



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, May 2, 2022, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 5. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 6. Old Business**
 - A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting – May TBD
- 7. Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes
 - C. Proceed to Ballot – Renewal of Fire Levy – 2022.05.02.01
 - D. Reappointment to Board of Zoning Appeals – 2022.05.02.02
 - E. Reappointment to Board of Zoning Commission – 2022.05.02.03
 - F. Reclassification of Roads and Service Department Staff – Joe Hoffmann – 2022.05.02.04
 - G. Resignation of Fire Department Staff – Ashleigh Havener, Kristen Barrera, Mitchell Stidham – 2022.05.02.05
 - H. Declaration of Excess Property – Fire Department – 2022.05.02.06
 - I. Appointment of Fire Department Staff – Benjamin Norrod – 2022.05.02.07
- 8. Discussion Agenda Items**
 - A. Purchase of CAD Integration with Elite Reporting for Fire Department
- 9. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)

10. Trustee/Staff Discussion

11. Executive Session

12. Adjourn



MEETING CONDUCT AND GUIDELINES

As Trustees of Sugarcreek Township, we encourage residents to attend our Township Meetings. We appreciate you taking time out of your busy schedules to be a part of your Government in action. To help meetings move along in a positive manner, we have established the following guidelines for our meetings:

This is a Township Business meeting and is to be conducted in a professional, business-like manner. It is not our intention to embarrass or demean each other or any members of the audience. We will treat each other with courtesy and respect and we ask for the same courtesy and respect from the audience. No one will get special treatment. These guidelines are for all of us.

As a professional meeting should not go longer than an hour to an hour and a half, it is our intention to stay within a reasonable time limit and follow the agenda.

There will be an Open Discussion at the end of the agenda for the audience to give comments on Township issues. When you have a question or comment, please go to the microphone, state your name and address and direct your question to the Trustees. Please try to limit your comments to 3-5 minutes so as to allow everyone an opportunity to speak.

We appreciate your input. We will not allow any personal attacks or any type of outbursts or profanity from the audience.

If you have any personal comments that you would like to make to us as individuals, please feel free to call the Township Administrative offices or allow us to set up a time to speak with you individually.

It is our goal that meetings are productive and positive. We will do our best to conduct effective, professional meetings.

Thank you.

Sugarcreek Township Trustees



**Administrator's Report to the Trustees
May 2, 2022**

The following represents a brief update of the activities, information, and issues which the Administration is currently working on:

- Meetings with property owners on Carpenter Road are taking place to acquire agreements for the work. Anticipate a summer project prior to the school year starting. We have two owners to complete agreements with.
- Attended the CLOUT meeting in Columbus.
- Attended the Jumpfest for resident Jim Martin's 101st birthday.
- Meetings continue on the I-675/Wilmington Pike study for future improvements. We anticipate late spring to have public information meetings and to share some of the findings.
- Work continues by Bridgewired to complete broadband internet access to portions of Ferry, Centerville, Conference and Vimark roads. This project is being funded in part by APRA Funds from the Township. We have identified Waynesville Road as an area that is not being served by high-speed internet and will be discussing provision of those services through Bridgewired.
- We are awaiting to hear from the State of Ohio on our request for Capital Funding of our proposed Veterans Memorial.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be "B. Tiffany", written over a horizontal line.

Barry P. Tiffany
Township Administrator



**Staff Report for the Sugarcreek Township Board of Trustees
April 25, 2022 to May 2, 2022**

The following is a snapshot of the activities and areas of responsibility for the Sugarcreek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- **April 28, 2022 Board of Zoning Appeals Meeting: Follow-Up**
 - **BZA Case 02-2022:** Applicant, Alison Crocker, is requesting a variance to allow for the construction of shed in a side yard. The subject property is 2601 Washington Mill Road, can be identified by parcel id L32000200270009100, is owned by Alison and Conan Crocker is and located in the A-1 (Agricultural) District.
 - *The BZA approved the request as submitted by the applicant.*
 - **BZA Case 03-2022:** Applicants, Kelsey and Andrew Schneck, are requesting a variance to allow for the construction of a fence in the front yard on a corner lot. The subject property is 3636 Magnolia Trace Drive, can be identified L32000200300012100, is owned by Kelsey and Andrew Schenk and is located in the PUD-R (Residential Planned Unit Development) District.
 - *The BZA approved the request as submitted by the applicant.*
 - **BZA04-2022:** Applicants, Tom and Pam Gallimore, are requesting a Variance from Section 4.14 C. 6 Table 4-6 of the Sugarcreek Township Zoning Resolution to allow for the construction of a semi-inground pool in the side yard of the subject property. The subject property is 2893 Ferry Road, parcel L32000100100001500, owned by Thomas and Pamela Gallimore, and located in the E (Estate Residential) District.
 - *The BZA approved the request as submitted by the applicant.*

- **May 26, 2022 BZA Meeting**
 - **BZA05-2022**: Applicant, Eric Hamilton, is requesting a Variance from Section 4.12 G Table 4-4 the Sugarcreek Township Zoning Resolution to allow for the construction of front porch addition. The subject property is 1080 S. Alpha Bellbrook Road, parcel L32000200160008600, owned by Eric and Elisabeth Hamilton, and located in the A-1 (Agricultural) District.

Zoning Commission Activities:

- **May 3, 2022 Zoning Commission Meeting-Canceled**
- **June 7, 2022 Zoning Commission Meeting**
 - **ZC01-2022**: Applicant Grand Communities, LLC has submitted their monument sign plans and the railing treatment for the elevations facing Center Point for review by the Zoning Commission via the Minor Modification.

Meetings/Accomplishments:

- Prepared Staff Reports and BZA packets for the April 28, 2022 BZA Meeting (02-2022, 03-2022 and 04-2022)
- Met with property owner to discuss land in the Township on April 26, 2022
- Attended BZA Meeting on April 28, 2022
- Met with contractor to discuss fence construction on May 2, 2022
- RAISE Grant coordination and resubmission for 2022 (we didn't receive funding last round but did receive excellent feedback)
- Conferred with ODNR, they will hold our COTF funding but we will lose points in future submissions for a delay
- Researched and worked with iWorQ and CivicPlus on quoting new zoning database systems

Fiscal: 2022

As of March 25, 2022	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$3,257,865.00	\$795,256.05	\$729,639.02	\$1,758,636.04	22.221%
EMS	\$237,961.00	\$102,281.24	\$43,493.22	\$94,494.69	18.102%
Cell Tower Fund	\$24,000.00	\$0.00	\$0.00	\$24,000.00	0.000%
Department Total	\$3,519,826.00	\$897,537.29	\$773,132.24	\$1,877,130.73	21.792%

Projected Capital Needs:

Priority	Immediate		Moderate		Low	
1	Engine	\$600,000.00	Battalion Bay sensors	\$1,200.00	Replace Damaged Bay Door	\$2,000.00
2	(5) Mobile Radios	\$35,000.00	Inside Building Painting / Bay (Sta. 72)	\$9,000.00	Carpet training / Day room / Bunk Room	\$11,000.00
3	Medic Unit	\$250,000.00	Build Gear Room (in Bay Sta. 72)	\$55,000.00	Kitchen (Sta. 71)	\$15,000.00
4			Radio Batteries	\$2,500.00	Kitchen (Sta. 72)	\$25,000.00
5			Concrete Bay Floor Repair/Replace Sta. 71	\$30,000.00	Painting Interior (Sta. 71)	\$3,000.00
6			Chain saw	\$1,375.00	Replace Carpet (Sta. 71)	\$7,000.00
7			Hand Tools	\$3,000.00	Bay Floor crack repair / repaint floor	\$36,000.00
8			Replace Hose	\$10,000.00	Painting (bay) (Sta. 71)	\$8,000.00
9			Station Alerting	\$54,000.00	Wall Gear Racks	\$6,500.00
10			Upgrade MDT's	\$15,000.00	Dedicated Maintenance Program	\$2,500.00
11			Replace Staff Vehicles (2) 2025	\$125,000.00	Relocate Flag pole and install lighting	\$2,000.00
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
		Total	\$885,000.00		\$306,075.00	\$118,000.00

TOTAL- \$1,309,075.00

Respectfully Submitted,



Jeffrey A. Leaming



Michael A. Brown
Chief of Police

Trustee Report May 2, 2022

Training

- The week of May 2nd, our department will be doing the firearms state re-qualification.
- No other classes scheduled for May.

Fiscal

Budget 2022 (Final Appropriation)	\$3,047,100.00
Expenditures as of April 26, 2022	\$970,072.75
% of Budget Used	31.5%
% of Budget Year Target for the end of April	33.2%
% of Budget Remaining	68.5%
Cash Balance as of April 26, 2022	\$1,439,142.82

EVENTS/APPEARANCES

- On April 23rd, Chief Brown rode in the Sugar Maple Parade.
- On April 24th, Chief Brown attended the Hometown Hero ceremony hosted by the Sugarcreek/Bellbrook Optimist Club. Officer Adam Klark was selected for the honor.
- On April 29th, Chief Brown attended the School Safety Meeting.
- On April 30th, our police department held the annual Drug Drop Off.

Respectfully submitted,



Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

April 12, 2022

- Business and house checks
- Request of an officer on Willow Creek Circle
- Fraud report taken on Amaryllis Drive
- Community policing

April 13, 2022

- Domestic dispute on N. Lakeman Drive
- Theft arrest on Wilmington Pike
- Crash report on Wilmington Pike
- Suspicious vehicle on Conference Road

April 14, 2022

- Nothing to Report

April 15, 2022

- Traffic stops
- Domestic disputes on Cornerstone North Blvd.
- Welfare check on Wilmington Pike
- Theft report on Clio Road

April 16, 2022

- Community policing
- Business checks
- An unwanted subject on Wilmington Pike
- An intoxicated subject on Wilmington Pike

April 17, 2022

- Nothing to Report

April 18, 2022

- Request of an officer on Brookdale Lane
- Found property on Royal Woods Lane
- Welfare check on N. Lakeman Drive
- Domestic dispute on Katerina Court

April 19, 2022

- Suspicious vehicle on Wilmington Pike
- Harassment report on Cloy Road
- Traffic stops

April 20, 2022

- Suspicious vehicle on Wilmington Pike
- Business and house checks
- Theft report on Belfast Drive
- Domestic violence report on Penewit Road

April 21, 2022

- Crash report on Feedwire Road
- Theft report on Surrey Trail
- Crash report on Wilmington Pike
- Crash report on Fauber Road
- Traffic stops

April 22, 2022

- Nothing to Report

April 23, 2022

- Community policing
- Welfare check on Roscommon Way
- Business checks

April 24, 2022

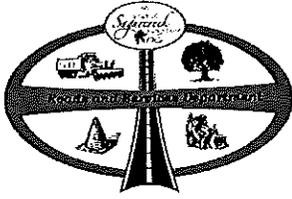
- Crash report on Lower Bellbrook Road
- Peace officer needed on N. Lakeman Drive
- An animal complaint on Wilmington Pike

April 25, 2022

- Nothing to Report

April 26, 2022

- Suspicious person on Little Sugarcreek Road
- Traffic stops
- Crash report on Waynesville Road
- Crash report on Wilmington Pike
- Welfare check on Wilmington Pike



**Staff Report for
Sugar Creek Township Trustees
MAY 2, 2022**

The following information is a snapshot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service:

- No call outs in this time period

Accomplishments:

- Road review- after storm and weekly (3)
- Remove signs ROW (8)
- Clean up fallen tree Middle Run
- Finish berming River Edge Circle
- Repair berm box-broken bolts
- Closed Washington Mill Rd for pole replacement
- Remove dead racoon-Washington Mill
- Changed radar batteries (2)
- Mow and weed whip 2090 Ferry Rd (2)
- Mowed Clyo, Center Point (2), bike path
- Mowed Eric's Place, Lakeman and Tollgate cul de sacs
- Patch potholes-Seton Hill, Center Point, Sarah's Way, Pine View and Middle Run
- Till garden area
- Return tractor to Mr. Demko
- Wash 705 and switch bed to dump bed
- Service street sweeper
- Street sweeper training-Ferry Rd, Kable's Mill
- Remove dead possum Mc Bee Rd
- Trim trees-2090 Ferry Rd
- Remove old dresser from Lower Bellbrook Rd
- Remove dead squirrel from bike path
- Went to Lowe's for ceiling tiles
- Replace ceiling tiles and clean lights-Admin meeting room
- Sow grass seed 2090 Ferry Rd
- Went to Rural King for Def, grass seed and fuel treatment
- Re-ditch 2058 Ferry Rd
- Ditch @ 674 McBee Rd
- Service street sweeper
- Laid out garden plots
- Clean shop

- **Picked up 702 from Rush Trucks-wiring issue**
- **Berm Cedar Ridge**
- **Extended gravel pad for trailers at Service building**
- **Pulled weeds East Briggs island**
- **Ditch shop area behind doors 4,5,6**
- **Met with pipeline inspector-Fauber Rd**
- **Cleaned grate Carpenters Creek**

Respectfully,

Dale Owens
Director of Roads and Services



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10. Trustee/Staff Discussion

11. Executive Session

12. Adjourn

Payment Listing
4/18/2022 to 4/30/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
88311	04/18/2022	04/18/2022	AW	BARRY TIFFANY	\$750.00	O
				Purpose: CELL PHONE AND CAR ALLOWANCE		
88312	04/18/2022	04/18/2022	AW	CARA TILFORD	\$450.00	O
				Purpose: CELL PHONE AND CAR ALLOWANCE		
88313	04/18/2022	04/18/2022	AW	CAROLYN L. DESTEFANI	\$20.00	O
				Purpose: CELL PHONE		
88314	04/18/2022	04/18/2022	AW	FRED CRAMER	\$20.00	O
				Purpose: CELL PHONE		
88315	04/18/2022	04/18/2022	AW	MARVIN MOELLER	\$20.00	O
				Purpose: CELL PHONE		
88316	04/18/2022	04/18/2022	AW	DALE OWENS	\$20.00	O
				Purpose: CELL PHONE		
88317	04/18/2022	04/18/2022	AW	RICHARD CIPRIANO	\$20.00	O
				Purpose: CELL PHONE		
88318	04/18/2022	04/18/2022	AW	JOSHUA DARNELL	\$20.00	O
				Purpose: CELL PHONE		
88319	04/18/2022	04/18/2022	AW	ROBERT JORDAN	\$20.00	O
				Purpose: CELL PHONE		
88320	04/18/2022	04/18/2022	AW	JOSEPH HOFFMAN	\$20.00	O
				Purpose: CELL PHONE		
88322	04/19/2022	04/19/2022	AW	U.S. BANK ST. PAUL	\$843.50	O
				Purpose: LOAN INTEREST		
88323	04/19/2022	04/19/2022	AW	DANCO LETTERING	\$18,004.37	O
				Purpose: GRAPHICS FOR L72		
88324	04/19/2022	04/19/2022	AW	PHOENIX SAFETY OUTFITTERS	\$312.30	O
				Purpose: UNIFORMS		
88325	04/19/2022	04/19/2022	AW	SUGARCREEK DIRECT FAMILY CARE	\$3,234.60	O
				Purpose: FAMILY CARE (2 MOS)		
88326	04/19/2022	04/19/2022	AW	HERITAGE FIRE EQUIPMENT	\$7,563.09	O
				Purpose: THERMAL IMAGING CAMERA, REPAIRS TO E72		
88327	04/19/2022	04/19/2022	AW	O'REILLY AUTOMOTIVE, INC.	\$10.64	O
				Purpose: BOAT TRAILER LENS		
88328	04/19/2022	04/19/2022	AW	CENTERVILLE LOCK & SAFE	\$384.00	O
				Purpose: LOCKS AT STA 71		
88329	04/19/2022	04/19/2022	AW	WORLD FUEL SERVICES, INC.	\$1,297.00	O
				Purpose: FUEL		
88330	04/19/2022	04/19/2022	AW	MUFFLER BROTHERS	\$205.47	O
				Purpose: CARS 105 AND 109		
88331	04/19/2022	04/19/2022	AW	OTARMA SERVICE CENTER	\$228.00	O
				Purpose: ADDITIONAL COVERAGE FOR LADDER TRUCK		
88332	04/19/2022	04/19/2022	AW	ENERGY OPTIMIZERS, USA	\$959.01	O
				Purpose: ENERGY CONTRACT		
88333	04/19/2022	04/19/2022	AW	POLLACK LAW, LLC	\$35.00	O
				Purpose: LEGAL FEES		
88334	04/19/2022	04/19/2022	AW	HEPACO, LLC	\$25,439.79	O
				Purpose: DIESEL SPILL CLEAN UP		

Payment Listing

4/18/2022 to 4/30/2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
88336	04/25/2022	04/25/2022	AW	JEFFERSON HEALTH PLAN	\$58,154.14	O
	Purpose: APRIL HEALTH INS					
88337	04/25/2022	04/25/2022	AW	CIVIC PLUS	\$2,231.25	O
	Purpose: ONBOARDING STANDARD FEE					
88338	04/25/2022	04/25/2022	AW	ERNST CONCRETE	\$220.00	O
	Purpose: CRUSHED RECYCLED CONCRETE BASE					
88339	04/25/2022	04/25/2022	AW	CHARTER COMMUNICATIONS	\$698.95	O
	Purpose: MAIN PHONE ACCT					
88340	04/25/2022	04/25/2022	AW	A-1 SPRINKLER CO., INC.	\$885.10	O
	Purpose: HYDRO TEST					
88342	04/25/2022	04/25/2022	AW	DENTAL CARE PLUS, INC.	\$1,845.64	O
	Purpose: MAY DENTAL INS					
88343	04/25/2022	04/25/2022	AW	GREENE COUNTY ANIMAL CONTROL	\$60.00	O
	Purpose: 1ST QTR ANIMAL CONTROL					
88344	04/25/2022	04/25/2022	AW	MICHAEL BROWN	\$50.00	O
	Purpose: CELL PHONE					
88345	04/25/2022	04/25/2022	AW	MARK WHITE	\$20.00	O
	Purpose: CELL PHONE					
88346	04/25/2022	04/25/2022	AW	DOUG EVANS	\$20.00	O
	Purpose: CELL PHONE					
88347	04/25/2022	04/25/2022	AW	LESLEY STAYER	\$42.99	O
	Purpose: REIMB FOR USB					
88348	04/25/2022	04/25/2022	AW	INTERNATIONAL PRO BIKE SHOP	\$996.00	O
	Purpose: BIKE AND ACCESSORIES					
88349	04/26/2022	04/26/2022	AW	OFFICE DEPOT	\$308.49	O
	Purpose: SUPPLIES					
88350	04/26/2022	04/26/2022	AW	WORLD FUEL SERVICES, INC.	\$3,620.97	O
	Purpose: FUEL					
88351	04/26/2022	04/26/2022	AW	CITI CARDS	\$1,290.63	O
	Purpose: MISC PURCHASES					
88352	04/26/2022	04/26/2022	AW	AT&T MOBILITY	\$605.67	O
	Purpose: PHONES, TABLETS, ETC					
88353	04/26/2022	04/26/2022	AW	P & R COMMUNICATIONS SERVICE, INC.	\$150.00	O
	Purpose: CAR 110					
Total Payments:					\$131,076.60	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$131,076.60	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for

Payment Listing

4/18/2022 to 4/30/2022

reference.



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10. Trustee/Staff Discussion

11. Executive Session

12. Adjourn

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on April 18th, 2022, at 7:00 PM.

- 1) **Mr. Cramer called the session to order at 7:04 pm.**
- 2) **Mr. Demko called the roll with Board Members Mr. Cramer, Mrs. Destefani, and Mr. Moeller being present. Also, in attendance was Louie Schatzberg and Denise Moore.**
- 3) **All in attendance stood for the Pledge of Allegiance.**
- 4) **Public Hearing**

Purpose: To consider levying an annual license tax upon the operation of motor vehicles on the public roads and highways in the unincorporated territory of the township as provided for in the ORC Section 4504.181. The tax would be at a rate of five dollars per motor vehicle on all motor vehicles the district of registration of which is located in the unincorporated area of the township levying the tax. Revenue collected would be used to pay for the costs and expenses of enforcing and administering the tax; to pay for the construction, reconstruction, improvement, maintenance and repair of township roads, bridges, and culverts; to pay for the purchase, erection and maintenance of traffic signs, markers, lights and signals; to pay for the purchase of road machinery and equipment; to pay for the planning, construction and maintaining suitable buildings to house such equipment; to pay for any costs apportioned to the township under section 4907.47 of the Ohio Revised Code; and to supplement revenue already available for the aforementioned purposes.

- Public hearing is formally opened
- Staff report on the text amendments
- Applicant presentation
- Those wishing to speak in favor

No one wished to speak.

- Those wishing to speak against

No one wished to speak.

- Neutral parties wishing to speak

Denise Moore asked if now was the best time to add this tax on with everything going on in the world right now. Mr. Tiffany stated that this tax will not be implemented for another year, so it will not be happening right away.

- Public hearing is closed
- Deliberation and decision

5) Reports

Administration

Mr. Tiffany was present. There was nothing to add to his report. Mrs. Destefani asked if the Carpenter Road improvements were for the intersection at South Alpha Road. Mr. Tiffany stated yes, he has met with all but 2 residents to discuss and sign documents. Mrs. Destefani also mentioned that Mr. Tiffany spoke with an OTARMA representative, and she stated that it is a big risk for the Township to do the Community Clean up Day, so moving forward they are not going to be having the cleanup.

Zoning

Mrs. Tilford was not present. There was nothing to add to her report. Mrs. Destefani asked if there was any news on Popeyes. Mr. Tiffany stated they have submitted their plans to zoning for approval.

Fiscal Officer

Mr. Demko was present. He stated he is updating the ARP funds, there were some technical difficulties, but it is coming along. Mr. Demko also stated that the Township is on the schedule to be audited for the 2021 fiscal year.

Fire

Chief Leaming was not present. There was nothing to add to his report. They do have a bid for the kitchen remodel. The new ladder truck will also be coming to the Township in a few weeks.

Police

Chief Brown was present. There was nothing to add to his report. Mrs. Destefani mentioned she was letting people know about the drug drop off so there is a lot that gets collected this time.

Roads and Service

Mr. Owens was present. There was nothing to add to his report. Mr. Cramer thanked the Roads and Service Department for picking up all the trash from the Community Clean up Day.

Information Technology

There was nothing to add.

Trustees

Mr. Cramer stated that the Township is hoping to have the newsletter out in a few weeks, and they have decided to put it in the newspaper for it. Mrs. Destefani stated that herself and Mr. Cramer went to the Dayton Development Coalition Fly In, in Washington D.C. April 6-7. There was a group that got to talk about the Wilmington Pike corridor to gain support for this intersection project. She also stated that there was a Greene County Township Association meeting where they talked about the census, and they showed that Sugarcreek is the largest Township in Greene County. The new Park District Commissioner candidate has been voted on, the candidate is Stephen Haller and Judge Buckwalter will

make the final decision as to who will receive it. Mrs. Destefani also stated that she has a meeting set up for Wednesday with the city manager from Bellbrook. He wanted to offer some advice on the Veterans Memorial that he helped build. Mr. Cramer stated that they attended Mr. McNamee's swearing in last week.

6) **Public Comments – Agenda Items**

Denise Moore asked about not being able to do the community clean up day through the Township anymore, what is going to happen to the clean up altogether. Mr. Tiffany stated that he's not sure what's going to happen, they are looking into options and organizations that might be able to take the event over.

7) **Old Business**

A. City of Bellbrook, Bellbrook Sugarcreek Parks, and Schools Meeting – June 7th, 5:30pm.

8) **Consent Agenda Items**

A. Payment of Bills

B. Approval of Minutes

C. Resignation of Fire Department Staff – Kendall Cunic – 2022.04.18.01

SUGARCREEK TOWNSHIP

RESOLUTION NO. 2022.04.18.01

IN RE: Resignation of Fire Department Staff – Kendall Cunic

WHEREAS, Part-time Firefighter/EMT, Kendall Cunic has indicated his desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Kendall Cunic was hired as a member of the Sugarcreek Township Fire Department on February 24, 2022; and,

WHEREAS, Chief Jeffrey A. Leaming recommends we accept the resignation of Kendall Cunic.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accept the resignation of Kendall Cunic effective April 22, 2022.

D. Resignation of Administration Staff – Courtney Shuttleworth – 2022.04.18.02

SUGARCREEK TOWNSHIP

RESOLUTION NO. 2022.04.18.02

IN RE: Resignation of Administration Department Staff – Courtney Shuttleworth

WHEREAS, Full-time Administrative Receptionist, Courtney Shuttleworth has indicated her desire to resign from the Sugarcreek Township Administration Department; and,

WHEREAS, Miss Shuttleworth was hired as a member of the Sugarcreek Township Administration Department on April 10, 2018; and,

WHEREAS, Township Administrator Barry Tiffany recommends we accept the resignation of Courtney Shuttleworth.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accept the resignation of Courtney Shuttleworth effective April 29, 2022.

E. Appointment of Roads and Service Department Staff – Michael Ward and Chase Morgan – 2022.04.18.03

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2022.04.18.03**

IN RE: Appointment of Roads and Services Department Personnel
Michael Ward and Chase Morgan

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Roads and Services Department; and,

WHEREAS, Township Administrator Barry P. Tiffany is recommending the appointments of Michael Ward and Chase Morgan to Full-Time Service Worker I; and,

WHEREAS, Mr. Barry P. Tiffany states the 2022 Budget has sufficient funds allocated for these appointments.

NOW THEREFORE, BE IT RESOLVED that Michael Ward shall be appointed to the position of Full-time Service Worker I at the pay rate of \$16.75 per hour, payable on a bi-weekly basis conditional to obtaining a CDL class license within three (3) months of hire date, and that Chase Morgan shall be appointed to the position of Full-time Service Worker I at the pay rate of \$16.75 per hour, payable on a bi-weekly basis.

BE IT FURTHER RESOLVED these appointments for Michael Ward and Chase Morgan shall have an effective date of May 16, 2022 and are subject to a one (1) year probationary period ending May 16, 2023.

F. Proclamation of Recognition – Marty Heide
**PROCLAMATION OF RECOGNITION AND APPRECIATION FOR
Ms. Marty Heide**

WHEREAS, Marty Heide has worked with Congressman Mike Turner for more than thirty years, nineteen of those serving Ohio's 10th District; and,

WHEREAS, Ms. Heide began her work around 1991 in then, Lawyer Mike Turner's private legal practice, as a paralegal, then supported Mike Turner during his two terms as the Mayor of the City of Dayton, Ohio, and joined him when he was elected as a U.S. Congressman in 2003; and,

WHEREAS, during her tenure, Ms. Heide has gone from Case Manager (2003-2011) to Field Representative and District Office Manager (2011-2021) finishing as the Director of Special Events and District Outreach (2021-2022); and,

WHEREAS, Ms. Heide has acted as the Ohio eyes and ears for Congressman Turner while he is in Washington D.C. and is always eager to pass along information by attending Sugarcreek Township Trustee meetings and Greene County Township Association functions to provide updates; and

WHEREAS, Ms. Heide has decided to retire at the end of April 2022; and,

NOW THEREFORE, the Trustees of the Board of Sugarcreek Township hereby recognizes, honors, thanks, and celebrates Marty Heide for her many years of service within Ohio's 10th District and wishes Ms. Heide the absolute best in her retirement and her upcoming vacation to Iceland!

Mr. Cramer made a motion to approve the Consent Agenda Items, Mr. Moeller seconded. Roll was called with the vote being as follows:

Mr. Cramer – Yes
Mrs. Destefani – Yes
Mr. Moeller – Yes

9) **Discussion Agenda Items**

Mrs. Destefani stated that they needed to talk about how they were going to be posting on the website, and if they were going to include outside organizations. Mr. Tiffany stated that we want to remain consistent in the policy that is already in place which is the Township will not be posting outside organizations information on the website.

10) **Public Comments – Discussion Agenda Items**

11) **Trustee/Staff Discussions**

12) **Adjourn**

Mr. Moeller made a motion to adjourn the Trustee meeting, Mrs. Destefani seconded. Roll was called with the vote being as follows:

Mr. Cramer – Yes
Mrs. Destefani – Yes
Mr. Moeller – Yes

Richard J Demko, Fiscal Officer



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, May 2, 2022, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 5. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 6. Old Business**
 - A. City of Bellbrook, Bellbrook Sugarcreek Parks and Schools Meeting – May TBD
- 7. Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes
 - C. Proceed to Ballot – Renewal of Fire Levy – 2022.05.02.01
 - D. Reappointment to Board of Zoning Appeals – 2022.05.02.02
 - E. Reappointment to Board of Zoning Commission – 2022.05.02.03
 - F. Reclassification of Roads and Service Department Staff – Joe Hoffmann – 2022.05.02.04
 - G. Resignation of Fire Department Staff – Ashleigh Havener, Kristen Barrera, Mitchell Stidham – 2022.05.02.05
 - H. Declaration of Excess Property – Fire Department – 2022.05.02.06
 - I. Appointment of Fire Department Staff – Benjamin Norrod – 2022.05.02.07
- 8. Discussion Agenda Items**
 - A. Purchase of CAD Integration with Elite Reporting for Fire Department
- 9. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)

10. Trustee/Staff Discussion

11. Executive Session

12. Adjourn

RESOLUTION TO PROCEED OF THE TAXING AUTHORITY

(Revised Code, Sec. 5705.19, .191, .192, .194, .21, .26)

The Board of Trustees of Sugarcreek Township, Governing body (e.g., village council, board of trustees, etc.) Political subdivision

met in Regular session on May 02, 2022 at the office of Regular or Special Month and day Year

Board of Trustees with the following members present: Governing body

- Fred Cramer
Carolyn L. Destefani
Marvin Moeller

Member name moved the adoption of the following Resolution:

WHEREAS, the amount of taxes which may be raised within the ten-mill limitation will be insufficient to provide an adequate amount for the necessary requirements of the said Sugarcreek Township Political subdivision Greene County; therefore be it

RESOLVED, by the Board of Trustees, Greene County, two-thirds of all members elected thereto concurring, that it is necessary to levy a tax in excess of the ten mill limitation for the benefit of the Sugarcreek Township Political subdivision for the purpose of fire levy Purpose (use additional lines if needed)

at a rate not exceeding 2.00 mills for each one dollar of valuation, which amounts to \$ 0.20 for each one hundred dollars of valuation, for Five (5) years commencing and appearing on the tax list for the years so specified: 2023-2027

Said levy is (choose one of the following):

- An additional levy of ___ mills.
A renewal of an existing levy of 2.0000 mills.
A renewal of an existing levy of ___ mills and an increase of ___ mills to constitute a tax of ___ mills.
A renewal of part of an existing levy, being a reduction of ___ mills to constitute a tax of ___ mills.
A replacement of an existing levy of ___ mills.
A replacement of an existing levy of ___ mills and an increase of ___ mills to constitute a tax of ___ mills.
A replacement of part of an existing levy, being a reduction of ___ mills, to constitute a tax of ___ mills.

RESOLVED, that the question of levying additional taxes be submitted to the electors of said Sugarcreek Township at the General election to be held at the usual voting places within said Sugarcreek Township on the 8th day of November, 2022; and be it further

RESOLVED, that said levy be placed upon the tax list of the current year after the February settlement next succeeding the election, if a majority of the electors voting thereon vote in favor thereof; and be it further

RESOLVED, that the Clerk or Fiscal Officer of Sugarcreek Township be and is hereby directed
Political subdivision
to certify a copy of this Resolution to the Board of Elections of Greene County, Ohio and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

_____ seconded the motion and the roll being called upon its adoption the vote resulted as follows:

_____ voted _____
_____ voted _____

Having received the required two-thirds majority, the Resolution was adopted.

Adopted May 02, 2022.
Month and Day Year

Signature of the Auditor, Clerk, Fiscal Officer

Sugarcreek Township
Political subdivision

GREENE COUNTY, OHIO

FISCAL OFFICER CERTIFICATION

I, Richard Demko of Sugarcreek Township, Greene County, Ohio,
Name of fiscal officer or clerk Political Subdivision

certify this Resolution to be a true and correct copy of Resolution No. 2022.05.02.01, as
Resolution Number

adopted by the Board of Trustees of Sugarcreek Township, Greene County, Ohio,
Governing Body Political subdivision

and recorded in the official record of proceedings of the meeting held on May 02, 2022.
Month and Day Year



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, May 2, 2022, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 5. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 6. Old Business**
 - A. City of Bellbrook, Bellbrook Sugarcreek Parks and Schools Meeting – May TBD
- 7. Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes
 - C. Proceed to Ballot – Renewal of Fire Levy – 2022.05.02.01
 - D. Reappointment to Board of Zoning Appeals – 2022.05.02.02
 - E. Reappointment to Board of Zoning Commission – 2022.05.02.03
 - F. Reclassification of Roads and Service Department Staff – Joe Hoffmann – 2022.05.02.04
 - G. Resignation of Fire Department Staff – Ashleigh Havener, Kristen Barrera, Mitchell Stidham – 2022.05.02.05
 - H. Declaration of Excess Property – Fire Department – 2022.05.02.06
 - I. Appointment of Fire Department Staff – Benjamin Norrod – 2022.05.02.07
- 8. Discussion Agenda Items**
 - A. Purchase of CAD Integration with Elite Reporting for Fire Department
- 9. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)

10. Trustee/Staff Discussion

11. Executive Session

12. Adjourn



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2022.05.02.02**

IN RE: Re-appointment of Board of Zoning Appeals Members Cindy Vantrease and Erin Moore

WHEREAS, the Board of Zoning Appeals plays a pivotal role in the land-use decisions for Sugar Creek Township; and,

WHEREAS, it is imperative that all positions on the Board of Zoning Appeals be filled with citizens who will make decisions that are always in the best interest of Sugar Creek Township; and,

NOW THEREFORE, BE IT RESOLVED, that Cindy Vantrease is hereby re-appointed to the Board of Zoning Appeals for a term expiring on July 31, 2025, and Erin Moore is hereby re-appointed to the Board of Zoning Appeals for a term expiring on July 31, 2026. (Said appointment made pursuant to the Ohio Revised Code, Section 519.13.)

Fred Cramer, Chairperson

Carolyn L. Destefani, Vice Chairperson

Marvin Moeller, Trustee

Richard Demko, Fiscal Officer



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, May 2, 2022, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
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- 3. Pledge of Allegiance**
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 - A. Administrator
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 - H. Trustees
- 5. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 6. Old Business**
 - A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting – May TBD
- 7. Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes
 - C. Proceed to Ballot – Renewal of Fire Levy – 2022.05.02.01
 - D. Reappointment to Board of Zoning Appeals – 2022.05.02.02
 - E. Reappointment to Board of Zoning Commission – 2022.05.02.03
 - F. Reclassification of Roads and Service Department Staff – Joe Hoffmann – 2022.05.02.04
 - G. Resignation of Fire Department Staff – Ashleigh Havener, Kristen Barrera, Mitchell Stidham – 2022.05.02.05
 - H. Declaration of Excess Property – Fire Department – 2022.05.02.06
 - I. Appointment of Fire Department Staff – Benjamin Norrod – 2022.05.02.07
- 8. Discussion Agenda Items**
 - A. Purchase of CAD Integration with Elite Reporting for Fire Department
- 9. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)

10. Trustee/Staff Discussion

11. Executive Session

12. Adjourn



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2022.05.02.03**

IN RE: Re-Appointment of Board of Zoning Commission Members Doug Betz, Donna Hellmann, and John Baldino

WHEREAS, the Board of Zoning Commission plays a pivotal role in the land-use decisions for Sugarcreek Township; and,

WHEREAS, it is imperative that all positions on the Board of Zoning Commission be filled with Citizens who will make decisions that are in the best interest of Sugarcreek Township.

NOW THEREFORE, BE IT RESOLVED, that Donna Hellmann is hereby re-appointed to the Board of Zoning Commission for a five-year term expiring on March 31, 2025, Doug Betz is hereby re-appointed to the Board of Zoning Commission for a five-year term expiring on March 31, 2026, and John Baldino is hereby re-appointed to the Board of Zoning Commission for a five-year term expiring on March 31, 2027. (Said appointments made pursuant to Ohio Revised Code Section 519.04.)

Fred Cramer, Chairperson

Carolyn L. Destefani, Vice Chairperson

Marvin Moeller, Trustee

Richard Demko, Fiscal Officer



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, May 2, 2022, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
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- 3. Pledge of Allegiance**
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 - A. Administrator
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- 5. Public Comments** - Limited to five minutes per person. Agenda related business only.
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- 6. Old Business**
 - A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting – May TBD
- 7. Consent Agenda Items**
 - A. Payment of Bills
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10. Trustee/Staff Discussion

11. Executive Session

12. Adjourn



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2022.05.02.04**

IN RE: Reclassification of Roads and Services Department Personnel
Joseph Hoffmann

WHEREAS, the continuing need exists to maintain proper staffing within the Sugar Creek Township Roads and Services Department; and,

WHEREAS, Township Administrator Barry P. Tiffany is requesting the reclassification of Joseph Hoffmann from full-time Service Worker I to part-time Service Worker I;

WHEREAS, Mr. Barry P. Tiffany states the 2022 Budget has sufficient funds allocated for this reclassification;

NOW THEREFORE, BE IT RESOLVED, that Joseph Hoffmann shall be reclassified to the position of part-time Service Worker I at the rate of \$15.00 per hour payable on a bi-weekly basis.

FURTHER BE IT RESOLVED, this reclassification shall have an effective date of May 1, 2022, and is subject to a one (1) year probationary period ending May 1, 2023.

Fred Cramer, Chairperson

Carolyn L. Destefani, Vice Chairperson

Marvin Moeller, Trustee

Richard J. Demko, Fiscal Officer



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, May 2, 2022, 7:00 P.M.

REGULAR SESSION:

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- 6. Old Business**
 - A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting – May TBD
- 7. Consent Agenda Items**
 - A. Payment of Bills
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- 8. Discussion Agenda Items**
 - A. Purchase of CAD Integration with Elite Reporting for Fire Department
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10. Trustee/Staff Discussion

11. Executive Session

12. Adjourn



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2022.05.02.05**

IN RE: Resignation of Fire Department Staff – Ashleigh Havener, Kristen Barrera, Mitchell Stidham

WHEREAS, Part-time Firefighter/EMT, Ashleigh Havener, Kristen Barrera and Mitchell Stidham have indicated their desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Ashleigh Havener was hired as a member of the Sugarcreek Township Fire Department on February 18, 2020; and,

WHEREAS, Kristen Barrera was hired as a member of the Sugarcreek Township Fire Department on January 16, 2018; and,

WHEREAS, Mitchell Stidham was hired as a member of the Sugarcreek Township Fire Department on July 12, 2021; and,

WHEREAS, Chief Jeffrey A. Leaming recommends we accept the resignations of Ashleigh Havener, Kristen Barrera and Mitchell Stidham.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accept the above mentioned resignations effective April 22, 2022, April 29, 2022 and May 16, 2022 respectively.

Fred Cramer, Chairperson

Carolyn L. Destefani, Vice Chairperson

Marvin Moeller, Trustee

Richard J. Demko, Fiscal Officer

Sugarcreek Township Fire Department Staff,

After much consideration, I have decided to resign from Sugarcreek Township Fire Department. Upon returning in December, I initially thought I would have the time to fulfill my commitment to the department. As I got further along in medic school, I realized that due to other jobs and now having a child, I simply do not have the time to dedicate to this department. I apologize for the inconveniences that I may have caused in staffing and the long periods where I went without working. I appreciate everything STFD has taught me, and I am grateful for everyone I have worked with. STFD was my first fire department job, and it was a pleasure being able to say so.

Thank you for everything,

Ashleigh Havener

From: BARRERA, KRISTEN M DR-04 USAF AFMC 711 HPW/RHWC <kristen.barrera.4@us.af.mil>
Sent: Friday, April 29, 2022 11:11 AM
To: Josh Johnson <JJohnson@sugarcreekoh.us>
Cc: KRISTEN BARRERA <krisbarrera@msn.com>; BARRERA, KRISTEN M DR-04 USAF AFMC 711 HPW/RHWC <kristen.barrera.4@us.af.mil>
Subject: Letter of Resignation

To Whom it May Concern:

Due to world events, my work temp and travel has greatly increased creating several last-minute out-of-state work trips/meetings. I cannot reliably schedule time to work at STFD and know that I can keep the shift and not have to cancel due to last-minute travel or technology support requests.

My wrist has healed, I do not have full range of motion but it is functional. I am not resigning due to the wrist injury. I have two outstanding medical bills that my personal insurance and Workers Comp are arguing over (estimated cost \$3500). I paid a few of the bills because I got tired of getting bills and did not want to fight about it.

I will be back in Ohio tomorrow, 30 April, and need to schedule a time to bring in my key fob, ID, jacket, and pick-up my personal gear from the locker and out of the bunker gear. I do not guarantee I will not be crying as I do not want to resign, I truly love the work. But I cannot be irresponsible and come back only to have to call off and be disrespectful of the schedule and Department member time.

I will keep my training up on both the EMT and Fire side through CBT training. I hope to be considered for a future hire once work calms back down and I can commit myself to the Department as I did before my injury. I have learned so much about myself and abilities. I found a passion I did not know I had and wish I had found the Fire Service much earlier in my life. I have created memories and friendships that I will not forget. I cannot thank you all enough for the lessons, patience, love, and friendship you have shown and I hope to be back after the world calms down.

With sincere sadness,

Kris Barrera

Kristen "Cuda" Barrera, GS-15

Skyborg HSI, Lead
AFRL ACET HSI, Lead

937-477-8818 (Cell)

Dear Sugarcreek Township Fire Department Staff and Crew,

I am writing to inform you of my decision to resign from Sugarcreek Township Fire Department, effective 5/16/2022. I understand that transitioning a new person to the role of Firefighter/EMT Medic D/O will take some time and I would like to provide as much notice as possible.

During my time at STFD, I have learned a lot about the job, and myself, and I have grown professionally. Sugarcreek gave me a perfect opportunity to jumpstart my professional career after graduating high school. Thank you for all of your guidance and support during my employment, and thank you for training me at a high-quality level and understanding how to mentor someone who was new to the field.

If you have any questions or requests in the coming weeks, please feel free to contact me. I am happy to help in any way I can with the transition process.

I'm extremely grateful for the opportunity I have been given, and I'm excited to push myself in new ways in the future. I wish you all the best for your continued success.

Sincerely,

Mitchell Stidham

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AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, May 2, 2022, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
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- 8. Discussion Agenda Items**
 - A. Purchase of CAD Integration with Elite Reporting for Fire Department
- 9. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)

10. Trustee/Staff Discussion

11. Executive Session

12. Adjourn



SUGARCREEK TOWNSHIP
RESOLUTION NO. 2022.05.02.06
IN RE: Declaration of Excess Property – Fire Department

WHEREAS, the Sugarcreek Township Fire Department has identified equipment which is no longer needed for operations, and;

WHEREAS, the items listed below have been declared broken, obsolete or non-reparable and have been marked for destruction.

- Plastic Storage Container 24" x 15" x 19"
- Metal Cabinet 83"x 42" x 19"
- Metal Cabinet 28.5" x 42" 19"
- Metal Cabinet 28" x 30" x 19"

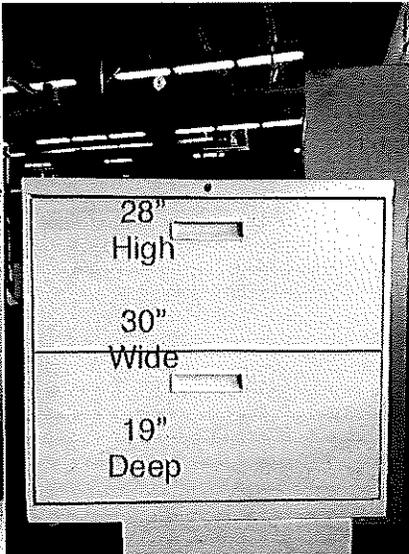
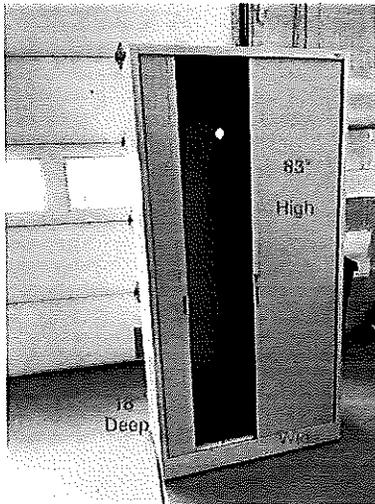
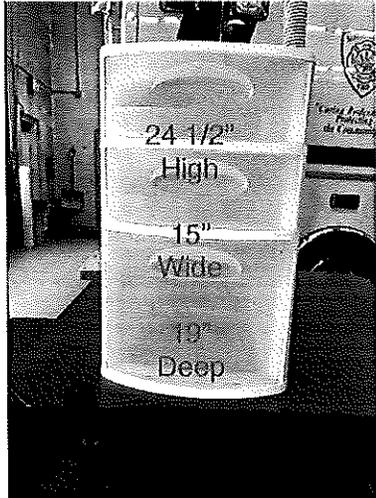
NOW THEREFORE BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby declares this property to be excess and directs the appropriate disposition of this property.

Fred Cramer, Chairperson

Carolyn L. Destefani, Vice Chairperson

Marvin Moeller, Trustee

Richard J. Demko, Fiscal Officer





AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, May 2, 2022, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 5. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 6. Old Business**
 - A. City of Bellbrook, Bellbrook Sugarcreek Parks and Schools Meeting – May TBD
- 7. Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes
 - C. Proceed to Ballot – Renewal of Fire Levy – 2022.05.02.01
 - D. Reappointment to Board of Zoning Appeals – 2022.05.02.02
 - E. Reappointment to Board of Zoning Commission – 2022.05.02.03
 - F. Reclassification of Roads and Service Department Staff – Joe Hoffmann – 2022.05.02.04
 - G. Resignation of Fire Department Staff – Ashleigh Havener, Kristen Barrera, Mitchell Stidham – 2022.05.02.05
 - H. Declaration of Excess Property – Fire Department – 2022.05.02.06
 - I. Appointment of Fire Department Staff – Benjamin Norrod – 2022.05.02.07
- 8. Discussion Agenda Items**
 - A. Purchase of CAD Integration with Elite Reporting for Fire Department
- 9. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)

10. Trustee/Staff Discussion

11. Executive Session

12. Adjourn



SUGARCREEK TOWNSHIP
RESOLUTION NO. 2022.05.02.07
IN RE: Appointment of Fire Department Staff
Benjamin Norrod

WHEREAS, the continuing need exists to maintain proper staffing within the Sugar Creek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Part-time Firefighter I /EMT; and,

WHEREAS, Benjamin Norrod has the necessary qualifications to serve in the capacity of Part-time Firefighter I/EMT for the Sugar Creek Township Fire Department; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2022 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED, that Benjamin Norrod shall be appointed to Part-time Firefighter I/EMT within the Sugar Creek Fire Department at the rate of \$15.75 per hour; and,

FURTHER BE IT RESOLVED, the above-mentioned appointment for Mr. Norrod will have an effective date of April 27, 2022 with a one (1) year probationary period ending on April 27, 2023.

Fred Cramer, Chairperson

Carolyn L. Destefani, Vice Chairperson

Marvin Moeller, Trustee

Richard J. Demko, Fiscal Officer