

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on April 18th, 2022, at 7:00 PM.

- 1) **Mr. Cramer called the session to order at 7:04 pm.**
- 2) **Mr. Demko called the roll with Board Members** Mr. Cramer, Mrs. Destefani, and Mr. Moeller being present. Also, in attendance was Louie Schatzberg and Denise Moore.
- 3) **All in attendance stood for the Pledge of Allegiance.**
- 4) **Public Hearing**

Purpose: To consider levying an annual license tax upon the operation of motor vehicles on the public roads and highways in the unincorporated territory of the township as provided for in the ORC Section 4504.181. The tax would be at a rate of five dollars per motor vehicle on all motor vehicles the district of registration of which is located in the unincorporated area of the township levying the tax. Revenue collected would be used to pay for the costs and expenses of enforcing and administering the tax; to pay for the construction, reconstruction, improvement, maintenance and repair of township roads, bridges, and culverts; to pay for the purchase, erection and maintenance of traffic signs, markers, lights and signals; to pay for the purchase of road machinery and equipment; to pay for the planning, construction and maintaining suitable buildings to house such equipment; to pay for any costs apportioned to the township under section 4907.47 of the Ohio Revised Code; and to supplement revenue already available for the aforementioned purposes.

- Public hearing is formally opened
- Staff report on the text amendments
- Applicant presentation
- Those wishing to speak in favor

No one wished to speak.

- Those wishing to speak against

No one wished to speak.

- Neutral parties wishing to speak

Denise Moore asked if now was the best time to add this tax on with everything going on in the world right now. Mr. Tiffany stated that this tax will not be implemented for another year, so it will not be happening right away.

- Public hearing is closed
- Deliberation and decision

5) **Reports**

Administration

Mr. Tiffany was present. There was nothing to add to his report. Mrs. Destefani asked if the Carpenter Road improvements were for the intersection at South Alpha Road. Mr. Tiffany stated yes, he has met with all but 2 residents to discuss and sign documents. Mrs. Destefani also mentioned that Mr. Tiffany spoke with an OTARMA representative, and she stated that it is a big risk for the Township to do the Community Clean up Day, so moving forward they are not going to be having the cleanup.

Zoning

Mrs. Tilford was not present. There was nothing to add to her report. Mrs. Destefani asked if there was any news on Popeyes. Mr. Tiffany stated they have submitted their plans to zoning for approval.

Fiscal Officer

Mr. Demko was present. He stated he is updating the ARP funds, there were some technical difficulties, but it is coming along. Mr. Demko also stated that the Township is on the schedule to be audited for the 2021 fiscal year.

Fire

Chief Leaming was not present. There was nothing to add to his report. They do have a bid for the kitchen remodel. The new ladder truck will also be coming to the Township in a few weeks.

Police

Chief Brown was present. There was nothing to add to his report. Mr. Destefani mentioned she was letting people know about the drug drop off so there is a lot that gets collected this time.

Roads and Service

Mr. Owens was present. There was nothing to add to his report. Mr. Cramer thanked the Roads and Service Department for picking up all the trash from the Community Clean up Day.

Information Technology

There was nothing to add.

Trustees

Mr. Cramer stated that the Township is hoping to have the newsletter out in a few weeks, and they have decided to put in add in the newspaper for it. Mrs. Destefani stated that herself and Mr. Cramer went to the Dayton Development Coalition Fly In, in Washington D.C. April 6-7. There was a group that got to talk about the Wilmington Pike corridor to gain support for this intersection project. She also stated that there was a Greene County Township Association meeting where they talked about the census, and they showed that Sugarcreek is the largest Township in Greene County. The new Park District Commissioner candidate has been voted on, the candidate is Stephen Haller and Judge Buckwalter will

make the final decision as to who will receive it. Mrs. Destefani also stated that she has a meeting set up for Wednesday with the city manager from Bellbrook. He wanted to offer some advice on the Veterans Memorial that he helped build. Mr. Cramer stated that they attended Mr. McNamee's swearing in last week.

6) **Public Comments – Agenda Items**

Denise Moore asked about not being able to do the community clean up day through the Township anymore, what is going to happen to the clean up altogether. Mr. Tiffany stated that he's not sure what's going to happen, they are looking into options and organizations that might be able to take the event over.

7) **Old Business**

A. City of Bellbrook, Bellbrook Sugarcreek Parks, and Schools Meeting – June 7th, 5:30pm.

8) **Consent Agenda Items**

A. Payment of Bills

B. Approval of Minutes

C. Resignation of Fire Department Staff – Kendall Cunic – 2022.04.18.01

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2022.04.18.01**

IN RE: Resignation of Fire Department Staff – Kendall Cunic

WHEREAS, Part-time Firefighter/EMT, Kendall Cunic has indicated his desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Kendall Cunic was hired as a member of the Sugarcreek Township Fire Department on February 24, 2022; and,

WHEREAS, Chief Jeffrey A. Leaming recommends we accept the resignation of Kendall Cunic.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accept the resignation of Kendall Cunic effective April 22, 2022.

D. Resignation of Administration Staff – Courtney Shuttleworth – 2022.04.18.02

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2022.04.18.02**

IN RE: Resignation of Administration Department Staff – Courtney Shuttleworth

WHEREAS, Full-time Administrative Receptionist, Courtney Shuttleworth has indicated her desire to resign from the Sugarcreek Township Administration Department; and,

WHEREAS, Miss Shuttleworth was hired as a member of the Sugarcreek Township Administration Department on April 10, 2018; and,

WHEREAS, Township Administrator Barry Tiffany recommends we accept the resignation of Courtney Shuttleworth.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accept the resignation of Courtney Shuttleworth effective April 29, 2022.

E. Appointment of Roads and Service Department Staff – Michael Ward and Chase Morgan – 2022.04.18.03

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2022.04.18.03**

IN RE: Appointment of Roads and Services Department Personnel
Michael Ward and Chase Morgan

WHEREAS, the continuing need exists to maintain proper staffing within the Sugar creek Township Roads and Services Department; and,

WHEREAS, Township Administrator Barry P. Tiffany is recommending the appointments of Michael Ward and Chase Morgan to Full-Time Service Worker I; and,

WHEREAS, Mr. Barry P. Tiffany states the 2022 Budget has sufficient funds allocated for these appointments.

NOW THEREFORE, BE IT RESOLVED that Michael Ward shall be appointed to the position of Full-time Service Worker I at the pay rate of \$16.75 per hour, payable on a bi-weekly basis conditional to obtaining a CDL class license within three (3) months of hire date, and that Chase Morgan shall be appointed to the position of Full-time Service Worker I at the pay rate of \$16.75 per hour, payable on a bi-weekly basis.

BE IT FURTHER RESOLVED these appointments for Michael Ward and Chase Morgan shall have an effective date of May 16, 2022 and are subject to a one (1) year probationary period ending May 16, 2023.

F. Proclamation of Recognition – Marty Heide

**PROCLAMATION OF RECOGNITION AND APPRECIATION FOR
Ms. Marty Heide**

WHEREAS, Marty Heide has worked with Congressman Mike Turner for more than thirty years, nineteen of those serving Ohio's 10th District; and,

WHEREAS, Ms. Heide began her work around 1991 in then, Lawyer Mike Turner's private legal practice, as a paralegal, then supported Mike Turner during his two terms as the Mayor of the City of Dayton, Ohio, and joined him when he was elected as a U.S. Congressman in 2003; and,

WHEREAS, during her tenure, Ms. Heide has gone from Case Manager (2003-2011) to Field Representative and District Office Manager (2011-2021) finishing as the Director of Special Events and District Outreach (2021-2022); and,

WHEREAS, Ms. Heide has acted as the Ohio eyes and ears for Congressman Turner while he is in Washington D.C. and is always eager to pass along information by attending Sugar creek Township Trustee meetings and Greene County Township Association functions to provide updates; and

WHEREAS, Ms. Heide has decided to retire at the end of April 2022; and,

NOW THEREFORE, the Trustees of the Board of Sugar creek Township hereby recognizes, honors, thanks, and celebrates Marty Heide for her many years of service within Ohio's 10th District and wishes Ms. Heide the absolute best in her retirement and her upcoming vacation to Iceland!

Mr. Cramer made a motion to approve the Consent Agenda Items, Mr. Moeller seconded. Roll was called with the vote being as follows:

Mr. Cramer – Yes
Mrs. Destefani – Yes
Mr. Moeller – Yes

9) **Discussion Agenda Items**

Mrs. Destefani stated that they needed to talk about how they were going to be posting on the website, and if they were going to include outside organizations. Mr. Tiffany stated that we want to remain consistent in the policy that is already in place which is the Township will not be posting outside organizations information on the website.

10) **Public Comments – Discussion Agenda Items**

11) **Trustee/Staff Discussions**

12) **Adjourn**

Mr. Moeller made a motion to adjourn the Trustee meeting, Mrs. Destefani seconded. Roll was called with the vote being as follows:

Mr. Cramer – Yes
Mrs. Destefani – Yes
Mr. Moeller – Yes

Richard J Demko, Fiscal Officer