



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, January 3, 2022, 7:00 P.M.

REGULAR SESSION:

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Grant Cobb, Boy Scout Troop 75 – Merit Badge, Discussing Road Conditions

5. Public Hearing

ZC-Case 11-2021: Applicant, Grand Communities, LLC, is requesting Final Development Plan approval under Article 5 of the Sugar Creek Township Zoning Resolution for approval of the final plan for the proposed Sugar Point subdivision (including condominiums, townhomes and patio homes). The subject property can be further identified by parcel number L32000100030029800 (part of), contains approximately 12.8 acres and is owned by Michael D. Spears, James P. Grodecki and Patrick F. Spears Successor Trustee. – 2022.12.03.01

- Public hearing is formally opened
- Staff report on the text amendments
- Applicant presentation
- Those wishing to speak in favor
- Those wishing to speak against
- Neutral parties wishing to speak
- Public hearing is closed
- Deliberation and decision

6. Reports

- A. Administrator
- B. Zoning
- C. Fiscal Officer
- D. Fire
- E. Police
- F. Roads and Services
- G. Information Technology
- H. Trustees

7. Public Comments - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)

8. Old Business

- A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting - June 7th, 5:30 pm

9. Consent Agenda Items

- A. Payment of Bills
- B. Approval of Minutes

10. Discussion Agenda Items

11. Public Comments - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)

12. Trustee/Staff Discussion

13. Adjourn



MEETING CONDUCT AND GUIDELINES

As Trustees of Sugarcreek Township, we encourage residents to attend our Township Meetings. We appreciate you taking time out of your busy schedules to be a part of your Government in action. To help meetings move along in a positive manner, we have established the following guidelines for our meetings:

This is a Township Business meeting and is to be conducted in a professional, business-like manner. It is not our intention to embarrass or demean each other or any members of the audience. We will treat each other with courtesy and respect and we ask for the same courtesy and respect from the audience. No one will get special treatment. These guidelines are for all of us.

As a professional meeting should not go longer than an hour to an hour and a half, it is our intention to stay within a reasonable time limit and follow the agenda.

There will be an Open Discussion at the end of the agenda for the audience to give comments on Township issues. When you have a question or comment, please go to the microphone, state your name and address and direct your question to the Trustees. Please try to limit your comments to 3-5 minutes so as to allow everyone an opportunity to speak.

We appreciate your input. We will not allow any personal attacks or any type of outbursts or profanity from the audience.

If you have any personal comments that you would like to make to us as individuals, please feel free to call the Township Administrative offices or allow us to set up a time to speak with you individually.

It is our goal that meetings are productive and positive. We will do our best to conduct effective, professional meetings.

Thank you.

Sugarcreek Township Trustees



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING

Monday, January 3, 2022, 7:00 P.M.

REGULAR SESSION:

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Grant Cobb, Boy Scout Troop 75 – Merit Badge, Discussing Road Conditions

5. Public Hearing

ZC-Case 11-2021: Applicant, Grand Communities, LLC, is requesting Final Development Plan approval under Article 5 of the Sugar Creek Township Zoning Resolution for approval of the final plan for the proposed Sugar Point subdivision (including condominiums, townhomes and patio homes). The subject property can be further identified by parcel number L32000100030029800 (part of), contains approximately 12.8 acres and is owned by Michael D. Spears, James P. Grodecki and Patrick F. Spears Successor Trustee. – 2022.12.03.01

- Public hearing is formally opened
- Staff report on the text amendments
- Applicant presentation
- Those wishing to speak in favor
- Those wishing to speak against
- Neutral parties wishing to speak
- Public hearing is closed
- Deliberation and decision

6. Reports

- A. Administrator
- B. Zoning
- C. Fiscal Officer
- D. Fire
- E. Police
- F. Roads and Services
- G. Information Technology
- H. Trustees

7. Public Comments - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)

8. Old Business

- A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting - June 7th, 5:30 pm

9. Consent Agenda Items

- A. Payment of Bills
- B. Approval of Minutes

10. Discussion Agenda Items

11. Public Comments - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)

12. Trustee/Staff Discussion

13. Adjourn



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, January 3, 2022, 7:00 P.M.

REGULAR SESSION:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Grant Cobb, Boy Scout Troop 75 – Merit Badge, Discussing Road Conditions

5. Public Hearing

ZC-Case 11-2021: Applicant, Grand Communities, LLC, is requesting Final Development Plan approval under Article 5 of the Sugar Creek Township Zoning Resolution for approval of the final plan for the proposed Sugar Point subdivision (including condominiums, townhomes and patio homes). The subject property can be further identified by parcel number L32000100030029800 (part of), contains approximately 12.8 acres and is owned by Michael D. Spears, James P. Grodecki and Patrick F. Spears Successor Trustee. – 2022.12.03.01

- Public hearing is formally opened
- Staff report on the text amendments
- Applicant presentation
- Those wishing to speak in favor
- Those wishing to speak against
- Neutral parties wishing to speak
- Public hearing is closed
- Deliberation and decision

6. Reports

- A. Administrator
- B. Zoning
- C. Fiscal Officer
- D. Fire
- E. Police
- F. Roads and Services
- G. Information Technology
- H. Trustees

7. **Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)

8. Old Business

- A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting - June 7th, 5:30 pm

9. Consent Agenda Items

- A. Payment of Bills
- B. Approval of Minutes

10. Discussion Agenda Items

11. Public Comments - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)

12. Trustee/Staff Discussion

13. Adjourn



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2022.01.03.01**

IN RE: ZC Case 11-2021: Requesting Final Development Plan approval under Article 5 of the Sugar Creek Township Zoning Resolution for Approval of the Final Plan for the Proposed Sugar Point Subdivision

WHEREAS, a public hearing was held by the Sugar Creek Township Zoning Commission on Tuesday, December 7, 2021 on the following application:

WHEREAS, Applicant, Grand Communities, LLC, is requesting Final Development Plan Approval for the proposed Sugar Point subdivision (including condominiums, townhomes and patio homes); and

WHEREAS, the subject parcel contains approximately 12.8 acres, and can be further identified by parcel number L32000100030029800, is owned by Michael D. Spears, James P. Grodecki and Patrick F. Spears Successor Trustee; and

WHEREAS, after the hearing the Zoning Commission deliberated on the above application and passed a motion to recommend **approval** to the Township Trustees subject to the following conditions:

1. Final design shall be subject to approval of the Greene County Engineer's Office including a turn lane analysis (developer shall work with GCEO's Traffic Consultant and include what is proposed to be developer to the parcel to the north).
2. A private cross access agreement for the parcel to the north will be required (this remainder shall access only on Sugar Point Way).
3. The flood route from the Redwood retention pond to the proposed pond in Sugar Point must be excavated to keep surface water from flowing to the properties to the east. Drainage calculations and additional detail of surface flow and grading will be required to be provided and approved by the GCEO.
4. All items in the public right-of-way shall be bonded and all stormwater related and storm system infrastructure shall be bonded as well even though in private ownership. A cost estimate for review by the GCEO per their checklist and fees based on the cost estimate shall be required.
5. Final design shall be subject to approval of the Greene County Department of Sanitary Engineering.
6. The development shall comply with the recommendations of the Soil and Water Conservation District.
7. Final design shall be subject to approval of Sugar Creek Township Fire Department.
8. The use of vinyl and aluminum lap siding remains prohibited.
9. Dimensional shingles shall be required.

10. A bond or a letter of credit in favor of the township shall be provided to the Sugarcreek Township Board of Trustees to ensure completion of any open space improvements (landscaping, pool amenity, walking path, etc.) not in place prior to occupancy of the first building.
11. A bond or a letter of credit in favor of the township shall be provided to the Sugarcreek Township Board of Trustees prior to the construction of the private streets pursuant to Section 7.07 of the Sugarcreek Township Zoning Resolution on a phase by phase basis.
12. The procedures outlined in Section 7.07 H. regarding certification of a licensed professional engineer with respect to construction of the private streets shall be followed.
13. Consistency with the submitted building elevations shall be required.
14. The Draft CCRs provided shall be updated to include a limitation on the use of vinyl siding, the requirement for dimensional shingles, and minimum unit sizes (1100 SF for gallery units, 1200 SF for paired patio homes and 1600 SF for paired and single townhomes).
15. No fences (with the exception of invisible fences not requiring township approval), sheds or pools (above or inground) shall be permitted consistent with the Draft CCRs.
16. The developer shall work with the Fire Department on appropriate address identification. Final determination on address identification shall be made by the Fire Department.
17. The applicant shall revise the sign plan submitted to conform to the area (24 SF) and height (6') standards. The sign shall be externally illuminated with fixtures shielded so as to direct light only onto the sign surface, if illumination is proposed. Review of the modified sign shall occur via the minor modification process.
18. A conforming photometric plan be submitted and approved by staff prior to issuance of any Zoning Certificates for the project. Cut sheets for on building lights and pole lights shall be submitted (full cutoff required). Pole height shall not exceed 12 with a 2' base. If post lamps are utilized for each dwelling unit, they shall be full cutoff as well.
19. The rail system on the building facing Center Point shall be modified to add architectural interest and reviewed during a forthcoming minor modification process.
20. Sidewalk included in the center open space area in Phase 1.
21. Three electric vehicle charging units shall be included in the surface parking area as agreed upon by the applicant during review of the Preliminary Development Plan.
22. The trees shown on the landscaping plan along the northern property line (5) shall be moved to the area east of the retention pond. If the trees cannot be accommodated east of the retention pond then they shall be moved to an alternative location on site to be reviewed via the minor modification process.
23. Provide a revised landscaping plan to address the eastern property line for Zoning Commission review via the minor modification process (low plantings added to the mound in this area).
24. The exposed concrete proposed in association with the dumpster screen shall be treated to reduce its visibility/improve its aesthetics and will be reviewed by the Zoning Commission during the minor modification process.

WHEREAS, the Sugarcreek Township Board of Trustees held a Public Hearing on Monday, January 3, 2022, and deliberated.; and

NOW THEREFORE, BE IT RESOLVED, after the hearing the Board of Trustees deliberated on the above application and passed a motion to approve the final development plan for the proposed Sugar Point subdivision as requested by the applicant subject to the conditions recommended by the Zoning Commission.

Fred Cramer, Chairperson

Carolyn L. Destefani, Vice-Chairperson

Marvin Moeller, Trustee

Richard J. Demko, Fiscal Officer



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, January 3, 2022, 7:00 P.M.

REGULAR SESSION:

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Grant Cobb, Boy Scout Troop 75 – Merit Badge, Discussing Road Conditions

5. Public Hearing

ZC-Case 11-2021: Applicant, Grand Communities, LLC, is requesting Final Development Plan approval under Article 5 of the Sugar Creek Township Zoning Resolution for approval of the final plan for the proposed Sugar Point subdivision (including condominiums, townhomes and patio homes). The subject property can be further identified by parcel number L32000100030029800 (part of), contains approximately 12.8 acres and is owned by Michael D. Spears, James P. Grodecki and Patrick F. Spears Successor Trustee. – 2022.12.03.01

- Public hearing is formally opened
- Staff report on the text amendments
- Applicant presentation
- Those wishing to speak in favor
- Those wishing to speak against
- Neutral parties wishing to speak
- Public hearing is closed
- Deliberation and decision

6. Reports

- A. Administrator
- B. Zoning
- C. Fiscal Officer
- D. Fire
- E. Police
- F. Roads and Services
- G. Information Technology
- H. Trustees

7. Public Comments - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)

8. Old Business

- A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting - June 7th, 5:30 pm

9. Consent Agenda Items

- A. Payment of Bills
- B. Approval of Minutes

10. Discussion Agenda Items

11. Public Comments - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)

12. Trustee/Staff Discussion

13. Adjourn



**Administrator's Report to the Trustees
December 6, 2021**

The following represents a brief update of the activities, information, and issues which the Administration is currently working on:

- Greene County is contracting to have a safety study completed on the intersection of Wilmington-Dayton Road and Centerville Road to help determine what improvements will be needed to improve the safety of its function.
- Hosted a luncheon for Bill Harphant's retirement. My sincerest thanks to Bill for his dedication and hard work for his entire career here in Sugarcreek.
- The Bridgewired work is set to begin shortly as all materials have arrived. They will be reaching out to the residents in the work area to solicit connections.
- Happy New Year

Respectfully Submitted,

A handwritten signature in black ink, appearing to be "B. Tiffany", written over a horizontal line.

Barry P. Tiffany
Township Administrator



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2022.01.03.01**

IN RE: ZC Case 11-2021: Requesting Final Development Plan approval under Article 5 of the Sugarcreek Township Zoning Resolution for Approval of the Final Plan for the Proposed Sugar Point Subdivision

WHEREAS, a public hearing was held by the Sugarcreek Township Zoning Commission on Tuesday, December 7, 2021 on the following application:

WHEREAS, Applicant, Grand Communities, LLC, is requesting Final Development Plan Approval for the proposed Sugar Point subdivision (including condominiums, townhomes and patio homes); and

WHEREAS, the subject parcel contains approximately 12.8 acres, and can be further identified by parcel number L32000100030029800, is owned by Michael D. Spears, James P. Grodecki and Patrick F. Spears Successor Trustee; and

WHEREAS, after the hearing the Zoning Commission deliberated on the above application and passed a motion to recommend **approval** to the Township Trustees subject to the following conditions:

1. Final design shall be subject to approval of the Greene County Engineer's Office including a turn lane analysis (developer shall work with GCEO's Traffic Consultant and include what is proposed to be developer to the parcel to the north).
2. A private cross access agreement for the parcel to the north will be required (this remainder shall access only on Sugar Point Way).
3. The flood route from the Redwood retention pond to the proposed pond in Sugar Point must be excavated to keep surface water from flowing to the properties to the east. Drainage calculations and additional detail of surface flow and grading will be required to be provided and approved by the GCEO.
4. All items in the public right-of-way shall be bonded and all stormwater related and storm system infrastructure shall be bonded as well even though in private ownership. A cost estimate for review by the GCEO per their checklist and fees based on the cost estimate shall be required.
5. Final design shall be subject to approval of the Greene County Department of Sanitary Engineering.
6. The development shall comply with the recommendations of the Soil and Water Conservation District.
7. Final design shall be subject to approval of Sugarcreek Township Fire Department.
8. The use of vinyl and aluminum lap siding remains prohibited.
9. Dimensional shingles shall be required.

10. A bond or a letter of credit in favor of the township shall be provided to the Sugarcreek Township Board of Trustees to ensure completion of any open space improvements (landscaping, pool amenity, walking path, etc.) not in place prior to occupancy of the first building.
11. A bond or a letter of credit in favor of the township shall be provided to the Sugarcreek Township Board of Trustees prior to the construction of the private streets pursuant to Section 7.07 of the Sugarcreek Township Zoning Resolution on a phase by phase basis.
12. The procedures outlined in Section 7.07 H. regarding certification of a licensed professional engineer with respect to construction of the private streets shall be followed.
13. Consistency with the submitted building elevations shall be required.
14. The Draft CCRs provided shall be updated to include a limitation on the use of vinyl siding, the requirement for dimensional shingles, and minimum unit sizes (1100 SF for gallery units, 1200 SF for paired patio homes and 1600 SF for paired and single townhomes).
15. No fences (with the exception of invisible fences not requiring township approval), sheds or pools (above or inground) shall be permitted consistent with the Draft CCRs.
16. The developer shall work with the Fire Department on appropriate address identification. Final determination on address identification shall be made by the Fire Department.
17. The applicant shall revise the sign plan submitted to conform to the area (24 SF) and height (6') standards. The sign shall be externally illuminated with fixtures shielded so as to direct light only onto the sign surface, if illumination is proposed. Review of the modified sign shall occur via the minor modification process.
18. A conforming photometric plan be submitted and approved by staff prior to issuance of any Zoning Certificates for the project. Cut sheets for on building lights and pole lights shall be submitted (full cutoff required). Pole height shall not exceed 12 with a 2' base. If post lamps are utilized for each dwelling unit, they shall be full cutoff as well.
19. The rail system on the building facing Center Point shall be modified to add architectural interest and reviewed during a forthcoming minor modification process.
20. Sidewalk included in the center open space area in Phase 1.
21. Three electric vehicle charging units shall be included in the surface parking area as agreed upon by the applicant during review of the Preliminary Development Plan.
22. The trees shown on the landscaping plan along the northern property line (5) shall be moved to the area east of the retention pond. If the trees cannot be accommodated east of the retention pond then they shall be moved to an alternative location on site to be reviewed via the minor modification process.
23. Provide a revised landscaping plan to address the eastern property line for Zoning Commission review via the minor modification process (low plantings added to the mound in this area).
24. The exposed concrete proposed in association with the dumpster screen shall be treated to reduce its visibility/improve its aesthetics and will be reviewed by the Zoning Commission during the minor modification process.

WHEREAS, the Sugarcreek Township Board of Trustees held a Public Hearing on Monday, January 3, 2022, and deliberated.; and

NOW THEREFORE, BE IT RESOLVED, after the hearing the Board of Trustees deliberated on the above application and passed a motion to approve the final development plan for the proposed Sugar Point subdivision as requested by the applicant subject to the conditions recommended by the Zoning Commission.

Fred Cramer, Chairperson

Carolyn L. Destefani, Vice-Chairperson

Marvin Moeller, Trustee

Richard J. Demko, Fiscal Officer



**Staff Report for the Sugar Creek Township Board of Trustees
December 7, 2021 to December 29, 2021**

The following is a snapshot of the activities and areas of responsibility for the Sugar Creek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- **December 16, 2021 Board of Zoning Appeals Meeting: Follow-up Report**
 - **BZA Case 14-2021:** Applicant, Ernst Ready Mix Inc., is requesting Variances from Section 4.10 C. 4. c. and 4.15 A. of the Sugar Creek Township Zoning Resolution to allow for the construction of a 48' x 76' building associated with a non-conforming use to accommodate the indoor storage of pumps. The subject property is located at 2130 Ferry Road, can be further identified by parcel number L32000100110000400, contains 21.669 acres and is located in the I-1 (Industrial), E (Estate Residential) and W-P (Well Field Protection Overlay) Districts. ***NOTE: The BZA previously approved Variances for the construction of a 48' x 64' building, but the applicant inadvertently requested the incorrect size in the previous submission.***
 - **The BZA approved the applicant's request.**
 - **BZA Case 15-2021:** Applicant, Adams Home Construction Services, LLC, is requesting a variance to reduce the required rear yard setback in a Planned Unit Development to allow for the construction of a screened porch at a rear yard setback of approximately 25' (30' required). The subject property is 1757 Ardennes Oak Drive, parcel L32000100120039600, owned by Stephen and Suzanne Cournoyer, and located in the PUD-R (Residential Planned Unit Development) District.
 - **The BZA approved the applicant's request.**

- **January 27, 2022 Board of Zoning Appeals Meeting**
 - **BZA Case 16-2021**: Applicant, David Williams, KAP Signs, is requesting Variances from Section 8.10 C. 5. to allow for the construction of a 458.34 SF pylon cabinet sign at a height of 36.87' to replace the existing pylon cabinet sign. The subject property is 6244 Wilmington Pike, parcel L32000100030015600, owned by TP Sugarcreek Plaza, LLC and located in the B-2 (General Business) District.

Zoning Commission Activities:

- **December 7, 2021 Zoning Commission Meeting: Follow-up Report**
 - **Zoning Commission Case 11-2021**: Applicant, Grand Communities, LLC, is requesting Final Development Plan approval under Article 5 of the Sugarcreek Township Zoning Resolution for approval of the final development plan for the proposed Sugar Point subdivision (including condominiums, townhomes and patio homes). The subject parcel can be further identified by parcel number L32000100030029800 (part of) and is owned by Michael D. Spears, James P. Grodecki and Patrick F. Spears Successor Trustee.
 - **The Zoning Commission recommended approval to the Board of Trustees, subject to conditions.**
- **January 4, 2022 Zoning Commission Meeting: Canceled**

Meetings/Accomplishments:

- Attended GTA Christmas Meeting on December 14, 2021
- Attended BZA Meeting on December 16, 2021
- Met with developer to discuss land in the township on December 28, 2021
- Completed end of year Zoning Certificate Report
- Completed Zoning Commission Notice of Decision
- Prepared Legal and Public Notices for the January 3, 2022 Public Hearing
- Prepared and sent Staff Report and BZA packets for the December 16, 2021 Public Hearings
- Prepared and sent Staff Report and Trustee packets for the January 3, 2022 Public Hearing
- Completed continuing education credits for AICP Certification

**2021 ZONING CERTIFICATE REPORT
YEAR-END**

	SFR	MFR	AcStrc	Bsmt	Deck	Fence	P/F	Pool	Add/R	COM	Temp	U/S	Wall	Sign	Grd	Sign	Home	Oc	Ten	Fin	Other	TOTALS
JAN	10	0	1	0	0	1	1	1	3	0	0	0	1	0	0	0	0	0	2	0	0	20
FEB	11	0	1	1	0	2	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	16
MARCH	23	0	6	0	1	2	2	2	1	0	0	0	1	0	0	0	0	0	0	0	2	40
APRIL	14	0	3	0	4	7	2	1	2	0	0	0	1	0	0	0	0	0	0	0	0	34
MAY	16	0	3	0	4	3	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	28
JUNE	19	0	1	0	4	12	3	2	0	0	0	0	0	0	0	0	0	0	0	0	0	41
JULY	13	0	2	0	3	4	5	0	2	0	0	0	0	0	0	0	0	0	1	0	0	30
AUGUST	8	0	0	0	3	3	0	0	2	0	0	0	1	0	0	0	0	0	0	0	2	19
SEPT	8	0	2	0	1	7	0	0	3	0	1	1	1	0	0	0	0	0	3	2	2	28
OCT	4	0	1	1	0	3	1	1	2	1	1	1	0	0	0	0	0	0	1	0	0	16
NOV	5	0	2	0	3	4	0	1	1	0	0	0	2	0	0	0	0	0	1	1	1	20
DEC	2	9*	1	0	0	2	1	0	1	1	1	0	0	0	0	0	0	0	0	1	1	19
TOTALS	133	9*	23	2	23	50	18	8	17	2	2	2	7	0	0	0	0	0	9	8	8	311

133 permits issued for single-family homes in 2021 versus 107 issued in 2020 (+24%). 311 total permits issued in 2021 versus 257 issued in 2021 (+21%).

*170 multi-family units in 9 buildings (Reserve of Sugarcreek)



Jeffrey A. Leaming
Fire Chief

Staff Report for Sugarcreek Township Trustees December 3, 2021 thru December 29, 2021

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

Trainings: (Note: Trainings are conducted via Zoom between fire stations whenever possible)

- Medical Trauma Case Review
- Building Construction

Statistics:

2020 Totals

- EMS Responses: 899 5 Overdose calls with 4 patients receiving Narcan
- Vehicle Crashes: 156
- Fire Responses: 260
1159 5% or 59 calls have been to Cornerstone

2021 Totals Year to Date

- EMS Responses: 868 4 Overdose calls with 1 patients receiving Narcan
- Vehicle Crashes: 149
- Fire Responses: 257
1125 6.7% or 76 calls have been to Cornerstone

Accomplishments/Information:

- Attended County Fire Chiefs Meeting 12/16
- Attended County Public Safety Information Sharing Network Board Meeting 12/16
- Met with Washington Twp. Fire Chief 12/21 to discuss Fire Response Plan

Status of Significant Issues the Fire Department is Addressing:

- Engine 71 is now back in service after having its starter go out on 12/19
- Boat is once again fully operational
- Continuing to monitor COVID-19 situation
- Continuously accepting applications for full and part time openings
- Chief's Staff vehicle involved in deer strike waiting on repairs
- New ladder truck delivery has been pushed back to March (Supply Chain Issues)
- Capital needs of the department are updated and summarized below in this report

Scheduled Events:

- Chief will be instructing ICS 300 & 400 for Greene Co EMA 1/3 – 1/7
- Shift Commander meeting 1/11
- County Fire Chief's Meeting 12/16

Fiscal: Most recent fund status summary received from fiscal office

As of November 11, 2021	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$2,991,190.00	\$188,320.71	\$2,366,727.86	\$481,566.28	78.456%
EMS	\$226,200.00	\$25,201.72	\$173,321.70	\$27,821.54	76.574%
Cell Tower Fund	\$24,000.00	\$9,990.36	\$14,009.64	\$0.00	58.374%
Department Total	\$3,241,390.00	\$223,512.79	\$2,554,059.20	\$509,387.82	78.795%

Projected Capital Needs:

Priority	Immediate	Moderate	Low
1	Engine \$600,000.00	Battalion Bay sensors \$1,200.00	Replace Damaged Bay Door \$2,000.00
2	5 Mobile Radio \$35,000.00	Inside Building Painting / Bay (Sta. 72) \$9,000.00	Carpet training / Day room / Bunk Room \$11,000.00
3	Station 72 Concrete Ramp Replacement \$50,000.00	Build Gear Room (in Bay Sta. 72) \$55,000.00	Kitchen (Sta. 71) \$15,000.00
4	Medic Unit \$250,000.00	Thermal Imaging Camera \$18,000.00	Kitchen (Sta. 72) \$25,000.00
5		Radio Batteries \$2,500.00	Painting Interior (Sta. 71) \$3,000.00
6		PPV Fans E-73 Q-72 \$5,000.00	Replace Carpet (Sta. 71) \$7,000.00
7		Search Rope & Equipment \$3,000.00	Bay Floor crack repair / repaint floor \$36,000.00
8		Concrete Bay Floor Repair/Replace Sta. 71 \$30,000.00	Painting (bay) (Sta. 71) \$8,000.00
9		Chain saw \$1,375.00	Wall Gear Racks \$6,500.00
10		Hand Tools \$3,000.00	Dedicated Maintenance Program \$2,500.00
11		Replace Hose \$10,000.00	Relocate Flag pole and install lighting \$2,000.00
12		Rotary saws \$5,000.00	
13		Station Alerting \$54,000.00	
14		Replace Gate Intake Valves \$9,000.00	
15		Upgrade MDT's \$15,000.00	
16			
17			
18			
19			
20			
21			
	Total \$935,000.00		\$221,075.00

TOTAL- \$1,274,075.00

Respectfully Submitted,



Jeffrey A. Leaming



Michael A. Brown
Chief of Police

Trustee Report January 3, 2022

Training

- No classes scheduled for January.

Fiscal

Budget 2021 (Final Appropriation)	\$2,955,082.00
Expenditures as of December 31, 2021	\$2,686,899.80
% of Budget Used	90%
% of Budget Year Target for the end of December	100%
% of Budget Remaining	10%
Cash Balance as of December 31, 2021	\$1,031,731.98

EVENTS/APPEARANCES

- On December 9th, Chief Brown attended the Ministerial Luncheon.
- On December 10th, Chief Brown and a few of our officers attended the Banquet Dinner provided by Christ Church. We want to thank them for a lovely evening.
- On December 13th, Chief Brown attended the swearing-in of our new Trustee, Marvin Moeller.
- On December 15th, Chief Brown attend the Montgomery County Chief's Luncheon.
- On December 16th Chief Brown attended the PSISN Board meeting and Mike Hild's retirement from the Greene County Career Center.
- We would also like to thank all the citizens and businesses who brought us food during the holidays.

Respectfully submitted,

Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

December 1, 2021

- Business and house checks
- Traffic stops
- Crash on Wilmington Pike

December 2, 2021

- Community policing
- Theft report on Waynesville Road
- Welfare check on Wilmington-Dayton Road
- An animal complaint on Lower Bellbrook Road

December 3, 2021

- Nothing to Report

December 4, 2021

- Crash report on Feedwire Road
- Crash report on S. Alpha Bellbrook Road

December 5, 2021

- Disturbance on Lower Bellbrook Road
- Crash report on Swigart Road
- Intoxicated subject on N. Lakeman Drive

December 6, 2021

- Nothing to Report

December 7, 2021

- Crash report on Ferry Road
- Crash report on Wilmington Pike

December 8, 2021

- Traffic stops
- Alarm checks
- Crash report on Cloy Road

December 9, 2021

- Business and house checks
- Found property on Wilmington Pike
- Theft arrest on Wilmington Pike

December 10, 2021

- Traffic stops
- Suspicious vehicle on Feedwire Road
- Crash report on Wilmington Pike
- Fraud report taken on Little Sugarcreek Road

December 11, 2021

- Nothing to Report

December 12, 2021

- Noise complaint at Cedar Trail Apartments
- Community policing

December 13, 2021

- Nothing to Report

December 14, 2021

- Traffic complaint on Wilmington Pike
- Theft arrest on Wilmington Pike

December 15, 2021

- Theft report on Clyo Road
- Business checks

December 16, 2021

- Trespassing on Surrey Trail
- Crash report on Wilmington Pike

December 17, 2021

- Business and house checks
- Suspicious vehicle on Feedwire Road
- Crash report on Washington Mill Road
- Juvenile complaint on N. Lakeman Drive

December 18, 2021

- Traffic stops
- Welfare check on Wilmington Pike
- Domestic violence on Surrey Trail

December 19, 2021

- Nothing to Report

December 20, 2021

- Community policing
- Crash report on Wilmington Pike
- Suspicious person on Sonoma Court

December 21, 2021

- Nothing to Report

December 22, 2021

- Peace officer need on Bayberry Cove Drive
- Community policing
- Crash report on Village Center Drive
- Disturbance report on N. Lakeman Drive

December 23, 2021

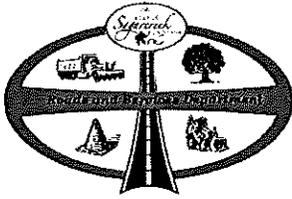
- Domestic violence report on Wilmington Pike
- Theft arrest on Wilmington Pike
- Domestic violence report on Glory Drive

December 24, 2021

- Nothing to Report

December 25, 2021

- Community policing
- Business checks
- Traffic stops



Staff Report for Sugar Creek Township Trustees January 3, 2022

The following information is a snapshot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service:

- Call out snow-salting 12-7-21
- Call out tree down Fauber Rd 12-29-21
- Call out high wind trees down throughout Twp. 12-11-21

Accomplishments:

- Remove signs ROW
- Remove trees from roadway-Shepherd, Conference, Center Point, Clyo, Turkeyfoot
- Check OUPS(4)
- Clean ditch line-Brown Rd, LSC, River Edge Circle
- Re-ditch LSC, Erickman, Ferry Rds.
- Road reviews(5)
- Take 704 to Interstate Ford/pick up(warranty work)
- Troubleshoot backhoe-new batteries, repair arm rest
- Get plastic wheels for Super Z mower deck, winterize Super Z
- Set up Polaris for salting
- Wash trucks after salting
- Clean shop(2)
- Clean service pit bay 1
- Prep snow blower
- Pulled "stop ahead" sign Sears Rd
- Replace "stop" sign Wild Ivy Way
- Made and installed new street signs-Wild Ivy Way, Eden Meadows, Washington Mill, Spahr Rds.
- Removed debris LSC/ Wagner Rd intersection, Clyo, Center Point/ Wilmington Pike
- Got cold patch, patch potholes(2)
- Set up "Road Closed" signs Conference, Ferry Rds.
- Picked up ice cream from Young's Dairy for Twp meeting
- Inspected yard damage Erickman Ln
- CDL drivers training(4)
- Drivers training with plow(2), backhoe operation training
- Cut back landscaping-Clyo, Admin building
- Change radar batteries(3)
- Re-install "Stop Ahead" sign-Shepherd Rd

- Grease and service mini excavator, backhoe
- Brought over snowplows from Quonset hut to main building
- Take 703 to Interstate Ford
- Sweep Ferry Rd, winterize sweeper
- Took 702 to Ankeny Truck
- Clean Quonset hut

Respectfully,

Dale Owens
Director of Roads and Services



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, January 3, 2022, 7:00 P.M.

REGULAR SESSION:

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Grant Cobb, Boy Scout Troop 75 – Merit Badge, Discussing Road Conditions

5. Public Hearing

ZC-Case 11-2021: Applicant, Grand Communities, LLC, is requesting Final Development Plan approval under Article 5 of the Sugar Creek Township Zoning Resolution for approval of the final plan for the proposed Sugar Point subdivision (including condominiums, townhomes and patio homes). The subject property can be further identified by parcel number L32000100030029800 (part of), contains approximately 12.8 acres and is owned by Michael D. Spears, James P. Grodecki and Patrick F. Spears Successor Trustee. – 2022.12.03.01

- Public hearing is formally opened
- Staff report on the text amendments
- Applicant presentation
- Those wishing to speak in favor
- Those wishing to speak against
- Neutral parties wishing to speak
- Public hearing is closed
- Deliberation and decision

6. Reports

- A. Administrator
- B. Zoning
- C. Fiscal Officer
- D. Fire
- E. Police
- F. Roads and Services
- G. Information Technology
- H. Trustees

7. **Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)

8. Old Business

- A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting - June 7th, 5:30 pm

9. Consent Agenda Items

- A. Payment of Bills
- B. Approval of Minutes

10. Discussion Agenda Items

11. Public Comments - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)

12. Trustee/Staff Discussion

13. Adjourn



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, January 3, 2022, 7:00 P.M.

REGULAR SESSION:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Grant Cobb, Boy Scout Troop 75 – Merit Badge, Discussing Road Conditions

5. **Public Hearing**

ZC-Case 11-2021: Applicant, Grand Communities, LLC, is requesting Final Development Plan approval under Article 5 of the Sugar Creek Township Zoning Resolution for approval of the final plan for the proposed Sugar Point subdivision (including condominiums, townhomes and patio homes). The subject property can be further identified by parcel number L32000100030029800 (part of), contains approximately 12.8 acres and is owned by Michael D. Spears, James P. Grodecki and Patrick F. Spears Successor Trustee. – 2022.12.03.01

- Public hearing is formally opened
- Staff report on the text amendments
- Applicant presentation
- Those wishing to speak in favor
- Those wishing to speak against
- Neutral parties wishing to speak
- Public hearing is closed
- Deliberation and decision

6. **Reports**

- A. Administrator
- B. Zoning
- C. Fiscal Officer
- D. Fire
- E. Police
- F. Roads and Services
- G. Information Technology
- H. Trustees

7. **Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)

8. **Old Business**

- A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting - June 7th, 5:30 pm

9. Consent Agenda Items

- A. Payment of Bills
- B. Approval of Minutes

10. Discussion Agenda Items

11. Public Comments - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)

12. Trustee/Staff Discussion

13. Adjourn



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, January 3, 2022, 7:00 P.M.

REGULAR SESSION:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Grant Cobb, Boy Scout Troop 75 – Merit Badge, Discussing Road Conditions

5. **Public Hearing**

ZC-Case 11-2021: Applicant, Grand Communities, LLC, is requesting Final Development Plan approval under Article 5 of the Sugar Creek Township Zoning Resolution for approval of the final plan for the proposed Sugar Point subdivision (including condominiums, townhomes and patio homes). The subject property can be further identified by parcel number L32000100030029800 (part of), contains approximately 12.8 acres and is owned by Michael D. Spears, James P. Grodecki and Patrick F. Spears Successor Trustee. – 2022.12.03.01

- Public hearing is formally opened
- Staff report on the text amendments
- Applicant presentation
- Those wishing to speak in favor
- Those wishing to speak against
- Neutral parties wishing to speak
- Public hearing is closed
- Deliberation and decision

6. **Reports**

- A. Administrator
- B. Zoning
- C. Fiscal Officer
- D. Fire
- E. Police
- F. Roads and Services
- G. Information Technology
- H. Trustees

7. **Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)

8. **Old Business**

- A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting - June 7th, 5:30 pm

9. Consent Agenda Items

- A. Payment of Bills
- B. Approval of Minutes

10. Discussion Agenda Items

11. Public Comments - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)

12. Trustee/Staff Discussion

13. Adjourn

Payment Listing

12/6/2021 to 12/31/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
2180-2021	12/13/2021	12/13/2021	CH	BUREAU OF WORKERS' COMPENSATION	\$4,004.23	V
	Purpose: MONTHLY PAYMENT					
2180-2021	12/13/2021	12/13/2021	CH	BUREAU OF WORKERS' COMPENSATION	-\$4,004.23	V
87669	11/23/2021	11/23/2021	AW	LAW ENFORCEMENT TARGETS, INC.	\$67.74 *	V
	Purpose: RANGE TARGETS					
87669	12/21/2021	12/21/2021	AW	LAW ENFORCEMENT TARGETS, INC.	-\$67.74	V
87711	11/30/2021	11/30/2021	AW	STANDARD INSURANCE COMPANY	\$228.84 *	V
	Purpose: DEC LIFE INS					
87711	12/28/2021	12/28/2021	AW	STANDARD INSURANCE COMPANY	-\$228.84	V
87717	12/06/2021	12/06/2021	AW	TRANSUNION RISK & ALTERNATIVE DATA	\$75.00	O
	Purpose: SEARCHES					
87718	12/06/2021	12/06/2021	AW	TREASURER OF STATE	\$100.00	O
	Purpose: MONTHLY ACCESS					
87719	12/06/2021	12/06/2021	AW	PHOENIX SAFETY OUTFITTERS	\$930.00	O
	Purpose: 3 HELMETS					
87720	12/06/2021	12/06/2021	AW	WORLD FUEL SERVICES, INC.	\$1,541.01	O
	Purpose: FUEL					
87721	12/07/2021	12/07/2021	AW	WELLS FARGO EQUIPMENT FINANCE	\$56,551.70	O
	Purpose: LOAN PAYMENT ON SUTPHEN PUMPER					
87722	12/07/2021	12/07/2021	AW	YOUNG'S DAIRY	\$125.00	O
	Purpose: ICE CREAM FOR GCTA PARTY					
87723	12/07/2021	12/07/2021	AW	LITTLE MIAMI RIVER CATERING COMPANY	\$644.69	O
	Purpose: CATERING RETAINER FEE					
87724	12/07/2021	12/07/2021	AW	VOSS	\$302.55	O
	Purpose: WINDO REPAIR					
87725	12/07/2021	12/07/2021	AW	BUSINESS PLANS	\$60.00	O
	Purpose: NOV COBRA					
87726	12/07/2021	12/07/2021	AW	SUPERIOR PRESS	\$251.29	O
	Purpose: LASER CHECKS-KEY BANK					
87727	12/07/2021	12/07/2021	AW	MUFFLER BROTHERS	\$52.83	O
	Purpose: CAR 112					
87728	12/07/2021	12/07/2021	AW	LOWE'S COMPANIES INC.	\$160.17	O
	Purpose: MISC CHARGES					
87729	12/07/2021	12/07/2021	AW	GREENE COUNTY SANITARY ENGINEER	\$99.58	O
	Purpose: WATER AND SEWER					
87730	12/07/2021	12/07/2021	AW	GREENE COUNTY ANIMAL CONTROL	\$60.00	O
	Purpose: 3RD QTR FEE					
87731	12/07/2021	12/07/2021	AW	ERNST CONCRETE	\$320.00	O
	Purpose: CRUSHED RECYCLED CONCRETE					
87732	12/07/2021	12/07/2021	AW	WORLD FUEL SERVICES, INC.	\$1,597.21	O
	Purpose: FUEL					
87733	12/07/2021	12/07/2021	AW	VIKING HEATING	\$758.00	O
	Purpose: FREON LEAK					
87734	12/07/2021	12/07/2021	AW	VALLEY ASPHALT CORPORATION	\$297.00	O
	Purpose: COLD MIX					
87735	12/07/2021	12/07/2021	AW	CENTERVILLE GRAVELY	\$223.59	O

Payment Listing
12/6/2021 to 12/31/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
				Purpose: HAND HELD BLOWER		
87736	12/07/2021	12/07/2021	AW	BUGS-OR-US PEST CONTROL	\$55.00	O
				Purpose: PEST CONTROL		
87737	12/07/2021	12/07/2021	AW	US BANK EQUIPMENT FINANCE	\$902.00	O
				Purpose: COPIER FEES		
87738	12/07/2021	12/07/2021	AW	SUGARCREEK DIRECT FAMILY CARE	\$2,880.00	O
				Purpose: FEES		
87739	12/07/2021	12/07/2021	AW	FAST SIGNS	\$436.35	O
				Purpose: SIGN AND PLAQUE		
87740	12/07/2021	12/07/2021	AW	HERITAGE FIRE EQUIPMENT	\$112.60	O
				Purpose: BALANCE DUE ON INV. #4435		
87741	12/13/2021	12/13/2021	AW	GLACIER COMPUTER LLC	\$5,871.76	V
				Purpose: 2 MDs		
87741	12/13/2021	12/13/2021	AW	GLACIER COMPUTER LLC	-\$5,871.76	V
87742	12/13/2021	12/13/2021	AW	GLACIER COMPUTER LLC	\$5,871.76	O
				Purpose: 2 MDs		
87743	12/13/2021	12/13/2021	AW	MOTOROLA SOLUTIONS, INC.	\$8,945.46	O
				Purpose: RADIOS FOR NEW CARS		
87744	12/13/2021	12/13/2021	AW	GATEWAY AUTO CLINIC	\$98.28	O
				Purpose: CAR 107		
87745	12/13/2021	12/13/2021	AW	SAFEGUARD BUSINESS SYSTEMS	\$379.23	O
				Purpose: DOOR HANGERS		
87746	12/13/2021	12/13/2021	AW	OFFICE DEPOT	\$57.02	O
				Purpose: SUPPLIES		
87747	12/13/2021	12/13/2021	AW	BENJAMIN LIGGETT	\$100.00	O
				Purpose: CUSTOMER SERVICE AWARD		
87748	12/13/2021	12/13/2021	AW	BUGS-OR-US PEST CONTROL	\$40.00	O
				Purpose: PEST CONTROL		
87749	12/13/2021	12/13/2021	AW	MUFFLER BROTHERS	\$101.25	O
				Purpose: CAR 110		
87750	12/13/2021	12/13/2021	AW	VOSS	\$116.16	O
				Purpose: CYLINDER		
87751	12/13/2021	12/13/2021	AW	O'REILLY AUTOMOTIVE, INC.	\$124.48	O
				Purpose: PARTS		
87752	12/13/2021	12/13/2021	AW	AES OHIO	\$130.54	O
				Purpose: RANGE AND HUT		
87753	12/13/2021	12/13/2021	AW	AES OHIO	\$499.16	O
				Purpose: TRAFFIC LIGHT AND ADMIN		
87755	12/14/2021	12/14/2021	AW	AIM MEDIA MIDWEST	\$502.52	O
				Purpose: ZONING ADS		
87756	12/14/2021	12/14/2021	AW	PETTY CASH	\$150.00	O
				Purpose: REPLENISH PETTY CASH		
87757	12/14/2021	12/14/2021	AW	RONALD GUDGELL	\$100.00	O
				Purpose: CUSTOMER SERVICE AWARD		
87758	12/14/2021	12/14/2021	AW	MICHAEL BROWN	\$50.00	O
				Purpose: CELL PHONE		

Payment Listing
12/6/2021 to 12/31/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
87759	12/14/2021	12/14/2021	AW	MARK WHITE	\$20.00	O
	Purpose: CELL PHONE					
87760	12/14/2021	12/14/2021	AW	DOUG EVANS	\$20.00	O
	Purpose: CELL PHONE					
87761	12/14/2021	12/14/2021	AW	GREENE COUNTY SANITARY ENGINEER	\$447.26	O
	Purpose: WATER AND SEWER					
87762	12/14/2021	12/14/2021	AW	BUGS-OR-US PEST CONTROL	\$90.00	O
	Purpose: PEST CONTROL					
87763	12/14/2021	12/14/2021	AW	HERITAGE FIRE EQUIPMENT	\$1,625.25	O
	Purpose: E72 REPAIRS					
87764	12/14/2021	12/14/2021	AW	BRADLEY C. MADER	\$485.00	O
	Purpose: VOLUNTEER					
87765	12/14/2021	12/14/2021	AW	AIRGAS USA, LLC	\$562.22	O
	Purpose: OXYGEN					
87766	12/14/2021	12/14/2021	AW	CENTERPOINT ENERGY	\$923.03	O
	Purpose: PSB					
87767	12/14/2021	12/14/2021	AW	PRO ONCALL TECHNOLOGIES	\$248.57	O
	Purpose: TELEPHONE BILL					
87768	12/14/2021	12/14/2021	AW	TREASURER OF STATE	\$1,074.00	O
	Purpose: UAN FEES 1ST QTR					
87769	12/14/2021	12/14/2021	AW	QUADIENT, INC.	\$140.85	O
	Purpose: POSTAGE MACHINE RENTAL					
87770	12/14/2021	12/14/2021	AW	QUADIENT FINANCE USA, INC.	\$150.00	O
	Purpose: POSTAGE					
87771	12/14/2021	12/14/2021	AW	DELL FINANCIAL SERVICES	\$892.83	O
	Purpose: COMPUTER RENTALS					
87772	12/14/2021	12/14/2021	AW	SOUTH SHORE MARINA	\$906.17	O
	Purpose: BOAT REPAIRS					
87773	12/14/2021	12/14/2021	AW	ACT, INC.	\$620.12	O
	Purpose: BOAT REPAIRS					
87774	12/14/2021	12/14/2021	AW	BOUND TREE MEDICAL, LLC	\$554.61	O
	Purpose: EMS SUPPLIES					
87775	12/14/2021	12/14/2021	AW	AES OHIO	\$1,666.76	O
	Purpose: ELECTRIC					
87776	12/14/2021	12/14/2021	AW	P & R COMMUNICATIONS SERVICE, INC.	\$3,093.36	O
	Purpose: ANNUAL CONTRACT					
87777	12/14/2021	12/14/2021	AW	OFFICE DEPOT	\$158.33	O
	Purpose: SUPPLIES					
87778	12/14/2021	12/14/2021	AW	TIME WARNER CABLE	\$37.78	O
	Purpose: TV SERVICES					
87779	12/14/2021	12/14/2021	AW	ENERGY SERVICES	\$2,028.83	O
	Purpose: PROPANE					
87780	12/14/2021	12/14/2021	AW	JOHNSON CONTROLS FIRE PROTECTION	\$432.00	O
	Purpose: FIRE ALARM MONITORING					
87781	12/14/2021	12/14/2021	AW	RUMPKE CONSOLIDATED	\$134.73	O
	Purpose: TRASH REMOVAL					

Payment Listing
12/6/2021 to 12/31/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
87782	12/14/2021	12/14/2021	AW	CHARTER COMMUNICATIONS	\$230.21	O
	Purpose: TV AND VOICE					
87783	12/17/2021	12/17/2021	AW	VERIZON WIRELESS	\$546.97	O
	Purpose: Monthly bill MDT's					
87784	12/17/2021	12/17/2021	AW	LYKINS OIL COMPANY	\$2,435.96	O
	Purpose: Fuel					
87786	12/21/2021	12/21/2021	AW	GREENE COUNTY EMERGENCY MANAGEM	\$1,134.09	O
	Purpose: 2021 HYPER REACH COLLABORATION					
87787	12/21/2021	12/21/2021	AW	TREASURER OF STATE	\$2,390.00	O
	Purpose: MARCS RADIOS					
87788	12/21/2021	12/21/2021	AW	MEGACITY FIRE PROTECTION	\$150.00	O
	Purpose: FIRE EXTINGUISHER					
87789	12/21/2021	12/21/2021	AW	MUFFLER BROTHERS	\$70.69	O
	Purpose: CAR 109					
87790	12/21/2021	12/21/2021	AW	WORLD FUEL SERVICES, INC.	\$714.46	O
	Purpose: FUEL					
87791	12/21/2021	12/21/2021	AW	GEM CITY CLEANING CREW	\$525.00	O
	Purpose: NOV CLEANING					
87792	12/21/2021	12/21/2021	AW	ENERGY OPTIMIZERS, USA	\$959.01	O
	Purpose: ENERGY CONTRACT					
87795	12/28/2021	12/28/2021	AW	STANDARD INSURANCE COMPANY	\$228.84	O
	Purpose: DEC LIFE INS					
87802	12/28/2021	12/28/2021	AW	CERTIFIED LABORATORIES	\$1,650.00	O
	Purpose: CITRUS KLAW PLUS					
87803	12/28/2021	12/28/2021	AW	ENERGY SERVICES	\$2,016.95	O
	Purpose: PROPANE					
87804	12/28/2021	12/28/2021	AW	NAVIA BENEFIT SOLUTIONS, INC.	\$60.00	O
	Purpose: DEC COBRA					
87805	12/28/2021	12/28/2021	AW	RUMPKE CONSOLIDATED	\$76.54	O
	Purpose: TRASH REMOVAL					
Total Payments:					\$115,005.27	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$115,005.27	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on December 6th, 2021, at 7:00 PM.

- 1) **Mrs. Destefani called the session to order at 7:01 pm.**
- 2) **Mr. Demko called the roll with Board Members Mrs. Destefani, Mrs. Daugherty and Mr. Cramer being present. Also, in attendance was Marvin Moeller, Louis Schatzberb, Donna Hellmann, and Denise Moore.**
- 3) **All in attendance stood for the Pledge of Allegiance.**
- 4) **Kelsey Hurlburt – Bellbrook Sugarcreek Community Support Center**
Kelsey gave an update on the state of the Support Center and what projects they have been able to do with the help of Sugarcreek Township.

5) **Recognizing the Retirement of Trustee Nadine Daugherty – 2021.12.06.01**

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.12.06.01**

IN RE: Honoring Nadine Daugherty for her Years of Service as Trustee of Sugarcreek Township, Greene County, Ohio

WHEREAS, as a five-term Sugarcreek Township Trustee and lifetime resident of Sugarcreek Township, Nadine Daugherty has remained a steadfast supporter of open space within Sugarcreek Township serving with distinction and conviction; and,

WHEREAS, Nadine Daugherty steadfastly championed the cause for sensible, controlled development, helping to protect Sugarcreek Township’s scenic, rural character; and,

WHEREAS, Nadine Daugherty’s commitment to fight against annexation, to look out for the taxpayer’s best interest always, and to demand more from developers looking to bring projects to the Township are just a few examples of the key role she has played in her position as Township Trustee over the past twenty (20) years; and,

WHEREAS, Nadine Daugherty has served and led with grace and calm during an annexation lawsuit that would span a decade, after the loss of a dear friend and long-time colleague and during the onslaught of an unprecedented global pandemic, and

WHEREAS, from her involvement in the development of Sugarcreek Township’s first Comprehensive Plan to her support of our first in class Police, Fire and Roads Departments, Nadine Daugherty’s mark on Sugarcreek Township will long outlast her service; and,

WHEREAS, in gratitude and recognition of her service, the Sugarcreek Township Administration Office Meeting Room, in which Nadine Daugherty has presided over countless meetings, shall hereby be renamed the

Nadine Daugherty Room as a reminder to all who enter of her longstanding service and commitment to Sugar creek Township; and

NOW, THEREFORE, BE IT RESOLVED, that this Sugar creek Township Board of Trustees honors and says “thank you” to Nadine Daugherty for her dedication to our community and wishes her well in her well-deserved retirement.

Mrs. Destefani made a motion to approve Resolution 2021.12.06.01, Mr. Cramer seconded. Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Abstain
Mr. Cramer –Yes

Many people spoke about Mrs. Daugherty and her service to Sugar creek Township.

6) **Reports**

Administration

Mr. Tiffany was present. There was nothing to add to his report.

Zoning

Mrs. Tilford was present. There was nothing to add to her report.

Fiscal Officer

Mr. Demko was present. There was nothing to add to his report.

Fire

Chief Leaming was present. There was nothing to add to his report.

Police

Chief Brown was present. There was nothing to add to his report.

Roads and Service

Mr. Owens was present. There was nothing to add to his report.

Information Technology

There was nothing to add.

Trustees

There was nothing to add.

7) **Public Comments – Agenda Items**

There were no comments

8) **Old Business**

A. City of Bellbrook, Bellbrook Sugarcreek Parks and Schools Meeting - Meeting date TBD.

9) **Consent Agenda Items**

A. Payment of Bills

B. Approval of Minutes

C. Accepting Retirement of Director of Roads and Services – Bill Harphant – 2021.12.06.02

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.12.06.02
IN RE: Accepting Retirement of Bill Harphant**

WHEREAS, Bill Harphant submitted his letter of retirement from the Sugarcreek Township Roads and Services Department with an effective date of December 31, 2021; and,

WHEREAS, Barry P. Tiffany, Township Administrator, has stated that Mr. Harphant, started his employment with Sugarcreek Township May 23, 1988 as a part-time service worker I. Over the next 32+ years at Sugarcreek Township, Bill held every position in the Roads and Service department finishing out his service as the Director of Roads and Services, and Mr. Tiffany recommends the Board of Trustees accept Mr. Harphant's notice of retirement; and,

WHEREAS, the Board of Trustees and Township Administrator, Barry P. Tiffany, would like to publicly thank Mr. Harphant for his dedication of service to this community for the past 32 years.

NOW THEREFORE, BE IT RESOLVED that this Board of Township Trustee officially accepts, with regret, the retirement of Bill Harphant from the Sugarcreek Township Roads and Services Department effective December 31, 2021; and,

FUTHER, BE IT RESOLVED, that this Board of Trustees wishes Mr. Harphant the very best in retirement for many years to come. A reception will be held on December 30, 2021 at the Administration building from 11:00am – 1:00pm.

D. Reclassification of Roads and Service Department Staff – Dale Owens – 2021.12.06.03

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.12.06.03
IN RE: Promotion of Roads and Services Supervisor to Director of Roads and Services – Dale Owens**

WHEREAS, a need exists for an experienced individual to fill the vacancy and perform the duties of Director of Roads and Services; and,

WHEREAS, Township Administrator, Barry Tiffany, recommends the Board of Trustees promote Dale Owens from within the department to fill the vacancy.

NOW THEREFORE, BE IT RESOLVED, that the Board of Sugarcreek Township Trustees does hereby promote Dale Owens to the position of Director of Roads and Services, effective the January 1, 2022, at a rate of \$72,600, per year.

BE IT FURTHER RESOLVED that this position is subject to a one (1) year probationary period ending January 1, 2023.

E. Reclassification of Roads and Service Department Staff – Rick Cipriano – 2021.12.06.04

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.12.06.04**

IN RE: Reclassification of Roads and Services Department Personnel
Richard F. Cipriano

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Roads and Services Department; and,

WHEREAS, Township Administrator Barry P. Tiffany is requesting the reclassification of Richard F. Cipriano from full-time Service Worker III to Supervisor of the Roads and Services Department in support of the goals and objectives of the Sugarcreek Township Roads and Services Department;

WHEREAS, Mr. Barry P. Tiffany states the 2022 Budget has sufficient funds allocated for this reclassification;

NOW THEREFORE, BE IT RESOLVED, that Richard F. Cipriano shall be reclassified to the position of Supervisor of the Roads and Services Department at the rate of \$19.00 per hour payable on a bi-weekly basis.

FURTHER BE IT RESOLVED, this reclassification shall have an effective date of January 1, 2022, and is subject to a one (1) year probationary period ending January 1, 2023.

F. Resignation of Fire Department Staff – Michael Lewis and Julia Chubner –
2021.12.06.05

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.12.06.05**

IN RE: Resignation of Fire Department Staff Michael Lewis and Julia Chubner

WHEREAS, Part-time Firefighter/Paramedic, Michael Lewis, has indicated his desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Michael Lewis was hired as a member of the Sugarcreek Township Fire Department on August 20, 2018; and,

WHEREAS, Part-time Firefighter, Julia Chubner, has indicated her desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Julia Chubner was hired as a member of the Sugarcreek Township Fire Department on November 21, 2016; and,

WHEREAS, Chief Jeffrey A. Leaming recommends we accept the resignations of Michael Lewis and Julia Chubner.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accept the resignation of Michael Lewis effective November 21, 2021 and Julia Chubner effective November 25, 2021.

G. Annual Reorganization and Appointments – 2021.12.06.06

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.12.06.06**

IN RE: Annual Re-organization and Appointments

WHEREAS, it is necessary that the Sugarcreek Township Board of Trustees establish by resolution its intent to establish meeting dates, holidays, and appointments to boards, commissions, committees and other organizations with which the Township has cooperative working relationships; and,

WHEREAS, it is also necessary that the Board of Trustees establish an annual schedule of holidays to be observed by the Township, schedule of meeting dates, and authorize certain other operational policies of the Township,

NOW, THEREFORE, BE IT RESOLVED, that this Sugarcreek Township Board of Trustees does hereby appoint Fred Cramer to the position of Chairperson, Sugarcreek Township Board of Trustees, for the term commencing January 1, 2022, through December 31, 2022.

BE IT FURTHER RESOLVED, this Sugarcreek Township Board of Trustees does hereby appoint Carolyn L. Destefani to the position of Vice Chairperson, Sugarcreek Township Board of Trustees for the term commencing January 1, 2022, through December 31, 2022.

BE IT FURTHER RESOLVED, that this Sugarcreek Township Board of Trustees does hereby appoint Fred Cramer as representative, and Carolyn L. Destefani as alternate, to the Greene County Regional Planning & Coordinating Commission.

BE IT FURTHER RESOLVED, that this Sugarcreek Township Board of Trustees does hereby appoint Marvin Moeller as representative, and Carolyn L. Destefani as alternate, to the Greene County Combined Health District Advisory Council.

BE IT FURTHER RESOLVED, that this Sugarcreek Township Board of Trustees does hereby appoint Carolyn L. Destefani as representative, and Marvin Moeller as alternate, to the Greene County Water/Wastewater Advisory Council.

BE IT FURTHER RESOLVED, that this Sugarcreek Township Board of Trustees does hereby appoint Carolyn L. Destefani as representative, and Fred Cramer as alternate, to the Miami Valley Regional Planning Commission.

BE IT FURTHER RESOLVED that for the calendar year 2022, the Trustee Work Sessions and Regular Sessions will be held on the same day with the Work Sessions being held from 5:30 p.m. to 6:45 p.m. and the Trustee Regular Session beginning at 7:00 p.m. on the following dates:

January 3	
February 7	
February 21	
March 7	August 1
March 21	August 15
April 4	September 19
April 18	October 3
May 2	October 17
May 16	November 7
June 6	November 21
July 18	December 5
	December 19

Until further notice, all work sessions and regular Board of Township Trustees meetings will be held at the Sugarcreek Township Administration Building, 2090 Ferry Road, Sugarcreek Township, Ohio 45305.

Work Sessions and Regular Sessions may be canceled on occasion by the Chairperson due to schedule conflicts, lack of agenda or other unforeseen circumstances after consulting with the other two Trustees, as available, and the Administrator.

In months containing only one (1) scheduled meeting, the Chairperson may schedule an additional meeting if necessary for continuity of operations. Such meetings shall be noticed properly in accordance with law as Special Meetings.

BE IT FURTHER RESOLVED, that this Sugarcreek Township Board of Trustees does hereby resolve to retain/rehire all current Township employees.

BE IT FURTHER RESOLVED, that all Roads and Service Department temporary part-time service workers will be hired for a term not-to-exceed 180 days from the most recent date of employment in 2022. Temporary part-time service workers will be utilized as needed and must reapply for employment with the Township at the appropriately established time for the next season of work.

BE IT FURTHER RESOLVED, that this Sugarcreek Township Board of Trustees does hereby adopt the following policy regarding hours of work for Part-time employees:

- 1) Part-time employees must average less than thirty (30) hours worked per week per calendar year.
 - a. No part-time employee may work in excess of, or equal to, one hundred-thirty (130) hours in any given calendar month.
 - b. No part-time employee may work in excess of fifteen hundred (1500) hours in any given calendar year.
 - c. No employee may work in excess of their scheduled shifts unless authorized in advance by their respective Department Head, Supervisor, Sergeant or Captain.
 - d. Shift coverage-off and sick days do not count as scheduled hours for part-time employee. These hours can be made up only in the same calendar month and one does not exceed forty-eight (48) hours in any given calendar week.
- 2) It is the responsibility of the part-time employee to keep from working in excess of, or equal to, one hundred-thirty (130) hours in any given calendar month, or 1500 hours in the calendar year.
- 3) It is the responsibility of the Department Head to ensure that part-time employees adhere to the confines of this order.
- 4) Any part-time employee (excluding employees whom work twelve (12) hours every sixth day) whose scheduled shifts begin on the 1st and end on the 31st of any given month must have a scheduled shift off to keep them under one hundred-thirty (130) hours worked in any given month. This will be identified as an "off-day" and shall be assigned by respective their Department Administration. "Off-days" do not count as scheduled hours and cannot be made up.
- 5) Failure to comply with or enforce the above-mentioned Administrative Order may result in the Department Head and/or employee being disciplined up to and including termination.
- 6) Should an employee work Fourteen Hundred, Ninety-Nine (1499) hours within a given calendar year, that employee will immediately be placed on unpaid Administrative leave until January 1 of the following year.

BE IT FURTHER RESOLVED, that this Sugarcreek Township Board of Trustees does hereby establish the 2022 schedule of paid holidays for all Sugarcreek Township non-bargaining unit employees:

New Year's Day: December 31, 2021
Martin Luther King Day: January 17
President's Day: February 21
Memorial Day: May 30
Juneteenth: June 20
Independence Day: July 4
Labor Day: September 5
Veterans Day: November 11
Thanksgiving Day: November 24
Day after Thanksgiving: November 25
Christmas Day: December 26

BE IT FURTHER RESOLVED, that this Sugarcreek Township Board of Trustees does hereby establish the 2022 schedule for the Sugarcreek Township Records Commission:
Monday, April 11, 2022 and Monday, September 12, 2022. The Records Commission shall meet twice a year with both meetings starting at 6:45 pm at the Township Administrative Offices, 2090 Ferry Road, Sugarcreek Township, Ohio

BE IT FURTHER RESOLVED, that this Sugarcreek Township Board of Trustees does hereby establish the following Operational Policies and Priorities for the Year 2022:

AGENDA: The agenda for regular and special meetings of the Board of Trustees is to be prepared by the Township Administrator with the review and consent of the Chairperson. All items for the agenda must be submitted to the Administrator on or before the Thursday preceding a regular meeting.

ANNEXATION: This Board of Sugarcreek Township Trustees adamantly opposes any annexation that is not in the best interest of the health, safety and general welfare of the Township and/or its Citizens and shall aggressively resist annexations from any source as appropriate.

ATTENDANCE OF DEPARTMENT HEADS AT TRUSTEE MEETINGS: Attendance is required at the second regular meeting of the Board of Township Trustees each month and other meetings as requested or unless otherwise excused by the Township Administrator.

AUTHORIZATION TO BILL: The Fiscal Officer shall, upon notification from the Administrator or appropriate Department Head, bill residents and others for damage to Township property and false alarms.

AUTHORIZING TRAVEL/TRAINING REQUESTS: All Travel/Training requests of less than \$1,000.00 may be authorized by the Township Administrator. The Chairperson of the Board of Trustees and the Township Administrator may authorize requested travel training of \$1,000.00 or more, not to exceed \$2,500 without the consent of the majority of the Board of Trustees.

BLOCK PARTY REQUESTS: Requests must be submitted to the Township Administrator, who is authorized to approve requests based on the availability of the Community Outreach group, Police, Fire and/or Roads and Services Departments.

CATASTROPHIC EMERGENCIES: Authorizing the Township Administrator or in the absence of the Township Administrator and a quorum of the Board of Trustees, any one Trustee to represent Sugarcreek Township for the purpose of authorizing the use of Township resources in the event of a catastrophic emergency.

COMPETITIVE BIDDING: The Township Administrator and Department Heads are authorized to obtain competitive bids when legally required. All bids will be advertised when in the best interest of the Township or as required in accordance with law. Each bid shall be evaluated as to requirements and specifications contained therein. Demonstrations and/or references shall be provided as appropriate. The contract shall be reviewed in whole or in part by the Office of the Greene County Prosecuting Attorney. Awarding of bids will be determined by the Sugarcreek Township Board of Trustees in the overall best interest of Sugarcreek Township, not exclusively on the basis of the lowest cost. The Board reserves the right to reject any or all bids.

CREATION OF BOARDS, COMMISSIONS and COMMITTEES: The Township Trustees may by resolution create, eliminate, change, appoint alternates, and abolish boards and commissions in accordance with the Ohio Revised Code. Members of such boards and commissions shall be appointed by and responsible to the Trustees. These members may be removed by the Board of Trustees for malfeasance, misfeasance, or other violations of official Township resolutions and policies. All appointed board, commission, committee members or other appointed volunteers shall be responsible for signing and adhering to the official Sugarcreek Township Code of Ethics or be subject to removal.

All terms, number of members, procedures for appointment and replacement of members, duties, and powers of boards and commissions created by the Trustees shall be prescribed by resolution in accordance with the Ohio Revised Code except as established by the Ohio Revised Code. The Trustees may assign additional non-conflicting duties to the established boards and commissions. Each board or commission shall adopt its own rules of order and procedure in accordance with the Ohio Revised Code and shall annually elect its officers from its membership. The Trustees may authorize funds for the use by the boards and commissions in carrying out their designated responsibilities.

DEPARTMENT REPORTS: Each Department Head shall submit a typed report of activities to the Township Administrator on the Thursday preceding the scheduled regular meetings of the Board of Township Trustees for presentation at that meeting.

DRAINAGE: Retain ground water at its source.

NUISANCE FIRE ALARMS: Nuisance fire alarms shall be subject to the penalties and provisions of the current adopted fire code(s).

MILEAGE REIMBURSEMENT: The Township shall reimburse all employees and elected officials in accordance with Internal Revenue Service (IRS) regulations at the current IRS standard mileage rates for business use when using their private vehicles in those instances where Township-owned vehicles cannot be utilized.

OPEN SPACE PRESERVATION: This Board of Trustees recognizes the high value of and strongly supports the preservation of the open spaces and vistas that help to make Sugarcreek Township a unique and highly desirable place to live, work and play.

REGIONALISM: This Board of Trustees supports true regionalism and will strive to maintain Sugarcreek Township, Greene County and the Miami Valley as a viable and thriving region.

SPECIAL SECURITY EVENTS: The Police Department shall be reimbursed at the rate of Seventy-four dollars (\$74) per hour per person and equipment provided to private organizations for security services.

WORK WITHIN THE ROAD RIGHTS-OF-WAY: Landscaping, traffic signs, fire hydrants or mailboxes (except in conformance with all applicable United States Postal Service Standards) shall not be placed in the Sugarcreek Township road rights-of-way without prior written approval of the Director of Roads and Services, or in his/her absence the Township Administrator or his/her designee.

H. Year 2022 Temporary Appropriations – 2021.12.06.07

SUGARCREEK TOWNSHIP

RESOLUTION NO. 2021.12.06.07

IN RE: Year 2022 Temporary Appropriations

WHEREAS, the need exists to adopt temporary appropriations for the Year 2022; and,

WHEREAS, this temporary appropriation shall be in effect commencing at the close of business December 31, 2021, and extending until the Year 2022 Permanent Appropriations are approved no later than March 31, 2022; and,

WHEREAS, this temporary appropriation will permit the Township Offices to function without interruption as well as allowing ample time to establish exact carry-over figures,

NOW THEREFORE, BE IT RESOLVED, the Year 2022
Temporary Appropriations are as follows:

1000	General Fund	
	Personal Services (Salaries)	\$ 413,184.00
	Employee Benefits	\$ 193,680.00
	Purchased Services	\$ 161,200.00
	Supplies & Materials	\$ 11,440.00
	Other Dues and Fees	\$ 2,080.00
	Health Districts	\$ 33,280.00
	<i>Total General Fund:</i>	\$ 814,864.00
2011	Motor Vehicle Tax	\$ 30,000.00
2021	Gasoline Tax	\$ 225,000.00
2031	Road and Bridge	
	Personal Services	\$ 454,072.00
	Other	\$ 566,072.00
	<i>Total Road and Bridge:</i>	\$1,020,144.00
2081	Police District	
	Personal Services	\$2,581,000.00
	Other	\$ 418,100.00
	<i>Total Police District:</i>	\$2,999,100.00
2112	Fire District	
	Personal Services	\$2,405,465.00
	Other	\$ 852,400.00
	<i>Total Fire District:</i>	\$3,257,865.00
2231	Permissive Motor Vehicle License	\$ 200,000.00
2281	Ambulance and Emergency Medical	
	Personal Services	\$ 133,261.00
	Other	\$ 104,700.00
	<i>Total Ambulance and Emergency Medical:</i>	\$ 237,961.00
2904	Centerville Fire Ancillary	\$ 110,000.00
2906	Police Trust Fund	\$ 50,000.00
2907	Police Cell Tower Receipts	\$ 24,000.00
2908	Fire Cell Tower Receipts	\$ 24,000.00
2911	American Rescue Plan Fund	\$ 441,525.72
3102	General Bond Retirement	\$ 120,780.00
3901	Clyo Road TIF II	\$ 24,100.00

Total Temporary Appropriations \$9,579,339.72

FURTHER BE IT RESOLVED, that the above aggregate amounts be appropriated based upon the attached submittals (hereby incorporated) and a copy shall be sent to the Greene County Auditor.

- I. Authorizing Township Administrator to Enter into Agreement for Road Department Tractor – 2021.12.06.08

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.12.06.08**

IN RE: Authorizing the Township Administrator to Enter into Agreements for the Lease of Road Department Tractor

WHEREAS, a well equipped fleet of vehicles is necessary for the preservation of roads and safe travel within Sugarcreek Township; and

WHEREAS, Kenn-Feld Group, LLC has a John Deere 5100M Utility Tractor at State Bid pricing in stock that meets the needs and specifications desired to provide adequate service for the department.

NOW, THEREFORE BE IT RESOLVED, that this Board of Trustees of Sugarcreek Township, Ohio, does hereby authorize the Township Administrator to enter into Agreements for the lease of a John Deere 5100M Utility Tractor, not to exceed \$80,833.54.

**J. Accepting the Material Terms of the OneOhio Subdivision Settlement –
2021.12.06.09**

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.12.06.09**

IN RE: AN EMERGENCY RESOLUTION TO ACCEPT THE MATERIAL TERMS OF THE ONE OHIO SUBDIVISION SETTLEMENT PURSUANT TO THE ONE OHIO MEMORANDUM OF UNDERSTANDING AND CONSISTENT WITH THE TERMS OF THE JULY 21, 2021 NATIONAL OPIOID SETTLEMENT AGREEMENT

AN EMERGENCY RESOLUTION AUTHORIZING Barry P. Tiffany, Sugarcreek Township Administrator, on behalf of the Sugarcreek Township Trustees, to execute the Participation Agreement for the OneOhio Subdivision Settlement with Janssen/Johnson&Johnson pursuant to the OneOhio Memorandum of Understanding regarding the pursuit and use of potential opioid litigation settlement funds and consistent with the material terms of the July 21, 2021 proposed Settlement Agreement available at <https://nationalopioidsettlement.com/>.

WHEREAS, Sugarcreek Township, Ohio (herein “Municipality”) is a township formed and organized pursuant to the Constitution and laws of the State of Ohio; and

WHEREAS, the people of the State of Ohio and its communities have been harmed by misfeasance, nonfeasance and malfeasance committed by certain entities within the Opioid Pharmaceutical Supply Chain; and

WHEREAS, the State of Ohio, through its Attorney General, and certain Local Governments, through their elected representatives and counsel, are separately engaged in litigation seeking to hold Opioid Pharmaceutical Companies accountable for the damage caused by their misfeasance, nonfeasance and malfeasance; and

WHEREAS, the State of Ohio, through its Governor and Attorney General, and its Local Governments share a common desire to abate and alleviate the impacts of that misfeasance, nonfeasance and malfeasance throughout the State of Ohio; and

WHEREAS, the State and its Local Governments, subject to completing formal documents effectuating the Parties Agreements, have drafted and Sugarcreek Township has adopted, and hereby reaffirms its adoption of, a OneOhio Memorandum of Understanding (“MOU”) relating to the allocation and the use of the proceeds of any potential settlements described; and

WHEREAS, the MOU has been collaboratively drafted to maintain all individual claims while allowing the State and Local Governments to cooperate in exploring all possible means of resolution; and

WHEREAS, the Board understands that an additional purpose of the MOU is to create an effective means of distributing any potential settlement funds obtained under the MOU between the State of Ohio and Local Governments in a manner and means that would promote an effective and meaningful use of the funds in abating the opioid epidemic throughout Ohio, as well as to permit collaboration and explore potentially effectuation earlier resolution of the Opioid Litigation against Opioid Pharmaceutical Companies; and

WHEREAS, nothing in the MOU binds any party to a specific outcome, but rather, any resolution under the MOU requires acceptance by the State of Ohio and the Local Governments; and

WHEREAS a settlement proposal is being presented to the State of Ohio and Local Governments by Janssen/Johnson&Johnson to resolve governmental entity claims in the State of Ohio using the structure of the OneOhio MOU and consistent with the material terms of the July 21, 2021 proposed Settlement Agreement; and

WHEREAS, the Board wishes to agree to the material terms of the proposed National Settlement Agreement with the Proposed Settlement:

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF THE TRUSTEES OF SUGARCREEK TOWNSHIP, OHIO.

Section 1. That Barry P. Tiffany, Township Administrator, is authorized to accept the Proposed Settlement on behalf of the Sugarcreek Township Trustees, pursuant to the terms of the OneOhio MOU.

Section 2. That it is found and determined that all formal actions of the Council relating to the adoption of this resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements.

Section 3. This Resolution is hereby declared to be an emergency measure, necessary for the preservation of the public peace, health, welfare and safety of Sugarcreek Township. The reason for the emergency is to ensure prompt pursuit of funds to assist in abating the opioid epidemic throughout Ohio.

Mrs. Destefani made a motion to approve resolution 2021.12.06.03 with the modification, Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Cramer –Yes

Mrs. Destefani made a motion to approve the Consent agenda items, Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Cramer –Yes

10) **Discussion Agenda Items**

There were no items

11) **Public Comments – Discussion Agenda Items**

There were no public comments

12) **Trustee/Staff Discussions**

Mrs. Destefani made a motion to move into executive Session at 8:37 PM, Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Cramer –Yes

13) **Adjourn**

Trustees returned form Executive session at 9:26 PM

The Trustees discussed Cares Act money that needs to be spent by the end of the calendar year, and Hazard Pay for those that worked during COVID-19 last year to this year.

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.12.06.10**

IN RE: Hazard Pay for Essential Workers During the Public Health Emergency

WHEREAS, the novel coronavirus disease (COVID-19) continues to be present in our community with the risk of exposure and community spread a reality; and,

WHEREAS, this Sugarcreek Township Board of Trustees recognizes that employees should be eligible for hazard pay given their interaction with the general public, both inside and outside of Township buildings during this ongoing global pandemic; and,

WHEREAS, this Sugarcreek Township Board of Trustees realizes that our employees have increased exposure to COVID-19 in the performance of the employee's job duties; and,

WHEREAS, our employees continue to provide exemplary service to our residents and the general public at the risk of exposure to coronavirus disease.

NOW, THEREFORE BE IT RESOLVED, 3% lump-sum premium pay for essential workers “for the elevated health risks they have faced during the public health emergency” as outlined in the ARPA Act (602(g)2 and 603 (g) (2) between March 2020 thru May 2021, under the ARPA funds expenditure 1.9, Resolution 2021 is hereby approved.

Mrs. Destefani made a motion to approve Resolution 2021.12.06.10 , Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Cramer –Yes

Mrs. Destefani made a motion to adjourn the Trustee meeting, Mrs. Daugherty seconded.
Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Cramer –Yes

Richard J Demko, Fiscal Officer



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING

Monday, January 3, 2022, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Grant Cobb, Boy Scout Troop 75 – Merit Badge, Discussing Road Conditions**
- 5. Public Hearing**
ZC-Case 11-2021: Applicant, Grand Communities, LLC, is requesting Final Development Plan approval under Article 5 of the Sugar Creek Township Zoning Resolution for approval of the final plan for the proposed Sugar Point subdivision (including condominiums, townhomes and patio homes). The subject property can be further identified by parcel number L32000100030029800 (part of), contains approximately 12.8 acres and is owned by Michael D. Spears, James P. Grodecki and Patrick F. Spears Successor Trustee. – 2022.12.03.01
 - Public hearing is formally opened
 - Staff report on the text amendments
 - Applicant presentation
 - Those wishing to speak in favor
 - Those wishing to speak against
 - Neutral parties wishing to speak
 - Public hearing is closed
 - Deliberation and decision
- 6. Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 7. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 8. Old Business**
 - A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting - June 7th, 5:30 pm

9. **Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes

10. Discussion Agenda Items

11. **Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
12. **Trustee/Staff Discussion**
13. **Adjourn**



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, January 3, 2022, 7:00 P.M.

REGULAR SESSION:

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Grant Cobb, Boy Scout Troop 75 – Merit Badge, Discussing Road Conditions

5. Public Hearing

ZC-Case 11-2021: Applicant, Grand Communities, LLC, is requesting Final Development Plan approval under Article 5 of the Sugar Creek Township Zoning Resolution for approval of the final plan for the proposed Sugar Point subdivision (including condominiums, townhomes and patio homes). The subject property can be further identified by parcel number L32000100030029800 (part of), contains approximately 12.8 acres and is owned by Michael D. Spears, James P. Grodecki and Patrick F. Spears Successor Trustee. – 2022.12.03.01

- Public hearing is formally opened
- Staff report on the text amendments
- Applicant presentation
- Those wishing to speak in favor
- Those wishing to speak against
- Neutral parties wishing to speak
- Public hearing is closed
- Deliberation and decision

6. Reports

- A. Administrator
- B. Zoning
- C. Fiscal Officer
- D. Fire
- E. Police
- F. Roads and Services
- G. Information Technology
- H. Trustees

7. Public Comments - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)

8. Old Business

- A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting - June 7th, 5:30 pm

9. Consent Agenda Items

- A. Payment of Bills
- B. Approval of Minutes

10. Discussion Agenda Items

11. Public Comments - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)

12. Trustee/Staff Discussion

13. Adjourn