

**The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on September 21<sup>st</sup>, 2020, at 7:00 PM, at 2090 Ferry Road, Bellbrook, Ohio 45305.**

1. **Mrs. Daugherty called the session to order at 7:00 pm.**
2. **Mr. Tiffany called the roll with Board Members Mrs. Destefani, Mrs. Daugherty and Mr. Cramer being present. Also, in attendance was Mrs. Hellman and Ms. Moore**
3. **All in attendance stood for the Pledge of Allegiance.**
4. **Reports**
  - A. **Administration**

Mr. Tiffany was present. He had nothing to add to his report.
  - B. **Fiscal Office**

Mr. Hodson was not present. He had nothing to add to his report.
  - C. **Fire**

Chief Leaming was present. He had nothing to add to his report.
  - D. **Police**

Chief Brown was present. He had nothing to add to his report.
  - E. **Roads and Services**

Mr. Harphant was present. He had nothing to add to his report.
  - F. **Zoning**

Mrs. Tilford was present. She had nothing to add to her report.
  - G. **Information Technology**
  - H. **Trustees**
5. **Old Business**
  - A. Bellbrook Sugarcreek Parks and Schools Meeting – will be rescheduled.
6. **Public Comments**

Mrs. Hellmann noted that the minutes included in the packet for approval are not correct. They reference 2019 and include references to Mr. Pittman. It was determined to pull out the minutes and approve them at the next meeting.
7. **Consent Agenda Items**
  - A. Payment of Bills
  - B. 2020 Amendment of Permanent Appropriations – 2020.09.21.01

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2020.09.21.01**

IN RE: Year 2020 Amendment of Permanent Appropriations

WHEREAS, Twenty-Seven-Thousand-Nine-Hundred-Three dollars and Seventy-Seven cents (\$27,903.77) has been received from the Greene County Coronavirus Relief Distribution Fund; and,

WHEREAS, the Board of Trustees has approved the creation of Fund 2910 for the receipt and management of said distribution; and,

NOW, THEREFORE, BE IT RESOLVED, that Twenty-Seven-Thousand-Nine-Hundred-Three dollars and Seventy-Seven cents (\$27,903.77) revenue be appropriated to the 2910 County Corona Virus Relief Distribution Fund for expenditures and said amount be certified as revenue to the Greene County Auditor's office as an amendment to the current Sugarcreek Township budget.

**C. Proclaiming October as Domestic Violence Awareness Month – 2020.09.21.02**

**SUGARCREEK TOWNSHIP  
PROCLAMATION NO. 2020.09.21.02**

IN RE: Proclaiming October as Domestic Violence Awareness Month

WHEREAS, Domestic Violence in America is intolerable, unacceptable, must be stopped and deserves considerable public attention; and,

WHEREAS, Children who witness domestic violence often grow up believing that physical cruelty in relationships is acceptable behavior, and thus they tend to perpetuate a cycle of violence in society; and,

WHEREAS, Many Federal, State and local programs addressing the domestic violence problem have achieved success, bringing greater safety to families; and,

WHEREAS, Community leaders, police, judges, advocates, healthcare workers, and concerned Americans are working together across America to develop solutions to this serious problem and to implement services that will improve our responses when it occurs; and,

WHEREAS, Programs designed to educate men and women about ways they can prevent domestic violence are being developed across our Nation; and,

WHEREAS, Numerous law enforcement officials and departments have created specialized domestic violence units that cooperate with community advocates to enhance services for victims and representatives from the faith community frequently provide essential support in areas where there may be no other services available; and,

WHEREAS, Anyone can be a victim of domestic violence regardless of age, sex, ethnicity, sexual orientation, socioeconomic status, or religion; and,

WHEREAS, We must continue to hold domestic abusers accountable, punish them to the full extent of the law and prevent them from inflicting more abuse,

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees of Sugarcreek Township, does hereby proclaim October 2020 to be designated as Domestic Violence Awareness Month, and urges all Citizens to participate in activities sponsored by the Family Violence Prevention Center of Greene County, which encourages all Sugarcreek Township residents to work toward the elimination of interpersonal violence.

**D. Appointment of Roads and Service Worker- Robert Jordan and Joseph Hoffmann – 2020.09.21.03**

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2020.09.21.03**

IN RE: Appointment of Roads and Services Department Personnel  
Robert Jordan and Joseph Hoffmann

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Roads and Services Department; and,

WHEREAS, Township Administrator Barry P. Tiffany is recommending the appointment of Robert Jordan to Part-time Service Worker I and Joseph Hoffmann to Part-Time Service Worker I; and,

WHEREAS, Mr. Barry P. Tiffany states the 2020 Budget has sufficient funds allocated for this reclassification.

NOW THEREFORE, BE IT RESOLVED that Robert Jordan shall be appointed to the position of Part-time Service Worker I at the pay rate of \$15.00 per hour, payable on a bi-weekly basis and Joseph Hoffmann shall be appointed to the position of Part-time Service Worker I at the pay rate of \$15.00 per hour, payable on a bi-weekly basis.

BE IT FURTHER RESOLVED this appointment for Robert Jordan shall have an effective date of August 19, 2020, and is subject to a one (1) year probationary period ending August 19, 2021 and the appointment of Joseph Hoffmann shall have an effective date of September 21, 2020, and is subject to a one (1) year probationary period ending September 21, 2021.

E. Authorizing the Purchase of LIFEPAK 15 Units and Accompanying Equipment for the Fire Department – 2020.09.21.04

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2020.09.21.04**

IN RE: Authorizing the Purchase of LIFEPAK 15 Units and Accompanying Equipment for the Fire Department

WHEREAS, a well-equipped Fire Station is necessary for the safety of Fire Department Staff in Sugarcreek Township; and

WHEREAS, Fire Chief Jeffery Leaming has determined it to be in the best interest of the Department to purchase Three (3) LIFEPAK 15 units for the Sugarcreek Township Fire Department; and

WHEREAS, Fire Chief Leaming has received a quote from Stryker Medical, a copy of which is attached hereto; and,

WHEREAS, Township Administrator, Barry Tiffany has reviewed Chief Leaming's request and supports the purchase with a recommendation to this Board of Trustees to approve.

NOW, THEREFORE BE IT RESOLVED, that this Board of Trustees of Sugarcreek Township, Ohio, does hereby authorize the Purchase of Three (3) of LIFEPAK 15 units and accompanying equipment at a cost of \$58,757.40.

F. Authorizing the Purchase of Panasonic Tough books for the Police Department – 2020.09.21.05

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2020.09.21.05**

IN RE: Authorizing the Purchase of Panasonic Toughbooks and Accompanying Accessories for the Police Department

WHEREAS, a well-equipped Police Station is necessary for the safety of Police Department Staff in Sugarcreek Township; and

WHEREAS, Police Chief Michael Brown has determined it to be in the best interest of the Department to purchase Ten (10) Panasonic Toughbooks with accompanying accessories for the Sugarcreek Township Police Department; and

WHEREAS, Police Chief Brown has received a quote from Glacier Computer, a copy of which is attached hereto; and,

WHEREAS, Township Administrator, Barry Tiffany has reviewed Chief Brown's request and supports the purchase with a recommendation to this Board of Trustees to approve.

NOW, THEREFORE BE IT RESOLVED, that this Board of Trustees of Sugarcreek Township, Ohio, does hereby authorize the purchase of Ten (10) Panasonic Toughbooks with accompanying accessories at a cost of \$40,588.10.

**G. Reclassification of Roads and Services Department Personnel Taylor Stinson – 2020.09.21.06**

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2020.09.21.06**

IN RE: Reclassification of Roads and Services Department Personnel  
Taylor Stinson

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Roads and Services Department; and,

WHEREAS, Township Administrator Barry P. Tiffany is requesting the reclassification of Taylor Stinson from Full-time Service Worker I to Part-time Service Worker I; and,

WHEREAS, Mr. Barry P. Tiffany states the 2020 Budget has sufficient funds allocated for this reclassification.

NOW THEREFORE, BE IT RESOLVED that Taylor Stinson shall be reclassified to the position of Part-time at the pay rate of \$15.00 per hour payable on a bi-weekly basis.

BE IT FURTHER RESOLVED this reclassification shall have an effective date of August 10, 2020 and is subject to a one (1) year probationary period ending August 10, 2021.

**H. Increase Appropriations for Road Fund – 2020.09.21.07**

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2020.09.21.07**

IN RE: Increase Appropriations for Road Fund

WHEREAS, the need exists to increase appropriations for the 2031 Road Fund for replacement of Appropriations used for interim funding of Centerville's share of the Brown Road project; and,

WHEREAS, the Fiscal Officer has certified the availability of these funds within the 2020 Budget and has provided this Board with the funding numbers and the Township Administrator has provided the amounts to be appropriated:

<b><u>Fund Name</u></b>	<b><u>From</u></b>	<b><u>To</u></b>
2031 Road and Bridge	\$ 954,950.00	\$1,051,950.00

NOW THEREFORE BE IT RESOLVED, the increased appropriations shall be made in accordance with the law.

**I. Resignation of Fire Department Staff – Rodney Steward – 2020.09.21.08**

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2020.09.21.08**

IN RE: Resignation of Fire Department Staff Rodney Steward

WHEREAS, part-time Firefighter/Paramedic Rodney Steward has indicated his desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Steward was hired as a member of the Sugarcreek Township Fire Department as a Firefighter/Paramedic on July 23, 2020; and,

WHEREAS, Chief Jeffrey A. Leaming recommends we accept the resignation of Mr. Steward.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accept the resignation of Rodney Steward effective August 25, 2020.

**J. Acceptance of Amounts and Rates – 2020.09.21.09**

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2020.09.21.09**

IN RE: Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor

WHEREAS, the Budget Commission of Greene County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten (10) mill limitation (see Schedule A, attached),

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Sugarcreek Township, Greene County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted.

BE IT FURTHER RESOLVED, that there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten (10) mill limitation as attached in Schedule A.

Mrs. Daugherty motioned to approve Consent agenda items. Mrs. Destefani seconded. Roll was called with the vote being as follows:

Mrs. Destefani – Yes  
Mrs. Daugherty – Yes  
Mr. Cramer –Yes

**8. Discussion Consent Agenda Items**

**9. Trustee/Staff Discussions**

Discussion ensued on purchasing an additional staff car for the Fire Department. It was determined that this purchase was needed at this time and the Board directed Chief Leaming to evaluate options.

Roll was called with the vote being as follows:

Mrs. Destefani – Yes  
Mrs. Daugherty – Yes  
Mr. Cramer –Yes

**10. Adjourn**

Mrs. Daugherty moved to adjourn. Mrs. Destefani seconded.  
Roll was called with the vote being as follows:

Mrs. Destefani – Yes  
Mrs. Daugherty – Yes  
Mr. Cramer –Yes

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Theodore L. Hodson, Fiscal Officer