose:	BATTERY				
88378	05/03/2022	05/03/2022	AW	O'REILLY AUTOMOTIVE, INC.	\$138.90	O
	Purpose:	IGNITION COIL AND DEF				
88379	05/03/2022	05/03/2022	AW	PHOENIX SAFETY OUTFITTERS	\$589.50	O
	Purpose:	UNIFORMS				
88380	05/03/2022	05/03/2022	AW	MUFFLER BROTHERS	\$70.83	O
	Purpose:	CAR 100				
88381	05/03/2022	05/03/2022	AW	WORLD FUEL SERVICES, INC.	\$247.96	O
	Purpose:	FUEL				
88382	05/03/2022	05/03/2022	AW	OCCUPATIONAL HEALTH CENTERS OF OH	\$139.00	O

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Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
				Purpose: DRUG TESTING/PHYSICAL - NEW HIRE		
88383	05/03/2022	05/03/2022	AW	LOWE'S COMPANIES INC.	\$127.58	O
				Purpose: MISC PURCHASES		
88384	05/03/2022	05/03/2022	AW	OHIO PETERBILT	\$750.00	O
				Purpose: Q72 LADDER TESTING		
88385	05/09/2022	05/09/2022	AW	OTARMA SERVICE CENTER	\$60,627.00	O
				Purpose: LIABILITY INS		
88386	05/09/2022	05/09/2022	AW	TOTAL NETWORK TECHNOLOGIES	\$22,180.00	O
				Purpose: AV EQUIPMENT IN MEETING ROOM		
88387	05/09/2022	05/09/2022	AW	WASH IT DEAN	\$80.00	O
				Purpose: CAR WASHES		
88388	05/09/2022	05/09/2022	AW	TRANSUNION RISK & ALTERNATIVE DATA	\$75.00	O
				Purpose: SEARCHES		
88390	05/10/2022	05/10/2022	AW	QUADIENT FINANCE USA, INC.	\$150.00	O
				Purpose: POSTAGE		
88391	05/10/2022	05/10/2022	AW	CHARTER COMMUNICATIONS	\$122.65	O
				Purpose: TV AND VOICE		
88392	05/10/2022	05/10/2022	AW	GREENE COUNTY SANITARY ENGINEER	\$580.00	O
				Purpose: WATER AND SEWER		
88393	05/10/2022	05/10/2022	AW	PHOENIX SAFETY OUTFITTERS	\$185.00	O
				Purpose: FIRE BOOTS		
88394	05/10/2022	05/10/2022	AW	US BANK EQUIPMENT FINANCE	\$1,239.35	O
				Purpose: COPIER USAGE		
88395	05/10/2022	05/10/2022	AW	GEM CITY CLEANING CREW	\$525.00	O
				Purpose: CLEANING		
88396	05/10/2022	05/10/2022	AW	HORTON EMERGENCY VEHICLES	\$60.39	O
				Purpose: GAS SPRING		
88397	05/10/2022	05/10/2022	AW	AIRGAS USA, LLC	\$22.31	O
				Purpose: OXYGEN		
88398	05/10/2022	05/10/2022	AW	RUMPKE CONSOLIDATED	\$814.04	O
				Purpose: DUMPSTER FOR COMMUNITY CLEAN UP DAY/TRASH REMOVAL		
88399	05/10/2022	05/10/2022	AW	WORLD FUEL SERVICES, INC.	\$3,050.20	O
				Purpose: FUEL		
88400	05/10/2022	05/10/2022	AW	MUFFLER BROTHERS	\$136.08	O
				Purpose: CARS 108 AND 112		
88401	05/10/2022	05/10/2022	AW	GATEWAY AUTO CLINIC	\$501.96	O
				Purpose: CAR 105		
88402	05/10/2022	05/10/2022	AW	CENTERPOINT ENERGY	\$1,197.83	O
				Purpose: NATURAL GAS		
88403	05/10/2022	05/10/2022	AW	AES OHIO	\$989.11	O
				Purpose: ELECTRIC		
88404	05/10/2022	05/10/2022	AW	OFFICE DEPOT	\$58.62	O
				Purpose: SUPPLIES		
88405	05/10/2022	05/10/2022	AW	OCCUPATIONAL HEALTH CENTERS OF OH	\$139.00	O
				Purpose: DRUG TESTING/PHYSICAL		
88406	05/10/2022	05/10/2022	AW	TIME WARNER CABLE	\$1,118.33	O

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	Purpose:	PHONE				
88407	05/10/2022	05/10/2022	AW	CHARTER COMMUNICATIONS	\$116.59	O
	Purpose:	CABLE, VOICE, PHONE				
Total Payments:					\$97,968.21	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$97,968.21	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.



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The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on May 2nd, 2022, at 7:00 PM.

- 1) **Mr. Cramer called the session to order at 7:01 pm.**
- 2) **Mr. Demko called the roll with Board Members** Mr. Cramer, Mrs. Destefani, and Mr. Moeller being present. Also, in attendance was Kim McCarthy, Donna Hellmann and Denise Moore.
- 3) **All in attendance stood for the Pledge of Allegiance.**
- 4) **Reports**

Administration

Mr. Tiffany was present. There was nothing to add to his report. Mrs. Destefani asked what the public information format for the Wilmington Pike/675 interchange would look like. Mr. Tiffany does not have that information yet.

Mr. Moeller asked if the electric for the gas pumps was up and running yet. Chief Brown stated that crews were there working but he was unsure if the work was completed.

Mr. Cramer asked if there was a response from a letter sent from Mr. Davis to Sherrod Brown's office with regards to a meeting they had while in Washington DC. Mr. Tiffany stated that we had not yet but that was standard.

Mr. Cramer asked about the covered bridge for the bike path. Project is on hold for now due to the 675 improvement project. Ms. Tilford expressed that it did not make sense to put the bridge in and then tear it down in a couple of years when the project started. Mr. Tiffany concurred that it would be wasting taxpayer money to move forward with building the bridge only to take it down. Mrs. Destefani agreed that would be wasting tax dollars. Mr. Moeller suggested to wait until the plans came in and decide if the bridge could fit in with the new plan. Mr. Tiffany stated that it could be as much as a year away before we see any plans for the widening. Mr. Cramer asked how much money was in the grant. Ms. Tilford stated it was around \$300,000. Mr. Tiffany stated that the money would be preserved for the Township.

Mr. Tiffany brought up HB264 relating to part time employees working 1500 hours. Because we are classified as a large employer we will be issued 6 additional hours. The Township would gain very little, if any, benefit from this.

Zoning

Mrs. Tilford was present. Mrs. Tilford added to her report information about iWorQ which is a zoning portal. This portal will make the process of applying for and processing Zoning Certificates more streamlined. There is a cost of \$10,000 up front for year one and \$6000/year moving forward associated with this new program. Mrs. Tilford recommends this upgrade. Mrs. Destefani asked the average permit cost. The range is anywhere from thousands for commercial down to \$25 for a fence. Mrs. Destefani is in favor of this new system. Mr. Cramer asked about training and education. Mrs. Tilford stated that is was included. All data will be saved in the cloud and can be a backed up and downloaded at will. Mrs. Destefani suggested that another person be trained on this as well. Mr. Cramer is in favor as well as Mr. Moeller.

Fiscal Officer

Mr. Demko was present. He stated the ARP funds have been reported.

Mr. Cramer asked about an update on the newsletter. Mrs. Tilford stated that there will be a draft as soon as possible. Mr. Moeller requested we add an article with regards to sidewalk responsibility.

Fire

Chief Leaming was not present. Mrs. Destefani mentioned the Sugar Maple Festival demonstrations done by the fire department. Mr. Moeller spoke about the Fire Department Instructors Conference in Indianapolis. Sugarcreek's new truck was on display. Mr. Cramer mentioned that we were able to purchase the new truck without having to put a levy on the ballot. He stated that he is proud of that and also of the relationship we have built with Sutphen.

Mr. Cramer noted that there were no overdose deaths and no Narcan doses issued. Mr. Tiffany stated that the deaths in previous years were largely due to Fentanyl laced heroin and the fentanyl problem is much less prevalent today than it has been.

Police

Chief Brown was present. There was nothing to add to his report. Mr. Destefani mentioned the optimist club presentation and that she enjoyed seeing Officer Klark being honored.

School safety meeting was attended by Stephanie Goff and Mrs. Destefani was pleased to see that she attended. Mrs. Destefani asked about the result of the drug drop off event. Chief Brown indicated that for the five drop off locations the total intake was 830 pounds of pills. Chief Brown mentioned the Bike Rodeo coming up on May 14 at the high school.

Roads and Service

Mr. Owens was not present. There was nothing to add to his report. Mrs. Destefani asked about the street sweeper training. Mr. Tiffany stated that we have a couple of new employees that needed training. Mr. Cramer mentioned Waynesville Road not having high speed internet. He asked what the cost would be. Mr. Tiffany stated that the cost would be \$125,000. Our goal is to include Waynesville Road on this project. Mr. Tiffany is going to verify the placement. Mr. Cramer stated that the agreement was to do the high speed internet and the second priority was the road conditions. Mr. Cramer stated that some places were delaying road resurfacing because quotes have been up to 50% higher than anticipated. Mr. Tiffany stated that ours was not that high.

Mr. Tiffany stated that Bridgewired is lowering their price by \$5 for customers giving credit to the Trustees. They have more customers now and can offer that lower price.

Information Technology

There was nothing to add.

Trustees

Mr. Moeller stated that some of his neighbor's never received the postcard that was sent out regarding the notification sign-ups. Mr. Moeller met with a resident on Carpenter Road who has agreed to the project as long as the trees are replaced. Mr. Moeller attended the Jump fest to honor Mr. Martin's 101st birthday.

Mrs. Destefani attended the Jump fest as well. She mentioned the Veterans memorial statue and how Mr. Martin wanted all 3000 names of the fallen to be incorporated. Mrs. Destefani attended the wastewater committee meeting for Greene County.

Mr. Cramer attended the parade and handed out postcards along the route.

Mr. Cramer mentioned that Greene County Sherriff's office has an app that you can download and you can get alerts and submit a tip for a crime or something that needs to be done, jail and inmate, community resources and more.

Mrs. Destefani stated that Greene County has started their Veteran's Hall of Fame. There were 24 inducted in on Saturday.

5) **Public Comments – Agenda Items**

Kim McCarthy, 2525 Stewart Rd questioned Chief Brown about the speeding on Stewart Road. Chief Brown stated that he can have officers go out there.

She asked about the Sugarcreek Direct Family Care and how well that was going. Mr. Tiffany stated that participation is well received and costs have decreased. Ms. McCarthy asked if all employees were using it. Mr. Tiffany stated that employees can opt out of this.

Mr. Tiffany will send the numbers to Ms. McCarthy.

6) **Old Business**

A. City of Bellbrook, Bellbrook Sugarcreek Parks, and Schools Meeting – TBD

7) **Consent Agenda Items**

A. Payment of Bills

B. Approval of Minutes

C.

**RESOLUTION TO PROCEED
OF THE TAXING AUTHORITY**
(Revised Code, Sec. 5703 19, 191, 192, 193, 21, 25)

The Board of Trustees of Sugarcreek Township
Governing body (e.g., village council, board of trustees, etc.) Political subdivision
met in Regular session on May 02, 2022 at the office of
Regular or Special Month and day Year
Board of Trustees with the following members present:
Governing body

Fred Cramer
Carolyn L. Destefani
Marvin Moeller

FRED CRAMER moved the adoption of the following Resolution:
Member name

WHEREAS, the amount of taxes which may be raised within the ten-mill limitation will be insufficient to provide an adequate amount for the necessary requirements of the said Sugarcreek Township
Political subdivision
Greene County; therefore be it

RESOLVED, by the Board of Trustees, Greene County, two-thirds of all members elected
Governing body
thereto concurring, that it is necessary to levy a tax in excess of the ten mill limitation for the benefit of the
Sugarcreek Township for the purpose of fire levy
Political subdivision Purpose (use additional lines if needed)

at a rate not exceeding 2.00 mills for each one dollar of valuation, which amounts
Rate expressed in dollars
to \$ 0.20 for each one hundred dollars of valuation, for Five (5) years commencing
Length of time in years
and appearing on the tax list for the years so specified: 2023-2027
List the years levy will appear on tax list

Said levy is (choose one of the following):

- An additional levy of _____ mills.
- A renewal of an existing levy of 2.0000 mills.
- A renewal of an existing levy of _____ mills and an increase of _____ mills to constitute a tax of _____ mills.
- A renewal of part of an existing levy, being a reduction of _____ mills to constitute a tax of _____ mills.
- A replacement of an existing levy of _____ mills.
- A replacement of an existing levy of _____ mills and an increase of _____ mills to constitute a tax of _____ mills.
- A replacement of part of an existing levy, being a reduction of _____ mills, to constitute a tax of _____ mills.

RESOLVED, that the question of levying additional taxes be submitted to the electors of said
Sugarcreek Township at the General election to be held at the usual voting places
Political subdivision General, Primary, Special
within said Sugarcreek Township on the 8th day of November, 2022; and be it further
Political subdivision Day Month Year

RESOLVED, that said levy be placed upon the tax list at the current year after the February settlement next succeeding the election, if a majority of the electors voting thereon vote in favor thereof and be it further

RESOLVED, that the Clerk or Fiscal Officer of Sugarcreek Township be and is hereby directed
Political subdivision
to certify a copy of this Resolution to the Board of Elections of Greene County, Ohio and notify said Board of
Elections to cause notice of election on the question of levying said tax to be given as required by law.

- D. Re-appointment of Board of Zoning Appeals Members Cindy Vantrease and Erin Moore – 2022.05.02.02

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2022.05.02.02**

IN RE: Re-appointment of Board of Zoning Appeals Members Cindy Vantrease and Erin Moore

WHEREAS, the Board of Zoning Appeals plays a pivotal role in the land-use decisions for Sugarcreek Township; and,

WHEREAS, it is imperative that all positions on the Board of Zoning Appeals be filled with citizens who will make decisions that are always in the best interest of Sugarcreek Township; and,

NOW THEREFORE, BE IT RESOLVED, that Cindy Vantrease is hereby re-appointed to the Board of Zoning Appeals for a term expiring on July 31, 2025, and Erin Moore is hereby re-appointed to the Board of Zoning Appeals for a term expiring on July 31, 2026. (Said appointment made pursuant to the Ohio Revised Code, Section 519.13.)

- E. Re-Appointment of Board of Zoning Commission Members Doug Betz, Donna Hellmann, and John Baldino – 2022.05.02.03

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2022.05.02.03**

IN RE: Re-Appointment of Board of Zoning Commission Members Doug Betz, Donna Hellmann, and John Baldino

WHEREAS, the Board of Zoning Commission plays a pivotal role in the land-use decisions for Sugarcreek Township; and,

WHEREAS, it is imperative that all positions on the Board of Zoning Commission be filled with Citizens who will make decisions that are in the best interest of Sugarcreek Township.

NOW THEREFORE, BE IT RESOLVED, that Donna Hellmann is hereby re-appointed to the Board of Zoning Commission for a five-year term expiring on March 31, 2025, Doug Betz is hereby re-appointed to the Board of Zoning Commission for a five-year term expiring on March 31, 2026, and John Baldino is hereby re-appointed to the Board of Zoning Commission for a five-year term expiring on March 31, 2027. (Said appointments made pursuant to Ohio Revised Code Section 519.04.)

- F. Reclassification of Roads and Services Department Personnel - Joseph Hoffmann
2022.05.02.04

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2022.05.02.04**

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Roads and Services Department; and,

WHEREAS, Township Administrator Barry P. Tiffany is requesting the reclassification of Joseph Hoffmann from full-time Service Worker I to part-time Service Worker I;

WHEREAS, Mr. Barry P. Tiffany states the 2022 Budget has sufficient funds allocated for this reclassification;

NOW THEREFORE, BE IT RESOLVED, that Joseph Hoffmann shall be reclassified to the position of part-time Service Worker I at the rate of \$15.00 per hour payable on a bi-weekly basis.

FURTHER BE IT RESOLVED, this reclassification shall have an effective date of May 1, 2022, and is subject to a one (1) year probationary period ending May 1, 2023.

G. Resignation of Fire Department Staff – Ashleigh Havener, Kristen Barrera, Mitchell Stidham – 2022.05.02.05

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2022.05.02.05**

IN RE: Resignation of Fire Department Staff – Ashleigh Havener, Kristen Barrera, Mitchell Stidham

WHEREAS, Part-time Firefighter/EMT, Ashleigh Havener, Kristen Barrera and Mitchell Stidham have indicated their desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Ashleigh Havener was hired as a member of the Sugarcreek Township Fire Department on February 18, 2020; and,

WHEREAS, Kristen Barrera was hired as a member of the Sugarcreek Township Fire Department on January 16, 2018; and,

WHEREAS, Mitchell Stidham was hired as a member of the Sugarcreek Township Fire Department on July 12, 2021; and,

WHEREAS, Chief Jeffrey A. Leaming recommends we accept the resignations of Ashleigh Havener, Kristen Barrera and Mitchell Stidham.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accept the above mentioned resignations effective April 22, 2022, April 29, 2022 and May 16, 2022 respectively.

H. Declaration of Excess Property – Fire Department 2022.05.02.06

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2022.05.02.06**

IN RE: Declaration of Excess Property – Fire Department

WHEREAS, the Sugarcreek Township Fire Department has identified equipment which is no longer needed for operations, and;

WHEREAS, the items listed below have been declared broken, obsolete or non-reparable and have been marked for destruction.

- Plastic Storage Container 24" x 15" x 19"

- Metal Cabinet 83”x 42” x 19”
- Metal Cabinet 28.5” x 42” 19”
- Metal Cabinet 28” x 30” x 19”

NOW THEREFORE BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby declares this property to be excess and directs the appropriate disposition of this property.

I. Appointment of Fire Department Staff - Benjamin Norrod – 2022.05.02.07

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Part-time Firefighter I /EMT; and,

WHEREAS, Benjamin Norrod has the necessary qualifications to serve in the capacity of Part-time Firefighter I/EMT for the Sugarcreek Township Fire Department; and,

WHEREAS, funds are available for this purpose within the Fire Department’s 2022 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED, that Benjamin Norrod shall be appointed to Part-time Firefighter I/EMT within the Sugarcreek Fire Department at the rate of \$15.75 per hour; and,

FURTHER BE IT RESOLVED, the above-mentioned appointment for Mr. Norrod will have an effective date of April 27, 2022 with a one (1) year probationary period ending on April 27, 2023.

J. Proclamation for National Day of Prayer

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Part-time Firefighter I /EMT; and,

WHEREAS, Benjamin Norrod has the necessary qualifications to serve in the capacity of Part-time Firefighter I/EMT for the Sugarcreek Township Fire Department; and,

WHEREAS, funds are available for this purpose within the Fire Department’s 2022 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED, that Benjamin Norrod shall be appointed to Part-time Firefighter I/EMT within the Sugarcreek Fire Department at the rate of \$15.75 per hour; and,

FURTHER BE IT RESOLVED, the above-mentioned appointment for Mr. Norrod will have an effective date of April 27, 2022 with a one (1) year probationary period ending on April 27, 2023.

Mr. Cramer made a motion to approve the Consent Agenda Items, Mrs. Destefani seconded. Roll was called with the vote being as follows:

Mr. Cramer – Yes

Mrs. Destefani – Yes
Mr. Moeller – Yes

8) **Discussion Agenda Items**

Mr. Tiffany states that the purchase of CAD Integration with Elite Reporting for the fire department was above the amount he is able to approve without Trustee consent.

9) **Public Comments – Discussion Agenda Items**

Denise Moore, stated that this month is Asian American Native Hawaiian Pacific Islander Heritage Month and she thought it would be nice if the Township recognized that.

Donna Hellmann, requested that information regarding the new Ladder truck purchase be put in the newsletter so that the citizens can understand.

Mrs. Destefani stated that they have touched on that in the upcoming newsletter. There was some discussion regarding both trucks and the need for the new truck.

10) **Trustee/Staff Discussions**

Reviewed the job description for the Administrative assistant/Social Media Coordinator position.

11) **Adjourn**

Mr. Moeller made a motion to adjourn the Trustee meeting, Mrs. Destefani seconded.
Roll was called with the vote being as follows:

Mr. Cramer – Yes
Mrs. Destefani – Yes
Mr. Moeller – Yes

Richard J Demko, Fiscal Officer



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING

Monday, May 16, 2022, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 5. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 6. Old Business**
 - A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting – TBD
- 7. Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes
 - C. Initiate Text Amendment to the Sugar Creek Township Zoning Resolution– 2022.05.16.01**
 - D. Appointment of Fire Department Staff – Elijah Brown – 2022.05.16.02
 - E. Re-appointment of Roads and Services Seasonal Worker – Joshua Robinson – 2022.05.16.03
 - F. Declaration of Excess Property – Police Department – 2022.05.16.04
 - G. Resolution Appointing Initial Region 14 Representative and Alternate Representative to the OneOhio Recovery Foundation, Inc. Board – 2022.05.16.05
- 8. Discussion Agenda Items**
- 9. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
- 10. Trustee/Staff Discussion**
- 11. Executive Session**
- 12. Adjourn**



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2022.05.16.01**

IN RE: Initiate Text Amendment to the Sugarcreek Township Zoning Resolution

WHEREAS, ORC 519.12 authorizes the Board of Trustees to initiate amendments to the Zoning Resolution by passage of a Resolution; and,

WHEREAS, the Board of Sugarcreek Township Trustees deems it in the best interest of the community to initiate text amendments to Sections 7.04 and 4.12 of the Sugarcreek Township Zoning Resolution in response to an increasing number of variances approved for fences in front yards on corner lots; and,

NOW THEREFORE, BE IT RESOLVED, the Sugarcreek Township Board of Trustees does hereby initiate a text amendment to the Zoning Resolution to amend Sections 7.04 and 4.12 and instructs the Assistant Township Administrator to certify this Resolution to the Zoning Commission.

Fred Cramer, Chairperson

Carolyn L. Destefani, Vice Chairperson

Marvin Moeller, Trustee

Richard J. Demko, Fiscal Officer

ARTICLE 7: GENERAL DEVELOPMENT STANDARDS

Section: 7.04 Fences, Walls, and Entry Gates

- 3) Fencing or walls should follow the natural contour of the land on which it is located. See Figure 7.04-1.

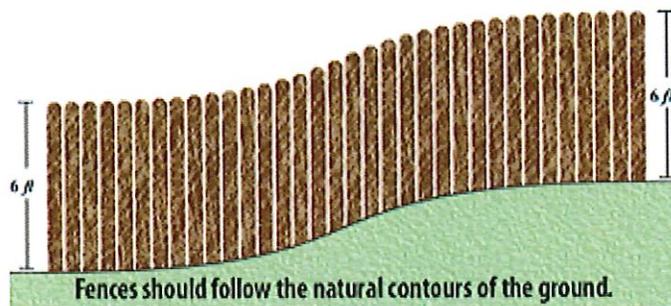


Figure 7.04-1: This illustrates how fencing is measured along a natural contour.

- 4) Any portion of a retaining wall projecting more than one foot above the surface of the ground supported by the wall shall be subject to the applicable requirements of this section regulating fences.
- 5) Any fencing utilized for an agricultural use as described in ORC. 519.01 and 519.21, are exempt from the regulations of this section.
- 6) A fence that is designed with a finished appearance on only one side shall be oriented so that the finished side faces any right-of-way or adjacent lot.
- 7) Fence or wall height shall be measured from the lowest point within three feet on either side of the fence to the top most portion of the fence. See Figure 7.04-2.

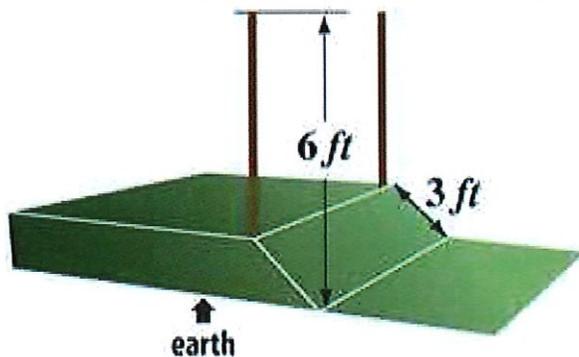


Figure 7.04-2: Fencing shall be measured from the lowest point within three feet on either side of the fence.

B) Fences and Walls

The following provisions apply to all uses that are not agriculturally exempt (See Subsection 7.04 (A)(5)).

1) **Front Yard**

- a. Fencing and walls in the front yard shall not exceed 42 inches in height, except as permitted in Section 7.04(C)(4) and 4.12 C. 10. e.

ARTICLE 4: ZONING DISTRICTS AND USE REGULATIONS

Section: 4.12 Site Development Standards

- e. For the purposes of the placement of fences, a fence not exceeding 48 inches in height shall be permitted in the front yard adjacent to the rear yard as long as that fence is no closer than 20 feet to the street right-of-way line.

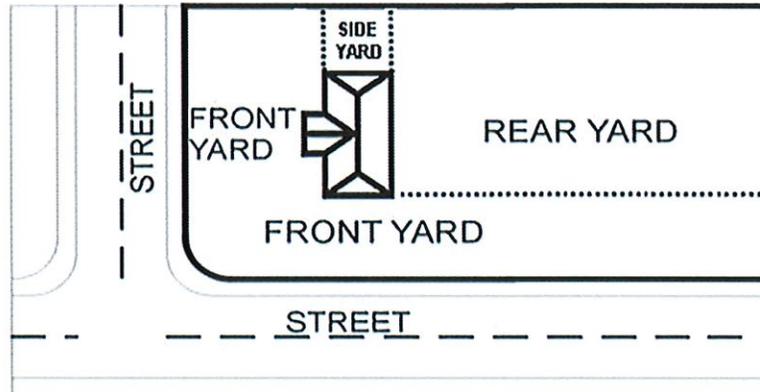


Figure 4.12-3: Yard locations on a corner lot.

11) **Double Frontage Lots**

- a. Where a lot is considered a double frontage lot, the required minimum front yard setback shall be provided on both streets. See Figure 4.12-4.
- b. The remaining lot lines not abutting a public road right-of-way shall be considered as side yards and shall have the required minimum side yard setback provided for each side lot line. See Figure 4.12-4.
- c. For the purposes of the placement of accessory structures, the front yard located to the rear of the structure shall be considered the rear yard.
- d. Fences in the front yard located to the rear of the structure shall not exceed 48" in height and shall remain subject to all other provisions governing fences including those standards established for front yard fences in Section 7.04 B. 1.



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING

Monday, May 16, 2022, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 5. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 6. Old Business**
 - A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting – TBD
- 7. Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes
 - C. Initiate Text Amendment to the Sugar Creek Township Zoning Resolution– 2022.05.16.01
 - D. Appointment of Fire Department Staff – Elijah Brown – 2022.05.16.02
 - E. Re-appointment of Roads and Services Seasonal Worker – Joshua Robinson – 2022.05.16.03
 - F. Declaration of Excess Property – Police Department – 2022.05.16.04
 - G. Resolution Appointing Initial Region 14 Representative and Alternate Representative to the OneOhio Recovery Foundation, Inc. Board – 2022.05.16.05
- 8. Discussion Agenda Items**
- 9. Public Comments** - Limited to five minutes per person. Township related business only.
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- 10. Trustee/Staff Discussion**
- 11. Executive Session**
- 12. Adjourn**



SUGARCREEK TOWNSHIP
RESOLUTION NO. 2022.05.16.02
IN RE: Appointment of Fire Department Staff
Elijah Brown

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Part-time EMS only; and,

WHEREAS, Elijah Brown has the necessary qualifications to serve in the capacity of Part-time EMS only for the Sugarcreek Township Fire Department; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2022 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED, that Elijah Brown shall be appointed to Part-time EMS only within the Sugarcreek Fire Department at the rate of \$17.84 per hour; and,

FURTHER BE IT RESOLVED, the above-mentioned appointment for Mr. Brown will have an effective date of May 16, 2022 with a one (1) year probationary period ending on May 16, 2023.

Fred Cramer, Chairperson

Carolyn L. Destefani, Vice Chairperson

Marvin Moeller, Trustee

Richard J. Demko, Fiscal Officer



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING

Monday, May 16, 2022, 7:00 P.M.

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- 10. Trustee/Staff Discussion**
- 11. Executive Session**
- 12. Adjourn**



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2022.05.16.03**

IN RE: Re-appointment of Temporary Part Time Roads and Service Personnel
Joshua Robinson

WHEREAS, the need exists to establish and maintain a viable temporary work force within the Sugar Creek Township Service Department; and,

WHEREAS, the Board of Sugar Creek Township Trustees, by previous resolution, has authorized the hiring of Temporary Part-time employees, effective November 19, 2007, for a period not-to-exceed 180 days; and,

WHEREAS, Joshua Robinson has previously worked with the department as a temporary part-time employee, has been re-interviewed, and has undergone all necessary screening and testing,

NOW THEREFORE, BE IT RESOLVED, that this Board of Township Trustees does hereby appoint Joshua Robinson to the position of Temporary Part-Time Service Personnel, at a rate of pay of \$15.00 per hour Effective date TBD for a period not to exceed 180 days.

Fred Cramer, Chairperson

Carolyn L. Destefani, Vice-Chairperson

Marvin Moeller, Trustee

Richard J. Demko, Fiscal Officer



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, May 16, 2022, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
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 - A. Administrator
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- 10. Trustee/Staff Discussion**
- 11. Executive Session**
- 12. Adjourn**



SUGARCREEK TOWNSHIP

RESOLUTION NO. 2022.05.16.04

IN RE: Declaration of Excess Property – Police Department

WHEREAS, the Sugarcreek Township Police Department has identified equipment which is no longer needed for operations, and;

WHEREAS, the item listed below have been declared broken, obsolete or non-reparable and have been marked for destruction.

- 2013 Chevrolet Caprice PPV
VIN 6G1MK5U28DL825286
Mileage 106,071

NOW THEREFORE BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby declares this property to be excess and directs the appropriate disposition of this property.

Fred Cramer, Chairperson

Carolyn L. Destefani, Vice Chairperson

Marvin Moeller, Trustee

Richard J. Demko, Fiscal Officer



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, May 16, 2022, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
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- 4. Reports**
 - A. Administrator
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 - G. Information Technology
 - H. Trustees
- 5. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 6. Old Business**
 - A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting – TBD
- 7. Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes
 - C. Initiate Text Amendment to the Sugar Creek Township Zoning Resolution– 2022.05.16.01
 - D. Appointment of Fire Department Staff – Elijah Brown – 2022.05.16.02
 - E. Re-appointment of Roads and Services Seasonal Worker – Joshua Robinson – 2022.05.16.03
 - F. Declaration of Excess Property – Police Department – 2022.05.16.04
 - G. Resolution Appointing Initial Region 14 Representative and Alternate Representative to the OneOhio Recovery Foundation, Inc. Board – 2022.05.16.05
- 8. Discussion Agenda Items**
- 9. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
- 10. Trustee/Staff Discussion**
- 11. Executive Session**
- 12. Adjourn**



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2022.05.16.05**

IN RE: Resolution Appointing Initial Region 14 Representative and Alternate Representative to the OneOhio Recovery Foundation, Inc. Board

It was moved by _____ and seconded by _____ that the following Resolution be adopted:

WHEREAS, the Board of Trustees of Sugar Creek Township, is a Local Government that has adopted and approves The OneOhio Memorandum of Understanding (“The Memorandum”), which establishes a mechanism to disburse settlement proceeds from opioid litigation into Ohio’s communities to help abate the opioid crisis, including allocations to Local Governments and Regions through a statewide Foundation; and

WHEREAS, this jurisdiction is a participant in **Region 14** as established by The Memorandum; and

WHEREAS, pursuant to The Memorandum each Region shall create their own governance structure so it ensures all Local Governments have input and equitable representation regarding regional decisions including representation on the statewide Foundation Board and selection of projects to be funded from the Region’s regional Share; and

WHEREAS, the imminent distribution of Opioid Funds through the OneOhio Recovery Foundation, Inc. requires immediate appointment of a regional representative from this Region; and

WHEREAS, Regions have the responsibility to make submissions regarding the allocation of funds to projects that will equitably serve the needs of the entire Region; and

WHEREAS, **Greta Hochstetler Mayer** has expressed a willingness and ability to serve as the initial **Region 14 Representative** on the OneOhio Recovery Foundation, Inc. Board for an initial term that will begin May 16, 2022 by and upon concurrence of all Local Governments participating in **Region 14**, and end May 15, 2024 upon reappointment, a successor appointment, resignation or removal by the regional board.

WHEREAS, **Karen Scherra** has expressed a willingness and ability to serve as the initial **Region 14 Alternate Representative** alternate on the OneOhio Recovery Foundation, Inc. Board for an initial term that will begin May 16, 2022 by and upon concurrence of all Local Governments participating in **Region 14**, and end May 15, 2024 upon reappointment, a successor appointment, resignation or removal by the regional board.

NOW THEREFORE BE IT RESOLVED, by this legislative body that:

Section 1. Subject to and effective upon the concurrence of all Local Governments (counties, cities, villages, townships) in **Region 14**, **Greta Hochstetler Mayer** shall be appointed as the initial **Region 14 Representative** to the OneOhio Recovery Foundation, Inc. Board;

Section 2. Subject to and effective upon the concurrence of all Local Governments (counties, cities, villages, townships) in **Region 14**, **Karen Scherra** shall be appointed as the initial **Region 14 Alternate Representative** to the OneOhio Recovery Foundation, Inc. Board;

Section 3. This **Region 14 Representative and Alternate** may exercise all authority of a OneOhio Recovery Foundation, Inc. Board member under Section D.3 through and including D.11 of The OneOhio Memorandum of Understanding during this initial appointment; and shall report any such actions to the regional board in this Region;

Section 4. It is found and determined that all formal actions of this legislative body relating to the adoption of this Resolution were adopted in an open meeting, and that all deliberations that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements;

Section 5. This Resolution is hereby declared to be an emergency measure, necessary for the preservation of the public peace, health, welfare and safety. The reason for the emergency is to ensure prompt pursuit of funds to assist in abating the opioid epidemic throughout Ohio.

Fred Cramer, Chairperson

Carolyn L. Destefani, Vice Chairperson

Marvin Moeller, Trustee

Richard J. Demko, Fiscal Officer