



**AGENDA**  
**SUGARCREEK TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR MEETING \*ZOOM\***  
**Monday, February 1, 2021, 7:00 P.M.**

**REGULAR SESSION:**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Reports**
  - A. Administrator
  - B. Zoning
  - C. Fiscal Officer
  - D. Fire
  - E. Police
  - F. Roads and Services
  - G. Information Technology
  - H. Trustees
- 5. Public Comments** - Limited to five minutes per person. Agenda related business only.  
(Time cannot be yielded to another person.)
- 6. Old Business**
  - A. City of Bellbrook, Bellbrook Sugarcreek Parks and Schools Meeting - TBD
- 7. Consent Agenda Items**
  - A. Payment of Bills
  - B. Approval of Minutes
  - C. Amend Year 2021 Temporary Appropriations – 2020.12.07.01
  - D. Resignation of Police Officer Jarod Pytel – 2021.02.01.01
  - E. Appointment of Fire Department Staff – 2021.02.01.02
  - F. Probationary Release of part-time Firefighter II/EMT Alexander Stump – 2021.02.01.03
- 8. Discussion Agenda Items**
- 9. Public Comments** - Limited to five minutes per person. Township related business only.  
(Time cannot be yielded to another person.)
- 10. Trustee/Staff Discussion**
- 11. Adjourn**



## MEETING CONDUCT AND GUIDELINES

As Trustees of Sugarcreek Township, we encourage residents to attend our Township Meetings. We appreciate you taking time out of your busy schedules to be a part of your Government in action. To help meetings move along in a positive manner, we have established the following guidelines for our meetings:

This is a Township Business meeting and is to be conducted in a professional, business-like manner. It is not our intention to embarrass or demean each other or any members of the audience. We will treat each other with courtesy and respect and we ask for the same courtesy and respect from the audience. No one will get special treatment. These guidelines are for all of us.

As a professional meeting should not go longer than an hour to an hour and a half, it is our intention to stay within a reasonable time limit and follow the agenda.

There will be an Open Discussion at the end of the agenda for the audience to give comments on Township issues. When you have a question or comment, please go to the microphone, state your name and address and direct your question to the Trustees. Please try to limit your comments to 3-5 minutes so as to allow everyone an opportunity to speak.

We appreciate your input. We will not allow any personal attacks or any type of outbursts or profanity from the audience.

If you have any personal comments that you would like to make to us as individuals, please feel free to call the Township Administrative offices or allow us to set up a time to speak with you individually.

It is our goal that meetings are productive and positive. We will do our best to conduct effective, professional meetings.

Thank you.

Sugarcreek Township Trustees



**Administrator's Report to the Trustees  
February 1, 2021**

The following represents a brief update of the activities, information, and issues which the Administration is currently working on:

- **CARES** funding has been extended until December to be spent. This will enable us to purchase items that have been backordered due to heavy demand.
- We are in the early planning stages for the first of two Clean-up Days for this calendar year. We are tentatively set for April 10<sup>th</sup>, with a rain out date of April 17<sup>th</sup>, and looking for another date in the early fall. More details to come.
- The 675/Wilmington Pike Corridor Project is moving forward with preliminary study work to determine the extent of improvements needed for the area.
- Local resident Jim Martin will be honored the weekend of April 24<sup>th</sup> for his 100<sup>th</sup> birthday. The planned event will take place Friday, Saturday and Sunday at Sky Dive Greene County airport and include several parachute jumps and two aircraft of the same type that Mr. Martin and so many others jumped out of on D-Day. More info to come.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be the initials "BPT" or similar, written in a cursive style.

Barry P. Tiffany  
Township Administrator



**Staff Report for the Sugarcreek Township Board of Trustees  
December 7, 2020 to February 1, 2021**

The following is a snapshot of the activities and areas of responsibility for the Sugarcreek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

**Board of Zoning Appeals Activities:**

- **December 17, 2020 BZA Meeting: Follow-up**
  - **BZA Case 08-2020:** Applicant, Fullmer's Landscaping, Inc. Kent Fullmer, is requesting a Variance to reduce the required rear yard setback to allow for the construction of a covered deck at a rear yard setback of approximately 24'-2" (37.92' required). The subject property is 3847 Murphy's Crossing, parcel L32000100120005500, is owned by Jose and Amber Rodriguez, contains 0.750 acres and is located in the R-1A (Suburban Residential-Low) District.
    - *The BZA approved the applicant's request.*
- **January 28, 2021 BZA Meeting: Follow-up**
  - Erin Moore elected Chair and Jim Froehlich elected Vice-Chair for 2021.
  - **BZA01-2021:** Applicant, Bernard Jacob Loeffelholz, is requesting a Variance from Section 4.13, Table 4-6 of the Sugarcreek Township Zoning Resolution to allow for the construction of an inground swimming pool in the side yard of the subject property. The subject property is 2952 River Edge Circle, parcel L32000200240014100, is owned by Bernard Jacob Loeffelholz, contains 2.991 acres and is located in the E (Estate Residential) District.
    - *The BZA approved the applicant's request.*
- **February 25, 2021 BZA Meeting**

- **BZA02-2021:** Applicant, Ernst Ready Mix Inc., is requesting Variances from Section 4.10 C. 4. c. and 4.15 A. of the Sugarcreek Township Zoning Resolution to allow for the construction of a 48' x 64' building associated with a non-conforming use to accommodate the indoor storage of pumps. The subject property is located at 2130 Ferry Road, can be further identified by parcel number L32000100110000400, contains 21.669 acres and is located in the I-1 (Industrial), E (Estate Residential) and W-P (Well Field Protection Overlay) Districts. *NOTE: The BZA previously approved Variances for the construction of a 40' x 48' building, but the applicant inadvertently requested the incorrect size in the previous submission.*
- **BZA03-2021:** Applicants, Bryan and Terri Pelley, are requesting a Variance from Section 4.13 3. b. of the Sugarcreek Township Zoning Resolution to allow for the construction of an above ground pool and deck totaling approximately 1,157 square feet. The applicants have detached structures existing on the parcel totaling 2,593 SF. Together the existing and proposed structures would exceed the allowance for detached accessory structures by 1,250 SF. The subject property is 1530 Sugarhill Lane, can be further identifiable by parcel number L320002000270005500, contains 5.124 acres and is located in the A-1 (Agricultural) District.
- **BZA04-2021:** Applicant, Nick and Edna Weller Charities, Inc., is requesting Conditional Use Approval a recreational and educational use. A 3,200 SF nature center would be constructed, as would an access driveway and parking lot. Existing nature trails will be incorporated into the project and upgraded with some new walking trails added. An observation deck facing and adjacent to the Little Miami River is also proposed, as is a replica maple sugar house. The subject property is 2760 Upper Bellbrook Road, can be further identifiable by parcel numbers L32000200300007900 and L32000200300005800, contains approximately 105.5 acres total and is located in the A-1 (Agricultural) District.

**Zoning Commission Activities:**

- **January 5, 2021 Meeting**
  - Doug Betz elected Chair and Denise Moore elected Vice-Chair
- **February 2, 2021 Meeting: Cancelled**
- **Next meeting is scheduled for March 2, 2021 (no applications yet received, deadline is February 2, 2021 for submission for the March 2, 2021 Agenda).**

**Meetings/Accomplishments:**

- Meeting to discuss land in the township on December 10, 2020 (via Zoom)
- Meeting to discuss 675 project on December 10, 2020 (via Zoom)
- Meeting to discuss land in the township on December 11, 2020 (via Zoom)
- Website training on December 18, 2020 (via Zoom)
- Website pre-launch meeting held on December 28, 2020 (via Zoom)
- New website went live on December 30, 2020
- Meeting to discuss land in the township on January 12, 2021 (via Zoom)
- BZA pre-application meeting on January 12, 2021 (via phone)
- Meeting with Zoning Commission Chair to discuss 2021 projects on January 13, 2021 and January 26, 2021
- Meeting with ODOT to discuss SR 725 on January 27, 2021 (via Zoom)
- Completed and sent BZA Legal and Public Notices (BZA08-2020 and BZA01-2021)
- Completed BZA Minutes
- Completed and sent BZA Packets (December and January Meetings)
- Completed BZA Notices of Decision (BZA08-2020 and BZA01-2021)
- Completed and posted 2021 BZA and BZC Schedules
- Completed BZA and BZC payment requests



Jeffrey A. Leaming  
Fire Chief

## Staff Report for Sugar Creek Township Trustees December 29, 2020 thru January 29, 2021

The following information is a snap shot of the activities and areas of responsibilities for Sugar Creek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

### Trainings: (Note: Trainings are conducted via Zoom between fire stations whenever possible)

- Hazardous Materials Refresher
- ePCR (EMS Report Writing)
- SCBA Fit Testing
- Rescue Task Force (Active Shooter)

### Statistics:

#### 2020 Totals

- EMS Responses: 899                      5 Overdose calls with 4 patients receiving Narcan
- Vehicle Crashes: 156
- Fire Responses: 260  
1159                      5% or 59 calls have been to Cornerstone

#### 2021 Totals Year to Date

- EMS Responses: 52                      0 Overdose calls with 0 patients receiving Narcan
- Vehicle Crashes: 6
- Fire Responses: 23  
75                      6.6% or 5 calls have been to Cornerstone

### Accomplishments/Information:

- Monitoring County and State Fire/EMS response daily via conference calls
- Nick Brown our newest full-time employee successfully obtained his Paramedic Certification
- Crews built a gear drying rack that will efficiently dry our turnout gear

### Status of Significant Issues the Fire Department is Addressing:

- Monitoring COVID-19 situation
- Negotiations with the Fire Union for a new three year contract
- Met with Marquita Turner the new Chief Operations Officer for Miami Valley South via Zoom
- Capital needs of the department are updated and summarized below in this report
- Engine 71 now has a new portable generator

### Scheduled Events:

- Most regularly scheduled events and meetings have been cancelled
- Greene Co. Public Health has been administering vaccine for EMS providers
  - Several of our staff have received both doses of the Moderna vaccine
- County Fire Departments along with Greene Co EMA meet regularly via Zoom with the Health Department

**Fiscal:**

As of November 9, 2020 Have not received an update for December	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$2,887,065.00	\$253,919.99	\$2,243,387.87	\$404,390.61	77.313%
EMS	\$228,700.00	\$15,419.97	\$191,397.88	\$23,179.22	83.218%
Cell Tower Fund	\$24,000.00	\$24,000.00	\$0.00	\$0.00	0.00%
Department Total	\$3,139,765.00	\$293,333.96	\$2,434,785.75	\$427,569.83	77.155%

**Projected Capital Needs:**

Priority	Immediate		Moderate		Low	
1	Ladder Replacement	\$250,000.00	Battalion Bay sensors	\$1,200.00	Replace Damaged Bay Door	\$2,000.00
2	Engine	\$485,000.00	Inside Building Painting / Bay (Sta. 72)	\$9,000.00	Carpet training / Day room / Bunk Room	\$11,000.00
3	5 Mobile Radio	\$31,783.00	Build Gear Room (In Bay Sta. 72)	\$55,000.00	Kitchen (Sta. 71)	\$9,000.00
4	Station 72 Concrete Ramp Replacement	\$50,000.00	Thermal Imaging Camera	\$9,000.00	Kitchen (Sta. 72)	\$12,000.00
5			Radio Batteries	\$2,500.00	Painting Interior (Sta. 71)	\$3,000.00
6			PPV Fans E-73 Q-72	\$5,000.00	Replace Carpet (Sta. 71)	\$7,000.00
7			Search Rope & Equipment	\$3,000.00	Bay Floor crack repair / repaint floor	\$36,000.00
8			Front Ramp repair/replace Sta. 72	\$30,000.00	Painting (bay) (Sta. 71)	\$8,000.00
9			Chain saw	\$1,375.00	Wall Gear Racks	\$6,500.00
10			Hand Tools	\$3,000.00	Dedicated Maintenance Program	\$2,500.00
11			Replace Hose	\$10,000.00	Relocate Flag pole and Install lighting	\$2,000.00
12			Rotary saw	\$600.00		
13			Station Alerting	\$54,000.00		
14						
15						
16						
17						
18						
19						
20						
21						
	Total	\$816,783.00		\$183,675.00		\$99,000.00
						TOTAL- \$1,099,458.00

Respectfully Submitted,



Jeffrey A. Leaming



Michael A. Brown  
Chief of Police

## Trustee Report February 1, 2021

### Training

- No classes scheduled for January.

### Fiscal

Budget 2020 (Final Appropriation)	\$2,973,700.00
Expenditures as of December 31, 2020	\$2,566,267.23
% of Budget Used	85.8%
% of Budget Year Target for the end of December	100%
% of Budget Remaining	14.2%
Cash Balance as of December 31, 2020	\$1,135,467.33

## Events/Appearances

- On December 18<sup>th</sup>, our police department participated in the “Shop with a Cop” program. Thanks to Target for their help and to all who participated.
- Thanks to all the businesses and citizens who dropped by with gifts of food and candy.
- On January 21<sup>st</sup>, Chief Brown attended the GCLEA luncheon.

Respectfully submitted,

A handwritten signature in black ink that reads "MA Brown". The letters are cursive and somewhat stylized.

Michael A. Brown  
Chief of Police



*Michael A. Brown*  
*Chief of Police*

## **Police Blotter**

**November 29, 2020**

- Business and house checks
- Suspicious person on N. Lakeman Drive
- Trespassing report on Ferry Road

**November 30, 2020**

- Community policing
- Crash report on Wilmington Pike

**December 1, 2020**

- Traffic stops
- Crash report on Swigart Road

**December 2, 2020**

- Crash report on Wilmington Pike
- Theft report on Conference Road
- Traffic stops

**December 3, 2020**

- Nothing to Report

**December 4, 2020**

- Intoxicated subject on Centerville Road
- Welfare check on Surrey Trail
- Crash report on Feedwire Road

**December 5, 2020**

- Nothing to Report

**December 6, 2020**

- Business and house checks
- Suspicious person on Wilmington Pike
- Traffic stops

December 7, 2020

- Welfare check on Stewart Road
- Community policing
- Crash report on Wilmington Pike
- Request officer on Napa Valley Drive

December 8, 2020

- Theft arrest on Wilmington Pike
- An animal complaint on Upper Bellbrook Road

December 9, 2020

- Nothing to report

December 10, 2020

- Parking violation in Settlers Bay Court
- Welfare check on Ferry Road
- Crash report on Wilmington Pike

December 11, 2020

- Theft report on River Crest Court
- An animal complaint on River Edge Circle

December 12, 2020

- Nothing to Report

December 13, 2020

- Criminal damaging report taken on Kable Mill Drive
- Crash report on Swigart Road
- Traffic stops

December 14, 2020

- Theft arrest on Wilmington Pike
- Crash report on Wilmington Pike
- Fraud report taken on Clys Road

December 15, 2020

- Peace officer needed on McBee Road
- Crash report on Bayberry Cove Drive

December 16, 2020

- Nothing to Report

**December 17, 2020**

- Peace officer needed on Surrey Trail
- Crash report on Upper Bellbrook Road
- Business checks

**December 18, 2020**

- Suspicious vehicle on Wilmington Pike
- Crash report on Wilmington Pike
- Juvenile complaint on Wilmington Pike

**December 19, 2020**

- Nothing to Report

**December 20, 2020**

- Community policing
- Crash report on Ferry Road

**December 21, 2020**

- Disturbance on Wilmington Pike
- Request officer on Cloyo Road
- Crash report on Wilmington Pike

**December 22, 2020**

- Nothing to Report

**December 23, 2020**

- Theft arrest on Wilmington Pike
- Traffic stops
- Suspicious vehicle on Centerville Road

**December 24, 2020**

- Welfare check on Winding Brook Way
- Crash on Little Sugarcreek Road

**December 25, 2020**

- Nothing to Report

**December 26, 2020**

- Theft arrest on Wilmington Pike
- Suspicious person on Oleva Drive
- Traffic stops

**December 27, 2020**

- An animal complaint on Penewit road
- Criminal damaging on Surrey Trail
- Theft report on Little Sugarcreek Road
- Theft arrest on Wilmington Pike

December 28, 2020

- Business and house checks
- Theft report on Waynesville Road
- Crash report on Wilmington Pike

December 29, 2020

- Nothing to Report

December 30, 2020

- Traffic stops
- Crash report on Lower Bellbrook Road
- Juvenile complaint on Napa Valley Drive
- Fraud report taken on W. End Court

December 31, 2020

- Crash report on Wilmington Pike
- Business checks
- Welfare check on Winding Brook Way

January 1, 2021

- Business and house checks
- Community policing
- Traffic stops

January 2, 2021

- Theft report on Feedwire Road
- Crash report on Wilmington Pike
- Theft report on Grand Oak Trail

January 3, 2021

- Nothing to Report

January 4, 2021

- Crash report on Wilmington-Dayton Road
- Theft arrest on Wilmington Pike
- Traffic stops

January 5, 2021

- Nothing to Report

January 6, 2021

- Fraud report taken on Clearbrook Drive
- Business checks
- Community policing
- Theft arrest on Wilmington Pike
- Domestic violence report on Bayberry Cove Drive

January 7, 2021

- Welfare check on Centerville Road
- Suspicious vehicle on Indian Wells Trail
- Crash report on Upper Bellbrook Road

January 8, 2021

- Welfare check on Surrey Trail
- Warrant taken on Cloy Road
- Business checks

January 9, 2021

- Business and house checks
- Traffic stops
- Crash report on State Route 725

January 10, 2021

- Community policing
- Juvenile complaint on Bayberry Cove Drive

January 11, 2021

- Fraud report taken on Toll Gate Lane
- Intoxicated subject on N. Church Court

January 12, 2021

- Nothing to Report

January 13, 2021

- Theft arrest on Wilmington Pike
- Traffic stops
- Theft report on Feedwire Road

January 14, 2021

- Theft report on Gerhardt Circle
- Criminal damaging on Statehouse Court

January 15, 2021

- Crash report on Mead Road
- Parking violation on Wilmington Pike
- Domestic dispute on Gladly Street
- Criminal damaging on Swigart Road

January 16, 2021

- Nothing to Report



## Staff Report for Sugar Creek Township Trustees February 1, 2021

The following information is a snapshot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

### Calls for Service:

- Salt roads – 1/17
- Salt roads – 1/18
- Salt roads - 1/24
- Salt roads – 1/26

### Accomplishments:

- Remove tree limbs/debris from roadways
- Cleaned off grate at pond – Carpenters Creek- 3
- Cut branches on Middle Run.
- Cut trees on Carpenter Road at Middle School
- Met with homeowner about cemetery steps
- Cleaned off grate on Ferry Rd.
- Checked on multiple OUPS locates
- Changed batteries in radar signs – 2
- Burnt brush pile
- Sort through old paperwork
- Empty trucks/washed
- Multiple driveway permits
- Inspect broken pipe on Ferry Rd.
- Picked up signs in right of way - 5
- Pushed up salt deliveries
- Brought over remaining plows
- Cleaned/reorganized Quonset hut
- Checked over roads
- Worked on kitchen countertop
- Cleaned loader interior and windows
- Checked on trees on Ferry South
- Greased loader
- Worked on bathroom counter – 3
- Checked exit and emergency lights and repaired
- Removed debris dumped on Spring Valley-Alpha Rd.
- Ditched Brown Rd.

- Worked on chainsaws
- Removed debris from Brown Rd.
- Marked trees for removal and called for bids
- Met with tree companies
- Investigate and repaired pipe on Ferry South
- Worked on berm on Haines Rd.
- Check on water main break on Beech Hill
- Took 704 to Sumner Tire for alignment
- Cut trees on Middle Run
- Picked up mattress on Shepherd Rd.
- Cleaned up logs/debris on Shepherd Rd.
- Checked on drainage issue on McBee Rd. – cleaned ditch
- Took chains to Gravelly for sharpening
- Picked up ADS coupler at Daytona Mills
- Cleaned pipe outlet on Little Sugarcreek
- Ordered farm machinery sign at A&A Safety
- Picked up parts from Zoresco
- Removed down limb on Fauber Rd.
- Marked Ferry Rd for locates for signs
- Ran electric for projector
- Patch potholes – Sparh, Kables Mill, Turkey Foot, and McBee Rd.
- Replace Stop signs on Timshel, Avonley, and Fernwood.
- Cleaned out catch basin on Little Sugarcreek Rd.
- Salted roads – 1/20
- Empty trucks/wash
- Patch potholes on Shepherd Rd.
- Replace Stop signs on Center Creek, and N. Church
- Repair sign in River Ridge II
- Patch potholes on Seton Hill, Wagner Hill, and Shepherd Rd.
- Berm Shepherd Rd.
- Salt roads – 1/25
- Install light in closet in meeting room
- Took salt to Fire Stations
- Install new Farm Machinery signs on Ferry South
- Picked up Stop sign from A&A Safety
- Cut ornamental grass on Cloy Rd.
- Cut trees on Center Point and Briggs Rd.
- Picked up trash on Little Sugarcreek Rd.
- Empty and clean trucks
- Drivers training
- Repair pivot pin, pto, and headlight on 701
- Finish cutting trees on Briggs and Center Point.
- Repair 705 chain oiler
- Removed debris from North Lakeman Dr.

- Cut trees on North Lakeman Dr.
- Patch potholes on Briggs Rd.
- Work on lube system on 705
- Repair sign at Center Point and Wilmington Pike
- Grease loader
- Berm on Shepherd Rd.
- Picked up debris on Wilmington Dayton Rd.
- Drivers training

Respectfully,

Bill Harphant  
Director of Roads and Services



**AGENDA**  
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**REGULAR MEETING \*ZOOM\***  
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  - A. Payment of Bills**
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  - E. Appointment of Fire Department Staff – 2021.02.01.02
  - F. Probationary Release of part-time Firefighter II/EMT Alexander Stump – 2021.02.01.03
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- 11. Adjourn**

## Payment Listing

12/21/2020 to 12/31/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
2420-2020	12/31/2020	01/04/2021	CH	OLD FORT BANK	\$228.00	C
				Purpose: NAVIA BENEFIT PAYMENTS		
2421-2020	12/31/2020	01/04/2021	CH	OLD FORT BANK	\$1,958.69	C
				Purpose: MISC CHARGES		
2422-2020	12/31/2020	01/05/2021	CH	OLD FORT BANK	\$3,875.90	C
				Purpose: DEC HRA CHARGES		
86153	12/21/2020	12/21/2020	AW	STANDARD INSURANCE COMPANY	\$242.09	C
				Purpose: DEC LIFE INS		
86155	12/21/2020	12/21/2020	AW	DENTAL CARE PLUS, INC.	\$1,514.38	C
				Purpose: DEC DENTAL INS		
86156	12/21/2020	12/21/2020	AW	BELLBROOK-SUGARCREEK FAMILY RESO	\$10,000.00	V
				Purpose: CARES FUNDING		
86156	12/28/2020	12/28/2020	AW	BELLBROOK-SUGARCREEK FAMILY RESO	-\$10,000.00	V
86157	12/21/2020	12/21/2020	AW	TIME WARNER CABLE	\$482.33	C
				Purpose: INTERNET		
86158	12/21/2020	12/21/2020	AW	JORDAN CONCRETE SERVICES, LLC	\$1,985.00	C
				Purpose: CONCRETE WORK		
86159	12/21/2020	12/21/2020	AW	TOM'S MULCH	\$8,031.80	C
				Purpose: CONCRETE PATIO AND PEA GRAVEL		
86160	12/21/2020	12/21/2020	AW	O'REILLY AUTOMOTIVE, INC.	\$106.46	C
				Purpose: PARTS		
86161	12/21/2020	12/21/2020	AW	HORTON EMERGENCY VEHICLES	\$8,473.14	C
				Purpose: AMBULANCE UPGRADES - CARES ACT		
86162	12/21/2020	12/21/2020	AW	GREENE COUNTY SANITARY ENGINEER	\$50.57	C
				Purpose: WATER		
86163	12/21/2020	12/21/2020	AW	DAYTON POWER & LIGHT	\$386.14	O
				Purpose: ELECTRIC		
86164	12/21/2020	12/21/2020	AW	EARHART PROPANE	\$496.07	C
				Purpose: PROPANE		
86165	12/21/2020	12/21/2020	AW	REMCO SYSTEMS, INC.	\$4,000.00	C
				Purpose: MOVING LEKTRIEVER		
86166	12/21/2020	12/21/2020	AW	OHIO TOWNSHIP ASSOCIATION	\$200.00	O
				Purpose: 2021 CLOUT DUES		
86167	12/21/2020	12/21/2020	AW	KEVIN ZEHRING	\$85.79	C
				Purpose: REIMB FOR BOOTS		
86168	12/21/2020	12/21/2020	AW	AIRGAS USA, LLC	\$16.73	C
				Purpose: OXYGEN		
86169	12/21/2020	12/21/2020	AW	SPRINT	\$51.67	C
				Purpose: LIFEPAKS		
86170	12/21/2020	12/21/2020	AW	DAYTON POWER & LIGHT	\$827.10	O
				Purpose: ELECTRIC		
86171	12/21/2020	12/21/2020	AW	OCCUPATIONAL HEALTH CENTERS OF OH	\$1,077.00	C
				Purpose: FULL TIME HIRE PHYSICAL, ETC		
86172	12/21/2020	12/21/2020	AW	COSTCO	\$120.00	C
				Purpose: ANNUAL RENEWAL		
86173	12/21/2020	12/21/2020	AW	BOUND TREE MEDICAL, LLC	\$93.78	C

## Payment Listing

12/21/2020 to 12/31/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
		Purpose: EMS GLOVES				
86174	12/21/2020	12/21/2020	AW	BATTERIES PLUS	\$192.95	C
		Purpose: BATTERY IN B70				
86175	12/21/2020	12/21/2020	AW	TAYLOR STINSON	\$18.13	C
		Purpose: REIMB FOR LIGHT BULB				
86176	12/21/2020	12/21/2020	AW	TECH ADVISORS	\$3,570.00	C
		Purpose: MTDs				
86177	12/21/2020	12/21/2020	AW	PRO ONCALL TECHNOLOGIES	\$248.57	C
		Purpose: PHONES				
86178	12/21/2020	12/21/2020	AW	OFFICE DEPOT	\$24.69	C
		Purpose: SUPPLIES				
86179	12/21/2020	12/21/2020	AW	A. E. DAVID COMPANY	\$414.65	C
		Purpose: UNIFORMS				
86180	12/21/2020	12/21/2020	AW	TRANSFORMATIONS	\$960.00	C
		Purpose: FLOORING				
86181	12/21/2020	12/21/2020	AW	MUFFLER BROTHERS	\$130.24	O
		Purpose: CAR 106 AND 107				
86182	12/21/2020	12/21/2020	AW	JOHNSON CONTROLS FIRE PROTECTION	\$432.00	C
		Purpose: ALARM MONITORING				
86183	12/21/2020	12/21/2020	AW	CITY OF XENIA	\$67,004.83	C
		Purpose: OCT - DEC 911 DISPATCH				
86184	12/21/2020	12/21/2020	AW	CAPITAL TIRE, INC.	\$287.36	C
		Purpose: TIRES				
86185	12/21/2020	12/21/2020	AW	VOSS	\$738.68	C
		Purpose: CAPRICE				
86186	12/21/2020	12/21/2020	AW	SAULCLEAN HARD SURFACE CLEANING L	\$678.25	C
		Purpose: FLOOR WAXING				
86187	12/21/2020	12/21/2020	AW	MICHAEL BROWN	\$50.00	C
		Purpose: CELL PHONE REIMB				
86188	12/21/2020	12/21/2020	AW	ANDAX	\$127.00	C
		Purpose: BATTERIES FOR FLASHLIGHT				
86201	12/28/2020	12/28/2020	AW	BARRY TIFFANY	\$750.00	C
		Purpose: CELL PHONE AND CAR ALLOWANCE				
86202	12/28/2020	12/28/2020	AW	CARA TILFORD	\$50.00	O
		Purpose: CELL PHONE REIMB				
86203	12/28/2020	12/28/2020	AW	NADINE DAUGHERTY	\$20.00	O
		Purpose: CELL PHONE REIMB				
86204	12/28/2020	12/28/2020	AW	FRED CRAMER	\$20.00	O
		Purpose: CELL PHONE REIMB				
86205	12/28/2020	12/28/2020	AW	CAROLYN L. DESTEFANI	\$20.00	O
		Purpose: CELL PHONE REIMB				
86206	12/28/2020	12/28/2020	AW	RICHARD CIPRIANO	\$20.00	O
		Purpose: CELL PHONE REIMB				
86207	12/28/2020	12/28/2020	AW	BILL HARPHANT	\$20.00	C
		Purpose: CELL PHONE REIMB				
86208	12/28/2020	12/28/2020	AW	DALE OWENS	\$20.00	O

**Payment Listing**  
12/21/2020 to 12/31/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
Purpose: CELL PHONE REIMB						
86209	12/28/2020	12/28/2020	AW	KEVIN ZEHRING	\$139.99	O
Purpose: REIMB FOR CHRISTMAS MEAL						
86215	12/29/2020	12/29/2020	AW	Little Miami Watershed network	\$1,000.00	O
86216	12/29/2020	12/29/2020	AW	GREENE GIVING	\$15,000.00	O
Purpose: COVID ASSISATANCE FOOD AND HOUSING						
Total Payments:					\$126,239.98	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$126,239.98	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

## Payment Listing

1/1/2021 to 1/29/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
96-2021	01/12/2021	01/12/2021	CH	BUREAU OF WORKERS' COMPENSATION	\$5,622.92	O
				Purpose: JAN PAYMENT		
175-2021	01/26/2021	01/26/2021	CH	OLD FORT BANK	\$7,562.89	O
				Purpose: MISC CHARGES/CARES ACT CHARGES		
86217	01/05/2021	01/05/2021	AW	K. E. ROSE COMPANY	\$38,380.71	O
				Purpose: NEW CARS		
86218	01/05/2021	01/05/2021	AW	REGIONAL PLANNING & COORDINATING C	\$2,107.50	O
				Purpose: 2020 PER CAPITA SHARE		
86219	01/05/2021	01/05/2021	AW	MIAMI VALLEY REGIONAL PLANNING COM	\$3,698.86	O
				Purpose: MVRPC MEMBERSHIP		
86220	01/05/2021	01/05/2021	AW	BATTERIES PLUS	\$92.90	O
				Purpose: PARTS		
86221	01/05/2021	01/05/2021	AW	BUGS-OR-US PEST CONTROL	\$55.00	O
				Purpose: PEST CONTROL		
86222	01/05/2021	01/05/2021	AW	PRO ONCALL TECHNOLOGIES	\$160.00	O
				Purpose: CALL FORWARDING TROUBLE SHOOT		
86223	01/05/2021	01/05/2021	AW	JOSEPH HOFFMAN	\$20.00	O
				Purpose: CELL PHONE REIMB		
86224	01/05/2021	01/05/2021	AW	ROBERT JORDAN	\$20.00	O
				Purpose: CELL PHONE REIMB		
86225	01/05/2021	01/05/2021	AW	K & M INDUSTRIAL FASTENERS	\$2.75	O
				Purpose: PARTS		
86226	01/05/2021	01/05/2021	AW	ANKENEY XENIA TRUCK SERVICE, INC.	\$1,099.36	O
				Purpose: TRUCK 705 REPAIRS		
86227	01/05/2021	01/05/2021	AW	CENTERVILLE GRAVELY	\$16.83	O
				Purpose: PARTS		
86228	01/05/2021	01/05/2021	AW	EARHART PROPANE	\$1,928.38	O
				Purpose: PROPANE		
86229	01/05/2021	01/05/2021	AW	TIME WARNER CABLE	\$34.76	O
				Purpose: VOICE		
86230	01/05/2021	01/05/2021	AW	A & A SAFETY	\$775.00	O
				Purpose: 4x8 ALUMINUM SIGNS		
86231	01/05/2021	01/05/2021	AW	OFFICE DEPOT	\$48.58	O
				Purpose: SUPPLIES		
86232	01/05/2021	01/05/2021	AW	AT&T MOBILITY	\$292.66	O
				Purpose: FIRSTNET		
86233	01/11/2021	01/11/2021	AW	BRUMBAUGH ENGINEERING & SURVEYING	\$3,750.00	O
				Purpose: SURVEY		
86235	01/11/2021	01/11/2021	AW	JEFFERSON HEALTH PLAN	\$45,220.45	O
				Purpose: DEC HEALTH INS		
86236	01/12/2021	01/12/2021	AW	OFFICE DEPOT	\$221.67	O
				Purpose: SUPPLIES		
86237	01/12/2021	01/12/2021	AW	TREASURER OF STATE	\$840.00	V
				Purpose: RADIOS		
86237	01/12/2021	01/12/2021	AW	TREASURER OF STATE	-\$840.00	V
86238	01/12/2021	01/12/2021	AW	TIME WARNER CABLE	\$145.64	O

## Payment Listing

1/1/2021 to 1/29/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
		Purpose: CABLE, AND VOICE				
86239	01/12/2021	01/12/2021	AW	AGRO-CHEM, INC.	\$587.59	O
		Purpose: PUMP HOSE SPEED CONTROL				
86240	01/12/2021	01/12/2021	AW	RHOMAR INDUSTRIES, INC.	\$1,157.19	O
		Purpose: TRUCK WASH				
86241	01/12/2021	01/12/2021	AW	ALCOR SUPPLY & FIXTURE COMPANY	\$91.14	O
		Purpose: URINAL MAT AND U. CAKES				
86242	01/12/2021	01/12/2021	AW	LYKINS OIL COMPANY	\$3,083.26	O
		Purpose: FUEL				
86243	01/12/2021	01/12/2021	AW	STRYKER SALES CORPORATION	\$9,292.20	O
		Purpose: MAINT AGREEMENTS				
86244	01/12/2021	01/12/2021	AW	MUNICIPAL EMERGENCY SERVICES DEPC	\$455.00	O
		Purpose: FIRE HOSE REPAIRS				
86245	01/12/2021	01/12/2021	AW	DAYTON REGIONAL HAZ MAT RESPONSE	\$1,125.46	O
86246	01/12/2021	01/12/2021	AW	CITY OF XENIA	\$67,004.83	O
		Purpose: JAN-MARCH DISPATCH				
86247	01/12/2021	01/12/2021	AW	VECTREN	\$354.95	V
		Purpose: STA 71 AND PSB				
86247	01/12/2021	01/12/2021	AW	VECTREN	-\$354.95	V
86248	01/12/2021	01/12/2021	AW	TREASURER OF STATE	\$840.00	O
		Purpose: RADIOS				
86249	01/12/2021	01/12/2021	AW	VECTREN	\$354.95	O
		Purpose: STA 71 AND PSB				
86250	01/12/2021	01/12/2021	AW	ENERGY OPTIMIZERS, USA	\$959.01	O
		Purpose: ENERGY CONTRACT				
86251	01/12/2021	01/12/2021	AW	VERIZON WIRELESS	\$325.94	O
		Purpose: CELL PHONES - FIRE				
86252	01/12/2021	01/12/2021	AW	IMAGE TREND, INC.	\$1,584.00	O
		Purpose: ANNUAL FEE				
86253	01/12/2021	01/12/2021	AW	MEDICOUNT MANAGEMENT, INC.	\$1,247.36	O
		Purpose: NOV EMS PATIENTS				
86254	01/12/2021	01/12/2021	AW	BOUND TREE MEDICAL, LLC	\$13.23	O
		Purpose: GLOVES				
86255	01/12/2021	01/12/2021	AW	ASSOCIATION FOR PSYCHOTHERAPY, INC	\$550.00	O
		Purpose: PSYCH EVALUATION - N. BROWN				
86256	01/12/2021	01/12/2021	AW	STAPLES CREDIT PLAN	\$88.51	O
		Purpose: SUPPLIES				
86257	01/12/2021	01/12/2021	AW	BUGS-OR-US PEST CONTROL	\$130.00	O
		Purpose: PEST CONTROL				
86258	01/12/2021	01/12/2021	AW	WAL-MART COMMUNITY/GEMB	\$43.55	O
		Purpose: SUPPLIES				
86259	01/12/2021	01/12/2021	AW	GOV DEALS	\$69.37	O
		Purpose: ADMIN FEES				
86260	01/12/2021	01/12/2021	AW	O'REILLY AUTOMOTIVE, INC.	\$302.00	O
		Purpose: WIPER BLADES				
86261	01/12/2021	01/12/2021	AW	MUFFLER BROTHERS	\$186.62	O

## Payment Listing

1/1/2021 to 1/29/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
		Purpose: CAR REPAIRS				
86262	01/12/2021	01/12/2021	AW	OHIO CALIBRATION LABORATORIES LLC	\$146.00	O
		Purpose: LASER REPAIR				
86263	01/12/2021	01/12/2021	AW	TRANSUNION RISK & ALTERNATIVE DATA	\$156.70	O
		Purpose: SEARCHES				
86264	01/12/2021	01/12/2021	AW	ATLAS BUSINESS SOLUTIONS, INC.	\$648.00	O
		Purpose: SCHEDULE ANYWHERE LICENSE				
86265	01/12/2021	01/12/2021	AW	TREASURER OF STATE	\$100.00	O
		Purpose: MONTHLY ACCESS				
86266	01/12/2021	01/12/2021	AW	WASH IT DEAN	\$50.00	O
		Purpose: CAR WASHES				
86267	01/12/2021	01/12/2021	AW	PESTER PLUMBING	\$204.00	O
		Purpose: BATHROOM REPAIRS				
86268	01/12/2021	01/12/2021	AW	TIME WARNER CABLE	\$1,007.13	O
		Purpose: VOICE AND INTERNET				
86269	01/12/2021	01/12/2021	AW	US BANK EQUIPMENT FINANCE	\$831.10	O
		Purpose: COPIER FEES				
86270	01/12/2021	01/12/2021	AW	CITI CARDS	\$2,091.52	O
		Purpose: MISC CARES ACT CHARGES, ETC.				
86271	01/12/2021	01/12/2021	AW	NAVIA BENEFIT SOLUTIONS, INC.	\$60.00	O
		Purpose: DEC COBRA				
86272	01/12/2021	01/12/2021	AW	DETROIT TIRES SUPPLY	\$52.95	O
		Purpose: E72 TIRE REPAIR				
86273	01/12/2021	01/12/2021	AW	CITY OF BELLBROOK	\$52.32	O
		Purpose: WATER				
86274	01/12/2021	01/12/2021	AW	GREENE COUNTY SANITARY ENGINEER	\$93.71	O
		Purpose: WATER AND SEWER				
86275	01/12/2021	01/12/2021	AW	FIRE APPARATUS SERVICE AND REPAIR, I	\$935.00	O
		Purpose: MISC REPAIRS				
86277	01/12/2021	01/12/2021	AW	PHOENIX SAFETY OUTFITTERS	\$606.30	O
		Purpose: UNIFORMS AND PATCHES				
86278	01/12/2021	01/12/2021	AW	GREENE COUNTY SANITARY ENGINEER	\$459.35	O
		Purpose: WATER AND SEWER				
86279	01/12/2021	01/12/2021	AW	LYKINS OIL COMPANY	\$1,107.99	O
		Purpose: FUEL				
86280	01/12/2021	01/12/2021	AW	P & R COMMUNICATIONS SERVICE, INC.	\$3,174.00	O
		Purpose: MAINT CONTRACT				
86281	01/12/2021	01/12/2021	AW	PRO ONCALL TECHNOLOGIES	\$102.18	O
		Purpose: TELEPHONE				
86282	01/12/2021	01/12/2021	AW	DELL FINANCIAL SERVICES	\$892.83	O
		Purpose: COMPUTER RENTALS				
86283	01/12/2021	01/12/2021	AW	DAYTON POWER & LIGHT	\$1,045.72	O
		Purpose: ELECTRIC				
86284	01/12/2021	01/12/2021	AW	AIRGAS USA, LLC	\$17.13	O
		Purpose: OXYGEN				
86285	01/12/2021	01/12/2021	AW	LOWE'S COMPANIES INC.	\$2,689.41	O

## Payment Listing

1/1/2021 to 1/29/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
				Purpose: MISC CARES ACT CHARGES, ETC		
86286	01/12/2021	01/12/2021	AW	OFFICE DEPOT	\$44.46	O
				Purpose: SUPPLIES		
86287	01/12/2021	01/12/2021	AW	TECH ADVISORS	\$278.00	O
				Purpose: EQUIPMENT INSTALL		
86288	01/12/2021	01/12/2021	AW	GREENE COUNTY LAW ENFORCEMENT A	\$50.00	O
				Purpose: 2021 DUES		
86289	01/12/2021	01/12/2021	AW	GALLS, LLC	\$122.98	O
				Purpose: JACKET		
86290	01/12/2021	01/12/2021	AW	A. E. DAVID COMPANY	\$869.79	O
				Purpose: UNIFORMS		
86291	01/12/2021	01/12/2021	AW	P & R COMMUNICATIONS SERVICE, INC.	\$2,760.00	O
				Purpose: ANNUAL CONTRACT		
86292	01/20/2021	01/20/2021	AW	AIM MEDIA MIDWEST	\$207.66	O
				Purpose: LEGAL NOTICES		
86293	01/20/2021	01/20/2021	AW	PRO ONCALL TECHNOLOGIES	\$185.00	O
				Purpose: CHAMBER PHONE		
86294	01/20/2021	01/20/2021	AW	DAYTON POWER & LIGHT	\$46.79	O
				Purpose: ELECTRIC		
86295	01/20/2021	01/20/2021	AW	DAYTON POWER & LIGHT	\$115.08	O
				Purpose: ELECTRICITY TO HUT		
86296	01/20/2021	01/20/2021	AW	RUMPKE CONSOLIDATED	\$72.34	O
				Purpose: TRASH PICKUP SERVICE		
86297	01/20/2021	01/20/2021	AW	DAYTON POWER & LIGHT	\$281.13	O
				Purpose: ELECTRICITY		
86298	01/20/2021	01/20/2021	AW	LYKINS OIL COMPANY	\$1,231.85	O
				Purpose: FUEL POLICE & FIRE		
86299	01/20/2021	01/20/2021	AW	RUMPKE CONSOLIDATED	\$127.34	O
				Purpose: TRASH SERVICE POLICE/FIRE		
86300	01/20/2021	01/20/2021	AW	BUCKEYE ECOCARE	\$256.23	O
				Purpose: LAWN SERVICE		
86303	01/26/2021	01/26/2021	AW	SAM SMITH AND SON, INC.	\$3,725.00	O
				Purpose: SECURITY TO ADMIN ENTRANCE -CARES ACT		
86304	01/26/2021	01/26/2021	AW	BUCK RUN COMMERCIAL DOORS & HARD'	\$4,035.00	O
				Purpose: PSB MAIN ENTRY SECUIRITY-CARES ACT		
86305	01/26/2021	01/26/2021	AW	TREASURER OF STATE	\$20,376.66	O
				Purpose: BROWN ROAD AND CLY ROAD		
86306	01/26/2021	01/26/2021	AW	THEODORE L. HODSON	\$23.47	O
				Purpose: REIMB FOR 1099S		
86307	01/26/2021	01/26/2021	AW	CITI CARDS	\$245.32	O
				Purpose: MISC CHARGES		
86308	01/26/2021	01/26/2021	AW	FIRE APPARATUS SERVICE AND REPAIR, I	\$890.80	O
				Purpose: E-73 REPAIRS		
86309	01/26/2021	01/26/2021	AW	PHOENIX SAFETY OUTFITTERS	\$185.00	O
				Purpose: BOOTS		
86310	01/26/2021	01/26/2021	AW	VERIZON WIRELESS	\$630.06	O

## Payment Listing

1/1/2021 to 1/29/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
		Purpose: CELL PHONES POLICE				
86311	01/26/2021	01/26/2021	AW	TECH ADVISORS	\$5,001.00	O
		Purpose: MONTHLY SERVICES				
86312	01/26/2021	01/26/2021	AW	SPRINT	\$51.67	O
		Purpose: LIFEPAKS				
86313	01/26/2021	01/26/2021	AW	AMS SUPPLY	\$288.88	O
		Purpose: CLEANING SUPPLIES				
86314	01/26/2021	01/26/2021	AW	OFFICE DEPOT	\$334.14	O
		Purpose: SUPPLIES				
86315	01/26/2021	01/26/2021	AW	CARGILL, INC.	\$18,229.33	O
		Purpose: ROAD SALT				
86316	01/26/2021	01/26/2021	AW	OCCUPATIONAL HEALTH CENTERS OF OF	\$130.50	O
		Purpose: DRUG TESTING NEW HIRE				
86317	01/26/2021	01/26/2021	AW	MUFFLER BROTHERS	\$172.80	O
		Purpose: CARS 109 AND 107				
86318	01/26/2021	01/26/2021	AW	MONTGOMERY COUNTY ASSOCIATION OF	\$200.00	O
		Purpose: 2021 DUES				
86319	01/26/2021	01/26/2021	AW	EARHART PROPANE	\$2,253.76	O
		Purpose: PROPANE				
86320	01/26/2021	01/26/2021	AW	LYKINS OIL COMPANY	\$1,165.57	O
		Purpose: FUEL				
86321	01/26/2021	01/26/2021	AW	A & A SAFETY	\$189.00	O
		Purpose: YELLOW ROAD SIGNS				
86322	01/26/2021	01/26/2021	AW	NAVIA BENEFIT SOLUTIONS, INC.	\$60.00	O
86323	01/26/2021	01/26/2021	AW	MICHAEL BROWN	\$50.00	O
		Purpose: JAN CELL PHONE REIMB				
86324	01/26/2021	01/26/2021	AW	DC DOOR COMPANY	\$125.00	O
		Purpose: DOOR REPAIRS				
86325	01/26/2021	01/26/2021	AW	GREATER MONTGOMERY COUNTY FIRE C	\$70.00	O
		Purpose: 2021 DUES				
86326	01/26/2021	01/26/2021	AW	WAL-MART COMMUNITY/GEMB	\$59.28	O
		Purpose: SUPPLIES				
86327	01/26/2021	01/26/2021	AW	HORIZON MEDICAL PRODUCTS	\$84.20	O
		Purpose: TEST STRIPS				
86328	01/26/2021	01/26/2021	AW	REGION 3 RESCUE STRIKE TEAM	\$231.00	O
		Purpose: 2021 DUES				
86329	01/26/2021	01/26/2021	AW	MIDTOWN HEALTH	\$12,500.00	O
		Purpose: REC CENTER BUSINESS PLAN				
86330	01/26/2021	01/26/2021	AW	PETTY CASH	\$102.00	O
		Purpose: REPLENISH PETTY CASH				
86331	01/26/2021	01/26/2021	AW	PESTER PLUMBING	\$33,396.00	O
		Purpose: INSTAL TOUCHLESS FAUCETS, TOILETS IN 3 BLDs				
86332	01/26/2021	01/26/2021	AW	MIAMI VALLEY REGIONAL CRIME LABORA	\$9,555.00	O
		Purpose: 2021 LAB ASSESSMENT				
86333	01/26/2021	01/26/2021	AW	TIME WARNER CABLE	\$70.28	O
		Purpose: FAX LINES				

**Payment Listing**

1/1/2021 to 1/29/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
86334	01/26/2021	01/26/2021	AW	JEFFERSON HEALTH PLAN	\$45,156.80	O
Purpose: JAN HEALTH INS						
Total Payments:					\$383,507.58	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$383,507.58	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.



**AGENDA**  
**SUGARCREEK TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR MEETING \*ZOOM\***  
**Monday, February 1, 2021, 7:00 P.M.**

**REGULAR SESSION:**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Reports**
  - A. Administrator
  - B. Zoning
  - C. Fiscal Officer
  - D. Fire
  - E. Police
  - F. Roads and Services
  - G. Information Technology
  - H. Trustees
- 5. Public Comments** - Limited to five minutes per person. Agenda related business only.  
(Time cannot be yielded to another person.)
- 6. Old Business**
  - A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting - TBD
- 7. Consent Agenda Items**
  - A. Payment of Bills
  - B. Approval of Minutes
  - C. Amend Year 2021 Temporary Appropriations – 2020.12.07.01
  - D. Resignation of Police Officer Jarod Pytel – 2021.02.01.01
  - E. Appointment of Fire Department Staff – 2021.02.01.02
  - F. Probationary Release of part-time Firefighter II/EMT Alexander Stump – 2021.02.01.03
- 8. Discussion Agenda Items**
- 9. Public Comments** - Limited to five minutes per person. Township related business only.  
(Time cannot be yielded to another person.)
- 10. Trustee/Staff Discussion**
- 11. Adjourn**

**The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on December 21<sup>st</sup>, 2020, at 7:00 PM, via Zoom.**

1. **Mrs. Destefani called the session to order at 7:02 pm.**
2. **Mr. Tiffany called the roll with Board Members Mrs. Destefani and Mr. Cramer being present. Also, in attendance was Mrs. Moore.**
3. **All in attendance stood for the Pledge of Allegiance.**
4. **Reports**

**A. Administration**

Mr. Tiffany was present. There were no reports for this meeting.

**B. Fiscal Office**

Mr. Hodson was not present. There were no reports for this meeting.

**C. Fire**

Chief Leaming was not present. There were no reports for this meeting.

**D. Police**

Chief Brown was not present. There were no reports for this meeting.

**E. Roads and Services**

Mr. Harphant was not present. There were no reports for this meeting.

**F. Zoning**

Mrs. Tilford was not present. There were no reports for this meeting.

**G. Information Technology**

There was nothing to add for Information technology. There were no reports for this meeting.

**H. Trustees**

There was nothing to add from the trustees. There were no reports for this meeting.

5. **Old Business**

A. Bellbrook, Bellbrook Sugarcreek Parks and Schools Meeting – will be rescheduled.

6. **Public Comments for Reports**

There were no public comments.

7. **Consent Agenda Items**

There were no consent agenda items.

**8. Discussion Agenda Items**

Resolution 2020.12.21.01 – Resolution Authorizing Township Administrator to Act as Signatory

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2020.12.21.01**

IN RE: AUTHORIZING TOWNSHIP ADMINISTRATOR TO ACT AS SIGNATORY  
FOR MANAGEMENT AND FINANCING AGREEMENT ON  
I-675/WILMINGTON PIKE INTERCHANGE PROJECTS

WHEREAS, the Montgomery County Transportation Improvement District (TID), The Board of Commissioners of Greene County, the City of Centerville, and Sugarcreek Township are working cooperatively with the Ohio Department of Transportation for projects to design and build improvements to the I-675/Wilmington Pike Interchange and Corridor; and,

WHEREAS, Phase I of the project will be to select and engage an engineering consultant to perform engineering services related to initial traffic studies and such engineering or other consulting services as directed by the TID, in order to develop potential scope(s) for Subsequent Phase(s); and,

NOW THEREFORE, BE IT RESOLVED that Barry Tiffany, Township Administrator, is hereby authorized act as signatory for the Management and Financing Agreement for the I-675/Wilmington Pike Interchange Projects at a local share not to exceed \$30,000.

**9. Trustee/Staff Discussions**

Mrs. Destefani asked if the management and financial agreement were going to be a sort of holding pot for the money, or if it was going to the engineering consultant directly or if it was going to Transportation improvement district. Mr. Tiffany stated that the money was going to the TID, they are managing the total project for Sugarcreek Township. They will payout the consultant for the agreement they determine. Mrs. Destefani asked if we know who the engineering consultant company is. Mr. Tiffany stated it was LJB Company. He stated they do a lot of great work with ODOT and Greene County. Mrs. Destefani asked if the plan was exactly \$30,000 that they are asking for. Mr. Tiffany stated that he believes so, they are still trying to see if they can get that shaved down a bit, but it does look like \$30,000 is the final price. Mr. Tiffany also stated that it makes the Township a partner in the process, an even voice along with everyone else. The Township is wanting to study outside of the area that they are currently studying. The Township wants them to look south of 725, into Warren county, there is just too much traffic coming in from the south. Mrs. Destefani asked if the other named jurisdictions were also contributing \$30,000. Mr. Tiffany stated that yes, the City of Centerville and Greene County are both contributing. Mrs. Destefani asked that since the money is going to Montgomery County TID, will they be running the show, or is everyone equal partners. Mr. Tiffany stated that Montgomery County will be running the show, With TID it eliminates a lot of the red tape that we would have to cut through. TID can move faster on projects than Greene County or The State of Ohio. Mrs. Destefani asked if they will make recommendations to ODOT. Mr. Tiffany said that they will not have to do that yet. LJB will be doing the study part of the project, once they have something constructed, they will take it to ODOT, and they will review it. Mr. Cramer asked if what we are trying to do is increase the scope. Mr. Tiffany responded with yes, and we want to increase the work area also. LJB is studying the area around 675 and Wilmington Pike, to determine how far they are going to go with the build. So far, we know that they have talked about adding a lane on both sides of Wilmington Pike, south of 675 and replacing the overpass. That is adding another lane for the cars heading south, plus a right turn lane and a left turn lane. And that will turn it into a “bottleneck”, so they will have

to figure something out to make sure the intersection is okay and traffic flow will not be a problem. This will cause problems at Conference and Wilmington pike and Wilmington Pike and Centerville because the traffic flow is already failing at these intersections. TID agrees that it would not be responsible to start improvements at 675 and Wilmington Pike when it will just further the negative effect on the road 3 miles south. Mr. Tiffany stated that TID has to take steps to improve those intersections first. Mrs. Destefani asked Mr. Tiffany if he ever got any feedback from the Greene County Engineer, concerning the south part of Wilmington Pike. Mr. Tiffany stated he did not receive feedback yet. Mr. Cramer is clarifying that we are asking LJB to look further than the scope they defined to improve our Township. Mr. Tiffany responded with yes, they have initially defined a scope and they are going to further that. They are looking further south for data collection. TID has people out at the intersections counting how many cars are getting by in a signal run. Its much faster having people out at the intersections instead of setting up the cameras to count and watch. TID is gathering this data so then they can further define the scope and how far they are going to go. Mrs. Destefani asked if Mr. Tiffany was anticipating that this is the first of many data collections. Mr. Tiffany said he does not think there will be more. Wilmington Pike is a county road and 675 is a state road. This should be the only time we will have this data collecting done where we will have a say in the process.

Mrs. Destefani made a motion to approve the resolution. Mr. Cramer seconded.  
Roll was called with the vote being as follows:

Mrs. Destefani – Yes  
Mr. Cramer– Yes

#### 10. **Public Comments for Agenda Items**

Mrs. Moore asked what TID stood for. Mrs. Destefani stated that it stands for Transportation Improvement District. Mrs. Moore also asked if they have to bid on the project. Mr. Tiffany stated that this is just the data collection part. About two months ago they already went through and did the bid on this project, and LJB was chosen. Mrs. Moore asked if Brown Run would be included in this project. Mr. Tiffany stated that he was not sure, he knows that TID will look at it and study it. The growth of the developments is mostly south and east. Mrs. Moore also stated that she was going to call on Sugarcreek Township, The City of Bellbrook, the school districts and maybe the police departments, possibly to have a joint meeting in mid-February for Sugarcreek Cares to help the school district for their Diversity Training. Trying to get the community as a whole to participate in the diversity training.

#### 11. **Adjourn**

Mr. Cramer moved to adjourn. Mrs. Destefani seconded.  
Roll was called with the vote being as follows:

Mrs. Destefani – Yes  
Mr. Cramer – Yes



**AGENDA**  
**SUGARCREEK TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR MEETING \*ZOOM\***  
**Monday, February 1, 2021, 7:00 P.M.**

**REGULAR SESSION:**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Reports**
  - A. Administrator
  - B. Zoning
  - C. Fiscal Officer
  - D. Fire
  - E. Police
  - F. Roads and Services
  - G. Information Technology
  - H. Trustees
- 5. Public Comments** - Limited to five minutes per person. Agenda related business only.  
(Time cannot be yielded to another person.)
- 6. Old Business**
  - A. City of Bellbrook, Bellbrook Sugar Creek Parks and Schools Meeting - TBD
- 7. Consent Agenda Items**
  - A. Payment of Bills
  - B. Approval of Minutes
  - C. Amend Year 2021 Temporary Appropriations – 2020.12.07.01
  - D. Resignation of Police Officer Jarod Pytel – 2021.02.01.01
  - E. Appointment of Fire Department Staff – 2021.02.01.02
  - F. Probationary Release of part-time Firefighter II/EMT Alexander Stump – 2021.02.01.03
- 8. Discussion Agenda Items**
- 9. Public Comments** - Limited to five minutes per person. Township related business only.  
(Time cannot be yielded to another person.)
- 10. Trustee/Staff Discussion**
- 11. Adjourn**



**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2020.12.07.01**

IN RE: Year 2021 Temporary Appropriations \*Amended

WHEREAS, the need exists to adopt temporary appropriations for the Year 2021; and,

WHEREAS, this temporary appropriation shall be in effect commencing at the close of business December 31, 2020, and extending until the Year 2021 Permanent Appropriations are approved no later than March 31, 2021; and,

WHEREAS, this temporary appropriation will permit the Township Offices to function without interruption as well as allowing ample time to establish exact carry-over figures,

NOW THEREFORE, BE IT RESOLVED, the Year 2021  
Temporary Appropriations are as follows:

1000	General Fund	
	Personal Services (Salaries)	\$ 384,000.00
	Employee Benefits	\$ 180,000.00
	Purchased Services	\$ 155,000.00
	Supplies & Materials	\$ 11,000.00
	Other Dues and Fees	\$ 2,000.00
	Health Districts	<u>\$ 32,000.00</u>
	<i>Total General Fund:</i>	<i>\$ 764,000.00</i>
2011	Motor Vehicle Tax	\$ 30,000.00
2021	Gasoline Tax	\$ 225,000.00
2031	Road and Bridge	
	Personal Services	\$ 422,000.00
	Other	<u>\$ 544,300.00</u>
	<i>Total Road and Bridge:</i>	<i>\$ 966,300.00</i>
2081	Police District	
	Personal Services	\$2,439,782.00
	Other	<u>\$ 475,300.00</u>
	<i>Total Police District:</i>	<i>\$2,915,082.00</i>
2112	Fire District	
	Personal Services	\$2,132,610.00
	Other	<u>\$ 649,100.00</u>
	<i>Total Fire District:</i>	<i>\$2,781,710.00</i>

2231	Permissive Motor Vehicle License	\$ 200,000.00
2281	Ambulance and Emergency Medical	
	Personal Services	\$ 120,500.00
	Other	\$ 62,700.00
	<i>Total Ambulance and Emergency Medical:</i>	<i>\$ 183,200.00</i>
2904	Centerville Fire Ancillary	\$ 110,000.00
2906	Police Trust Fund	\$ 50,000.00
2907	Police Cell Tower Receipts	\$ 75,000.00
2908	Fire Cell Tower Receipts	\$ 24,000.00
2910	Cares Act Relief Fund	\$ 303,035.00
3102	General Bond Retirement	\$ 120,780.00
3901	Clyo Road TIF II	\$ 24,100.00
4401	OPWC Brown Road	\$ 0.00
4901	Center Point Capital Project	\$ 0.00
4902	Clyo Road TIF	\$ 0.00

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**Total Temporary Appropriations    \$8,772,207.00**

FURTHER BE IT RESOLVED, that the above aggregate amounts be appropriated based upon the attached submittals (hereby incorporated) and a copy shall be sent to the Greene County Auditor.

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Nadine S. Daugherty, Chairperson

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Carolyn L. Destefani, Vice Chairperson

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Fred Cramer, Trustee

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Theodore L Hodson, Fiscal Officer



**AGENDA**  
**SUGARCREEK TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR MEETING \*ZOOM\***  
**Monday, February 1, 2021, 7:00 P.M.**

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- 10. Trustee/Staff Discussion**
- 11. Adjourn**



**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2021.02.01.01**

**IN RE:** Resignation of Full-Time Police Officer Jerod Pytel

WHEREAS, Police Officer Jerod Pytel has submitted his letter of resignation from the Sugarcreek Township Police Department; and,

WHEREAS, Mr. Pytel became a member of the Sugarcreek Township Police Department as a Part-Time Officer on October 26, 2020; and,

WHEREAS, Chief Michael Brown recommends we accept the resignation of Jerod Pytel.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accepts the resignation of Jerod Pytle effective December 12, 2020.

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Carolyn L. Destefani, Chairperson

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Nadine S. Daugherty, Vice Chairperson

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Fred Cramer, Trustee

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Theodore L. Hodson, Fiscal Officer

Jarod N Pytel

15 December 2020

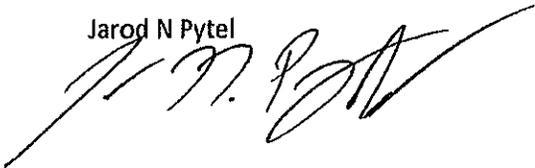
Sugarcreek Township Police Department

On the 15<sup>th</sup> Day of December 2020, I Jarod Pytel resign from Sugarcreek Township Police Department.

It is with great sadness that I must resign myself from employment here and I appreciate all who I had the pleasure of working and interacting with at the Police Department and Administrative offices. I cannot express my gratitude enough for you giving me the opportunity to become a Police Officer and my apologies enough that I must consider my health and family above my preferred career.

Sincerely,

Jarod N Pytel



ma Ben



**AGENDA**  
**SUGARCREEK TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR MEETING \*ZOOM\***  
**Monday, February 1, 2021, 7:00 P.M.**

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- 10. Trustee/Staff Discussion**
- 11. Adjourn**



**SUGARCREEK TOWNSHIP**

**RESOLUTION NO. 2021.02.01.02**

IN RE: Appointment of Fire Department Staff  
James Plummer and Benjamin Schimer

WHEREAS, the continuing need exists to maintain proper staffing within the Sugar Creek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Part-time Firefighter II/EMT; and,

WHEREAS, James Plummer and Benjamin Schimer have the necessary qualifications to serve in the capacity of Part-time Firefighter II/EMT for the Sugar Creek Township Fire Department; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2021 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED, that James Plummer shall be appointed to Part-time Firefighter II/EMT within the Sugar Creek Fire Department at the rate of \$14.04 per hour, and that Benjamin Schimer shall be appointed to Part-time Firefighter II/EMT within the Sugar Creek Fire Department at the rate of \$14.04 per hour; and,

FURTHER BE IT RESOLVED, the above-mentioned appointment for James Plummer will have an effective date of January 21, 2021 with a one (1) year probationary period ending on January 21, 2022 and Benjamin Schimer will have an effective date of January 21, 2021 with a one (1) year probationary period ending on January 21, 2022.

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Carolyn L. Destefani, Chairperson

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Nadine S. Daugherty, Vice Chairperson

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Fred Cramer, Trustee

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Theodore L. Hodson, Fiscal Officer



**AGENDA**  
**SUGARCREEK TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR MEETING \*ZOOM\***  
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- 10. Trustee/Staff Discussion**
- 11. Adjourn**



**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2021.02.01.03**

**IN RE:** Probationary Release of part-time Firefighter II/EMT Alexander Stump

WHEREAS, Part-time Fire Fighter II/EMT Alexander Stump has been a member of the Sugarcreek Township Fire Department since July 31, 2019; and,

WHEREAS, during his probationary period, Mr. Stump has not satisfied the requirements of his position,

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees does hereby authorize the probationary release of Alexander Stump from his duties as Part-time Fire Fighter II/EMT effective February 1, 2021.

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Carolyn L. Destefani, Chairperson

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Nadine S. Daugherty, Vice Chairperson

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Fred Cramer, Trustee

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Theodore L. Hodson, Fiscal Officer