

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on August 16th , 2021, at 7:00 PM.

- 1) **Mrs. Destefani called the session to order at 7:03 pm.**
- 2) **Mr. Demko called the roll with Board Members** Mrs. Destefani, Mrs. Daugherty, and Mr. Cramer being present. Also, in attendance was Mr. Moeller, Mrs. Hellmann, and Ms. Moore.
- 3) **All in attendance stood for the Pledge of Allegiance.**
- 4) **Public Hearing**

ZC-Case 07-2021 Applicant, Inverness Group, Inc., is requesting Final Development Plan Approval for Sections 7 and 8 of the Landings of Sugarcreek subdivision. The subject parcel is Marwood Drive, contains 13.523 acres, can be further identified by parcel number L32000100120001900, is owned by Inverness Group, Inc., and is located in the PUD-R (Residential Planned Unit Development) District. Sections 7 and 8 are proposed to contain a total of 34 building lots – 2021.08.16.01

- Public hearing is formally opened
- Staff report on the text amendments
- Applicant presentation
- Those wishing to speak in favor

Mrs. Destefani asked if anyone wished to speak in favor of the application. No one wished to speak.

- Those wishing to speak against

Mrs. Destefani asked if anyone wished to speak against the application. No one wished to speak.

- Neutral parties wishing to speak

Mrs. Destefani asked if there were any neutral parties that wanted to speak. No one wished to speak.

- Public hearing is closed
- Deliberation and decision

Mrs. Destefani made a motion to approve ZC Case07-2021, Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Cramer –Yes

- 5) **Public Hearing**
ZC-Case 08-2021: Applicant, Phillip M. Herres, is requesting a map amendment to the Sugarcreek Township Zoning Resolution to rezone 12.03 acres located at 4271 Clyo Road

from PUD-R (Residential Planned Unit Development) District to A-1 (Agricultural) District. The subject parcel can be further identified by parcel number L32000100020000800 (part of) and is owned by Phillip M. Herres and Gigi Ellen Withrow, Trustees – 2021.08.16.02

ZC-Case 09-2120: Applicant, Phillip M. Herres, is requesting a major modification to an approved Preliminary Development Plan to reduce the area of the development site by 12.03 acres and to revise the approved layout. The subject development site contains 42.85 acres located at 4267 and 4271 Clys Road. The subject parcels can be further identified by parcel numbers L32000100020006700 and L32000100020000800 (part of) and are owned by Phillip M. Herres and Gigi Ellen Withrow, Trustees – 2021.08.16.03

- Public hearing is formally opened
- Staff report on the text amendments
- Applicant presentation
- Those wishing to speak in favor

Mrs. Destefani asked if anyone wished to speak in favor of the application. No one spoke.

- Those wishing to speak against

Mrs. Destefani asked if anyone wished to speak against the application. None one spoke.

- Neutral parties wishing to speak

Mrs. Destefani asked if there were any neutral parties wishing to speak.

Mrs. Harr stated that her property backs up to this property, and there is mounding that needs to be put in.

A representative for the Herres property stated that they have spoke with the county and are working to fix this problem.

- Public hearing is closed
- Deliberation and decision

Mrs. Destefani made a motion to approve ZC Case08-2021 and ZC Case09-2021, Mr. Cramer seconded. Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Cramer –Yes

6) **Reports**

Administration

Mr. Tiffany was present. There was nothing to add to his report.

Mrs. Destefani asked about the Carpenter Road project.

Mr. Tiffany stated that they are in the process of asking those that will be affected for their signatures. The documents needing to be signed are being prepared today.

Mrs. Destefani asked if it was everyone that is in the Carpenter Creek development that has to sign.

Mr. Tiffany stated that no, it doesn't affect those in Carpenter Creek at all.

Mrs. Destefani asked how much of Carpenter Creek is being widened.

Mr. Tiffany stated that it is just Carpenter Road not all of Carpenter Creek, they will be going from the eastern boundary of the school district out to South Alpha Bellbrook Road.

Mrs. Daugherty asked what the documents were that needed to be signed, and if the improvements were going to affect some of the properties there.

Mr. Tiffany stated that it will affect their properties a little bit. There is not an established ditch way for water runoff and there are some trees that will have to come out during this process. They are letting the people who live on Carpenter know what will be going on.

Mrs. Destefani asked about the new open enrolment benefits package for the employees.

Mr. Tiffany stated that each year employees have the option to change their benefits. There is open enrolment every year in August, the new plan is with Virgin Pulse.

Mr. Cramer asked about the traffic study being done.

Mr. Tiffany stated they are waiting for the data to come back, the end result he would like to see is a divergent diamond under Wilmington Pike. This would have a continuous turns to get onto the highway.

Mrs. Destefani asked about how the funding would work for that project.

Mr. Tiffany stated that he believes they will get funding with Track funding.

Zoning

Mrs. Tilford was not present. There was nothing to add to her report.

Fiscal Officer

Mr. Demko was present. There was nothing to add to his report.

Mr. Demko stated that they did send it the application for the American Rescue plan Funds.

Fire

Chief Leaming was present. There was nothing to add to his report. He stated that their boat is out of service right now after hitting some rocks.

Mrs. Destefani asked what the procedures are now that COVID-19 is coming back into play.

Chief Leaming stated that they have implemented wearing masks again when they go on calls. Keeping employees separated when at the station, keeping the doors locked to the public to have less exposure to the outside public. He stated that there is an increase in respiratory cases right now.

Police

Chief Brown was present. There was nothing to add to his report.

Mrs. Destefani asked what the body armor grant was for.

Chief Brown stated that it is a grant they apply for every year to get vests for the officers. The vests are about \$800.00 so the grant covers about 75% of that cost. The vest last about 5 years and they are usually made to fit per officer.

Mrs. Destefani asked about challenge coins.

Chief Brown stated that the officers put together a design for the coins. They are using some grant money to purchase the coins and then distribute them to the public.

Roads and Service

Mr. Harphant was not present. There was nothing to add to his report.

Mr. Tiffany stated that the paving has been completed and Shepard Road was done, and it looks much better.

Information Technology

There was nothing to add.

Trustees

Mrs. Daugherty stated that Hope Taft and Bellbrook City Counsel are looking at putting up Little Miami Watershed protection signs to mark where the river runs.

Mr. Cramer stated that he attended the going away party for Melissa Dodd, the City Manager for Bellbrook.

7) **Public Comments – Agenda Items**

Denise Moore asked about funds that were available through the CARES ACT. If they would be available for laptops for the community center.

Mr. Tiffany stated that he is not sure if they will be able to spend the money on the computers. There are rules and restrictions on what the Township can and cannot buy with the CARES ACT money. He is going to look into it and see what he can do to help.

8) **Old Business**

- A. City of Bellbrook, Bellbrook Sugarcreek Parks and Schools Meeting - June 7th, 5:30 pm

9) **Consent Agenda Items**

- A. Payment of Bills

- B. Approval of Minutes

- C. Appointment of Fire Department Staff – Todd Tignor – 2021.08.16.04

SUGARCREEK TOWNSHIP

RESOLUTION NO. 2021.08.16.04

IN RE: Appointment of Full Time Firefighter/Paramedic Todd Tignor

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the full-time classifications of Firefighter/Paramedic; and,

WHEREAS, Todd Tignor has the necessary qualifications to serve in the capacity of Full-Time Firefighter/Paramedic for the Sugarcreek Township Fire Department; and,

WHEREAS, Chief Leaming is recommending the appointment of this candidate; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2021 Operating Budget; and,

WHEREAS, the candidate has accepted the offer of employment.

NOW THEREFORE, BE IT RESOLVED, that Todd Tignor shall be appointed to the position of full-time Firefighter/Paramedic, with an effective start date of August 30, 2021, at the pay rate of \$21.04 per hour, payable on a bi-weekly basis, and subject to a one (1) year probationary period ending August 30, 2022.

Mrs. Destefani made a motion to approve the Consent agenda items, excluding the approval of the minutes Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Cramer –Yes

Mrs. Destefani made a motion to approve the minutes, Mr. Cramer seconded. Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Abstain
Mr. Cramer –Yes

10) **Discussion Agenda Items**

There were no discussion agenda items.

11) **Public Comments – Discussion Agenda Items**

Donna Hellman stated that the HOA wanted to know why their roads have not been paved. Mr. Tiffany stated that this year’s paving has been done based last years paving grades. So, the paving schedule for next year will be based off the grades from this year and he is not sure if they have that schedule done yet.

Donna Hellmann asked about getting the presentation from the Sanitary Engineers office., Mr. Tiffany stated that it is on their website.

12) **Trustee/Staff Discussions**

Mr. Tiffany talked about the broad band that has been going in around the Township. There are plans for the rest of the Township to get served so there is some sort of coverage everywhere.

13) **Adjourn**

Mrs. Destefani made a motion to adjourn the Trustee meeting, Mrs. Daugherty seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Cramer –Yes