

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on March 21st, 2022, at 7:00 PM.

- 1) **Mr. Cramer called the session to order at 7:05 pm.**
- 2) **Mr. Demko called the roll with Board Members** Mr. Cramer, Mrs. Destefani, and Mr. Moeller being present. Also, in attendance was Donna Hellmann, Louie Schatzberg, Denise Moore, and Janet Knopp.
- 3) **All in attendance stood for the Pledge of Allegiance.**
- 4) **Hope Taft and Steve Knopp – Little Miami River Kleeners Update**
Steve Knopp received the 2021 Small Town American Civic Volunteer Award
- 5) **Reports**

Administration

Mr. Tiffany was present. There was nothing to add to his report.

Zoning

Mrs. Tilford was present. There was nothing to add to her report.

Fiscal Officer

Mr. Demko was present. He stated that he has finalized the permanent appropriations for this year.

Fire

Chief Leaming was present. There was nothing to add to his report. Mr. Moeller asked for an update on the gas tanks at the Fire and Police building. Chief Leaming stated that they have restored that area and they are working on getting new tanks back there and getting gas back at the building. They are waiting on the electric to be repaired so that could take some time. Mrs. Destefani asked about the ladder truck and when the Township will be receiving it. Chief Leaming stated that once the truck is done being built it does still have to get outfitted.

Police

Chief Brown was present. There was nothing to add to his report. Mrs. Destefani asked if there was a date for the bike radios. Chief Brown stated they should be here by May 14th. Mr. Cramer asked how many we were getting. Chief Brown stated that there are 2 bikes and there are 2 officers that will be going to the bike training in June. Mrs. Destefani asked if the Police Department still gives ice cream coupon cards to kids with their helmets on. Chief Brown stated that they will be contacting Dairy Shed to get that program going again.

Roads and Service

Mr. Owens was present. There was nothing to add to his report. Mrs. Destefani asked about the procedure for removal of dead animals. Mr. Owens stated that if it is in the right of way

the Township does go and pick it up. There are occasions that the Township does go out and help residents who live on a county road or if there is an injured animal on a property, the Roads and Service crew will go and help those people out.

Information Technology

There was nothing to add.

Trustees

Mr. Moeller stated he went to the Health Commission meeting last week, they had some good statistics about the average usage for each community for each person.

Mrs. Destefani attended the Greene County Regional Planning Commission meeting. She also stated that the Park District Board interviews start tomorrow. Mr. Cramer stated that he took the proclamation to Dr. Keith Huelsman and his whole family was there and very thankful and appreciative that we did this proclamation for him. The Trustees also talked about the Community Cleanup Day coming up on April 9th, 2022.

6) **Public Comments – Agenda Items**

Hope Taft thanked the Township for sponsoring the webinar that will give the evaluation of the Little Miami Valley River. She stated the next river cleanup will be May 11th, 2022.

7) **Old Business**

A. City of Bellbrook, Bellbrook Sugarcreek Parks, and Schools Meeting - Meeting date - Last Week of May.

8) **Consent Agenda Items**

A. Payment of Bills

B. Approval of Minutes

C. Appointment of Fire Department Staff – Jacob Hines – 2022.03.21.01

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2022.03.21.01**

IN RE: Appointment of Fire Department Staff
Jacob Hines

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Part-time Firefighter I /EMT; and,

WHEREAS, Jacob Hines has the necessary qualifications to serve in the capacity of Part-time Firefighter I/EMT for the Sugarcreek Township Fire Department; and,

WHEREAS, funds are available for this purpose within the Fire Department’s 2022 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED, that Jacob Hines shall be appointed to Part-time Firefighter I/EMT within the Sugarcreek Fire Department at the rate of \$15.00 per hour; and,

FURTHER BE IT RESOLVED, the above-mentioned appointment for Mr. Hines will have an effective date of March 10, 2022, with a one (1) year probationary period ending on March 10, 2023.

D. Declaration of Excess Property – Police Department – 2022.03.21.02

SUGARCREEK TOWNSHIP
RESOLUTION NO. 2022.03.21.02

IN RE: Declaration of Excess Property – Police Department

WHEREAS, the Sugarcreek Township Police Department has identified equipment, which is no longer needed for operations, and.

WHEREAS, the item listed below has been declared broken, obsolete, or non-reparable and have been marked for destruction.

Car 107 – Chevrolet Caprice PPV

- VIN – 6G1MK5U2XDL825287
- Mileage – 106,664

NOW THEREFORE BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby declares this property to be excess and directs the appropriate disposition of this property.

E. 2022 Permanent Appropriations – 2022.03.21.03

SUGARCREEK TOWNSHIP

RESOLUTION NO. 2022.03.21.03

IN RE: Year 2022 Permanent Appropriations

WHEREAS, the Board of Trustees has a duty under law to adopt and maintain a balanced budget; and,

WHEREAS, this Board, along with the Fiscal Officer and Township Administrator, have examined the estimate of revenues; and,

WHEREAS, it is evident that the proposed 2022 Appropriations for each Fund do not exceed estimated revenues, which may include 2022 carryovers and additional income, as certified to the Greene County Auditor's Office by the Township Fiscal Officer,

NOW THEREFORE, BE IT RESOLVED, that the following permanent appropriations be placed into effect:

1000	General Fund	
	Personal Services (Salaries)	\$ 413,184.00
	Employee Benefits	\$ 193,680.00
	Purchased Services	\$ 161,200.00
	Supplies & Materials	\$ 11,440.00
	Other Dues and Fees	\$ 2,080.00
	Health Districts	<u>\$ 33,280.00</u>
	<i>Total General Fund:</i>	<u>\$ 814,864.00</u>
2011	Motor Vehicle License Tax	\$ 30,000.00
2021	Gasoline Tax	\$ 225,000.00
2031	Road and Bridge	
	Personal Services	\$ 534,072.00
	Other	<u>\$ 583,072.00</u>

	<i>Total Road and Bridge:</i>	<i>\$1,117,144.00</i>
2081	Police District	
	Personal Services	\$2,581,000.00
	Other	<u>\$ 466,100.00</u>
	<i>Total Police District:</i>	<i>\$3,047,100.00</i>
2112	Fire District	
	Personal Services	\$2,387,065.00
	Other	<u>\$ 958,852.00</u>
	<i>Total Fire District:</i>	<i>\$3,345,917.00</i>
2231	Permissive Motor Vehicle Gas Tax	\$ 200,000.00
2281	Ambulance and Emergency Medical	
	Personal Services	\$ 133,261.00
	Other	<u>\$ 113,332.00</u>
	<i>Total Ambulance and Emergency Medical:</i>	<i>\$ 246,593.00</i>
2904	Centerville Fire Ancillary	\$ 110,000.00
2906	Police Trust Fund	\$ 30,979.24
2907	Police Cell Tower Receipts	\$ 24,000.00
2908	Fire Cell Tower Receipts	\$ 24,000.00
2911	American Rescue Plan Fund	\$ 309,471.55
3102	General Bond Retirement	\$ 129,207.00
3901	Clyo Road TIF II	\$ 24,100.00
2909	MEP	\$ 3505.00
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	Total Temporary Appropriations	\$9,681,880.79

FURTHER BE IT RESOLVED, that the above aggregate amounts be appropriated based upon the attached submittals (hereby incorporated) and a copy shall be sent to the Greene County Auditor.

Mr. Cramer made a motion to approve the Consent Agenda Items, Mrs. Destefani seconded. Roll was called with the vote being as follows:

Mr. Cramer – Yes
Mr. Moeller – Yes
Mrs. Destefani – Yes

9) **Discussion Agenda Items**

- A. Fire Levy- Mr. Tiffany stated that there is a fire levy that expires soon, there will be a renewal coming up in the fall. There needs to be resolutions coming up that need to be ready for July.
- B. Five Dollar Motor Vehicle Tax – Mr. Tiffany stated that to help pay for the repaving of roadways there is a \$5.00 tax that can be added on to the license plate renewals. It comes directly to the Township, to help pay for the repaving of roads.

- C. IT Room Air Conditioning Unit – the Trustees approved this in the work session.
- D. Farmer’s Market – The Trustees decided that the Farmer’s Market will be closed this year.
- E. School Resource Officer Contract – The Trustees also discussed this in the work session, they signed it for the up coming 2022-2023 school year.

10) **Public Comments – Discussion Agenda Items**

Denise Moore stated that the corner of Center Pointe and Wilmington Pike there is a huge need for the road to get fixed. She stated that it gets chewed up every year and it just keeps getting worse and worse.

Donna Hellman stated that tomorrow night is the HOA meeting for Eagle Rise it starts at 7pm.

11) **Trustee/Staff Discussions**

There is a need for Executive session under section 121.22.G1 of the ORC to discuss rates of pay for nonunion employees. Mr. Cramer made a motion to move into Executive session at 7:56pm, Mrs. Destefani seconded. Roll was called with the vote being as follows:

Mr. Cramer – Yes
Mr. Moeller – Yes
Mrs. Destefani – Yes

Mr. Cramer made a motion to come back from Executive session at 10:04pm, Mrs. Destefani seconded. Roll was called with the vote being as follows:

Mr. Cramer – Yes
Mr. Moeller – Yes
Mrs. Destefani – Yes

Mr. Cramer made a motion to approve the pay raises discussed, Mr. Moller Seconded. Roll was called with the vote being as follows:

Mr. Cramer – Yes
Mr. Moeller – Yes
Mrs. Destefani – Yes

12) **Adjourn**

Mr. Cramer made a motion to adjourn the Trustee meeting, Mrs. Destefani seconded. Roll was called with the vote being as follows:

Mr. Cramer – Yes
Mr. Moeller – Yes

Mrs. Destefani – Yes

Richard J Demko, Fiscal Officer