

**The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on February 16<sup>th</sup>, 2021, at 7:00 PM, via Zoom.**

1. **Mrs. Destefani called the session to order at 7:00 pm.**
2. **Mr. Tiffany called the roll with Board Members Mrs. Daugherty, Mrs. Destefani and Mr. Cramer being present. Also, in attendance was Donna Hellmann, Stephanie Goff Greene County Engineer, and Steve Stanley from Montgomery County Transportation Improvement District.**
3. **All in attendance stood for the Pledge of Allegiance.**
4. **Reports**
  - A. **Administration**

Mr. Tiffany was present. He had nothing to add to his report.
  - B. **Fiscal Office**

Mr. Hodson was present. He had nothing to add to his report.
  - C. **Fire**

Chief Leaming was present. He had nothing to add to his report.
  - D. **Police**

Chief Brown was present. He had nothing to add to his report.
  - E. **Roads and Services**

Mr. Harphant was present. He had nothing to add to his report.
  - F. **Zoning**

Mrs. Tilford was not present. There was nothing to add to her report.
  - G. **Information Technology**

There was nothing to add.
  - H. **Trustees**
5. **Public Comments for Reports**
6. **Old Business**
  - A. Bellbrook Sugarcreek Parks and Schools Meeting – will be rescheduled.
7. **Consent Agenda Items**
  - A. Payment of Bills
  - B. Approval of Minutes
  - C. Reclassification of Administrative Staff – Courtney Shuttleworth – 2021.02.06.01

IN RE: Reclassification of Administrative Staff  
Courtney Shuttleworth

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Administration Department; and,

WHEREAS, Township Administrator Barry P. Tiffany is requesting the reclassification of Courtney Shuttleworth from part-time Receptionist to Full-time Receptionist; and,

WHEREAS, Mr. Barry P. Tiffany states the 2021 Budget has sufficient funds allocated for this reclassification.

NOW THEREFORE, BE IT RESOLVED that Ms. Shuttleworth shall be reclassified to the position of Full-time at the pay rate of \$17.58 per hour payable on a bi-weekly basis.

BE IT FURTHER RESOLVED this reclassification shall have an effective date of February 1, 2021 and is subject to a one (1) year probationary period ending February 1, 2022.

D. Appointment of Temporary Part time Roads and Service Personnel - Marcus Wickline – 2021.02.16.02

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2021.02.16.02**

IN RE: Appointment of Temporary Part time Roads and Service Personnel  
Marcus Wickline

WHEREAS, the need exists to establish and maintain a viable seasonal work force within the Sugarcreek Township Service Department; and,

WHEREAS, the Board of Sugarcreek Township Trustees, by previous resolution, has authorized the hiring of seasonal employees, effective November 19, 2007, for a period not-to-exceed 180 days; and,

WHEREAS, Marcus Wickline applied for employment as a seasonal employee, has been interviewed, and has undergone all necessary screening and testing,

NOW THEREFORE, BE IT RESOLVED, that this Board of Township Trustees does hereby appoint Marcus Wickline to the position of Temporary Part time Service Worker, at a rate of pay of \$12.00 per hour effective February 14, 2021.

Mrs. Destefani made a motion to accept the consent agenda items. Mr. Cramer seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes  
Mrs. Destefani – Yes  
Mr. Cramer– Yes

8. **Discussion Agenda Items**  
There were no discussion agenda items.
9. **Public Comments for Agenda Items**
10. **Trustee/Staff Discussions**

11. **Adjourn**

Mrs. Destefani moved to adjourn. Mr. Cramer seconded.  
Roll was called with the vote being as follows:

Mrs. Daugherty - Yes  
Mrs. Destefani – Yes  
Mr. Cramer – Yes

---

Theodore L. Hodson, Fiscal Officer