



AGENDA

SUGARCREEK TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Monday, September 20, 2021, 7:00 P.M.

REGULAR SESSION:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Appointments and swearing in of Full Time Fire Department Staff**
Todd Tignor - Firefighter/Paramedic
Jon Liston – Firefighter/Paramedic – 20210.09.20.01
5. **Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
6. **Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
7. **Old Business**
 - A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting - June 7th, 5:30 pm
8. **Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes
 - C. Appointment of Fire Department Staff – Tyler Alliss – 2021.09.20.02
 - D. Increase appropriations for General Fund – 2021.09.20.03
 - E. Authorizing Township Administrator to Act as Signatory – Bridgewired – 2021.20.07.04
 - F. Proclamation – Prostate Cancer Awareness Month – 2021.09.20.05
 - G. Proclamation – Domestic Violence Awareness Month – 2021.09.20.06
9. **Discussion Agenda Items**
10. **Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
11. **Trustee/Staff Discussion**
12. **Adjourn**



MEETING CONDUCT AND GUIDELINES

As Trustees of Sugar Creek Township, we encourage residents to attend our Township Meetings. We appreciate you taking time out of your busy schedules to be a part of your Government in action. To help meetings move along in a positive manner, we have established the following guidelines for our meetings:

This is a Township Business meeting and is to be conducted in a professional, business-like manner. It is not our intention to embarrass or demean each other or any members of the audience. We will treat each other with courtesy and respect and we ask for the same courtesy and respect from the audience. No one will get special treatment. These guidelines are for all of us.

As a professional meeting should not go longer than an hour to an hour and a half, it is our intention to stay within a reasonable time limit and follow the agenda.

There will be an Open Discussion at the end of the agenda for the audience to give comments on Township issues. When you have a question or comment, please go to the microphone, state your name and address and direct your question to the Trustees. Please try to limit your comments to 3-5 minutes so as to allow everyone an opportunity to speak.

We appreciate your input. We will not allow any personal attacks or any type of outbursts or profanity from the audience.

If you have any personal comments that you would like to make to us as individuals, please feel free to call the Township Administrative offices or allow us to set up a time to speak with you individually.

It is our goal that meetings are productive and positive. We will do our best to conduct effective, professional meetings.

Thank you.

Sugar Creek Township Trustees



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**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.09.20.01**

IN RE: Reclassification of Fire Department Personnel – Jon Liston

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, this need is met through the periodic reclassification of Fire Department employees and volunteers; and,

WHEREAS, Chief Jeffrey A. Leaming requests the reclassification of Jon Liston from Part-time Firefighter/Paramedic to Full-time Firefighter/Paramedic, in accordance with the Table of Organization of the Sugarcreek Township Fire Department;

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees approve the reclassification of Jon Liston to the position of Full-time Firefighter/Paramedic.

FURTHER BE IT RESOLVED, the above-mentioned appointment for Mr. Liston will have an effective date of September 7, 2021 with a one (1) year probationary period ending on September 7, 2022.

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice-Chairperson

Nadine S. Daugherty, Trustee

Richard J. Demko, Fiscal Officer



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**Administrator's Report to the Trustees
September 20, 2021**

The following represents a brief update of the activities, information, and issues which the Administration is currently working on:

- Work continues on the Wilmington Pike/I-675 Corridor traffic study.
- The first half of ARP funds have been received and are being placed in a separate interest-bearing account with Key Bank as part of the transition. This will allow us to track interest as necessary for the fund requirements and earn a higher interest rate.
- Engineering is complete for the Carpenter Road Realignment/Widening project. Documents for easements have been received and are reviewed, awaiting updates. A gas line will need to be exposed to determine the depth of soils above the line. This will need to be completed prior to executing any agreements to make sure we have complete documents addressing all work. Materials are in short supply at this time so we will hope to begin this project in the spring.
- Working with the service department, the City of Bellbrook and Inverness development to establish an alignment for the completion of the path at the southern limits of the Landings that will allow Bellbrook to connect to points south. The next phase of the project will be to install a signalized crosswalk at the community boundaries on Upper Bellbrook.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be the initials "B" or "BT" with a stylized flourish.

Barry P. Tiffany
Township Administrator



**Staff Report for the Sugar Creek Township Board of Trustees
August 17, 2021 to September 16, 2021**

The following is a snapshot of the activities and areas of responsibility for the Sugar Creek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- **September 23, 2021 Board of Zoning Appeals Meeting**
 - **BZA11-2021:** Applicant, Josh Miller, is requesting a Variance from Section 4.14, Table 4-6 of the Sugar Creek Township Zoning Resolution to allow for the construction of new home behind the existing detached garage and existing spring house. The subject property is 971 McBee Road, parcel L32000200150005100, is owned by Prestige Renovations Worldwide, contains 2.46 acres and is located in the R-1A (Suburban Residential-Low) District.

Zoning Commission Activities:

- **October 5, 2021 Zoning Commission Meeting**
 - **BZC10-2021:** Applicant, Phillip M. Herres, is requesting Final Development Plan Approval for a proposed single-family residential subdivision. The subject development site contains 42.85 acres located at 4267 and 4271 Clio Road and is located in the PUD-R (Residential Planned Unit Development) District. The subject parcels can be further identified by parcel numbers L32000100020006700 and L32000100020000800 and are owned by Phillip M. Herres and Gigi Ellen Withrow, Trustees.

Meetings/Accomplishments:

- Continuing to work with Inverness on the Landings at Sugarcreek subdivision (in process at Regional Planning for Section 7-approved in August by the Township)
- Working with new business owners on Zoning Certificate process (one in Plaza 1 and one in Plaza 2)
- Attended presentation on ARP Funds on August 24, 2021
- Attended meeting to discuss right-of-way dedication for Herres project on August 27, 2021
- Attended training on CivicReady on August 30, 2021
- Met with property owner to discuss violation on August 31, 2021
- Met with property owner to discuss violation on September 1, 2021
- Attended training with KeyBank on September 1, 2021
- Met with contractor to discuss new home construction on September 7, 2021
- Met with property owner to discuss construction of a shed on September 9, 2021
- Attended training with KeyBank on September 13, 2021
- Met with property owner to discuss new home construction on September 15, 2021
- Met with property owner to discuss construction of a shed on September 15, 2021
- Attended Technical Committee Meeting on September 16, 2021 (Landings Section 7)
- Prepared Legal and Public Notices for the September 23, 2021 BZA Meeting
- Prepared and sent Staff Report and BZA Packets for the September 23, 2021 BZA Meeting
- Waiting to hear back from ODNR on our COTF grant-they are working on finalizing our environmental document



Jeffrey A. Leaming
Fire Chief

Staff Report for Sugar Creek Township Trustees August 11, 2021 thru September 17, 2021

The following information is a snap shot of the activities and areas of responsibilities for Sugar Creek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

Trainings: (Note: Trainings are conducted via Zoom between fire stations whenever possible)

- After the Pandemic Webinar
- Gas Monitoring Equipment
- Stroke
- Hose Testing
- Intubation Training
- Auto Extrication

Statistics:

2020 Totals

- EMS Responses: 899 5 Overdose calls with 4 patients receiving Narcan
- Vehicle Crashes: 156
- Fire Responses: 260
1159 5% or 59 calls have been to Cornerstone

2021 Totals Year to Date

- EMS Responses: 611 4 Overdose calls with 1 patients receiving Narcan
- Vehicle Crashes: 99
- Fire Responses: 184
796 6.9% or 55 calls have been to Cornerstone

Accomplishments/Information:

- Attended County Fire Chief's meeting 8/19
- Crews assisted with clean up of Lion's Club festival grounds and participated in Parade 8/28 – 8/29
- Assisted in grilling food for Chamber Golf Outing at Sugar Valley CC 9/2
- Rescue Tools annual service completed
- Attended 9/11 service at BHS on 9/10
- County Health has given the department Rapid COVID test kits to screen employees with any symptoms

Status of Significant Issues the Fire Department is Addressing:

- Monitoring COVID-19 situation
- Developed additional guidelines on COVID response in-line with Regional Recommendations
- Completed hiring process for (2) vacant FF/PM positions (swearing in 9/20)
- Capital needs of the department are updated and summarized below in this report
- Still waiting on repair of boat motor

Scheduled Events:

- School Safety Committee meeting 9/24
- County Public Safety Information Sharing Network meeting 9/28

Fiscal:

As of September 14, 2021	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$2,991,190.00	\$263,236.95	\$1,921,830.87	\$831,546.83	63.708%
EMS	\$226,200.00	\$39,555.20	\$142,940.28	\$43,849.48	63.520%
Cell Tower Fund	\$24,000.00	\$24,000.00	\$0.00	\$0.00	0.00%
Department Total	\$3,241,390.00	\$326,792.15	\$2,064,771.15	\$875,396.31	63.202%

Projected Capital Needs:

Priority	Immediate	Moderate	Low
1	Engine \$550,000.00	Battalion Bay sensors \$1,200.00	Replace Damaged Bay Door \$2,000.00
2	5 Mobile Radio \$22,000.00	Inside Building Painting / Bay (Sta. 72) \$9,000.00	Carpet training / Day room / Bunk Room \$11,000.00
3	Station 72 Concrete Ramp Replacement \$50,000.00	Build Gear Room (In Bay Sta. 72) \$55,000.00	Kitchen (Sta. 71) \$9,000.00
4		Thermal Imaging Camera \$9,000.00	Kitchen (Sta. 72) \$12,000.00
5		Radio Batteries \$2,500.00	Painting Interior (Sta. 71) \$3,000.00
6		PPV Fans E-73 Q-72 \$5,000.00	Replace Carpet (Sta. 71) \$7,000.00
7		Search Rope & Equipment \$3,000.00	Bay Floor crack repair / repaint floor \$36,000.00
8		Front Ramp repair/replace Sta. 72 \$30,000.00	Painting (bay) (Sta. 71) \$8,000.00
9		Chain saw \$1,375.00	Wall Gear Racks \$6,500.00
10		Hand Tools \$3,000.00	Dedicated Maintenance Program \$2,500.00
11		Replace Hose \$10,000.00	Relocate Flag pole and install lighting \$2,000.00
12		Rotary saw \$600.00	
13		Station Alerting \$54,000.00	
14			
15			
16			
17			
18			
19			
20			
21			
	Total \$622,000.00		\$183,675.00
			TOTAL \$904,675.00

Respectfully Submitted,



Jeffrey A. Leaming



Michael A. Brown
Chief of Police

Trustee Report September 20, 2021

Training

- On September 9th, Chief Brown attended the 2021 Montgomery County Prosecutor’s Law Enforcement Seminar.
- During the week of September 13th, Officer Liggett attended the Basic Traffic Crash Investigation Training.
- On September 14th, Officer Mantia attended the training on how to interpret and understand drug chemistry laboratory reports hosted by the Miami Valley Regional Crime Laboratory.
- On September 16th, Officer Mantia attended the training for advanced latent print processing and documentation workshop hosted by the Miami Valley Regional Crime Laboratory.
- No other classes scheduled for September.

Fiscal

Budget 2021 (Final Appropriation)	\$2,955,082.00
Expenditures as of September 14, 2021	\$1,889,986.63
% of Budget Used	63%
% of Budget Year Target for the end of September	74.7%
% of Budget Remaining	37%
Cash Balance as of September 14, 2021	\$1,810,785.18

Events/Appearances

- On August 23rd, Chief Brown and Officer Terry attended the Middle School Open House.
- On August 24th, Chief Brown had a meeting at the school regarding school traffic.
- On August 25th, Chief Brown attended the Montgomery County Chief's Luncheon.
- On August 28th, Chief Brown rode in the Bellbrook Lions Parade driven by Sergeant Marlatt.
- On September 10th, Chief Brown attended the open house for the new Assessment and Intervention Center.
- On September 10th, Chief Brown, Detectives, and Officers attended the JROTC 9/11 ceremony.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "MA Brown".

Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

August 11, 2021

- Business and house checks
- Neighbor problems on Sears Road
- Community policing
- Crash report on Upper Bellbrook Road
- Juvenile complaint on Napa Valley Drive

August 12, 2021

- Traffic stops
- Crash report on Wilmington Pike

August 13, 2021

- Nothing to Report

August 14, 2021

- Community policing
- Welfare check on Little Sugarcreek Road
- Fireworks/noise complaint on Washington Mill Road

August 15, 2021

- Disturbance on Bayberry Cove Drive
- Suspicious person on Wilmington Pike
- Crash report on Wilmington Pike
- Welfare check on N. Lakeman Drive

August 16, 2021

- Crash report on Park Avenue
- Warrant on Clyo Road
- Request officer at Bayberry Cove Drive
- Theft arrest on Wilmington Pike

August 17, 2021

- Nothing to Report

August 18, 2021

- Harassment report on Country Wood Drive
- Request an officer/domestic dispute on Lower Bellbrook Road
- Traffic stops

August 19, 2021

- Suspicious person on Feedwire Road
- Theft arrest on Wilmington Pike
- Community policing

August 20, 2021

- Business and house checks
- Traffic stops
- Welfare check on Wilmington Pike
- Crash report on Social Row Road

August 21, 2021

- Noise complaint on Brookdale Lane
- Community policing
- Crash report on Wilmington Pike

August 22, 2021

- Crash report on Feedwire Road
- Domestic violence report on Wilmington Pike
- Burglary on Conifer Trail

August 23, 2021

- Nothing to Report

August 24, 2021

- An animal complaint on Centerville Road
- Warrant issued on Clio Road
- Fraud report on Ferry Road
- Menacing charges on Brookdale Lane

August 25, 2021

- Crash report on Waynesville Road
- Welfare check on Surrey Trail
- Suspicious vehicle on Lower Bellbrook Road

August 26, 2021

- Theft report on Wilmington-Dayton Road
- Crash report on Wilmington Pike
- Crash report on Wagner Road
- Welfare check on Moss Oak Trail

August 27, 2021

- Theft arrest on Wilmington Pike
- Crash report on Centerville Road
- Fraud report taken on Heritage Trace Court
- Juvenile complaint on Feedwire Road

August 28, 2021

- Nothing to Report

August 29, 2021

- Business checks
- Community policing
- Suspicious person on Wilmington Pike
- Crash report on Upper Bellbrook Road
- Domestic dispute on Surrey Trail

August 30, 2021

- Nothing to Report

August 31, 2021

- Suspicious vehicle on Pepperwell Circle
- Crash report on Wagner Road
- Request for an officer on Clio Road
- Unwanted subject on Wilmington Pike

September 1, 2021

- Business and house checks
- Crash report on Clio Road
- Crash report on Wilmington Pike
- Theft arrest on Wilmington Pike
- Welfare check on Wilmington Pike
- Traffic stops

September 2, 2021

- Community policing
- Welfare check on Wilmington-Dayton Road
- Domestic violence report on Bayberry Cove Drive

September 3, 2021

- Nothing to Report

September 4, 2021

- An animal complaint on Little Sugarcreek Road
- Welfare check on Clio Road
- Unwanted subject on Surrey Trail
- Request of an officer on Lower Bellbrook Road

September 5, 2021

- Nothing to Report

September 6, 2021

- Traffic stops
- An animal complaint on Social Row Road
- Suspicious vehicle on Wilmington Pike

September 7, 2021

- Nothing to Report

September 8, 2021

- Crash report on Upper Bellbrook Road
- Community policing
- Fraud report taken on Brookdale Lane

September 9, 2021

- Crash report on Wilmington Pike
- Harassment report taken on Wilmington Pike
- Solicitor report on Little Sugarcreek Road
- Noise complaint taken on Shellbark Drive

September 10, 2021

- Business and house checks
- Traffic stops
- Unwanted subject on Surrey Trail
- Assault report on Wilmington Pike

September 11, 2021

- Traffic complaint on Swigart Road
- Welfare check on Bayberry Cove Drive
- Traffic stops

September 12, 2021

- Community policing
- Suspicious person on Surrey Trail
- An animal complaint on Wilmington Pike

September 13, 2021

- Nothing to Report

September 14, 2021

- Crash report on Centerville Road
- Suspicious person on Bayberry Cove
- Welfare check on Brookdale Lane

September 15, 2021

- Crash report on Wilmington Pike
- Community policing
- Crash report on Wagner Road
- Fraud report taken on Wilmington Pike



Staff Report for Sugar Creek Township Trustees September 17, 2021

The following information is a snapshot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service:

No callouts

Accomplishments:

Set up and pick up Farmers Market(x6)
Deliver and pick up Block Party signs to Kables Mill
Remove tree/clean up corner Waynesville Rd and Ferry Rd
Deliver reflective vests to school bus garage and Middle school
Remove dead deer Lower Bellbrook, Centerville Rds
Check OUPS locates(x16)
Remove signs from ROW(x15)
Go to A&A Safety for signs, numbers and flags
Trim bushes, weed island on Briggs
Go to O'Reilly's-change oil in F250, service F250
Assist stranded motorist
Wash all trucks
Change radar batteries(x6)
Driveway permits(x3)
Clear grate in Carpenters Creek
Inspect sidewalks in The Landings
Replace water valve cover-Belfast Dr
Push mow islands on Clys and Centerpoint Rds.(4)
Trim/weed whip and mow Clys and Centerpoint Rds.(4)
Mow Eric's Place(2)
Weed whip guardrails corner of Clys and Feedwire Rds.
Remove roadkill(x3)
Troubleshoot crosswalk Upper Bellbrook Rd. Replace bad battery
Mow/trim Admin and Service Blds.(x6)
Mow Walk path(x2)
Work on edge drain Pewter Ct.(x2)
Pick up filing cabinets from Lebanon(x2)
Patch potholes Pineview
Go to Rural King for DEF
Road review(2)
Repair delineator-Clys Rd
Remove headwall, debris from ditch. Reline ditch Brown Rd
Borrow trailer from Xenia Twp.
Traffic counter from Greene Co.

Repair Keep Right sign-Clyo Rd
Take backhoe to Caterpillar for repair
Measure curb and pavement in Eric's Place
Repair hitch receiver 702
Meeting with Kaefenbarger about new truck outfitting
Met with Capitol Electric conserving crosswalk
Assist PD and FD with traffic control
Mow Fallis cemetery
Met with Rush Trucks about new truck
Install new School Bus Stop Ahead on Conference Rd
Drivers training(x4)
Remove dumped drywall-Waynesville/Middle Run Rds.
Trim branches on Conference Rd
Pick up trash around pond and mow
Weed whip guardrail on 725
Service F150-plugs,wires, oil change
Rotate beetheat in tanks
Remove concrete pipe and install temp. fence around washout Little Miami Rd
Pick up mower from FD get new tires from Harworth
Install new Pendle hitch -702
Take Massey Ferguson to Mayer Tractor
Install new No Outlet sign Catalpa View Way
Smash cars for FD training
Take 703,704 to Interstate Ford for warranty work(updating)
Seed front area of Service Bld.
Work on doorlatch SD restroom
Go to Greene Co. ROW search
Move cabinets Admin bld.
Go to Zoresco for tail light

Respectfully,

Bill Harphant
Director of Roads and Services



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Payment Listing

8/16/2021 to 9/30/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1440-2021	08/16/2021	08/16/2021	CH	BUREAU OF WORKERS' COMPENSATION	\$5,622.92	C
	Purpose:	MONTHLY PAYMENT				
1522-2021	08/24/2021	08/24/2021	CH	OLD FORT BANK	\$7,133.74	C
	Purpose:	MISC PURCHASES				
1530-2021	08/31/2021	09/02/2021	CH	OLD FORT BANK	\$234.00	C
	Purpose:	AUGUST NAVIA CHARGES				
1531-2021	08/31/2021	09/02/2021	CH	OLD FORT BANK	\$2,231.68	C
	Purpose:	AUGUST EMPLOYEE HRA CHARGES				
1532-2021	08/31/2021	09/02/2021	CH	OLD FORT BANK	\$28.40	C
	Purpose:	CREDIT CARD ROLLS OF PAPER ORDERED BY COURTNEY				
1550-2021	08/31/2021	09/07/2021	CH	OLD FORT BANK	\$20.00	C
	Purpose:	WIRE FEES FROM OLD FORT BANK TO KEY BANK				
1614-2021	09/13/2021	09/13/2021	CH	BUREAU OF WORKERS' COMPENSATION	\$5,622.92	O
	Purpose:	MONTHLY PAYMENT				
87127	08/02/2021	08/02/2021	AW	MONTGOMERY COUNTY PROSECUTOR'S I	\$70.00 *	V
	Purpose:	TRAINING - CHIEF BROWN AND GUERRERO				
87127	09/07/2021	09/07/2021	AW	MONTGOMERY COUNTY PROSECUTOR'S I	-\$70.00	V
87155	08/09/2021	08/09/2021	AW	MUFFLER BROTHERS	\$658.81 *	V
	Purpose:	CAR 105 AND CAR 107				
87155	08/16/2021	08/16/2021	AW	MUFFLER BROTHERS	-\$658.81	V
87175	08/16/2021	08/16/2021	AW	INTERSTATE BILLING SERVICE, INC.	\$240.00	C
	Purpose:	ALTERNATOR				
87176	08/16/2021	08/16/2021	AW	AIM MEDIA MIDWEST	\$883.86	C
	Purpose:	ZONING ADS				
87177	08/16/2021	08/16/2021	AW	PRO TECH SECURITY SALES	\$177.50	C
	Purpose:	CARRIER VEST				
87178	08/16/2021	08/16/2021	AW	AXON ENTERPRISE, INC.	\$664.64	O
	Purpose:	BATTERIES FOR TASERS				
87179	08/16/2021	08/16/2021	AW	TECH ADVISORS	\$126.40	C
	Purpose:	USBs				
87180	08/16/2021	08/16/2021	AW	O'REILLY AUTOMOTIVE, INC.	\$11.99	C
	Purpose:	CAR BULB				
87181	08/16/2021	08/16/2021	AW	VERIZON WIRELESS	\$547.29	C
	Purpose:	CELL PHONES - POLICE				
87182	08/16/2021	08/16/2021	AW	MUFFLER BROTHERS	\$328.87	C
	Purpose:	CAR 105				
87183	08/16/2021	08/16/2021	AW	GATEWAY AUTO CLINIC	\$329.94	O
	Purpose:	CAR 107				
87184	08/16/2021	08/16/2021	AW	HORIZON MEDICAL PRODUCTS	\$134.25	O
	Purpose:	TEST STRIPS				
87185	08/16/2021	08/16/2021	AW	OHIO FIRE CHIEF'S ASSOCIATION	\$375.00	C
	Purpose:	DUES-COLLIER, CHIEF, AC				
87186	08/16/2021	08/16/2021	AW	OCCUPATIONAL HEALTH CENTERS OF OH	\$130.50	C
	Purpose:	DRUG TEST/PHYSICAL NEW HIRE				
87187	08/16/2021	08/16/2021	AW	AMS SUPPLY	\$381.16	C
	Purpose:	CLEANING SUPPLIES				

Payment Listing

8/16/2021 to 9/30/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
87188	08/16/2021	08/16/2021	AW	DELL FINANCIAL SERVICES	\$892.83	C
				Purpose: COMPUTER RENTALS		
87189	08/16/2021	08/16/2021	AW	AIRGAS USA, LLC	\$18.96	C
				Purpose: OXYGEN		
87190	08/16/2021	08/16/2021	AW	PRO ONCALL TECHNOLOGIES	\$248.57	C
				Purpose: PHONE BILL		
87191	08/16/2021	08/16/2021	AW	EMPLOYEECARE OF MVH	\$577.92	C
				Purpose: EMPLOYEE CARE		
87192	08/16/2021	08/16/2021	AW	PHOENIX SAFETY OUTFITTERS	\$37.90	C
				Purpose: UNIFORMS		
87193	08/16/2021	08/16/2021	AW	PHILLIPS COMPANIES	\$976.98	C
				Purpose: LIMESTONE		
87194	08/16/2021	08/16/2021	AW	JOHN R. JURGENSEN COMPANY	\$15,548.62	C
				Purpose: ROAD PAVING		
87195	08/16/2021	08/16/2021	AW	OARNET	\$1,610.05	C
				Purpose: SOFTWARE SUPPORT		
87196	08/17/2021	08/17/2021	AW	BOUND TREE MEDICAL, LLC	\$883.85	C
				Purpose: EMS SUPPLIES		
87197	08/17/2021	08/17/2021	AW	LYKINS OIL COMPANY	\$1,625.06	C
				Purpose: FEUL		
87198	08/17/2021	08/17/2021	AW	JOSHUA JOHNSON	\$375.00	C
				Purpose: REIMB FOR TRAINING		
87199	08/17/2021	08/17/2021	AW	TIME WARNER CABLE	\$33.58	C
				Purpose: TV SERVICES		
87200	08/17/2021	08/17/2021	AW	RUMPKE CONSOLIDATED	\$75.12	C
				Purpose: TRASH REMOVAL		
87201	08/17/2021	08/17/2021	AW	OFFICE DEPOT	\$136.48	C
				Purpose: SUPPLIES		
87202	08/17/2021	08/17/2021	AW	GEM CITY CLEANING CREW	\$350.00	C
				Purpose: ADMIN CLEANING		
87203	08/17/2021	08/17/2021	AW	STAPLES BUSINESS ADVANTAGE	\$99.32	C
				Purpose: ENVELOPES		
87204	08/17/2021	08/17/2021	AW	PETTY CASH	\$150.00	C
				Purpose: RESUPPLY PETTY CASH		
87205	08/23/2021	08/23/2021	AW	DAYTON DEVELOPMENT COALITION	\$4,950.00	O
				Purpose: DC MEETING FEES		
87206	08/23/2021	08/23/2021	AW	RUMPKE CONSOLIDATED	\$132.24	C
				Purpose: TRASH REMOVAL		
87207	08/23/2021	08/23/2021	AW	SHERWIN WILLIAMS	\$15.68	C
				Purpose: PAINT		
87208	08/23/2021	08/23/2021	AW	FIRE APPARATUS SERVICE AND REPAIR, I	\$3,069.53	C
				Purpose: TRUCK 701 REPAIRS		
87209	08/23/2021	08/23/2021	AW	TOOLE DESIGN GROUP, LLC	\$3,870.00	C
				Purpose: BRIDGE OVER LITTLE MIAMI RIVER DESIGN		
87210	08/23/2021	08/23/2021	AW	MICHAEL BROWN	\$50.00	C
				Purpose: CELL PHONE		

Payment Listing

8/16/2021 to 9/30/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
87211	08/23/2021	08/23/2021	AW	DOUG EVANS	\$20.00	O
				Purpose: CELL PHONE		
87212	08/23/2021	08/23/2021	AW	MARK WHITE	\$20.00	C
				Purpose: CELL PHONE		
87213	08/23/2021	08/23/2021	AW	BARRY TIFFANY	\$750.00	C
				Purpose: CELL PHONE AND CAR ALLOWANCE		
87214	08/23/2021	08/23/2021	AW	CARA TILFORD	\$450.00	C
				Purpose: CELL PHONE AND CAR ALLOWANCE		
87215	08/23/2021	08/23/2021	AW	NADINE DAUGHERTY	\$20.00	C
				Purpose: CELL PHONE		
87216	08/23/2021	08/23/2021	AW	CAROLYN L. DESTEFANI	\$20.00	C
				Purpose: CELL PHONE		
87217	08/23/2021	08/23/2021	AW	FRED CRAMER	\$20.00	O
				Purpose: CELL PHONE		
87218	08/23/2021	08/23/2021	AW	BILL HARPHANT	\$20.00	C
				Purpose: CELL PHONE		
87219	08/23/2021	08/23/2021	AW	RICHARD CIPRIANO	\$20.00	O
				Purpose: CELL PHONE		
87220	08/23/2021	08/23/2021	AW	DALE OWENS	\$20.00	C
				Purpose: CELL PHONE		
87221	08/23/2021	08/23/2021	AW	JOSEPH HOFFMAN	\$20.00	O
				Purpose: CELL PHONE		
87222	08/23/2021	08/23/2021	AW	ROBERT JORDAN	\$20.00	O
				Purpose: CELL PHONE		
87226	08/24/2021	08/24/2021	AW	TIME WARNER CABLE	\$817.58	C
				Purpose: TV, VOICE AND ENTERPRISE SERVICES		
87227	08/24/2021	08/24/2021	AW	OFFICE DEPOT	\$254.51	C
				Purpose: SUPPLIES		
87228	08/24/2021	08/24/2021	AW	MUFFLER BROTHERS	\$193.50	O
				Purpose: CAR MAINTENANCE		
87229	08/24/2021	08/24/2021	AW	HERO COINS LLC	\$2,550.00	O
				Purpose: CHALLENGE COINS		
87230	08/24/2021	08/24/2021	AW	MIAMI VALLEY REGIONAL CRIME LABORATORY	\$200.00	O
				Purpose: TRAINING		
87231	08/24/2021	08/24/2021	AW	CITI CARDS	\$342.60	C
				Purpose: SUPPLIES		
87232	08/24/2021	08/24/2021	AW	OCCUPATIONAL HEALTH CENTERS OF OHIO	\$130.50	C
				Purpose: PHYSICAL/DRUG TESTING NEW HIRE		
87233	08/24/2021	08/24/2021	AW	ENERGY OPTIMIZERS, USA	\$959.01	O
				Purpose: ENERGY CONTRACT		
87234	08/24/2021	08/24/2021	AW	LYKINS OIL COMPANY	\$1,383.86	C
				Purpose: FUEL		
87235	08/24/2021	08/24/2021	AW	DETROIT TIRES SUPPLY	\$656.48	C
				Purpose: TIRES FOR C70		
87236	08/24/2021	08/24/2021	AW	BREATHING AIR SYSTEMS	\$1,744.28	C
				Purpose: TESTING		

Payment Listing
8/16/2021 to 9/30/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
87237	08/24/2021	08/24/2021	AW	PHOENIX SAFETY OUTFITTERS	\$161.35	C
				Purpose: EMS BARS		
87238	08/24/2021	08/24/2021	AW	AT&T MOBILITY	\$553.89	C
				Purpose: LIFEPAKS, PHONES, ETC.		
87239	08/25/2021	08/25/2021	AW	LEBANON FORD	\$70,260.00	C
				Purpose: Ford Explorers for the Police department. CARES fund		
87243	08/30/2021	08/30/2021	AW	FIDELITY SECURITY LIFE INSURANCE CO.	\$1,249.13	O
				Purpose: JUNE AND JULY VISION INS		
87245	08/30/2021	08/30/2021	AW	STANDARD INSURANCE COMPANY	\$224.57	O
				Purpose: JULY LIFE INS		
87247	08/30/2021	08/30/2021	AW	DENTAL CARE PLUS, INC.	\$4,170.98	O
				Purpose: JUNE/JULY DENTAL INS		
87248	08/30/2021	08/30/2021	AW	NAVIA BENEFIT SOLUTIONS, INC.	\$60.00	O
				Purpose: AUGUST COBRA		
87249	08/30/2021	08/30/2021	AW	A & A SAFETY	\$44.10	O
				Purpose: FLAG AND STICKERS		
87250	08/30/2021	08/30/2021	AW	SCHUERHOLZ PRINTING	\$570.00	O
				Purpose: FARMERS MARKET TOTE BAGS		
87251	08/30/2021	08/30/2021	AW	FIRE APPARATUS SERVICE AND REPAIR, I	\$1,639.50	O
				Purpose: BACKHOE REPAIRS		
87252	08/30/2021	08/30/2021	AW	BENJAMIN LIGGETT	\$100.00	O
				Purpose: CUSTOMER SERVICE AWARD		
87253	08/30/2021	08/30/2021	AW	EXTREME'S ONE HOUR HEATING & AIR CC	\$1,800.00	O
				Purpose: AC FOR OLD DISPATCH CENTER		
87254	08/30/2021	08/30/2021	AW	MONTGOMERY COUNTY PROSECUTOR'S O	\$35.00	O
				Purpose: SEMINAR - CHIEF BROWN		
87255	08/30/2021	08/30/2021	AW	MEDICOUNT MANAGEMENT, INC.	\$779.49	O
				Purpose: JULY EMS BILLING		
87256	08/30/2021	08/30/2021	AW	CLEVELAND PSYCHOLOGICAL TESTING	\$600.00	O
				Purpose: PSYCH EVALUATION - NEW HIRE		
87261	08/31/2021	08/31/2021	AW	TREASURER OF STATE	\$880.00	O
				Purpose: MARCS RADIOS		
87262	08/31/2021	08/31/2021	AW	OFFICE DEPOT	\$108.10	O
				Purpose: SUPPLIES		
87263	08/31/2021	08/31/2021	AW	TIME WARNER CABLE	\$735.00	O
				Purpose: INTERNET AND DATA		
87264	08/31/2021	08/31/2021	AW	FIRE APPARATUS SERVICE AND REPAIR, I	\$3,660.38	O
				Purpose: Q-72 REPAIRS		
87266	09/02/2021	09/02/2021	AW	SUGAR VALLEY GOLF CLUB	\$183.63	O
				Purpose: TED'S RETIREMENT PARTY		
87267	09/02/2021	09/02/2021	AW	TNT FIREWORKS	\$375.00	O
				Purpose: FLARES		
87268	09/02/2021	09/02/2021	AW	CAPITAL ONE	\$12.43	O
				Purpose: SUPPLIES		
87269	09/02/2021	09/02/2021	AW	OFFICE DEPOT	\$68.06	O
				Purpose: SUPPLIES		

Payment Listing

8/16/2021 to 9/30/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
87270	09/02/2021	09/02/2021	AW	TREASURER OF STATE	\$100.00	O
				Purpose: MONTHLY ACCESS FEE		
87271	09/02/2021	09/02/2021	AW	WASH IT DEAN	\$75.00	O
				Purpose: CAR WASHES		
87272	09/02/2021	09/02/2021	AW	TIME WARNER CABLE	\$500.00	O
				Purpose: ENTERPRISE DATA		
87273	09/02/2021	09/02/2021	AW	LYKINS OIL COMPANY	\$697.02	O
				Purpose: FUEL		
87274	09/02/2021	09/02/2021	AW	MUNICIPAL EMERGENCY SERVICES DEPC	\$364.83	O
				Purpose: BATTERY		
87275	09/02/2021	09/02/2021	AW	FIRE APPARATUS SERVICE AND REPAIR, I	\$5,060.05	O
				Purpose: Q72 REPAIRS		
87276	09/02/2021	09/02/2021	AW	PHOENIX SAFETY OUTFITTERS	\$140.85	O
				Purpose: UNIFORMS		
87277	09/02/2021	09/02/2021	AW	SUGARCREEK DIRECT FAMILY CARE	\$1,520.00	O
				Purpose: FAMILY CARE		
87278	09/02/2021	09/02/2021	AW	STAPLES CREDIT PLAN	\$151.97	O
				Purpose: CHAIR, PAPER		
87279	09/02/2021	09/02/2021	AW	WASH IT DEAN	\$95.00	O
				Purpose: CAR WASHES		
87280	09/02/2021	09/02/2021	AW	JEFFERSON HEALTH PLAN	\$53,605.98	O
				Purpose: AUGUST HEALTH INS		
87281	09/02/2021	09/02/2021	AW	RICHARD CIPRIANO	\$521.16	O
				Purpose: BENEFITS OVERPAYMENT REIMB		
87283	09/07/2021	09/07/2021	AW	OCCUPATIONAL HEALTH CENTERS OF OH	\$1,126.00	O
				Purpose: DRUG TESTS AND PHYSICALS		
87284	09/07/2021	09/07/2021	AW	TREASURER OF STATE	\$1,279.00	O
				Purpose: 4TH QTR UAN FEES		
87285	09/07/2021	09/07/2021	AW	GEM CITY CLEANING CREW	\$350.00	O
				Purpose: ADMIN CLEANING		
87286	09/07/2021	09/07/2021	AW	HEIL BROS. LAWN & GARDEN EQUIPMENT	\$184.23	O
				Purpose: SAW REPAIRS		
87287	09/07/2021	09/07/2021	AW	PHOENIX SAFETY OUTFITTERS	\$86.70	O
				Purpose: UNIFORMS		
87288	09/07/2021	09/07/2021	AW	MUNICIPAL EMERGENCY SERVICES DEPC	\$821.25	O
				Purpose: SCBA FLOW TEST		
87289	09/07/2021	09/07/2021	AW	LYKINS OIL COMPANY	\$1,934.22	O
				Purpose: FUEL		
87291	09/07/2021	09/07/2021	AW	STANDARD INSURANCE COMPANY	\$252.49	O
				Purpose: AUGUST LIFE INS		
87293	09/07/2021	09/07/2021	AW	FIDELITY SECURITY LIFE INSURANCE CO.	\$624.19	O
				Purpose: SEPT VISION INS		
87295	09/13/2021	09/13/2021	AW	TREASURER OF STATE	\$150.00	O
				Purpose: DEPENDENTS FUND		
87296	09/13/2021	09/13/2021	AW	BOUND TREE MEDICAL, LLC	\$170.68	O
				Purpose: EMS SUPPLIES		

Payment Listing

8/16/2021 to 9/30/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
87297	09/13/2021	09/13/2021	AW	CENTERPOINT ENERGY	\$137.59	O
				Purpose: STA 71, PSB		
87298	09/13/2021	09/13/2021	AW	AIRGAS USA, LLC	\$18.96	O
				Purpose: OXYGEN		
87299	09/13/2021	09/13/2021	AW	LYKINS OIL COMPANY	\$1,655.98	O
				Purpose: FUEL		
87300	09/13/2021	09/13/2021	AW	DELL FINANCIAL SERVICES	\$892.83	O
				Purpose: COMPUTER RENTALS		
87301	09/13/2021	09/13/2021	AW	QUADIANT, INC.	\$140.85	O
				Purpose: POSTAGE MACHINE RENTAL		
87302	09/13/2021	09/13/2021	AW	QUADIANT FINANCE USA, INC.	\$150.00	O
				Purpose: POSTAGE		
87303	09/13/2021	09/13/2021	AW	PRO ONCALL TECHNOLOGIES	\$248.57	O
				Purpose: PHONE BILL		
87304	09/13/2021	09/13/2021	AW	GATEWAY AUTO CLINIC	\$88.87	O
				Purpose: OIL CHANGE		
87305	09/13/2021	09/13/2021	AW	TECH ADVISORS	\$3,776.00	O
				Purpose: MONTHLY SERVICE		
87306	09/13/2021	09/13/2021	AW	US BANK EQUIPMENT FINANCE	\$902.00	O
				Purpose: COPIER USAGE		
87307	09/13/2021	09/13/2021	AW	TIME WARNER CABLE	\$110.19	O
				Purpose: STA 71		
87308	09/13/2021	09/13/2021	AW	LOWE'S COMPANIES INC.	\$394.07	O
				Purpose: MISC PARTS		
87309	09/13/2021	09/13/2021	AW	COLLETT PROPANE, INC.	\$139.92	O
				Purpose: PROPANE		
87310	09/13/2021	09/13/2021	AW	O'REILLY AUTOMOTIVE, INC.	\$4.74	O
				Purpose: PARTS		
87311	09/13/2021	09/13/2021	AW	AES OHIO	\$529.41	O
				Purpose: ADMIN AND HUT		
87312	09/13/2021	09/13/2021	AW	AES OHIO	\$1,725.95	O
				Purpose: PSB AND TRAFFIC LIGHT		
87313	09/13/2021	09/13/2021	AW	CHOICE ONE ENGINEERING	\$3,000.00	O
				Purpose: CARPENTER ROAD IMPROVEMENTS		
87314	09/13/2021	09/13/2021	AW	CERTIFIED LABORATORIES	\$946.00	O
				Purpose: RAD COOL		
87315	09/13/2021	09/13/2021	AW	AIM MEDIA MIDWEST	\$437.11	O
				Purpose: ZONING ADS		
87316	09/13/2021	09/13/2021	AW	GREENE COUNTY SANITARY ENGINEER	\$506.81	O
				Purpose: WATER		
87317	09/13/2021	09/13/2021	AW	R.D. HOLDER OIL COMPANY	\$423.00	O
				Purpose: OD POLY BAG		
87318	09/13/2021	09/13/2021	AW	TECH ADVISORS	\$1,225.00	O
				Purpose: MICROSOFT 365		
87319	09/14/2021	09/14/2021	AW	OFFICE DEPOT	\$45.28	O
				Purpose: SUPPLIES		

Payment Listing

8/16/2021 to 9/30/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
87320	09/14/2021	09/14/2021	AW	LYKINS OIL COMPANY	\$764.90	O
				Purpose: FUEL		
87321	09/14/2021	09/14/2021	AW	TRANSUNION RISK & ALTERNATIVE DATA	\$75.00	O
				Purpose: SEARCHES		
87322	09/14/2021	09/14/2021	AW	GOV DEALS	\$532.50	O
				Purpose: FEE FOR SALE OF CADILLAC		
87323	09/14/2021	09/14/2021	AW	BATTERIES PLUS	\$141.03	O
				Purpose: GENERATOR BATTERY		
87324	09/14/2021	09/14/2021	AW	AES OHIO	\$398.83	O
				Purpose: RANGE AND STA 71		
87325	09/14/2021	09/14/2021	AW	OFFICE DEPOT	\$72.19	O
				Purpose: ENVELOPES		
87326	09/14/2021	09/14/2021	AW	TIME WARNER CABLE	\$111.60	O
				Purpose: TV AND VOICE		
87327	09/14/2021	09/14/2021	AW	MUFFLER BROTHERS	\$603.03	O
				Purpose: CAR 114		
87328	09/14/2021	09/14/2021	AW	MARATHON	\$500.00	O
				Purpose: CAR WASHES		
87329	09/14/2021	09/14/2021	AW	VERIZON WIRELESS	\$547.18	O
				Purpose: CELL PHONES - POLICE		
87330	09/14/2021	09/14/2021	AW	RUMPKE CONSOLIDATED	\$132.09	O
				Purpose: TRASH REMOVAL		
87331	09/14/2021	09/14/2021	AW	SAULCLEAN HARD SURFACE CLEANING L	\$89.00	O
				Purpose: BURNISHING FLOORS		
87332	09/14/2021	09/14/2021	AW	EVOLUTION CREATIVE SOLUTIONS	\$56.83	O
				Purpose: BUSINESS CARDS		
87333	09/14/2021	09/14/2021	AW	FIRE APPARATUS SERVICE AND REPAIR, I	\$8,838.78	O
				Purpose: E-71		
87334	09/14/2021	09/14/2021	AW	MUNICIPAL EMERGENCY SERVICES DEPC	\$850.00	O
				Purpose: RESCUE TOOL TESTING		
87335	09/14/2021	09/14/2021	AW	OCCUPATIONAL HEALTH CENTERS OF OF	\$130.50	O
				Purpose: DRUG TESTING/PHYSICAL		
87336	09/14/2021	09/14/2021	AW	GREENE COUNTY SANITARY ENGINEER	\$26.56	O
				Purpose: SEWER		
87337	09/14/2021	09/14/2021	AW	BOUND TREE MEDICAL, LLC	\$12.84	O
				Purpose: SHARPS CONTAINERS		
Total Payments:					\$260,319.48	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$260,319.48	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

Payment Listing

8/16/2021 to 9/30/2021

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.



AGENDA

**SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING**

Monday, September 20, 2021, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Appointments and swearing in of Full Time Fire Department Staff**
Todd Tignor - Firefighter/Paramedic
Jon Liston – Firefighter/Paramedic – 20210.09.20.01
- 5. Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 6. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 7. Old Business**
 - A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting - June 7th, 5:30 pm
- 8. Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes**
 - C. Appointment of Fire Department Staff – Tyler Alliss – 2021.09.20.02
 - D. Increase appropriations for General Fund – 2021.09.20.03
 - E. Authorizing Township Administrator to Act as Signatory – Bridgewired – 2021.20.07.04
 - F. Proclamation – Prostate Cancer Awareness Month – 2021.09.20.05
 - G. Proclamation – Domestic Violence Awareness Month – 2021.09.20.06
- 9. Discussion Agenda Items**
- 10. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
- 11. Trustee/Staff Discussion**
- 12. Adjourn**

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on August 16th, 2021, at 7:00 PM.

- 1) **Mrs. Destefani called the session to order at 7:03 pm.**
- 2) **Mr. Demko called the roll with Board Members Mrs. Destefani, Mrs. Daugherty, and Mr. Cramer being present. Also, in attendance was Mr. Moeller, Mrs. Hellmann, and Ms. Moore.**
- 3) **All in attendance stood for the Pledge of Allegiance.**
- 4) **Public Hearing**

ZC-Case 07-2021 Applicant, Inverness Group, Inc., is requesting Final Development Plan Approval for Sections 7 and 8 of the Landings of Sugarcreek subdivision. The subject parcel is Marwood Drive, contains 13.523 acres, can be further identified by parcel number L32000100120001900, is owned by Inverness Group, Inc., and is located in the PUD-R (Residential Planned Unit Development) District. Sections 7 and 8 are proposed to contain a total of 34 building lots – 2021.08.16.01

- Public hearing is formally opened
- Staff report on the text amendments
- Applicant presentation
- Those wishing to speak in favor

Mrs. Destefani asked if anyone wished to speak in favor of the application. No one wished to speak.

- Those wishing to speak against

Mrs. Destefani asked if anyone wished to speak against the application. No one wished to speak.

- Neutral parties wishing to speak

Mrs. Destefani asked if there were any neutral parties that wanted to speak. No one wished to speak.

- Public hearing is closed
- Deliberation and decision

Mrs. Destefani made a motion to approve ZC Case07-2021, Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Cramer – Yes

- 5) **Public Hearing**
ZC-Case 08-2021: Applicant, Phillip M. Herres, is requesting a map amendment to the Sugarcreek Township Zoning Resolution to rezone 12.03 acres located at 4271 Clys Road

from PUD-R (Residential Planned Unit Development) District to A-1 (Agricultural) District. The subject parcel can be further identified by parcel number L32000100020000800 (part of) and is owned by Phillip M. Herres and Gigi Ellen Withrow, Trustees – 2021.08.16.02

ZC-Case 09-2120: Applicant, Phillip M. Herres, is requesting a major modification to an approved Preliminary Development Plan to reduce the area of the development site by 12.03 acres and to revise the approved layout. The subject development site contains 42.85 acres located at 4267 and 4271 Clys Road. The subject parcels can be further identified by parcel numbers L32000100020006700 and L32000100020000800 (part of) and are owned by Phillip M. Herres and Gigi Ellen Withrow, Trustees – 2021.08.16.03

- Public hearing is formally opened
- Staff report on the text amendments
- Applicant presentation
- Those wishing to speak in favor

Mrs. Destefani asked if anyone wished to speak in favor of the application. No one spoke.

- Those wishing to speak against

Mrs. Destefani asked if anyone wished to speak against the application. None one spoke.

- Neutral parties wishing to speak

Mrs. Destefani asked if there were any neutral parties wishing to speak.

Mrs. Harr stated that her property backs up to this property, and there is mounding that needs to be put in.

A representative for the Herres property stated that they have spoke with the county and are working to fix this problem.

- Public hearing is closed
- Deliberation and decision

Mrs. Destefani made a motion to approve ZC Case08-2021 and ZC Case09-2021, Mr. Cramer seconded. Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Cramer –Yes

6) Reports

Administration

Mr. Tiffany was present. There was nothing to add to his report.

Mrs. Destefani asked about the Carpenter Road project.

Mr. Tiffany stated that they are in the process of asking those that will be affected for their signatures. The documents needing to be signed are being prepared today.

Mrs. Destefani asked if it was everyone that is in the Carpenter Creek development that has to sign.

Mr. Tiffany stated that no, it doesn't affect those in Carpenter Creek at all.

Mrs. Destefani asked how much of Carpenter Creek is being widened.

Mr. Tiffany stated that it is just Carpenter Road not all of Carpenter Creek, they will be going from the eastern boundary of the school district out to South Alpha Bellbrook Road.

Mrs. Daugherty asked what the documents were that needed to be signed, and if the improvements were going to affect some of the properties there.

Mr. Tiffany stated that it will affect their properties a little bit. There is not an established ditch way for water runoff and there are some trees that will have to come out during this process. They are letting the people who live on Carpenter know what will be going on.

Mrs. Destefani asked about the new open enrolment benefits package for the employees.

Mr. Tiffany stated that each year employees have the option to change their benefits. There is open enrolment every year in August, the new plan is with Virgin Pulse.

Mr. Cramer asked about the traffic study being done.

Mr. Tiffany stated they are waiting for the data to come back, the end result he would like to see is a divergent diamond under Wilmington Pike. This would have a continuous turns to get onto the highway.

Mrs. Destefani asked about how the funding would work for that project.

Mr. Tiffany stated that he believes they will get funding with Track funding.

Zoning

Mrs. Tilford was not present. There was nothing to add to her report.

Fiscal Officer

Mr. Demko was present. There was nothing to add to his report.

Mr. Demko stated that they did send it the application for the American Rescue plan Funds.

Fire

Chief Leaming was present. There was nothing to add to his report. He stated that their boat is out of service right now after hitting some rocks.

Mrs. Destefani asked what the procedures are now that COVID-19 is coming back into play.

Chief Leaming stated that they have implemented wearing masks again when they go on calls. Keeping employees separated when at the station, keeping the doors locked to the public to have less exposure to the outside public. He stated that there is an increase in respiratory cases right now.

Police

Chief Brown was present. There was nothing to add to his report.

Mrs. Destefani asked what the body armor grant was for.

Chief Brown stated that it is a grant they apply for every year to get vests for the officers. The vests are about \$800.00 so the grant covers about 75% of that cost. The vest last about 5 years and they are usually made to fit per officer.

Mrs. Destefani asked about challenge coins.

Chief Brown stated that the officers put together a design for the coins. They are using some grant money to purchase the coins and then distribute them to the public.

Roads and Service

Mr. Harphant was not present. There was nothing to add to his report.

Mr. Tiffany stated that the paving has been completed and Shepard Road was done, and it looks much better.

Information Technology

There was nothing to add.

Trustees

Mrs. Daugherty stated that Hope Taft and Bellbrook City Counsel are looking at putting up Little Miami Watershed protection signs to mark where the river runs.

Mr. Cramer stated that he attended the going away party for Melissa Dodd, the City Manager for Bellbrook.

7) Public Comments – Agenda Items

Denise Moore asked about funds that were available through the CARES ACT. If they would be available for laptops for the community center.

Mr. Tiffany stated that he is not sure if they will be able to spend the money on the computers. There are rules and restrictions on what the Township can and cannot buy with the CARES ACT money. He is going to look into it and see what he can do to help.

8) Old Business

- A. City of Bellbrook, Bellbrook Sugarcreek Parks and Schools Meeting - June 7th, 5:30 pm

9) Consent Agenda Items

- A. Payment of Bills
- B. Approval of Minutes
- C. Appointment of Fire Department Staff – Todd Tignor – 2021.08.16.04

SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.08.16.04

IN RE: Appointment of Full Time Firefighter/Paramedic Todd Tignor

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the full-time classifications of Firefighter/Paramedic; and,

WHEREAS, Todd Tignor has the necessary qualifications to serve in the capacity of Full-Time Firefighter/Paramedic for the Sugarcreek Township Fire Department; and,

WHEREAS, Chief Leaming is recommending the appointment of this candidate; and,

WHEREAS, funds are available for this purpose within the Fire Department’s 2021 Operating Budget; and,

WHEREAS, the candidate has accepted the offer of employment.

NOW THEREFORE, BE IT RESOLVED, that Todd Tignor shall be appointed to the position of full-time Firefighter/Paramedic, with an effective start date of August 30, 2021, at the pay rate of \$21.04 per hour, payable on a bi-weekly basis, and subject to a one (1) year probationary period ending August 30,2022.

Mrs. Destefani made a motion to approve the Consent agenda items, excluding the approval of the minutes Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Cramer –Yes

Mrs. Destefani made a motion to approve the minutes, Mr. Cramer seconded. Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Abstain
Mr. Cramer –Yes

10) Discussion Agenda Items

There were no discussion agenda items.

11) Public Comments – Discussion Agenda Items

Donna Hellman stated that the HOA wanted to know why their roads have not been paved. Mr. Tiffany stated that this year's paving has been done based last years paving grades. So, the paving schedule for next year will be based off the grades from this year and he is not sure if they have that schedule done yet.

Donna Hellmann asked about getting the presentation from the Sanitary Engineers office., Mr. Tiffany stated that it is on their website.

12) Trustee/Staff Discussions

Mr. Tiffany talked about the broad band that has been going in around the Township. There are plans for the rest of the Township to get served so there is some sort of coverage everywhere.

13) Adjourn

Mrs. Destefani made a motion to adjourn the Trustee meeting, Mrs. Daugherty seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Cramer –Yes

Richard J Demko, Fiscal Officer



AGENDA

SUGARCREEK TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Monday, September 20, 2021, 7:00 P.M.

REGULAR SESSION:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Appointments and swearing in of Full Time Fire Department Staff**
Todd Tignor - Firefighter/Paramedic
Jon Liston – Firefighter/Paramedic – 20210.09.20.01
5. **Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
6. **Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
7. **Old Business**
 - A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting - June 7th, 5:30 pm
8. **Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes
 - C. Appointment of Fire Department Staff – Tyler Alliss – 2021.09.20.02
 - D. Increase appropriations for General Fund – 2021.09.20.03
 - E. Authorizing Township Administrator to Act as Signatory – Bridgewired – 2021.20.07.04
 - F. Proclamation – Prostate Cancer Awareness Month – 2021.09.20.05
 - G. Proclamation – Domestic Violence Awareness Month – 2021.09.20.06
9. **Discussion Agenda Items**
10. **Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
11. **Trustee/Staff Discussion**
12. **Adjourn**



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.09.20.02**

IN RE: Appointment of Fire Department Staff
Tyler Alliss

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Paramedic only; and,

WHEREAS, Mr. Alliss has the necessary qualifications to serve in the capacity of Firefighter/Paramedic for the Sugarcreek Township Fire Department; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2021 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED, that Tyler Alliss shall be appointed to Firefighter/Paramedic within the Sugarcreek Fire Department at the rate of \$15.00 per hour; and,

FURTHER BE IT RESOLVED, the above-mentioned appointment for Mr. Alliss will have an effective date of September 9, 2021 with a one (1) year probationary period ending on September 9, 2022.

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice Chairperson

Nadine S. Daugherty, Trustee

Richard J. Demko, Fiscal Officer



AGENDA

SUGARCREEK TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Monday, September 20, 2021, 7:00 P.M.

REGULAR SESSION:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Appointments and swearing in of Full Time Fire Department Staff**
Todd Tignor - Firefighter/Paramedic
Jon Liston – Firefighter/Paramedic – 20210.09.20.01
5. **Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
6. **Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
7. **Old Business**
 - A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting - June 7th, 5:30 pm
8. **Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes
 - C. Appointment of Fire Department Staff – Tyler Alliss – 2021.09.20.02
 - D. Increase appropriations for General Fund – 2021.09.20.03
 - E. Authorizing Township Administrator to Act as Signatory – Bridgewired – 2021.20.07.04
 - F. Proclamation – Prostate Cancer Awareness Month – 2021.09.20.05
 - G. Proclamation – Domestic Violence Awareness Month – 2021.09.20.06
9. **Discussion Agenda Items**
10. **Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
11. **Trustee/Staff Discussion**
12. **Adjourn**



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.09.20.03**

IN RE: Increase Appropriations for General Fund

WHEREAS, the need exists to increase appropriations for the 1000 General Fund; and,

WHEREAS, the Fiscal Officer has certified the availability of these funds within the 2021 Budget and has provided this Board with the funding number and the Township Administrator has provided the amount to be appropriated:

<u>Fund Name</u>	<u>From</u>	<u>To</u>
1000 General Fund	\$770,000.00	\$820,000.00

NOW THEREFORE BE IT RESOLVED, the increased appropriation shall be made in accordance with the law.

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice-Chairperson

Nadine S. Daugherty, Trustee

Richard J. Demko, Fiscal Officer



AGENDA

**SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING**

Monday, September 20, 2021, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Appointments and swearing in of Full Time Fire Department Staff**
Todd Tignor - Firefighter/Paramedic
Jon Liston – Firefighter/Paramedic – 20210.09.20.01
- 5. Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 6. Public Comments - Limited to five minutes per person. Agenda related business only.**
(Time cannot be yielded to another person.)
- 7. Old Business**
 - A. City of Bellbrook, Bellbrook Sugarcreek Parks and Schools Meeting - June 7th, 5:30 pm
- 8. Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes
 - C. Appointment of Fire Department Staff – Tyler Alliss – 2021.09.20.02
 - D. Increase appropriations for General Fund – 2021.09.20.03
 - E. Authorizing Township Administrator to Act as Signatory – Bridgewired – 2021.20.07.04
 - F. Proclamation – Prostate Cancer Awareness Month – 2021.09.20.05
 - G. Proclamation – Domestic Violence Awareness Month – 2021.09.20.06
- 9. Discussion Agenda Items**
- 10. Public Comments - Limited to five minutes per person. Township related business only.**
(Time cannot be yielded to another person.)
- 11. Trustee/Staff Discussion**
- 12. Adjourn**



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.09.20.04**

IN RE: Authorizing the Township Administrator to Enter Into an Agreement with Bridgewired for Broadband Internet Installation – Ferry, Vimark and Conference Roads

WHEREAS, Broadband internet service is a priority of the American Rescue Plan Funding approvable expenditures and is necessary in maintaining internet connectivity for the residents of Sugarcreek Township; and,

WHEREAS, Bridgewired, LLC, has provided fiber broadband service to the southern portion of the Township and the residents are very pleased with the service; and,

WHEREAS, Bridgewired has provide an estimated cost to extend the service to more locations in the Township that are currently underserved for connectivity with speeds of less than 25mb down, and 5 mb up, in accordance with eh rules of the American Rescue Plan.

NOW, THEREFORE BE IT RESOLVED, that this Board of Trustees of Sugarcreek Township, Ohio, does hereby authorize the Township Administrator to Enter into an agreement with Bridgewired, LLC for the installation of the above mentioned services, in an amount not to exceed Ninety-Six thousand dollars (\$96,000.00) using the funds made available by the American Rescue Plan.

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice-Chairperson

Nadine S. Daugherty, Trustee

Richard J. Demko, Fiscal Officer



AGENDA

SUGARCREEK TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Monday, September 20, 2021, 7:00 P.M.

REGULAR SESSION:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Appointments and swearing in of Full Time Fire Department Staff**
Todd Tignor - Firefighter/Paramedic
Jon Liston – Firefighter/Paramedic – 20210.09.20.01
5. **Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
6. **Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
7. **Old Business**
 - A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting - June 7th, 5:30 pm
8. **Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes
 - C. Appointment of Fire Department Staff – Tyler Alliss – 2021.09.20.02
 - D. Increase appropriations for General Fund – 2021.09.20.03
 - E. Authorizing Township Administrator to Act as Signatory – Bridgewired – 2021.20.07.04
 - F. **Proclamation – Prostate Cancer Awareness Month – 2021.09.20.05**
 - G. Proclamation – Domestic Violence Awareness Month – 2021.09.20.06
9. **Discussion Agenda Items**
10. **Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
11. **Trustee/Staff Discussion**
12. **Adjourn**



**SUGARCREEK TOWNSHIP
PROCLAMATION NO. 2021.09.20.05**

IN RE: September is Prostate Cancer Awareness Month in Sugarcreek Township

WHEREAS, this year approximately 248,530 men will be diagnosed with prostate cancer in the United States alone every year and roughly 34,130 will die this year from the disease; and

WHEREAS, every 15 minutes another American man dies from prostate cancer. That's a little more than 93 deaths per day and 34,130 this year; and

WHEREAS, in Ohio an estimated 9,010 new cases of prostate cancer will be diagnosed and an estimated 2,000 deaths will occur in 2021; and

WHEREAS, 1 in 8 men are diagnosed with prostate cancer in his lifetime. African American men are at the highest risk for the disease with the rate of 1 in 6 and 2.2 times more likely to die from the disease; and

WHEREAS, men with relatives – father, brother, son – with a history of prostate cancer are twice as likely to develop the disease; and

WHEREAS, men who served in the military who have been exposed to chemicals and herbicides are at a higher risk for developing prostate cancer; and

WHEREAS, education regarding prostate cancer and early detection strategies is critical to saving lives, preserving, and protecting our families. The economic and social hardship it has on the families is huge; Prostate cancer is estimated to cost over \$8 billion in direct medical expenditures; and

WHEREAS, nearly 3.1 million men in the U.S. Are living with a prostate cancer diagnosis; that number is estimated to climb to 4 million by 2024 as men in the baby boomer generation age; and

WHEREAS, all men are at risk of prostate cancer and we encourage the citizens of (city) to increase the importance of prostate screening.

NOW, THEREFORE, BE IT RESOLVED, that this Board of Trustees does hereby proclaim that the month of September will now be known as Prostate Cancer Awareness Month in Sugarcreek Township, Ohio.

Carolyn L Destefani, Chairperson

Fred Cramer, Vice Chairperson

Nadine S. Daugherty, Trustee



AGENDA

SUGARCREEK TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Monday, September 20, 2021, 7:00 P.M.

REGULAR SESSION:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Appointments and swearing in of Full Time Fire Department Staff**
Todd Tignor - Firefighter/Paramedic
Jon Liston – Firefighter/Paramedic – 20210.09.20.01
5. **Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
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6. **Public Comments** - Limited to five minutes per person. Agenda related business only.
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7. **Old Business**
 - A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting - June 7th, 5:30 pm
8. **Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes
 - C. Appointment of Fire Department Staff – Tyler Alliss – 2021.09.20.02
 - D. Increase appropriations for General Fund – 2021.09.20.03
 - E. Authorizing Township Administrator to Act as Signatory – Bridgewired – 2021.20.07.04
 - F. Proclamation – Prostate Cancer Awareness Month – 2021.09.20.05
 - G. Proclamation – Domestic Violence Awareness Month – 2021.09.20.06
9. **Discussion Agenda Items**
10. **Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
11. **Trustee/Staff Discussion**
12. **Adjourn**



**SUGARCREEK TOWNSHIP
PROCLAMATION NO. 2021.09.20.06**

IN RE: Proclaiming October as Domestic Violence Awareness Month

WHEREAS, Domestic Violence in America is intolerable, unacceptable, must be stopped and deserves considerable public attention; and,

WHEREAS, Children who witness domestic violence often grow up believing that physical cruelty in relationships is acceptable behavior, and thus they tend to perpetuate a cycle of violence in society; and,

WHEREAS, Many Federal, State and local programs addressing the domestic violence problem have achieved success, bringing greater safety to families; and,

WHEREAS, Community leaders, police, judges, advocates, healthcare workers, and concerned Americans are working together across America to develop solutions to this serious problem and to implement services that will improve our responses when it occurs; and,

WHEREAS, Programs designed to educate men and women about ways they can prevent domestic violence are being developed across our Nation; and,

WHEREAS, Numerous law enforcement officials and departments have created specialized domestic violence units that cooperate with community advocates to enhance services for victims and representatives from the faith community frequently provide essential support in areas where there may be no other services available; and,

WHEREAS, Anyone can be a victim of domestic violence regardless of age, sex, ethnicity, sexual orientation, socioeconomic status, or religion; and,

WHEREAS, We must continue to hold domestic abusers accountable, punish them to the full extent of the law and prevent them from inflicting more abuse,

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees of Sugar Creek Township, does hereby proclaim October 2021 to be designated as Domestic Violence Awareness Month, and urges all Citizens to participate in activities sponsored by the Family Violence Prevention Center of Greene County, which encourages all Sugar Creek Township residents to work toward the elimination of interpersonal violence.

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice-Chairperson

Nadine S. Daugherty, Trustee