



AGENDA

SUGARCREEK TOWNSHIP BOARD OF TRUSTEES REGULAR MEETING

Monday, June 7, 2021, 7:00 P.M.

REGULAR SESSION:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Resignation**
Richard Demko Resignation from Board of Zoning Appeals – 2021.06.07.01
5. **Appointment**
Richard Demko to complete the remainder of Theodore Hodson's Term for Fiscal Officer – 2021.06.07.02
6. **Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
7. **Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
8. **Old Business**
 - A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting - June 7th, 5:30 pm
9. **Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes
 - C. Ohio Public Works Commission – District 11 Integrating Committee – 2021.06.07.03
 - D. Appointment of Fire Department Staff – Jay Evans, Kyle Kollhoff, Lauren Gruza – 2021.06.07.04
 - E. Resignation of Fire Department Staff – Ben Schimer, Lauryn Beneke – 2021.06.07.05
 - F. Probationary Release of Full Time Police Officer – Darren T. Wagner – 2021.06.07.06
10. **Discussion Agenda Items**
11. **Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)

12. Trustee/Staff Discussion

13. Adjourn



MEETING CONDUCT AND GUIDELINES

As Trustees of Sugarcreek Township, we encourage residents to attend our Township Meetings. We appreciate you taking time out of your busy schedules to be a part of your Government in action. To help meetings move along in a positive manner, we have established the following guidelines for our meetings:

This is a Township Business meeting and is to be conducted in a professional, business-like manner. It is not our intention to embarrass or demean each other or any members of the audience. We will treat each other with courtesy and respect and we ask for the same courtesy and respect from the audience. No one will get special treatment. These guidelines are for all of us.

As a professional meeting should not go longer than an hour to an hour and a half, it is our intention to stay within a reasonable time limit and follow the agenda.

There will be an Open Discussion at the end of the agenda for the audience to give comments on Township issues. When you have a question or comment, please go to the microphone, state your name and address and direct your question to the Trustees. Please try to limit your comments to 3-5 minutes so as to allow everyone an opportunity to speak.

We appreciate your input. We will not allow any personal attacks or any type of outbursts or profanity from the audience.

If you have any personal comments that you would like to make to us as individuals, please feel free to call the Township Administrative offices or allow us to set up a time to speak with you individually.

It is our goal that meetings are productive and positive. We will do our best to conduct effective, professional meetings.

Thank you.

Sugarcreek Township Trustees



SUGARCREEK TOWNSHIP

RESOLUTION NO. 2021.06.07.01

IN RE: Resignation of Richard Demko from the
Board of Zoning Appeals

WHEREAS, Richard Demko has submitted his resignation from the Board of Zoning Appeals, effective May 30, 2021; and,

WHEREAS, Mr. Demko has served on the Board of Zoning Appeals in Sugarcreek Township since 2017; and,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accepts the resignation of Richard Demko and publicly thanks him for his dedicated service to the citizens of Sugarcreek Township.

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice-Chairperson

Nadine S. Daugherty, Trustee

Witnessed by:

Barry P. Tiffany, Township Administrator

5/30/2021

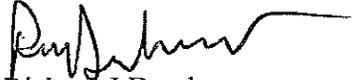
Cara Tilford
Director of Planning and Zoning
Sugar creek Township (Ohio)

Dear Cara:

This letter is a formal notification that I will be resigning immediately as an alternate member of the Board of Zoning Appeals (BZA) of Sugar creek Township, OH. I truly appreciate the opportunity you have given me.

I learned a great deal about our strong community and more importantly the passion each board member possesses to keep it that way.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard J Demko", with a long horizontal flourish extending to the right.

Richard J Demko
(937) 510-5384



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.06.07.02**

IN RE: Appointment of Mr. Richard J. Demko to a Portion of the
Unexpired Term of Fiscal Officer Theodore L. Hodson

WHEREAS, Theodore was elected to the office of Clerk of Sugar Creek Township in 2003, beginning his first term of service on April 1st, of 2004; and,

WHEREAS, Mr. Hodson was subsequently elected in 2007, 2011, 2015 and 2019 with his current of service scheduled to expire on March 31, 2024; and,

WHEREAS, Mr. Hodson retired on June 1th, 2021, leaving the balance of his unexpired term to be filled in accordance with law; and,

WHEREAS, it has been determined by the Board of Trustees that Township resident, Mr. Richard Demko, is duly qualified to serve in the official capacity of Fiscal Officer for the Township; and,

WHEREAS, in accordance with Section 507.05 of the Ohio Revised Code, Mr. Demko will be filling the portion of Mr. Hodson’s elected term through April 30th, 2022, with the final two years of Mr. Hodson’s unexpired term being required for placement on the November 2021 General Election ballot for election.

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Sugar Creek Township in accordance with Section 507.051 of the Ohio Revised Code mutually agree upon the appointment of Mr. Richard J. Demko the a portion of the unexpired elected term of Fiscal Officer, Theodore L. Hodson through the date of April 30th, 2022.

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice Chairperson

Nadine S. Daugherty, Trustee

Witnessed by:

Barry P. Tiffany, Township Administrator



**Administrator's Report to the Trustees
June 7, 2021**

The following represents a brief update of the activities, information, and issues which the Administration is currently working on:

- Met with a fiber communication company who is looking to expand fiber broadband in the region including the unserved portions of Sugarcreek.
- Met with a representative of Inverness regarding deficiencies in the Landings development.
- The Secretary of Treasury has opted to leave the question of whether Townships in Ohio will be funded in the latest round of COVID relief funds to each state. The OTA and others are working with State of Ohio officials in an effort to secure that funding.
- Engineering continues for the Carpenter Road Realignment/Widening project. We anticipate final design near the end of June.
- I will be meeting with State Representative Jenna Powell to discuss the annexation laws in Ohio and propose changes that are equitable for Townships.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be "B. Tiffany", written over a horizontal line.

Barry P. Tiffany
Township Administrator



**Staff Report for the Sugar Creek Township Board of Trustees
May 4, 2021 to June 7, 2021**

The following is a snapshot of the activities and areas of responsibility for the Sugar Creek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- **May 27, 2021 Board of Zoning Appeals Meeting: Follow-up**
 - **BZA07-2021:** Applicant, Ron Arnold, Astelier Fine Homes, is requesting a Variance from Section 7.04 C. 4. of the Sugar Creek Township Zoning Resolution to allow for the construction of an entry gate at a height of 14' (8' permitted) with accessory fencing in the front yard at a height of 6' (42" permitted). The subject property is 545 Conifer Trail, parcel L32000100140006600, owned by Yash Aggarwal and located in the A-1 (Agricultural) District.
 - *The BZA approved a modified request for a 10' gate and a 5' fence in the front yard.*
 - **BZA08-2021:** Applicant, Nick Falzerano, is requesting Variances from Sections 4.13 D. 3. a. and 4.13 D. 4. a. to allow for the construction of 346 SF above ground pool (where no square footage allowance remains for detached structures) and to allow for three (3) accessory structures on the lot (where only two (2) are otherwise permitted). The subject property is 6480 Possum Run Road, parcel L32000100030001200, owned by Nicholas Falzerano and located in the R-1A (Suburban Residential-Low District).
 - *The BZA approved the request as submitted by the applicant.*
- **June 24, 2021 Board of Zoning Appeals Meeting**

- **BZA09-2021:** Applicant, Gilligan Company (Pat Gilligan), is requesting Variances from Section 8.10 D. 5. to allow for two menu boards located in the front yard facing a public right-of-way and a myriad of Variances from our parking standards to allow for an existing shared parking area with existing non-conformities to remain unchanged with redevelopment of the lot for a Popeyes Louisiana Kitchen. The subject property is 6242 Wilmington Pike, parcel L32000100030026300, owned by TP Sugarcreek Plaza LLC and located in the B-2 (General Business) District.
- **BZA10-2021:** Applicant, Michael Schumacher, is requesting a Variance from 4.13 C Table 4-6 to allow for the construction of a pole barn in the front yard adjacent to McBee Road. The subject property is 3040 Rising Spring Ct., parcel L32000200150009800, owned by Michael and Candace Schumacher and located in the A-1 (Agricultural) District.

Zoning Commission Activities:

- **May 4, 2021 Zoning Commission Meeting: Follow-up**
 - **BZC02-2021:** Applicant, Grand Communities, LLC, is requesting a map amendment to the Sugarcreek Township Zoning Resolution to rezone 12.7914 acres from B-2 (General Business) District to to PUD-R (Residential Planned Unit Development) District. The subject parcels can be further identified by parcel number L32000100030029800 (part of) and is owned by Michael D. Spears, James P. Grodecki and Partick F. Spears Successor Trustee. The applicant is also requesting preliminary development plan approval under Article 5 of the Sugarcreek Township Zoning Resolution for approval of the preliminary plan for a proposed subdivision.
 - *This case was tabled at the April 6th BZC Meeting and the applicant has requested that it be tabled until the June 1, 2021 BZC Meeting.*
 - **BZA05-2021: Applicant,** EDCI II Partnership, is requesting Final Development Plan Approval under Article 5 of the Sugarcreek Township Zoning Resolution for Section 3 of the Landings at Sugarcreek Addition. The subject property is 3570 Marwood Drive, parcel number L32000100120023500, contains 8.198 acres and is owned by EDCI II Partnership. The applicant is proposing 27 single-family lots and 1 open space lot.
 - *The BZC approved the request subject to conditions.*
- **June 1, 2021 Zoning Commission Meeting**
 - **BZC02-2021:** Applicant, Grand Communities, LLC, is requesting a map amendment to the Sugarcreek Township Zoning Resolution to rezone 12.7914 acres from B-2 (General Business) District to to PUD-R (Residential Planned Unit Development) District. The subject parcels can be further identified by parcel number L32000100030029800 (part of) and

is owned by Michael D. Spears, James P. Grodecki and Partick F. Spears Successor Trustee. The applicant is also requesting preliminary development plan approval under Article 5 of the Sugarcreek Township Zoning Resolution for approval of the preliminary plan for a proposed subdivision.

- *This case was tabled and the applicant has requested that it be tabled until the July 6, 2021 BZC Meeting.*

- **The BZC initiated text amendments to the Sugarcreek Township Zoning Resolution to establish an Overlay for the commercial areas of Sugarcreek Township and initiated a companion amendment to the Long Range Land Use Plan.**

- **July 6, 2021 Zoning Commission Meeting**

- **BZC02-2021:** Applicant, Grand Communities, LLC, is requesting a map amendment to the Sugarcreek Township Zoning Resolution to rezone 12.7914 acres from B-2 (General Business) District to to PUD-R (Residential Planned Unit Development) District. The subject parcels can be further identified by parcel number L32000100030029800 (part of) and is owned by Michael D. Spears, James P. Grodecki and Partick F. Spears Successor Trustee. The applicant is also requesting preliminary development plan approval under Article 5 of the Sugarcreek Township Zoning Resolution for approval of the preliminary plan for a proposed subdivision.

- *This case was tabled and the applicant has requested that it be tabled until the July 6, 2021 BZC Meeting.*

- **BZC07-2021:** The Zoning Commission is requesting a text amendment to the Sugarcreek Township Zoning Resolution to establish an overlay for the commercial areas of the Township, as well as a companion amendment to the Long Range Land Use Plan.

Meetings/Accomplishments:

- Attended meeting to discuss existing development in the Township on May 4, 2021
- Attended Zoning Commission Meeting on May 4, 2021 via Zoom
- Attended RPCC Technical Review Committee meeting on May 12, 2021
- Attended meeting on RAISE grant on May 13, 2021
- Attended meeting to discuss existing development in the Township on May 19, 2021
- Attended meeting to discuss website functionality on May 20, 2021
- Attended meeting to discuss proposed development in the Township on May 26, 2021
- Attended BZA Meeting on May 27, 2021 via Zoom
- Attended Zoning Commission Meeting on June 1, 2021 via Zoom

- Call to discuss Variance request on June 7, 2021
- Prepared BZA Packets and Staff Reports for the May 27, 2021 Public Hearings
- Prepared text amendments, LRLUP amendments and Zoning Commission packets for the June 1, 2021 Zoning Commission Meeting
- Working with Toole design on estimate for the Bellbrook to Spring Valley Connector to the Little Miami Scenic Trail for inclusion in a joint RAISE grant with Yellow Springs and potential other county partners



Jeffrey A. Leaming
Fire Chief

Staff Report for Sugar Creek Township Trustees April 30, 2021 thru June 4, 2021

The following information is a snap shot of the activities and areas of responsibilities for Sugar Creek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

Trainings: (Note: Trainings are conducted via Zoom between fire stations whenever possible)

- Mechanical Cardiac Support
- Ventilation
- Water Rescue Refresher
- Water Rescue Boat Operations
- CareFlight Safety In-service
- Mobile Fire Trailer Drills

Statistics:

2020 Totals

- EMS Responses: 899 5 Overdose calls with 4 patients receiving Narcan
- Vehicle Crashes: 156
- Fire Responses: 260
1159 5% or 59 calls have been to Cornerstone

2021 Totals Year to Date

- EMS Responses: 332 2 Overdose calls with 0 patients receiving Narcan
- Vehicle Crashes: 47
- Fire Responses: 96
428 7.4% or 32 calls have been to Cornerstone

Accomplishments/Information:

- Attended a Pre-construction meeting 5/19 with Sutphen Fire Apparatus on the new ladder truck; delivery possible around Christmas
- Conducted a staff meeting 5/11
- Attended Zoom Greene Co Public Safety Information Sharing Network board meeting 5/17
- Crews attended Christ Church's daycare open house 5/27
- Met with new Administrator of Bellbrook Health and Rehab regarding on-going issues 6/1
- Continue to work with Family Resource Center and Health Department to assist homebound individuals with obtaining the vaccine
- County Health has given the department (18) Rapid COVID test kits to screen employees with any symptoms

Status of Significant Issues the Fire Department is Addressing:

- Monitoring COVID-19 situation
- Developed a document guideline on re-establishing operations that have been altered during the pandemic that are inline with Regional and State guidelines
- Capital needs of the department are updated and summarized below in this report

Scheduled Events:

- Most regularly scheduled events and meetings have been cancelled
- Greene Co. Public Health continues to provide vaccine for EMS providers
- County Fire Departments along with Greene Co EMA meet regularly via Zoom with the Health Department
- Shift Commander meeting via Zoom 6/8
- Public Safety Information Sharing Network meeting scheduled via Zoom 5/13
- Chief Leaming will be out of town from 6/19 – 7/3 instructing a class at the National Fire Academy

Fiscal:

As of May 7, 2021	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$2,991,190.00	\$508,873.79	\$943,411.45	\$1,564,329.41	31.274%
EMS	\$226,200.00	\$51,249.99	\$89,681.90	\$85,413.07	39.622%
Cell Tower Fund	\$24,000.00	\$24,000.00	\$0.00	\$0.00	0.00%
Department Total	\$2,988,910.00	\$747,979.00	\$1,033,093.35	\$1,649,742.48	31.622%

Projected Capital Needs:

Priority	Immediate	Moderate	Low
1	Engine \$550,000.00	Battalion Bay sensors \$1,200.00	Replace Damaged Bay Door \$2,000.00
2	5 Mobile Radio \$22,000.00	Inside Building Painting / Bay (Sta. 72) \$9,000.00	Carpet training / Day room / Bunk Room \$11,000.00
3	Station 72 Concrete Ramp Replacement \$50,000.00	Build Gear Room (In Bay Sta. 72) \$55,000.00	Kitchen (Sta. 71) \$9,000.00
4		Thermal Imaging Camera \$9,000.00	Kitchen (Sta. 72) \$12,000.00
5		Radio Batteries \$2,500.00	Painting Interior (Sta. 71) \$3,000.00
6		PPV Fans E-73 Q-72 \$5,000.00	Replace Carpet (Sta. 71) \$7,000.00
7		Search Rope & Equipment \$3,000.00	Bay Floor crack repair / repaint floor \$36,000.00
8		Front Ramp repair/replace Sta. 72 \$30,000.00	Painting (bay) (Sta. 71) \$8,000.00
9		Chain saw \$1,375.00	Wall Gear Racks \$6,500.00
10		Hand Tools \$3,000.00	Dedicated Maintenance Program \$2,500.00
11		Replace Hose \$10,000.00	Relocate Flag pole and install lighting \$2,000.00
12		Rotary saw \$600.00	
13		Station Alerting \$54,000.00	
14			
15			
16			
17			
18			
19			
20			
21			
	Total \$622,000.00		\$183,675.00
			TOTAL- \$904,675.00

Respectfully Submitted,



Jeffrey A. Leaming



Michael A. Brown
Chief of Police

Trustee Report June 7, 2021

Training

- On June 1st, Officer Lacy and Officer Terry attended the *Writing Well for Public Safety*. The course was to help improve effectiveness of written communication to the courts in reports.
- On June 21st, Officer Klark will be attending the *Driving: Advanced Dynamic Vehicle Operations*.
- No other classes scheduled for June.

Fiscal

Budget 2021 (Final Appropriation)	\$2,955,082.00
Expenditures as of June 7, 2021	\$1,189,870.70
% of Budget Used	39.8%
% of Budget Year Target for the end of June	49.8%
% of Budget Remaining	60.2%
Cash Balance as of June 7, 2021	\$1,279,793.04

Events/Appearances

- On May 6th, Chief Brown attended the Day of Prayer Service.
- On May 11th, Chief Brown attended the Community Support Center Board Meeting.
- On May 13th, Chief Brown attended the Ministerial Luncheon.
- On May 20th, our police department helped with traffic for the Middle School Run.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'MAB', with a stylized flourish at the end.

Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

April 22, 2021

- Business and house checks
- Traffic stops
- Traffic complaint on Centerville Road

April 23, 2021

- Suspicious person report on Brookdale Lane
- Missing person report on Feedwire Road
- Trespassing on Surrey Trail

April 24, 2021

- Community policing
- Theft report on Surrey Trail
- Welfare check on Penewit Road
- Theft arrest on Wilmington Pike
- Protection order violation on River End Court

April 25, 2021

- Nothing to Report

April 26, 2021

- Theft on Surrey Trail
- Welfare check on Little Sugarcreek Road
- Traffic stops

April 27, 2021

- Warrant on Wilmington Pike
- Juvenile complaint on Walden Way
- Business checks

April 28, 2021

- Nothing to Report

April 29, 2021

- 911 Hang up reported on Wilmington Pike
- Trespassing report on Erica Street
- Crash report on Waynesville Road

April 30, 2021

- Crash report on Wilmington Pike
- Intoxicated subject on Wilmington Pike
- Theft arrest on Wilmington Pike

May 1, 2021

- Business and house checks
- An animal complaint on Wilmington Pike
- Traffic stops
- Crash report on Center Point Drive
- Welfare check on N. Lakeman Drive

May 2, 2021

- Crash report on Penewit Road
- Crash report on State Route 725
- Suspicious person on Wilmington Pike

May 3, 2021

- Community policing
- Theft report on N. Lakeman Drive
- Harassment report on Stutsman Road
- Traffic complaint on Carpenter Road

May 4, 2021

- Nothing to Report

May 5, 2021

- Warrant issued on Clys Road
- Harassment report on Wilmington Pike
- Welfare check on Sugar Hill Lane

May 6, 2021

- Fraud report on Clys Road
- Request an officer on Fauber Road

May 7, 2021

- Nothing to Report

May 8, 2021

- Nothing to Report

May 9, 2021

- Traffic stops
- Domestic violence report on Surrey Trail
- Business checks

May 10, 2021

- Criminal damaging on Upper Bellbrook Road
- Request an officer on Cloy Road
- Solicitor reported on Nature Court

May 11, 2021

- Crash report on Conference Road
- Peace Officer needed on Country Wood Drive
- Business and house checks
- Crash report on Feedwire Road
- An animal complaint on Gerbera Lane

May 12, 2021

- Crash report on Wilmington Pike
- Traffic stops

May 13, 2021

- Theft report on Bayberry Cove Drive
- Theft report on Cornerstone N. Blvd.
- Noise complaint on Killian Court

May 14, 2021

- Theft arrest on Wilmington Pike
- Crash report on Feedwire Road
- Fraud report taken on Grand Oak Trail
- Criminal damaging on Edelweiss Drive

May 15, 2021

- Nothing to Report

May 16, 2021

- Community policing
- Crash report on Wilmington Pike
- Traffic stops
- 911 hang up on Toll Gate Lane

May 17, 2021

- Nothing to Report

May 18, 2021

- Business checks
- Crash report on Wilmington Pike
- Fraud report taken on Clio Road
- Theft arrest on Wilmington Pike
- Welfare check on Surrey Trail

May 19, 2021

- Business and house checks
- Intoxicated subject on Wilmington Pike
- Crash on Wilmington-Dayton Road
- Suspicious person on Wilmington Pike

May 20, 2021

- Welfare check on Lower Bellbrook Road
- Traffic stops
- An animal complaint on Shepherd Road
- Crash on S. Alpha Bellbrook Road
- Fight report taken on Surrey Trail

May 21, 2021

- Fraud report on Cedar Ridge Drive
- Crash report on Wilmington Pike
- Burglary report on Lower Bellbrook Road
- Theft arrest on Wilmington Pike

May 22, 2021

- Nothing to Report

May 23, 2021

- Welfare check on Lower Bellbrook Road
- An animal complaint on Wilmington Pike
- Crash report on Wilmington Pike

May 24, 2021

- Nothing to Report

May 25, 2021

- Crash report on Silverado Drive
- An assault on Wilmington Pike
- An unwanted subject on Surrey Trail

May 26, 2021

- Business and house checks
- Traffic stops
- Crash report on Wilmington Pike

May 27, 2021

- Community policing
- Traffic complaint on Waynesville Road
- Suspicious person on Feedwire Road

May 28, 2021

- Domestic dispute on Bayberry Cove Drive
- Domestic violence report on Catalpa View Way
- Harassment taken on Clearbrook Drive
- 911 hang up on Erickman Lane

May 29, 2021

- Nothing to Report

May 30, 2021

- Criminal damaging on Feedwire Road
- Noise complaint on Magnolia Trace Drive

May 31, 2021

- Request of an officer on Apache Trail
- Disturbance on Surrey Trail
- Business checks



Michael A. Brown
Chief of Police

Trustee Report May 17, 2021

Training

- On May 7th, Officer Cagg completed the Semi-Auto Pistol Instructor Training.
- No other classes scheduled for May.

Fiscal

Budget 2021 (Final Appropriation)	\$2,955,082.00
Expenditures as of May 7, 2021	\$970,611.23
% of Budget Used	32.5%
% of Budget Year Target for the end of May	41.5%
% of Budget Remaining	67.5%
Cash Balance as of May 7, 2021	\$1,494,009.17

Events/Appearances

- On May 6th, Chief Brown attended the Day of Prayer Service.
- On May 11th, Chief Brown attended the Community Support Center Board Meeting.
- On May 13th, Chief Brown attended the Ministerial Luncheon.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "M. A. Brown". The signature is written in a cursive, slightly slanted style.

Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

April 22, 2021

- Business and house checks
- Traffic stops
- Traffic complaint on Centerville Road

April 23, 2021

- Suspicious person report on Brookdale Lane
- Missing person report on Feedwire Road
- Trespassing on Surrey Trail

April 24, 2021

- Community policing
- Theft report on Surrey Trail
- Welfare check on Penewit Road
- Theft arrest on Wilmington Pike
- Protection order violation on River End Court

April 25, 2021

- Nothing to Report

April 26, 2021

- Theft on Surrey Trail
- Welfare check on Little Sugar Creek Road
- Traffic stops

April 27, 2021

- Warrant on Wilmington Pike
- Juvenile complaint on Walden Way
- Business checks

April 28, 2021

- Nothing to Report

April 29, 2021

- 911 Hang up reported on Wilmington Pike
- Trespassing report on Erica Street
- Crash report on Waynesville Road

April 30, 2021

- Crash report on Wilmington Pike
- Intoxicated subject on Wilmington Pike
- Theft arrest on Wilmington Pike

May 1, 2021

- Business and house checks
- An animal complaint on Wilmington Pike
- Traffic stops
- Crash report on Center Point Drive
- Welfare check on N. Lakeman Drive

May 2, 2021

- Crash report on Penewit Road
- Crash report on State Route 725
- Suspicious person on Wilmington Pike

May 3, 2021

- Community policing
- Theft report on N. Lakeman Drive
- Harassment report on Stutsman Road
- Traffic complaint on Carpenter Road

May 4, 2021

- Nothing to Report

May 5, 2021

- Warrant issued on Clyo Road
- Harassment report on Wilmington Pike
- Welfare check on Sugar Hill Lane

May 6, 2021

- Fraud report on Clyo Road
- Request an officer on Fauber Road

May 7, 2021

- Nothing to Report

May 8, 2021

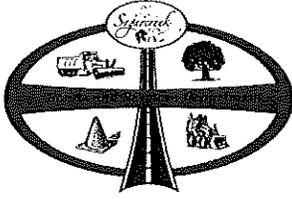
- Nothing to Report

May 9, 2021

- Traffic stops
- Domestic violence report on Surrey Trail
- Business checks

May 10, 2021

- Criminal damaging on Upper Bellbrook Road
- Request an officer on Cloy Road
- Solicitor reported on Nature Court



**Staff Report for
Sugar Creek Township Trustees
June 7, 2021**

The following information is a snapshot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service:

- No calls for service

Accomplishments:

- Change batteries on radar signs – 6
- Replace Stop signs in River Ridge 2
- Repair pipe at 2090 Ferry Rd.
- Driveway permits
- Return tractor and tiller to Mr. Demco
- Worked on pavement condition ratings - 2
- Removed signs out of right of way – multiple times
- Serviced street sweeper, fluids, filters, belts, etc.
- Clean grates on Cedar Ridge Dr. and Conifer Trail – 2
- Replaced front tires on street sweeper
- Cut pipe in ditch line at property
- Removed debris at property from flooding
- Changed out speed limit signs on Wildwood Ln. and Silverado Dr.
- Attended LTAP class via zoom – Work Zone Safety
- Pull weeds in landscape at property
- Removed downed tree on Carpenter Rd.
- Take F550 to Interstate Ford for oil leak
- Picked up sweeper parts at Jack Doheny's
- Cleaned up tree on Timberly Dr.
- Cleaned up hydraulic leak on Timberly Dr.
- Ordered parts for backhoe
- Replace Neighborhood Watch sign on Wildwood Ln.
- Met with Greene County about right of way
- Repaired backhoe
- Mow plaza area – 5
- Picked up Dura-patcher from Beaver Creek Township
- Mow 2090 Ferry – 5

- Preconstruction meeting with Greene County about paving
- Laid out garden plots
- Inspect curb on Clyo Rd.
- Patched potholes around township
- Replaced tank outlet for garden
- Drivers training for sweeper and roadside mower
- Prepped street sweeper for sweeping cycle
- Prepped Massy for mowing cycle
- Mowed outlying areas - 4
- Mowed township roads - 5 days
- Swept township roads - 3 days
- Trouble shot and picked up parts for Super-z
- Assist Police on Conference Rd. crash
- Repaired super-z mower
- Borrowed bucket truck from Bellbrook
- Removed limbs overhanging road in River Ridge 2
- Re-hang insulation in Quonset hut
- Cleaned trucks
- Set up Farmers Market - 4
- Picked up F550 from Interstate Ford
- Picked up parts for street sweeper
- Picked up Farmers Market – 3
- Picked up dead deer on Upper Bellbrook Rd.
- Met with county about right of way
- Measure row on Feedwire Rd.
- Cut trees/brush on Shepherd Rd. - 3
- Check on complaint of site view on Washington Mill Rd.
- Checked brakes on township car
- Checked on OUPS locates – multiple times
- Deliver handouts in Afton Woods about paving project
- Mowed pond – 2
- Worked on electric for meeting tables
- Weed eat guardrails around township
- Prep eradicator and pavement saw for Xenia Township
- Picked up signs at A&A Safety
- Repaired hose to fill water tank for garden
- Worked on Massy tractor
- Trim brush on Conference Rd.
- Mow ditch lines at property
- Locate water shut off valves on Willow Creek Cir. – 4
- Install dirt and grass seed on islands on Center Point Dr.
- Picked up supplies at Rural King
- Worked on street sweeper
- Repaired arrow sign on Ferry Rd. South

- Cut trees on Washington Mill – limited sight distance
- Mow Cemetery
- Trim brush at property
- Picked up window for backhoe at Cat of Troy
- Patched holes around township
- Repaired backhoe window
- Removed turtle from road on Willow Creek Cir.
- Mark for OUPS locate on Winding Brook and Willow Creek Cir.
- Swept Ferry Rd.
- Picked up parts at Airgas for welder
- Cut brush on Vimark Ln. and Conference Rd.

Respectfully,

Bill Harphant
Director of Roads and Services

Payment Listing

5/3/2021 to 6/3/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
815-2021	05/10/2021	05/10/2021	CH	BUREAU OF WORKERS' COMPENSATION	\$5,622.92	O
				Purpose: MONTHLY PAYMENT		
899-2021	05/24/2021	05/24/2021	CH	OLD FORT BANK	\$2,552.70	O
				Purpose: MISC PURCHASES		
86756	05/04/2021	05/04/2021	AW	OFFICE DEPOT	\$147.97	O
				Purpose: SUPPLIES		
86757	05/04/2021	05/04/2021	AW	CUSTOM CAB & TRAILERS	\$18.70	O
				Purpose: LIGHTS, VINYL COATED ROPE		
86758	05/04/2021	05/04/2021	AW	INTERSTATE FORD	\$579.56	O
				Purpose: ENGINE BLOCK HEATER CORD REPLACED		
86759	05/04/2021	05/04/2021	AW	O'REILLY AUTOMOTIVE, INC.	\$81.55	O
				Purpose: AIR FILTERS		
86760	05/04/2021	05/04/2021	AW	JOHN DEERE FINANCIAL	\$64.99	O
				Purpose: GRASS SEED MIX		
86761	05/04/2021	05/04/2021	AW	MEDICOUNT MANAGEMENT, INC.	\$1,311.43	O
				Purpose: MARCH EMS PATIENTS		
86762	05/04/2021	05/04/2021	AW	MUNICIPAL EMERGENCY SERVICES DEPC	\$351.13	O
				Purpose: PRO ZM CO READ ASSEMBLY		
86763	05/04/2021	05/04/2021	AW	VERIZON WIRELESS	\$326.39	O
				Purpose: CELL PHONES - FIRE		
86764	05/04/2021	05/04/2021	AW	TOM'S MULCH	\$1,560.70	O
				Purpose: MULCH AND TOP SOIL		
86765	05/04/2021	05/04/2021	AW	EARHART PROPANE	\$520.74	O
				Purpose: PROPANE - HUT		
86766	05/04/2021	05/04/2021	AW	DAYTON DAILY NEWS	\$149.22	O
				Purpose: 13 WEEK RENEWAL		
86767	05/04/2021	05/04/2021	AW	LYKINS OIL COMPANY	\$2,021.55	O
				Purpose: FUEL		
86768	05/04/2021	05/04/2021	AW	BOUND TREE MEDICAL, LLC	\$390.49	O
				Purpose: EMS SUPPLIES		
86769	05/04/2021	05/04/2021	AW	TIME WARNER CABLE	\$735.00	O
				Purpose: ETHERNET AND INTERNET		
86770	05/04/2021	05/04/2021	AW	TRANSUNION RISK & ALTERNATIVE DATA	\$75.00	O
				Purpose: SEARCHES		
86771	05/04/2021	05/04/2021	AW	ADVANCE AUTO PARTS	\$227.02	O
				Purpose: PARTS - CARS 106 AND 107		
86772	05/04/2021	05/04/2021	AW	EVOLUTION CREATIVE SOLUTIONS	\$56.67	O
				Purpose: BUSINESS CARDS		
86773	05/04/2021	05/04/2021	AW	ALCOR SUPPLY & FIXTURE COMPANY	\$138.66	O
				Purpose: CLEANING SUPPLIES		
86774	05/04/2021	05/04/2021	AW	A. E. DAVID COMPANY	\$32.90	O
				Purpose: ALTERATIONS		
86775	05/04/2021	05/04/2021	AW	TREASURER OF STATE	\$100.00	O
				Purpose: MONTHLY ACCESS		
86776	05/04/2021	05/04/2021	AW	WASH IT DEAN	\$50.00	O
				Purpose: CAR WASHES		

Payment Listing

5/3/2021 to 6/3/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
86777	05/04/2021	05/04/2021	AW	MUFFLER BROTHERS	\$679.55	O
				Purpose: CAR REPAIRS		
86778	05/04/2021	05/04/2021	AW	K. E. ROSE COMPANY	\$349.00	O
				Purpose: CAR 110		
86779	05/04/2021	05/04/2021	AW	K & M INDUSTRIAL FASTENERS	\$40.00	O
				Purpose: PARTS		
86780	05/04/2021	05/04/2021	AW	SIRCHIE FINGER PRINT LABORATORIES, I	\$44.00	O
				Purpose: BOOT COVERS		
86781	05/04/2021	05/04/2021	AW	WOODHULL	\$166.17	O
				Purpose: COPIER FEES		
86782	05/04/2021	05/04/2021	AW	N & N INTERNATIONAL	\$517.86	O
				Purpose: HYDRANT FLOW TEST GAUGE		
86783	05/10/2021	05/10/2021	AW	ZIONS FIRST NATIONAL BANK	\$5,390.00	O
				Purpose: PSB INTEREST PAYMENT		
86785	05/10/2021	05/10/2021	AW	GREENE COUNTY SANITARY ENGINEER	\$587.60	O
				Purpose: WATER AND SEWER		
86786	05/10/2021	05/10/2021	AW	CIVIC PLUS	\$3,779.27	O
				Purpose: NOTIFICATION SYSTEM		
86787	05/10/2021	05/10/2021	AW	CHOICE ONE ENGINEERING	\$15,820.00	O
				Purpose: SURVEY AND DESIGN-CARPENTER ROAD		
86788	05/10/2021	05/10/2021	AW	HARWORTH TIRE AND AUTO	\$125.00	O
				Purpose: TIRE CHANGE AND DISPOSAL		
86789	05/10/2021	05/10/2021	AW	JACK DOHENY COMPANIES, INC.	\$63.82	O
				Purpose: FILTER		
86790	05/10/2021	05/10/2021	AW	AIM MEDIA MIDWEST	\$246.24	O
				Purpose: ZONING ADS		
86791	05/10/2021	05/10/2021	AW	DAYTON POWER & LIGHT	\$360.84	O
				Purpose: ELECTRIC		
86792	05/10/2021	05/10/2021	AW	CAPITAL TIRE, INC.	\$618.70	O
				Purpose: TIRES		
86793	05/10/2021	05/10/2021	AW	MUFFLER BROTHERS	\$49.28	O
				Purpose: CAR 114		
86794	05/10/2021	05/10/2021	AW	K. E. ROSE COMPANY	\$70.35	O
				Purpose: MONITOR MOUNT		
86795	05/10/2021	05/10/2021	AW	FIRE APPARATUS SERVICE AND REPAIR, I	\$801.22	O
				Purpose: Q72 AND E71 REPAIRS		
86796	05/10/2021	05/10/2021	AW	ACME SPRING, INC.	\$99.95	O
				Purpose: M72 ALIGNMENT		
86797	05/10/2021	05/10/2021	AW	SUGARCREEK DIRECT FAMILY CARE	\$1,467.80	O
				Purpose: APRIL CHARGES		
86798	05/10/2021	05/10/2021	AW	LYKINS OIL COMPANY	\$1,642.61	O
				Purpose: FUEL		
86799	05/10/2021	05/10/2021	AW	DAYTON POWER & LIGHT	\$943.87	O
				Purpose: ELECTRIC		
86800	05/10/2021	05/10/2021	AW	VECTREN	\$492.33	O
				Purpose: NATURAL GAS		

Payment Listing

5/3/2021 to 6/3/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
86801	05/10/2021	05/10/2021	AW	VOSS	\$525.66	O
				Purpose: B70 REPAIRS		
86802	05/10/2021	05/10/2021	AW	PHOENIX SAFETY OUTFITTERS	\$391.45	O
				Purpose: UNIFORMS		
86803	05/10/2021	05/10/2021	AW	TIME WARNER CABLE	\$110.33	O
				Purpose: CABLE AND PHONE		
86804	05/10/2021	05/10/2021	AW	O'REILLY AUTOMOTIVE, INC.	\$132.93	O
				Purpose: PARTS		
86805	05/11/2021	05/11/2021	AW	RUMPKE CONSOLIDATED	\$74.29	O
				Purpose: TRASH REMOVAL		
86806	05/11/2021	05/11/2021	AW	VERIZON WIRELESS	\$482.88	O
				Purpose: CELL PHONES - POLICE		
86807	05/11/2021	05/11/2021	AW	VIEVU	\$299.00	O
				Purpose: BODY CAMERA REPLACEMENT		
86808	05/11/2021	05/11/2021	AW	DAYTON POWER & LIGHT	\$16.02	O
				Purpose: RANGE		
86809	05/11/2021	05/11/2021	AW	A. E. DAVID COMPANY	\$17.95	O
				Purpose: NAME PLATE FOR NEW OFFICER		
86810	05/11/2021	05/11/2021	AW	OTARMA SERVICE CENTER	\$50,890.00	O
				Purpose: ANNUAL LIABILITY INSURANCE		
86811	05/11/2021	05/11/2021	AW	PRO ONCALL TECHNOLOGIES	\$248.57	O
				Purpose: PHONE LINES		
86812	05/11/2021	05/11/2021	AW	DELL FINANCIAL SERVICES	\$892.83	O
				Purpose: COMPUTER RENTALS		
86813	05/11/2021	05/11/2021	AW	TECH ADVISORS	\$5,298.50	O
				Purpose: MONTHLY BILLING AND FEES		
86814	05/11/2021	05/11/2021	AW	LOWE'S COMPANIES INC.	\$159.15	O
				Purpose: MISC CHARGES		
86815	05/11/2021	05/11/2021	AW	US BANK EQUIPMENT FINANCE	\$902.00	O
				Purpose: COPIER FEES		
86816	05/11/2021	05/11/2021	AW	AIRGAS USA, LLC	\$18.51	O
				Purpose: OXYGEN		
86819	05/18/2021	05/18/2021	AW	SARA CONTRERAS	\$46.84	O
				Purpose: COSTCO REIMBURSEMENT		
86820	05/18/2021	05/18/2021	AW	BARRY TIFFANY	\$901.89	O
				Purpose: CELL PHONE, CAR ALLOWANCE, LUNCH REIMB		
86821	05/18/2021	05/18/2021	AW	CARA TILFORD	\$450.00	O
				Purpose: CAR AND CELL PHONE ALLOWANCE		
86822	05/18/2021	05/18/2021	AW	TIME WARNER CABLE	\$111.60	O
				Purpose: PHONE AND CABLE		
86823	05/18/2021	05/18/2021	AW	RUMPKE CONSOLIDATED	\$224.47	O
				Purpose: TRASH REMOVAL		
86824	05/18/2021	05/18/2021	AW	O'REILLY AUTOMOTIVE, INC.	\$165.11	O
				Purpose: PARTS		
86825	05/18/2021	05/18/2021	AW	MIAMI VALLEY REGIONAL CRIME LABORATORY	\$150.00	O
				Purpose: EVIDENCE KIT		

Payment Listing

5/3/2021 to 6/3/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
86826	05/18/2021	05/18/2021	AW	TECH ADVISORS	\$15,173.30	O
				Purpose: TECH SERVICES		
86827	05/18/2021	05/18/2021	AW	TECH ADVISORS	\$4,702.90	O
				Purpose: TECH SERVICES		
86828	05/18/2021	05/18/2021	AW	PESTER PLUMBING	\$135.00	O
				Purpose: URINAL REPAIR		
86829	05/18/2021	05/18/2021	AW	FIRE APPARATUS SERVICE AND REPAIR, I	\$640.00	O
				Purpose: E71 REPAIRS		
86830	05/18/2021	05/18/2021	AW	BATTERIES PLUS	\$385.90	O
				Purpose: M72 BATTERY		
86831	05/18/2021	05/18/2021	AW	EMPLOYEECARE OF MVH	\$557.28	O
				Purpose: EMPLOYEE CARE		
86832	05/18/2021	05/18/2021	AW	OFFICE DEPOT	\$24.92	O
				Purpose: SUPPLIES		
86833	05/18/2021	05/18/2021	AW	OHIO CAT	\$149.64	O
				Purpose: PARTS		
86834	05/18/2021	05/18/2021	AW	LYKINS OIL COMPANY	\$1,430.96	O
				Purpose: FUEL		
86835	05/18/2021	05/18/2021	AW	REDDY ELECTRIC	\$15,130.00	O
				Purpose: POWER SURGE REPAIRS		
86838	05/24/2021	05/24/2021	AW	CAROLYN L. DESTEFANI	\$20.00	O
				Purpose: CELL PHONE REIMB		
86839	05/24/2021	05/24/2021	AW	FRED CRAMER	\$20.00	O
				Purpose: CELL PHONE REIMB		
86840	05/24/2021	05/24/2021	AW	NADINE DAUGHERTY	\$20.00	O
				Purpose: CELL PHONE REIMB		
86841	05/24/2021	05/24/2021	AW	BILL HARPHANT	\$20.00	O
				Purpose: CELL PHONE REIMB		
86842	05/24/2021	05/24/2021	AW	DALE OWENS	\$20.00	O
				Purpose: CELL PHONE REIMB		
86843	05/24/2021	05/24/2021	AW	JOSEPH HOFFMAN	\$20.00	O
				Purpose: CELL PHONE REIMB		
86844	05/24/2021	05/24/2021	AW	RICHARD CIPRIANO	\$20.00	O
				Purpose: CELL PHONE REIMB		
86845	05/24/2021	05/24/2021	AW	ROBERT JORDAN	\$20.00	O
				Purpose: CELL PHONE REIMB		
86846	05/24/2021	05/24/2021	AW	MICHAEL BROWN	\$50.00	O
				Purpose: CELL PHONE REIMB		
86847	05/24/2021	05/24/2021	AW	CAPITAL TIRE, INC.	\$281.04	O
				Purpose: TIRES		
86848	05/24/2021	05/24/2021	AW	POLLACK LAW, LLC	\$192.50	O
				Purpose: LEGAL FEES		
86849	05/24/2021	05/24/2021	AW	JACK DOHENY COMPANIES, INC.	\$75.74	O
				Purpose: PIPE AND BRACKET		
86850	05/24/2021	05/24/2021	AW	DC DOOR COMPANY	\$440.00	O
				Purpose: REPLACED POWER BOARD		

Payment Listing

5/3/2021 to 6/3/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
86851	05/24/2021	05/24/2021	AW	HORIZON MEDICAL PRODUCTS	\$84.31	O
				Purpose: TEST STRIPS		
86852	05/24/2021	05/24/2021	AW	K & M INDUSTRIAL FASTENERS	\$28.80	O
				Purpose: NUTS AND BOLTS		
86853	05/25/2021	05/25/2021	AW	GREENE GIVING	\$15,000.00	O
				Purpose: COVID RELIEF		
86854	05/25/2021	05/25/2021	AW	ADVANCE AUTO PARTS	\$186.97	O
				Purpose: BRAKE PADS		
86855	05/25/2021	05/25/2021	AW	MUFFLER BROTHERS	\$145.06	O
				Purpose: CAR 110		
86856	05/25/2021	05/25/2021	AW	O'REILLY AUTOMOTIVE, INC.	\$97.59	O
				Purpose: SUPPLIES		
86857	05/25/2021	05/25/2021	AW	LYKINS OIL COMPANY	\$487.20	O
				Purpose: FUEL		
86858	05/25/2021	05/25/2021	AW	K. E. ROSE COMPANY	\$75.00	O
				Purpose: CARS 105 AND 114		
86859	05/25/2021	05/25/2021	AW	A & A SAFETY	\$94.50	O
				Purpose: CHILDREN AT PLAY SIGNS		
86860	05/25/2021	05/25/2021	AW	OFFICE DEPOT	\$106.77	O
				Purpose: SUPPLIES		
86861	05/25/2021	05/25/2021	AW	HORTON EMERGENCY VEHICLES	\$352.41	O
				Purpose: M71 REPAIRS		
86862	05/25/2021	05/25/2021	AW	SOUTH SHORE MARINA	\$38.46	O
				Purpose: BOAT REPAIRS		
86863	05/25/2021	05/25/2021	AW	MOTOROLA SOLUTIONS, INC.	\$10,095.54	O
				Purpose: RADIOS		
86864	05/25/2021	05/25/2021	AW	AT&T MOBILITY	\$531.01	O
				Purpose: PHONES, TABLETS, LIFEPAKS		
86865	05/25/2021	05/25/2021	AW	ENERGY OPTIMIZERS, USA	\$959.01	O
				Purpose: ENERGY CONTRACT		
86866	05/25/2021	05/25/2021	AW	KIESLER'S POLICE SUPPLY, INC.	\$3,504.10	O
				Purpose: AMMUNITION AND VESTS		
86867	05/25/2021	05/25/2021	AW	SAULCLEAN HARD SURFACE CLEANING L	\$557.25	O
				Purpose: CLEANING AND WAXING FLOORS		
86868	05/25/2021	05/25/2021	AW	OFFICE DEPOT	\$66.76	O
				Purpose: SUPPLIES		
86869	05/25/2021	05/25/2021	AW	VIKING HEATING	\$606.00	O
				Purpose: AC REPAIRS		
86879	06/01/2021	06/01/2021	AW	STANDARD INSURANCE COMPANY	\$289.23	O
				Purpose: JUNE LIFE INS		
86880	06/01/2021	06/01/2021	AW	JEFFERSON HEALTH PLAN	\$49,198.32	O
				Purpose: MAY HEALTH INS		
86882	06/01/2021	06/01/2021	AW	FIDELITY SECURITY LIFE INSURANCE CO.	\$1,299.13	O
				Purpose: VISION INS		
86886	06/01/2021	06/01/2021	AW	DENTAL CARE PLUS, INC.	\$5,359.38	O
				Purpose: MARCH/APRIL/MAY DENTAL INS		

Payment Listing

5/3/2021 to 6/3/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
86887	06/01/2021	06/01/2021	AW	NAVIA BENEFIT SOLUTIONS, INC.	\$60.00	O
	Purpose: MAY COBRA					
86888	06/01/2021	06/01/2021	AW	JACK DOHENY COMPANIES, INC.	\$139.89	O
	Purpose: FLANGE CARTRIDGE					
86889	06/01/2021	06/01/2021	AW	O'REILLY AUTOMOTIVE, INC.	\$39.98	O
	Purpose: MOTOR OIL					
86890	06/01/2021	06/01/2021	AW	OCCUPATIONAL HEALTH CENTERS OF OH	\$130.50	O
	Purpose: PHYSICAL DRUG TESTING					
86891	06/01/2021	06/01/2021	AW	MEDICOUNT MANAGEMENT, INC.	\$1,148.21	O
	Purpose: APRIL EMS BILLING					
86892	06/01/2021	06/01/2021	AW	LYKINS OIL COMPANY	\$2,145.84	O
	Purpose: FUEL					
86893	06/01/2021	06/01/2021	AW	TIME WARNER CABLE	\$423.41	O
	Purpose: ETHERNET					
86894	06/01/2021	06/01/2021	AW	CITI CARDS	\$990.51	O
	Purpose: MISC PURCHASES					
86895	06/01/2021	06/01/2021	AW	DC DOOR COMPANY	\$310.00	O
	Purpose: SALLY PORT DOOR REPAIR					
Total Payments:					\$248,061.05	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$248,061.05	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on May 3rd, 2021, at 7:00 PM, via zoom.

- 1) **Mrs. Destefani called the session to order at 7:03 pm.**
- 2) **Mrs. Tilford called the roll with Board Members Mrs. Destefani, Mrs. Daugherty, and Mr. Cramer being present. Also, in attendance was Donna Hellmann and Denise Moore.**
- 3) **All in attendance stood for the Pledge of Allegiance.**
- 4) **Public Hearing**

ZC-Case 04-2021: Consideration of Long-Range Land Use Plan Amendment – 2021.05.03.01

- Public hearing is formally opened
- Staff report on the text amendments

The process to amend the Long-Range Land Use Plan is set forth in the General Amendment Section of the Long-Range Land Use Plan. Subsequent to adoption, the updated Long Range Land Use Plan shall be submitted to the Greene County Regional Planning and Coordinating Commission for incorporation into the Greene County Land Use Plan. Staff notes that this amendment is being proposed in order to provide the option for an increased area of neighborhood business use at three intersections located in both Planning Areas 1 and 8 (Feedwire/Upper Bellbrook Road, Upper Bellbrook Road/Pine Ct., and S. Alpha Bellbrook Road/Upper Bellbrook Road).

- Applicant presentation
- Those wishing to speak in favor. No one spoke.
- Those wishing to speak against. No one spoke.
- Neutral parties wishing to speak. No one spoke.
- Public hearing is closed
- Deliberation and decision

Mrs. Daugherty asked if there have been requests for more business space in the Township. Mrs. Tilford stated that the land for business development is fairly small. The Township has been contacted by people living in these areas that would like to see some sort of downtown area or Town Center. This amendment gives the BZC the accommodation to be able to put in those neighborhood businesses.

Mrs. Daugherty asked how they keep the neighborhood businesses from turning into a gas station or fast-food restaurant down the road 10-20 years from now.

Mrs. Tilford stated that the BZC is going to do that by requiring the new business to go through the PUD process. They are also looking at a potential overlay district for this area, this would set in stone exactly what they want in the area. It would set the framework for the neighborhood feel that the BZC is looking for.

Mrs. Destefani asked about the time frame for the overlay district.

be able to also work on the overlay district for this area. Once they have done one it will be easier to do the next. That being said it would come within the next 3-5 months.

Mrs. Tilford stated that once the Wilmington Pike overlay was put into process the BZC would

Mrs. Destefani motioned to approve the ZC Case 04-2021. Mrs. Daugherty seconded Roll was called with the vote being as follows:

Mrs. Destefani – Yes

Mrs. Daugherty – Yes

Mr. Cramer –Yes

5) Reports

Administration

Mr. Tiffany was present. There was nothing to add to his report.

Mrs. Destefani asked about the Fischer Homes property.

Mr. Tiffany stated that when they took their development to the BZC, the BZC decided to table the case. The proposed development was not up to their standards and the BZC asked them to revise their plans to create more open space.

Mrs. Destefani also stated that the 100th Birthday celebration for Mr. Martin was a fantastic one-of-a-kind event.

Mrs. Destefani asked about the bridge on Little Sugarcreek along Feedwire.

Mr. Tiffany stated that we have been awarded the grant for the bridge. But the Township has been told to wait for more instruction for the next steps.

Mr. Tiffany also spoke about Carpenter road and stated that a lot of the trees will have to come out for the updates that will be happening on the road.

Zoning

Mrs. Tilford was present. There was nothing to add to her report.

Mrs. Daugherty asked what the BZA08 case was for.

Mrs. Tilford stated that the applicant would like to build an above ground pool in his yard. He has no more square footage for detached structures so, he has to go to the BZA for request.

Fiscal Officer

Mr. Hodson was not present. There was nothing to add to his report.

Fire

Chief Leaming was not present. There was nothing to add to his report.

Police

Chief Brown was present. There was nothing to add to his report.

Mrs. Destefani asked how many pounds of prescription drugs were collected for the drug take back.

Chief Brown stated that he believes it was 600 pounds total from all 4 locations that hosted the drug drop off.

Mrs. Destefani asked if the police department will be doing anything special for the voting day on the 4th.

Chief Brown stated no, but they will be in the area and staying close to the school areas. He stated that they have not had a problem at the previous 3 levies that the school has had. They are hoping for the same outcome this year.

Roads and Service

Mr. Harphant was not present. There was nothing to add to his report.

Mrs. Daugherty stated that on her road there is a speed limit sign that is all worn out and there are a lot of kids outside playing in that area. She asked what it takes to get a new sign.

Mr. Tiffany stated that he will talk to Mr. Harphant about getting a new sign out there. It is not a difficult process at all, to get a new sign.

Ms. Moore also stated that Silverado Drive could use a speed limit sign because people fly through that neighborhood.

Chief Brown stated that the Police Department has done some radar testing and they have not found anyone going in excessive speed down the road. But they will continue to monitor it.

Mrs. Destefani stated that she is happy that the community garden is open.

Mr. Tiffany stated that he is happy that Kelsey and the Community Support Center is coming out to the gardens this year to help grow foods for their families.

Information Technology

Mr. Tiffany stated that the insurance claim has been settled from the electrical surge and the Township can move forward with the installation process for the new equipment.

Trustees

Mrs. Destefani attend the Greene County Regional Planning meeting, there was a public hearing about the Greene County Master Trails Plan. There may be possible grant money for hiker biker trails that the Township could apply for to get more connectivity to the community. Mrs. Destefani also attended the Water Wastewater Committee meeting. They are working to get 100% automated meters on residents' homes. She also stated that Thursday is the National Day of Prayer at the Bellhop Café.

6) Public Comments – Agenda Items

Mrs. Hellman asked how much the electronic speed limit signs are.

Chief Brow stated that they are \$5,000.00 each.

7) Old Business

A. City of Bellbrook, Bellbrook Sugarcreek Parks and Schools Meeting - June 7th, 5:30 pm

8) Consent Agenda Items

A. Payment of Bills

B. Approval of Minutes

C. Resignation of Fire Department staff- Clay Fillinger – 2021.05.03.02

SUGARCREEK TOWNSHIP

RESOLUTION NO. 2021.05.03.02

IN RE: Resignation of Fire Department Staff Clay Fillinger

WHEREAS, Part-time Firefighter/Paramedic, Clay Fillinger, has indicated his desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Fillinger was hired as a member of the Sugarcreek Township Fire Department as a volunteer on July 15, 2013 and moved to Part-Time Fire fighter/ EMT on January 5, 2015; and,

WHEREAS, Chief Jeffrey A. Leaming recommends we accept the resignations of Mr. Fillinger.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accept the resignation of Clay Fillinger effective May 2, 2021.

D. Appointment of Roads and Services Staff – Part Time Temporary – Joshua Robinson – 2021.05.03.03

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.05.03.03**

IN RE: Appointment of Temporary Part Time Roads and Service Personnel
Joshua Robinson

WHEREAS, the need exists to establish and maintain a viable temporary work force within the Sugarcreek Township Service Department; and,

WHEREAS, the Board of Sugarcreek Township Trustees, by previous resolution, has authorized the hiring of Temporary Part-time employees, effective November 19, 2007, for a period not-to-exceed 180 days; and,

WHEREAS, Joshua Robinson applied for employment as a temporary part-time employee, has been interviewed, and has undergone all necessary screening and testing,

NOW THEREFORE, BE IT RESOLVED, that this Board of Township Trustees does hereby appoint Joshua Robinson to the position of Temporary Part-Time Service Personnel, at a rate of pay of \$12.00 per hour Effective date TBD for a period not to exceed 180 days.

E. Transfer of Appropriations – 2021.05.03.04



TRANSFER OF APPROPRIATIONS

RESOLUTION #: 2021.05.03.04

Debit Fund Number	Account Name	Credit Fund Number	Account Name	Amount to Debit/Credit
2081	Police Department	3102	Bond Retirement	\$ 2,263.80
2112	Fire Department	3102	Bond Retirement	\$ 3,126.20
				\$
			Total Transfers:	\$ 5,390.00

Explanation of Transfers: Interest payment of bonds issued for the public safety building.

Mr. Cramer made a motion to approve the consent agenda items with the exclusion of items B and F. Mrs. Destefani seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Cramer –Yes

Mr. Cramer made a motion to approve the Minutes from the April 19th, 2021 meeting. Mrs. Destefani seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Abstain
Mr. Cramer –Yes

F. Proclamation : Condemning Beliefs and Acts of Hate and Violence Against All People

PROCLAMATION
Condemning Beliefs and Acts of Hate and Violence Against All People

WHEREAS, our Nation continues to see acts of violence and hate through physical harm and damage to property based on racial bias, religious preference, or difference in appearance, as well as damage to our communities through destructive protest; and,

WHEREAS, while Sugarcreek Township remains a community free of such despicable acts, this Board of Trustees is acutely aware that they are becoming more prevalent in our Nation; and,

WHEREAS, Sugarcreek Township is home to people of many cultural and ethnic backgrounds who live in peace with each other every day; and,

WHEREAS, this Nation was founded on a belief and principle that all people are created equal; and

WHEREAS, Dr. Martin Luther King, Jr., is quoted as saying that, “Men often hate each other because they fear each other; they fear each other because they don’t know each other; they don’t know each other because they cannot communicate; they cannot communicate because they are separated”; and,

WHEREAS, Dr. King further stated at his speech at the Dexter Avenue Baptist Church in 1957, “Men must see that force begets force, hate begets hate, toughness begets toughness. And it is all a descending spiral, ultimately ending in destruction for all and everybody. Somebody must have sense enough and morality enough to cut off the chain of hate and the chain of evil in the universe.”; and,

NOW, THEREFORE BE IT RESOLVED, that this Board of Township Trustees Proclaims its condemnation of beliefs and acts of hate and violence against all people.

FURTHER BE IT RESOLVED, this Board of Trustees encourages our citizens to embrace the words and direction of Dr. King by communicating and learning to live to with each other by ending the separation between each other based on our differences.

Mrs. Destefani motioned to approve Consent agenda item F. Mrs. Daugherty seconded
Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Cramer –Yes

9) **Discussion Agenda Items**

Mrs. Daugherty stated that she loved resolution F very proud to have it in our docket.

10) **Public Comments – Discussion Agenda Items**

Hongmei thanked the Trustees for the Proclamation against acts of hate. She believes it is very important to raise awareness for this cause.

Ms. Moore stated that she is so thankful that the Trustees made this proclamation.

11) **Trustee/Staff Discussions**

Mr. Tiffany stated that there was a need for an Executive session for a personal matter. Under section 12122G1 of the Ohio Revised Code.

Mrs. Destefani made a motion to move into Executive session at 8:28pm. Mrs. Daugherty seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Cramer –Yes

12) **Adjourn**

Mrs. Destefani stated that the Executive session has ended at 9:08pm .

Mrs. Destefani made a motion to adjourn the Trustee meeting at 9:08pm. Mrs. Daugherty seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Cramer –Yes



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.06.03.03**

IN RE: Ohio Public Works Commission - District 11 Integrating Committee

Whereas, The Ohio Revised Code section 164.04(6) in regards to the Ohio Public Works Commission – District 11 Integrating Committee requires: three members shall be appointed by the majority of Boards of Township Trustees located within District 11, and;

Whereas, the District 11 Integrating Committee’s appointed members oversee the Ohio Public Works Infrastructure Program for the District’s eight counties, including Champaign, Clark, Darke, Greene, Madison, Miami, Preble, and Union Counties, and;

Whereas, the 24-member committee will have three representatives from Townships within District 11.

Whereas, the term will be for three years, from June 1, 2021 until May 31, 2024.
Now Therefore Be It Resolved That, the Sugar Creek Township Board of Trustees, Greene County, hereby nominates Scott Miller of Xenia Township as Representative.

Adopted this date: _____

Sugarcreek Township Board of Trustees

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice-Chairperson

Nadine S. Daugherty, Trustee

Richard J. Demko, Fiscal Officer



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.06.07.04**

IN RE: Appointment of Fire Department Staff
Jay Evans, Kyle Kollhoff, Lauren Gruza

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Part-time Firefighter /EMT; and,

WHEREAS, Jay Evans has the necessary qualifications to serve in the capacity of Part-time Firefighter II/EMT for the Sugarcreek Township Fire Department; and,

WHEREAS, Kyle Kollhoff has the necessary qualifications to serve in the capacity of Part-time Firefighter II/EMT for the Sugarcreek Township Fire Department; and,

WHEREAS, Lauren Gruza has the necessary qualifications to serve in the capacity of Part-time Firefighter II/EMT for the Sugarcreek Township Fire Department; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2021 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED, that Jay Evans shall be appointed to Part-time Firefighter II/EMT within the Sugarcreek Fire Department at the rate of \$15.91 per hour and Kyle Kollhoff shall be appointed to Part-time Firefighter II/EMT within the Sugarcreek Fire Department at the rate of \$15.91 per hour and Lauren Gruza shall be appointed to Part-time Firefighter II/EMT within the Sugarcreek Fire Department at the rate of \$15.91 per hour; and,

FURTHER BE IT RESOLVED, the above-mentioned appointment for Mr. Evans will have an effective date of May 19, 2021 with a one (1) year probationary period ending on May 19, 2022 and Mr. Kollhoff will have an effective date of May 28, 2021 with a one (1) year probationary period ending on May 28, 2022 and Ms. Gruza will have an effective date of June 8, 2021 with a one (1) year probationary period ending on June 8, 2022.

Carolyn L. Destefani, Chairperson

Nadine S. Daugherty, Vice Chairperson

Fred Cramer, Trustee

Richard J. Demko, Fiscal Officer



SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.06.07.05
IN RE: Resignation of Fire Department Staff
Ben Schimer, Lauryn Beneke

WHEREAS, Part-time Firefighter/EMT, Ben Schimer has indicated his desire to resign from the Sugar Creek Township Fire Department; and,

WHEREAS, Mr. Schimer was hired as a member of the Sugar Creek Township Fire Department on January 21, 2021; and,

WHEREAS, Part-time Firefighter/EMT, Lauryn Beneke, has indicated her desire to resign from the Sugar Creek Township Fire Department; and,

WHEREAS, Ms. Beneke was hired as a member of the Sugar Creek Township Fire Department on August 21, 2020; and,

WHEREAS, Chief Jeffrey A. Leaming recommends we accept the resignations of Mr. Schimer and Ms. Beneke.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugar Creek Township Trustees officially accept the resignation of Ben Schimer effective June 1, 2021 and Lauryn Beneke effective June 10, 2021.

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice Chairperson

Nadine S. Daugherty, Trustee

Richard J. Demko, Fiscal Officer

copy
or 6/1/21

Hello Chief

I would like to request a 90 day leave of absence starting immediately per our conversation the other day. I wanted to thank you for the opportunity at Sugarcreek Township Fire Department. My experience has been great. I appreciate your understanding. Thank you.

Ben Schimer

Ben
Turned in all of his
gear + uniforms + ID
and said he would not
be back after his 90 day
leave Since he is probationary
we will just except this
as his resignation
Loann

May 15, 2021

Sugarcreek Township Fire Department
4398 Clio Rd.
Sugarcreek Township, OH 45305

Dear Chief Leaming & Assistant Chief Zimmerman,

Please accept this letter as formal notification that I am resigning from my position as Firefighter/EMT with the Sugarcreek Township Fire Department. My last day will be Thursday, June 10, 2021.

I've recently accepted an offer to join the Dayton Fire Department, and after careful consideration, I'm excited to explore this new path in my career journey.

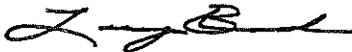
Thank you so much for the opportunity to work in this position for the past nine months. I've greatly enjoyed and appreciated the opportunities I've had and the things I've learned, all of which I will take with me throughout my career.

During my last few weeks, I'll do everything possible to wrap up my duties and assist other team members. Please let me know if there's anything else I can do to aid during the transition.

I hope to stay in touch in the future.

Sincerely,

Lauryn A. Beneke
Firefighter/EMT

A handwritten signature in black ink, appearing to read 'L. Beneke', written in a cursive style.



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.06.07.06**

IN RE: Probationary Release of Full-time Police Officer – Darren T. Wagner

WHEREAS, Full-time Police Officer Darren T. Wagner has been a member of the Sugar Creek Township Police Department since April 26, 2021; and,

WHEREAS, during this probationary period, Mr. Wagner has not satisfied the requirements of his position,

NOW THEREFORE, BE IT RESOLVED that the Board of Sugar Creek Township Trustees does hereby authorize the probationary release of Darren T. Wagner from his duties as full-time Police Officer effective May 28, 2021.

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice Chairperson

Nadine S. Daugherty, Trustee

Richard J. Demko, Fiscal Officer



Michael A. Brown
Chief of Police

May 28, 2021

TO: Sugarcreek Township Board of Trustees
Nadine Daugherty
Carolyn Destefani
Fred Cramer

Barry Tiffany
Township Administrator

FROM: Michael A. Brown
Chief of Police

SUBJECT: Probationary Release:Daron T. Wagner

As you know, Daron T. Wagner was hired as a Police Officer on April 26, 2021. He was proceeding well through the Department's training program.

On May 28, 2021, Daron T. Wagner was due to report for duty at 0700 hours. However, he failed to report for duty. Wagner was observed by Officer McKeever at approximately 0630 hours in the Sally Port. Wagner was in the process of leaving his uniforms and issued gear on the floor. Upon leaving his gear, Wagner simply left the Safety Building without speaking to the on-duty Sergeant.

Wagner did not leave a letter of resignation or any form of communication regarding his actions. I attempted to contact Wagner, leaving a voicemail instructing him to contact me.

Due to Wagner's actions, I find Wagner to be AWOL. Therefore, I recommend he be given a Probationary Release from his employment with Sugarcreek Township.

Respectfully submitted,

Michael A. Brown