

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on March 1st, 2021, at 7:00 PM, via Zoom.

1. **Mrs. Destefani called the session to order at 7:00 pm.**
2. **Mr. Tiffany called the roll with Board Members Mrs. Destefani, Mrs. Daugherty and Mr. Cramer being present. Also, in attendance was Donna Hellman and Denise Moore.**
3. **All in attendance stood for the Pledge of Allegiance.**
4. **Reports**

A. Administration

Mr. Tiffany was present. He had nothing to add to his report. Mrs. Destefani asked about the Wilmington Pike project and what was happening with it. Mr. Tiffany stated that they talked about changing some things in the plan. ODOT mentioned changing an option in the alternatives. The totally price is a little bit less than the original. Mrs. Destefani asked about any news happening with the IT infrastructure. Mr. Tiffany stated that the new UPS has arrived, and we have gotten in touch with our IT company to make sure they are on scene when the equipment is installed. Mrs. Daugherty asked about giving the masks to the volunteers for the Community Clean-up Day. Mr. Tiffany stated that we will be providing Township Masks, gloves, and trash bags for the clean up day.

B. Fiscal Office

Mr. Hodson was present. He had nothing to add to his report. Mr. Hodson stated he has the Permanent Appropriations for the rest of this year for the next meeting.

C. Fire

Chief Leaming was not present. There was nothing to add to his report. Mrs. Destefani asked how our Fire department trains for ice rescues. Mr. Tiffany stated that they train at the ponds around the Township, they wait until they become iced over and then they go out and practice. Mr. Tiffany stated that the Fire department put in a grant from the Lyons Club.

D. Police

Chief Brown was present. There was nothing to add to his report. Mrs. Destefani asked what his request from the Lyons Club was. Chief Brown stated that he asked for an extra body cam. Chief stated that the body cams are activated by each person, they have to slide a door open to open the camera lens. Mr. Cramer asked if we are looking to hire any more police officers. Chief Brown stated that we do have one vacancy open and we are looking at a few candidates that have applied.

E. Roads and Services

Mr. Harphant was present. He had nothing to add to his report. The Trustees were happy to report that the road crew has done an amazing job this winter with getting the

roads cleared off with the heavy snow and ice we had the past few weeks. The Trustees were able to offer the Road crew a bonus this year for their amazing efforts.

F. Zoning

Mrs. Tilford was present. There was nothing to add to her report. Mrs. Destefani stated that she is very excited for the Weller property to come about, with the new nature center. Mrs. Tilford stated that they are looking to start construction within 1 year. Mr. Tiffany stated that the project was very welcomed by the community at the zoning meeting. Mrs. Destefani asked about the Ernst zoning meeting. Mrs. Tilford stated that Ernst wanted to build a building but had submitted the wrong size building. Ernst came back with a newly revised bigger building and Mrs. Tilford stated that they would have to go back in front of the board because it is not the same as the old building. The bigger building did get approved. Mrs. Tilford also stated that there is a zoning commission meeting tomorrow, to go over the Herres property. Mrs. Tilford stated that it will come to the Trustees for a public hearing. Mrs. Destefani stated that the property was accepted by the Greene County Regional Planning Committee. Mrs. Tilford also stated that there is another zoning commission meeting in April to discuss Grant Communities LLC (Fischer Homes) they are requesting a map amendment to rezone 13 acres along Centerpoint, from B2 to PUDR. Mrs. Destefani asked for an update about the Safe Routes to School project. Mrs. Tilford stated that she is almost finished filing for the grant. This round looks very competitive, but Mrs. Tilford is very confident about their application.

G. Information Technology

Moving forward on the repair and replacement of the UPS system.

H. Trustees

Mr. Cramer stated he went to prospective 2040. He spoke with a few people who helped guide him through this program. He stated that there were a lot of helpful questions asked to project how communities will look in the next 40 years. Mrs. Destefani is also participating in the prospective 2040. And she is looking forward to completing the questions. She also stated that she attended the CLOUT meeting, from the Ohio Township Associations.

5. Public Comments for Reports

Denise Moore asked how they are supposed to sign up for Community Clean-up Day. She also asked about Mr. Martins Birthday celebration, and how to get tickets. Mr. Tiffany stated that the information on Mr. Martins Birthday celebration is posted on the township website and our Facebook page, there is a link to click on to find out more. He also stated that there is a way to sign up for the Community Cleanup Day on the Sugarcreek Township website, you can look through a list of roads and pick where you would like to clean up. Donna Helman asked about Safe Routes to Schools if the sidewalk was going to continue around soaring heights. Mr. Tiffany stated that the sidewalk will be the same sidewalk that already exists there and then it will get to the same width as the rest of the walkways.

6. Old Business

Bellbrook Sugarcreek Parks and Schools Meeting – March 22nd, 2021 5:30pm.

7. **Consent Agenda Items**

- A. Payment of Bills
- B. Approval of Minutes

Mrs. Destefani made a motion to accept the consent agenda items A and B. Mrs. Daugherty seconded.

Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
Mrs. Destefani – Yes
Mr. Cramer– Yes

C. **Infrastructure Ordinance to Proceed with SRTS Funding Request – 2021.03.01.01
SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.03.01.01**

IN RE: Infrastructure Ordinance to Proceed with SRTS Funding Request

The following is a Resolution enacted by the Board of Trustees of Sugarcreek Township, Greene County, Ohio, hereinafter referred to as the Local Public Agency (LPA), in the matter of the stated described project.

WHEREAS, the United States Congress has set aside monies for Safe Routes to School Projects, hereinafter STRS funds through the State of Ohio, Department of Transportation; and

WHEREAS, LPAs can apply for STRS funds and be selected for funding by the State of Ohio, Department of Transportation; and

WHEREAS, the construction of a 10' multi-use path from Eden Meadows Way to Soaring Height Drive on the south side of Feedwire Road and sidewalk from the multi-use path to connect to the sidewalk network on the east side of Soaring Heights Drive, hereinafter referred to as the Project, is a transportation activity eligible to receive federal funding; and

NOW, THEREFORE BE IT ORDAINED by the Board of Trustees of Sugarcreek Township, Greene County, State of Ohio, that:

SECTION ONE: The LPA hereby authorizes Cara Tilford, Assistant Township Administrator to prepare and execute on behalf of the LPA an application for SRTS funds for the stated described project and to submit same to the State of Ohio, Department of Transportation.

SECTION TWO: The total cost of the project is estimated to be \$524,014.00, of which the LPA, if awarded the STRS funds, the LPA agrees to pay One Hundred Percent (100%) of the construction cost over and above the maximum amount provided by the State of Ohio, Department of Transportation.

SECTION THREE: Upon completion of the described Project, and unless otherwise agreed, the LPA shall: (1) provide adequate maintenance for the described Project in accordance with all applicable state and federal laws, including, but not limited to, 23 USC 116; (2) provide ample financial provisions, as necessary, for the maintenance of the described Project; (3) if necessary, maintain the right-of-way, keeping it free of obstructions; and (4) if necessary, hold said right-of-way inviolate for public highway purposes.

SECTION FOUR: If the application is approved for the STRS funds the Assistant Township Administrator of said LPA is hereby empowered on behalf of the LPA to enter into a contract with the Director of the Ohio Department of Transportation necessary to complete the above-described project.

Mr. Tiffany stated that resolution 2021.03.01.01 Item C is for Mrs. Tilford to be able to sign for and submit the Safe Routes to School funding request. Mrs. Tilford as the Assistant Township Administrator is taking on more duties, including being able to sign for items in the Township.

D. Approving the Amended Solid Waste Management Plan of the Greene County Solid Waste Management District – 2021.03.01.02

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.03.01.02**

IN RE: Approving the Amended Solid Waste Management Plan
of the Greene County Solid Waste Management District

WHEREAS, the Greene County Solid Waste Management District Policy Committee is responsible to prepare and amend the Greene County Solid Waste Management Plan; and

WHEREAS, by Resolution 2020-12-23-1 the Greene County Solid Waste Management District Policy Committee adopted the Amended Solid Waste Management Plan on December 23, 2020; and

WHEREAS, pursuant to Ohio Revised Code Section 3734.55 (B) the Board of County Commissioners and the legislative authority of each municipal corporation or township under the jurisdiction of the District must approve or disapprove the Amended Solid Waste Management Plan by ordinance or resolution; and

WHEREAS, this body has reviewed the Amended Solid Waste Management Plan and considered it at a duly called public meeting; and

WHEREAS, the Amended Solid Waste Management Plan furthers the public interest.

NOW, THEREFORE, BE IT RESOLVED, the Amended Greene County Solid Waste Management Plan adopted on December 23, 2020, is hereby approved by the Township of _____,
and

BE IT FURTHER RESOLVED, a copy of this Resolution of Approval shall promptly be delivered or cause to be delivered to the Greene County Solid Waste Management District Policy Committee at Greene County Environmental Services, 2145 Greene Way Boulevard, Xenia, OH 45385.

Resolution 2021.03.01.02 Item D is the new plan for Greene County Solid Waste Management. This is document that all townships and cities have to pass. They must create a document to approve the new plan from Greene County Solid Waste Management. Mr. Cramer stated that he thinks they should postpone it to the next meeting. Mrs. Daugherty and Mrs. Destefani agreed. Item D has been tabled.

E. Authorizing the Township Administrator to Enter into Contract with Choice One Engineering for the purposes of Carpenter Road Improvements – 2021.03.01.03

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.03.01.03**

IN RE: Authorizing the Township Administrator to Enter into Contract with Choice One Engineering for the purposes of Carpenter Road Improvements

WHEREAS, there is a need for Improvements to Carpenter Road; and,

WHEREAS, Choice One Engineering has provided an agreement for Professional Services for the Carpenter Road Improvements.

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees for Sugarcreek Township does hereby authorize the Township Administrator to act as signatory on behalf of the Trustees to enter in to said agreement, in an amount not to exceed Twenty-Nine thousand Nine Hundred dollars (\$29,900).

Resolution 2021.03.01.03 Item E is to enter into a contract with Choice One Engineering for Carpenter Road Improvements. Mr. Tiffany stated that the project will be starting at the middle school and ending at South Alpha Bellbrook Road. This project will widen the road, giving drivers more comfort for driving with all the school buses coming and going on the road. The buses have trouble turning out of the school on to carpenter road. Having Choice One take over this project we are looking forward to getting the bid on June 1st and award the bid in July and having the project completed before the next school year begins. Mrs. Destefani stated that Mr. Cozad is also very excited for this project to get under way for the school.

- F. Authorizing the Township Administrator to Submit an Application for a Community Investment Grant from Greene County Board of Commissioners and Act as Signatory – 2021.03.01.04

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.03.01.04**

IN RE: Authorizing the Township Administrator to Submit an Application for a Community Investment Grant from Greene County Board of Commissioners and Act as Signatory

WHEREAS, Sugarcreek Township, the Greene County Engineer, and the City of Centerville, have entered into an agreement to contract with the Montgomery County Transportation Improvement District for a Study of the Wilmington Pike/I-675 corridor and surrounding areas to determine what improvements need to be made to the infrastructure in the future to address growing concerns; and,

WHEREAS, as part of said agreement the parties have agreed to share equally in the cost of the study; and,

WHEREAS, Sugarcreek Township and the Greene County Engineer have agreed to share equally in any funds received from the submission of a Community Investment Grant should one be awarded by the Greene County Board of Commissioners, with all proceeds being used for the purposes of the share of the Greene County Engineer and Sugarcreek Township for the Wilmington Pike/I-675 Study.

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees for Sugarcreek Township does hereby authorize the Township Administrator to act as signatory on behalf of the Trustees and submit an application for a Community Investment Grant from the Greene County Board of Commissioners in the amount of \$100,000, with the proceeds of any funds received from an approved grant being shared equally between the Greene County Engineer and Sugarcreek Township for their respective share of the total cost of the Wilmington Pike/I-675 Study.

Resolution 2021.03.01.04 Item F submitting an application to Greene County for the Community Investment Grant. This grant is for \$100,000.00 and we are hoping to get full funding. This grant will be split between Sugarcreek Township and Greene County Engineer.

- G. Amending the Management and Financing Agreement on I-675/Wilmington Pike Interchange Project and Authorizing Township Administrator to Act as Signatory – 2021.03.01.05

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.03.01.05**

IN RE: AMENDING THE MANAGEMENT AND FINANCING AGREEMENT ON I-675/WILMINGTON PIKE INTERCHANGE PROJECTS AND AUTHORIZING TOWNSHIP ADMINISTRATOR TO ACT AS SIGNATORY

WHEREAS, the Township Trustees previously authorized the Township Administrator to enter into the agreement on their behalf for the study of improvements in the I-675/Wilmington Pike Corridor; and,

WHEREAS, the Montgomery County Transportation Improvement District, The Board of Commissioners of Greene County, the City of Centerville, and Sugarcreek Township have determined it in the best interest of the communities and region to expand the scope of the study area and criteria to ensure there is a comprehensive, concerted plan for the future regarding roadway improvements in the corridor and surrounding area; and,

WHEREAS, Sugarcreek Township, the City of Centerville and Greene County have agreed to share equally in the estimated cost of \$615,000 for the study and report, to be funded through local funds and a loan from the State of Ohio's State Infrastructure Bank; and,

NOW THEREFORE, BE IT RESOLVED that Barry Tiffany, Township Administrator, is hereby authorized to act as signatory for the Modified Management and Financing Agreement for the I-675/Wilmington Pike Interchange Projects and any other documents necessary for the completion of the project and submission to the State of Ohio State Infrastructure Bank for funding of the project.

Resolution 2021.03.01.05 Item G is to amend the agreement of the study on I-675/Wilmington Pike. This study is a very large study. This will identify potential improvement projects for the upcoming years. The interchange needs improvements at Wilmington Pike. The township is hoping to start improvements as early as 2023. The first phase is to get the study done at the interchange. But after looking at the interchange it looks that the problems start before the interchange where traffic starts to accumulate. Mrs. Daugherty asked why Bellbrook is not also investing in the improvements when they are a part of the school district. Mr. Tiffany stated that Sugarcreek Township, the City of Centerville, and Greene County will be going in together on a SIB loan for this project and each party will be responsible of a third of the payment. This is very affordable to get this project done.

Mrs. Destefani made a motion to accept the consent agenda item C through G, with the exception of D which is being tabled until the next meeting. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
Mrs. Destefani – Yes
Mr. Cramer– Yes

8. Discussion Agenda Items

4 Stears ICE Rescue Suit and 2 Mustang Survival Ice Commander Suit for Fire Department
Mr. Tiffany stated that these are needed suits.

Mrs. Daugherty made a motion to accept the discussion agenda item Mrs. Daugherty seconded.
Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
Mrs. Destefani – Yes
Mr. Cramer– Yes

9. **Public Comments for Agenda Items**

There were no public comments.

10. **Trustee/Staff Discussions**

Mr. Tiffany spoke about the Roads and Service Department truck; we will most likely need a new one. The oldest truck keeps having problems and the service department keeps having to repair it. The Township is looking at what to do with the extra beds we have, but we have got to get a truck ordered.

Mr. Tiffany also spoke about getting a new fire truck. The current one has a drift in the ladder. It should stay where it is set, but once it is set it starts to drift to the side. Which is not safe for the firefighter on it. The other issue is that the fire truck is not the right size, we need a different engine to accurately fight fires in the township. Mr. Tiffany and Chief Leaming settled on getting a fire engine that is adequate in ladder height and also water capacity to fight fires. Putting the ladder truck up for sale, to be able to purchase the new truck. The purchase for the new truck is capable in the budget. Mr. Cramer congratulated Mr. Hodson, Mr. Tiffany, and Chief Leaming on figuring out how to get a new fire truck for the Township.

Mr. Tiffany spoke about the stimulus plan for 2021, the break down for Sugarcreek Township if it goes through, will be \$1.8 Million. We are waiting on the list of approved items that we can spend the CARES act funds on.

Mrs. Daugherty spoke about Jim Martin's birthday celebration. Mr. Martin is turning 100 years old in April. There are paratroopers coming in to do a jump for his birthday. There is also going to be a statue made in his honor, of Jim Martin. The trustees are looking for a place to put the statue in the Township. Mrs. Daugherty suggested Pine Court, it is a very viewable place for students and township citizens to pass by and see the statue. They also are trying to figure out who is going to take care of the property in the future.

11. **Adjourn**

Mrs. Destefani moved to go into Executive Session. Mr. Cramer seconded.

Roll was called with the vote being as follows:

Mrs. Daugherty - Yes

Mrs. Destefani – Yes

Mr. Cramer – Yes

Theodore L. Hodson, Fiscal Officer