



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, September 21, 2020, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Reports**
 - A. Administrator
 - B. Fiscal Officer
 - C. Fire
 - D. Police
 - E. Roads and Services
 - F. Zoning
 - G. Information Technology
 - H. Trustees
- 5. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 6. Old Business**
 - A. Bellbrook Sugarcreek Parks and Schools Meeting - TBD
- 7. Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes
 - C. 2020 Amendment of Permanent Appropriations – 2020.09.21.01
 - D. Proclaiming October as Domestic Violence Awareness Month – 2020.09.21.02
 - E. Appointment of Roads and Service Worker- Robert Jordan and Joseph Hoffmann – 2020.09.21.03
 - F. Authorizing the Purchase of LIFEPAK 15 Units and Accompanying Equipment for the Fire Department – 2020.09.21.04
 - G. Authorizing the Purchase of Panasonic Toughbooks for the Police Department – 2020.09.21.05
 - H. Reclassification of Roads and Services Department Personnel Taylor Stinson – 2020.09.21.06
 - I. Increase Appropriations for Road Fund – 2020.09.21.07
 - J. Resignation of Fire Department Staff – Rodney Steward – 2020.09.21.08

8. Discussion Agenda Items

9. Public Comments - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)

10. Trustee/Staff Discussion

11. Adjourn



MEETING CONDUCT AND GUIDELINES

As Trustees of Sugar Creek Township, we encourage residents to attend our Township Meetings. We appreciate you taking time out of your busy schedules to be a part of your Government in action. To help meetings move along in a positive manner, we have established the following guidelines for our meetings:

This is a Township Business meeting and is to be conducted in a professional, business-like manner. It is not our intention to embarrass or demean each other or any members of the audience. We will treat each other with courtesy and respect and we ask for the same courtesy and respect from the audience. No one will get special treatment. These guidelines are for all of us.

As a professional meeting should not go longer than an hour to an hour and a half, it is our intention to stay within a reasonable time limit and follow the agenda.

There will be an Open Discussion at the end of the agenda for the audience to give comments on Township issues. When you have a question or comment, please go to the microphone, state your name and address and direct your question to the Trustees. Please try to limit your comments to 3-5 minutes so as to allow everyone an opportunity to speak.

We appreciate your input. We will not allow any personal attacks or any type of outbursts or profanity from the audience.

If you have any personal comments that you would like to make to us as individuals, please feel free to call the Township Administrative offices or allow us to set up a time to speak with you individually.

It is our goal that meetings are productive and positive. We will do our best to conduct effective, professional meetings.

Thank you.

Sugar Creek Township Trustees

Fiscal:

As of September 14, 2020	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$2,887,065.00	\$347,834.41	\$1,873,099.35	\$680,758.71	64.552%
EMS	\$178,700.00	\$30,720.94	\$109,617.48	\$39,658.65	60.900%
Cell Tower Fund	\$24,000.00	\$0.00	\$0.00	\$0.00	0.00%
Department Total	\$3,089,765.00	\$402,555.35	\$1,982,716.83	\$720,417.36	63.841%

Projected Capital Needs:

Priority	Immediate	Moderate	Low
1	Ladder Replacement \$250,000.00	Battalion Bay sensors \$1,200.00	Replace Damaged Bay Door \$2,000.00
2	Engine \$485,000.00	Inside Building Painting / Bay (Sta. 72) \$9,000.00	Carpet training / Day room / Bunk Room \$11,000.00
3	(1) Staff Vehicle \$50,000.00	Build Gear Room (In Bay Sta. 72) \$55,000.00	Kitchen (Sta. 71) \$9,000.00
4	5 Mobile Radio \$31,783.00	Sleeping area improvements (Sta. 72) \$15,000.00	Kitchen (Sta. 72) \$12,000.00
5	Life Pack Monitor Replacement (3) \$90,000.00	Thermal Imaging Camera \$9,000.00	Painting Interior (Sta. 71) \$3,000.00
6	Station 72 Concrete Ramp Replacement \$50,000.00	Radio Batteries \$2,500.00	Replace Carpet (Sta. 71) \$7,000.00
7		PPV Fans E-73 Q-72 \$5,000.00	Bay Floor crack repair / repaint floor \$36,000.00
8		Search Rope & Equipment \$3,000.00	Painting (bay) (Sta. 71) \$8,000.00
9		Front Ramp repair/replace Sta. 72 \$30,000.00	Wall Gear Racks \$6,500.00
10		Chain saw \$1,375.00	Dedicated Maintenance Program \$2,500.00
11		Hand Tools \$3,000.00	Relocate Flag pole and install lighting \$2,000.00
12		Replace Hose \$10,000.00	
13		Rotary saw \$600.00	
14		Station Alerting \$54,000.00	
15			
16			
17			
18			
19			
20			
21			
	Total \$956,783.00		\$198,675.00
TOTAL- \$1,254,458.00			

Respectfully Submitted,



Jeffrey A. Leaming



Michael A. Brown
Chief of Police

Trustee Report September 21, 2020

Training

- Officer Cagg will be attending the Rifle-Carbine Instructor course on September 21st for one week.
- No other classes scheduled.

Fiscal

Budget 2020 (Final Appropriation)	\$2,973,700.00
Expenditures as of September 11, 2020	\$1,759,237.01
% of Budget Used	58.8%
% of Budget Year Target for the end of September	74.7%
% of Budget Remaining	41.2%
Cash Balance as of September 11, 2020	\$1,856,243.21

Events/Appearances

- On September 8th, Chief Brown attended the Family Resource Center Board Meeting.
- On September 17th, Chief Brown attended the Greene County Law Enforcement Meeting.
- All events have been cancelled.

Respectfully submitted,

A handwritten signature in blue ink that reads "MA Brown".

Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

August 11, 2020

- Business and house checks
- Community policing
- Fraud report taken on Upper Bellbrook Road
- Juvenile complaint on Surrey Trail

August 12, 2020

- Theft report on Feedwire Road
- Welfare check on Coffeat Court
- Traffic stops

August 13, 2020

- Nothing to Report

August 14, 2020

- Crash report on Conference Road
- Welfare check on Wilmington Pike

August 15, 2020

- Nothing to Report

August 16, 2020

- Fireworks reported on Washington Mill Road
- Suspicious vehicle on Bayberry Cove Drive
- Business checks
- Traffic stops
- Theft arrest on Wilmington Pike
- Crash report on Wilmington Pike

August 17, 2020

- Nothing to Report

August 18, 2020

- Crash report on State Route 725
- Crash report on Wilmington Pike
- Theft arrest on Wilmington Pike

August 19, 2020

- Business and house checks
- Traffic stops
- Welfare check on Brookdale Lane

August 20, 2020

- Crash report on Feedwire Road
- Community policing

August 21, 2020

- Nothing to Report

August 22, 2020

- Theft arrest on Wilmington Pike
- Community policing

August 23, 2020

- Theft report on Surrey Trail
- Business checks
- Crash report on Wilmington Pike
- Suspicious vehicle on Swigart Road

August 24, 2020

- Traffic stops
- An animal complaint on Waynesville Road
- Fraud report taken on Stewart Road

August 25, 2020

- Nothing to Report

August 26, 2020

- Business and house checks
- Peace Officer needed on Wilmington Pike
- Traffic stops

August 27, 2020

- Domestic dispute on Conference Road
- An animal complaint on Middle Run Road
- Theft report on Brookdale Lane

August 28, 2020

- Nothing to Report

August 29, 2020

- Community policing
- Crash report on Wilmington Pike
- Noise complaint on Erickman Lane

August 30, 2020

- Welfare check on Wilmington Pike
- Crash report on Ferry Road
- Community policing

August 31, 2020

- Nothing to Report

September 1, 2020

- Business and house checks
- Community policing
- An animal complaint on Wilmington Pike
- Welfare check on Feedwire Road

September 2, 2020

- Traffic stops
- Theft report on Lower Bellbrook Road

September 3, 2020

- Crash report on Wilmington Pike
- Criminal damaging on N. Lakeman Drive
- Harassment report on Brookdale Lane
- Community policing

September 4, 2020

- Domestic violence on Surrey Trail
- Juvenile complaint on Surrey Trail
- Theft arrest on Wilmington Pike

September 5, 2020

- Nothing to Report

September 6, 2020

- Nothing to Report

September 7, 2020

- Suspicious vehicle on Conference Road
- Community policing
- Traffic stops

September 8, 2020

- Suspicious vehicle on Feedwire Road
- Business checks
- Warrant on Clio Road

September 9, 2020

- Business and house checks
- Traffic stops
- Crash report on Wilmington Pike

September 10, 2020

- Community policing
- Fraud report taken on Swigart Road
- Neighborhood problems on Bayberry Cove Drive

September 11, 2020

- Theft report taken on Statehouse Court
- Domestic dispute on Surrey Trail

September 12, 2020

- Nothing to Report

September 13, 2020

- Nothing to Report

September 14, 2020

- Theft arrest on Wilmington Pike
- Theft report on Possum Run Road
- Community policing

September 15, 2020

- Theft report on Wagner Road
- Suspicious person on Sonoma Court
- Traffic stops



Staff Report for Sugar Creek Township Trustees September 21, 2020

The following information is a snapshot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service

- No call outs

Accomplishments:

- Peel stickers off backs of signs
- Remove signs in right of way multiple times
- Shred-It at Police Dept.
- Remove dead tree from front field at property
- Trim trees at property
- Trim trees on Beech Hill and Royal Woods
- Fill pothole on Sarah's Way
- Checked on Brown Rd. numerous times
- Remove dead deer from Ferry Rd.
- Repair berm on Beech Hill
- Multiple driveway permits
- Mow property – 5
- Weed eat Clio Rd.
- Trim trees Surrey Trail and Royal Woods
- Mow pond – 2
- Set up Farmers Market
- Dura-patch Willow Creek
- Mow outlying areas - 5
- Picked up Farmers Market – 4
- Changed batteries on radar units – 4
- Install loose stone signs on Willow Creek, Royal Woods, and Beech Hill
- Picked up emulsion – 8
- Weed flower beds at property
- Picked up parts from Murphy Tractor
- Removed tire from Wilmington Dayton Rd.
- Checked on multiple Oups locates
- Dura-patch Little Sugar Creek – 3

- Picked up parts from John Deere
- Weed flower beds om Clyo and Briggs
- Trouble shoot Dura-patcher
- Change mower blades on Super-z mower
- Repaired sidewalk on Surrey Trail
- Removed dead deer from Upper Bellbrook Rd.
- Patch potholes in Kable's Mill and on Ferry Rd.
- Repaired brakes and wheel hub on Dura-patcher
- Looked at truck at Kenworth
- Weed eat guard rails
- Trim trees on Ferry Rd.- 2
- Met with Green County Parks about trees on Spahr Rd.
- Checked on Haines Rd. complaints
- Patched potholes on Haines Rd
- Dura-patched Haines Rd. – 4
- Removed loose stones signs
- Install loose stone signs on Haines Rd.
- Wash trucks
- Drivers training
- Check catch basins
- Looked at truck from Penguin
- Dropped off block party signs
- Weed eat Clyo Rd.
- Finished sidewalk on Surrey Trail
- Weed eat guard rail on Conference Rd.
- Picked up block party signs
- Went to A&A Safety for address numbers
- Patch potholes in Eagle Rise
- Weed eat guard rails on Feedwire at bike path
- Picked up dead deer on Washington Mill
- Trouble shot and repaired Massey Ferguson fuel gauge
- Mow back field and ditch lines
- Worked on radar speed system
- Work on pond ditch line
- Checked over loader to loan to Bellbrook City
- Walk through Oak Brook section 4
- Install new post for radar speed sign on Clyo Rd.
- Worked on broken delineator on Clyo Rd.
- Cut broken limb on Little Sugarcreek Rd.
- Dura-patched Haines Rd.- 5
- Picked up gravel for dura-patching – 2
- Smashed cars for Fire Department training
- Weeded flower beds at property
- Picked up dead cat on Wilmington Pike

- Finish delineator on Cloy Rd.
- Cleared catch basin on Cedar Ridge
- Set up cars for Fire Dept.
- Pushed up brush pile at our property
- Checked on water issue at 3335 Seton Hill

Respectfully,

Bill Harphant
Roads and Services Director



Staff Report for the Sugar Creek Township Board of Trustees August 18, 2020 to September 17, 2020

The following is a snapshot of the activities and areas of responsibility for the Sugar Creek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- **August 27, 2020 Meeting Follow-up:**
 - **BZA05-2020:** Applicants Douglas Daniels and Rochelle Reichley are requesting an area/dimensional variance from Section 4.13 D. 3. b. to allow for the construction of an 1800 SF detached garage, 344 SF larger than permitted. The subject property is 2039 Upper Bellbrook Road, located in the A-1 (Agricultural) District.
 - **The BZA approved the applicant's request.**

- **September 24, 2020 Meeting**
 - **BZA Case 06-2020:** Applicant, Marvin Most, is requesting a variance from Section 4.13 Table 4-6 of the Sugar Creek Township Zoning Resolution to allow for the construction of a detached accessory structure (a workshop) in the front yard adjacent to South Alpha Bellbrook Road (the workshop won't be any closer to Stutsman Road than the house, but will be closer to South Alpha Bellbrook Road than the house). The subject property is 502 South Alpha Bellbrook Road, parcel L32000200150012500, and is located in the E (Estate Residential) District.

 - **BZA Case 07-2020:** Applicant, Robert "Keith" Ralston, is requesting variances from Sections 4.11 D. 3. And 4.11 G. Table 4-4 of the Sugar Creek Township Zoning Resolution to allow for an existing 4.976 acre parcel with 99.23' of frontage on Vimark Lane to be split into three (3) parcels: a proposed west parcel with approximately 20' of frontage on Vimark Lane and containing approximately 1.5 acres, a proposed central parcel with approximately 59' of frontage on Vimark Lane and containing

approximately 1.9 acres, and a proposed west parcel with approximately 20' of frontage on Vimark Lane and containing approximately 1.5 acres. The subject property is 2915 Vimark Lane, parcel L32000100100004300, is located in the E (Estate Residential) District.

Zoning Commission Activities:

- **September 1, 2020 Meeting** -cancelled
- **October 6, 2020 BZA Meeting**
 - **BZC02-2020**-Guttman Properties, LLC is requesting approval of the elevations for the twin family homes and modification of a condition referencing the way the single-family lot will be made a part of the Browns's Run subdivision (proposed by recorded amendment and not be replat). These are minor modifications requested to the Final PUD Plan for Grant at Sugarcreek.

Meetings/Accomplishments:

- Met with property owner to discuss Variance Application on August 18, 2020
- Met with property owner representative to discuss land in the Township on August 18, 2020
- Met with residents to discuss Variance Application on August 25, 2020
- Met with developer to discuss Minor Modification Application on August 25, 2020
- Attended BZA Meeting (via Zoom) on August 27, 2020
- Met with property owner to discuss land in the township on September 8, 2020
- Met with property owner to discuss construction of a shed on September 10, 2020
- Met with property owner to discuss land in the Township on September 14, 2020
- Validated address list provided by GIS for newsletter mailing
- Prepared Staff Reports for BZA Cases 05-2020, 06-2020 and 07-2020
- Prepared and emailed August 27, 2020 BZA Packets
- Prepared and emailed September 24, 2020 BZA Packets

Announcements/Upcoming Events:

- Farmers' Market is open! Visit Fridays from 3-6 p.m. at Sugarcreek Plaza!

Payment Listing

8/17/2020 to 9/17/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1520-2020	08/17/2020	08/17/2020	CH	BUREAU OF WORKERS' COMPENSATION	\$6,358.67	C
				Purpose: MONTHLY PAYMENT		
1600-2020	08/25/2020	08/25/2020	CH	OLD FORT BANK	\$2,089.77	C
				Purpose: MISC PURCHASES		
1602-2020	08/31/2020	09/01/2020	CH	OLD FORT BANK	\$240.00	C
				Purpose: FLEXBANK CHARGES FOR AUGUST		
1626-2020	08/31/2020	09/08/2020	CH	OLD FORT BANK	\$1,168.12	C
				Purpose: AUGUST EMPLOYEE HRA CONTRIBUTIONS		
1695-2020	09/14/2020	09/14/2020	CH	BUREAU OF WORKERS' COMPENSATION	\$6,358.67	O
				Purpose: MONTHLY PAYMENT		
85570	08/11/2020	08/11/2020	AW	GREENE COUNTY ENGINEER	\$59.55 *	V
				Purpose: WATER		
85570	08/24/2020	08/24/2020	AW	GREENE COUNTY ENGINEER	-\$59.55	V
85598	08/17/2020	08/17/2020	AW	RUMPKE CONSOLIDATED	\$185.03	C
				Purpose: TRASH REMOVAL		
85599	08/17/2020	08/17/2020	AW	TECH ADVISORS	\$5,838.75	C
				Purpose: MONTHLY PAYMENT/SUPPORT		
85600	08/17/2020	08/17/2020	AW	TIME WARNER CABLE	\$33.70	C
				Purpose: TV SERVICES		
85601	08/17/2020	08/17/2020	AW	INTERSTATE BILLING SERVICE, INC.	\$47.90	C
				Purpose: REPAIRS		
85602	08/17/2020	08/17/2020	AW	STAPLES BUSINESS ADVANTAGE	\$148.99	C
				Purpose: CHAIR		
85603	08/17/2020	08/17/2020	AW	VERIZON WIRELESS	\$629.96	C
				Purpose: CELL PHONES - POLICE		
85604	08/17/2020	08/17/2020	AW	O'REILLY AUTOMOTIVE, INC.	\$32.46	C
				Purpose: CAPSULE		
85605	08/17/2020	08/17/2020	AW	ALCOR SUPPLY & FIXTURE COMPANY	\$184.35	C
				Purpose: SUPPLIES		
85606	08/17/2020	08/17/2020	AW	MUFFLER BROTHERS	\$130.78	C
				Purpose: CAR 114		
85607	08/17/2020	08/17/2020	AW	ACT, INC.	\$265.36	O
				Purpose: PROPELLER FOR BOAT		
85608	08/17/2020	08/17/2020	AW	DANCO LETTERING	\$81.66	C
				Purpose: LETTERING FOR C-70		
85609	08/17/2020	08/17/2020	AW	SPRINT	\$103.34	C
				Purpose: LIFEPAKS		
85610	08/17/2020	08/17/2020	AW	OCCUPATIONAL HEALTH CENTERS OF OH	\$130.50	C
				Purpose: DRUG TESTING/PHYSICAL		
85611	08/17/2020	08/17/2020	AW	WEST MARINE PRO	\$101.83	C
				Purpose: CHARGING SYSTEM		
85612	08/17/2020	08/17/2020	AW	INTERSTATE FORD	\$240.18	C
				Purpose: M-71 REPAIRS		
85613	08/17/2020	08/17/2020	AW	DELL FINANCIAL SERVICES	\$892.83	C
				Purpose: COMPUTER RENTALS		
85614	08/17/2020	08/17/2020	AW	HERITAGE FIRE EQUIPMENT	\$499.48	C

Payment Listing

8/17/2020 to 9/17/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
		Purpose: REPAIRS				
85615	08/17/2020	08/17/2020	AW	LEBANON FORD	\$66,910.00	C
		Purpose: 2 NEW CRUISERS				
85616	08/17/2020	08/17/2020	AW	NORTHCOAST PRODUCTS	\$379.60	C
		Purpose: RAPID SET EMULSION				
85621	08/24/2020	08/24/2020	AW	JOANN ZIMMERMAN	\$400.00	C
		Purpose: CELL PHONE REIMB/JAN-AUGUST				
85622	08/24/2020	08/24/2020	AW	MICHAEL BROWN	\$50.00	C
		Purpose: AUGUST CELL PHONE REIMB				
85623	08/24/2020	08/24/2020	AW	BARRY TIFFANY	\$750.00	C
		Purpose: CELL PHONE REIMB AND CAR ALLOWANCE				
85624	08/24/2020	08/24/2020	AW	CARA TILFORD	\$50.00	C
		Purpose: AUGUST CELL PHONE REIMB				
85625	08/24/2020	08/24/2020	AW	NADINE DAUGHERTY	\$20.00	C
		Purpose: AUGUST CELL PHONE REIMB				
85626	08/24/2020	08/24/2020	AW	FRED CRAMER	\$20.00	O
		Purpose: AUGUST CELL PHONE REIMB				
85627	08/24/2020	08/24/2020	AW	CAROLYN L. DESTEFANI	\$20.00	C
		Purpose: CELL PHONE REIMB				
85628	08/24/2020	08/24/2020	AW	BILL HARPHANT	\$20.00	C
		Purpose: AUGUST CELL PHONE REIMB				
85629	08/24/2020	08/24/2020	AW	DALE OWENS	\$20.00	O
		Purpose: AUGUST CELL PHONE REIMB				
85630	08/24/2020	08/24/2020	AW	RICHARD CIPRIANO	\$20.00	O
		Purpose: AUGUST CELL PHONE REIMB				
85631	08/24/2020	08/24/2020	AW	TOBY KNERR	\$20.00	O
		Purpose: AUGUST CELL PHONE REIMB				
85632	08/25/2020	08/25/2020	AW	JEFFERSON HEALTH PLAN	\$39,231.15	O
		Purpose: JULY HEALTH INSURANCE				
85635	08/25/2020	08/25/2020	AW	DENTAL CARE PLUS, INC.	\$3,532.41	O
		Purpose: JUNE/JULY DENTAL INSURANCE				
85638	08/25/2020	08/25/2020	AW	FIDELITY SECURITY LIFE INSURANCE CO.	\$1,273.30	O
		Purpose: JUNE/JULY VISION INSURANCE				
85639	08/25/2020	08/25/2020	AW	PETTY CASH	\$100.00	C
		Purpose: REPLENISH PETTY CASH				
85640	08/25/2020	08/25/2020	AW	OFFICE DEPOT	\$96.53	C
		Purpose: SUPPLIES				
85641	08/25/2020	08/25/2020	AW	MUNICIPAL EMERGENCY SERVICES DEPC	\$561.89	C
		Purpose: AIR PAK REPAIR				
85642	08/25/2020	08/25/2020	AW	INTERSTATE FORD	\$93.12	O
		Purpose: M-72 OIL CHANGE				
85643	08/25/2020	08/25/2020	AW	TIME WARNER CABLE	\$69.41	O
		Purpose: VOICE				
85644	08/25/2020	08/25/2020	AW	SARA CONTRERAS	\$75.77	O
		Purpose: REIMB FOR SUPPLIES				
85645	08/25/2020	08/25/2020	AW	HARWORTH TIRE AND AUTO	\$577.00	C

Payment Listing

8/17/2020 to 9/17/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
		Purpose: TIRES				
85646	08/25/2020	08/25/2020	AW	AG-PRO OHIO LLC	\$32.46	O
		Purpose: ANTI-SCAPL WHEEL				
85647	08/25/2020	08/25/2020	AW	O'REILLY AUTOMOTIVE, INC.	\$76.24	O
		Purpose: PARTS				
85648	08/25/2020	08/25/2020	AW	BATTERIES PLUS	\$121.89	O
		Purpose: BATTERIES				
85649	08/25/2020	08/25/2020	AW	ALCOR SUPPLY & FIXTURE COMPANY	\$69.00	C
		Purpose: PAPER PRODUCTS				
85650	08/25/2020	08/25/2020	AW	BATTERIES PLUS	\$12.95	O
		Purpose: BATTERIES				
85651	08/25/2020	08/25/2020	AW	GALLS, LLC	\$63.94	C
		Purpose: DUTY BELT				
85652	08/25/2020	08/25/2020	AW	CHUCK'S BODY SHOP	\$639.00	C
		Purpose: CAR 109				
85653	08/25/2020	08/25/2020	AW	K. E. ROSE COMPANY	\$150.00	O
		Purpose: CAR 114				
85654	08/25/2020	08/25/2020	AW	LYKINS OIL COMPANY	\$2,125.10	C
		Purpose: FUEL				
85655	08/25/2020	08/25/2020	AW	PHILLIPS COMPANIES	\$107.22	C
		Purpose: 411 LIMESTONE				
85656	08/25/2020	08/25/2020	AW	OCCUPATIONAL HEALTH CENTERS OF OH	\$261.00	C
		Purpose: DRUG TESTING/PHYSICALS				
85657	08/25/2020	08/25/2020	AW	FIRE APPARATUS SERVICE AND REPAIR, I	\$487.85	O
		Purpose: E-73				
85658	08/25/2020	08/25/2020	AW	EMPLOYEECARE OF MVH	\$516.00	C
		Purpose: JULY-SEPT				
85659	08/25/2020	08/25/2020	AW	WAL-MART COMMUNITY/GEMB	\$17.42	O
		Purpose: CARDS				
85660	08/25/2020	08/25/2020	AW	BUSINESS PLANS	\$120.00	C
		Purpose: AUGUST COBRA PLAN				
85661	08/25/2020	08/25/2020	AW	DANCO LETTERING	\$1,454.00	O
		Purpose: LETTERING FOR NEW VEHICLES				
85662	08/25/2020	08/25/2020	AW	MUFFLER BROTHERS	\$14.09	O
		Purpose: CAR 113				
85663	08/25/2020	08/25/2020	AW	BILL HARPHANT	\$15.99	C
		Purpose: REIMB FOR LOWES PURCHASE				
85664	08/25/2020	08/25/2020	AW	PESTER PLUMBING	\$139.00	C
		Purpose: URINAL REPAIR				
85665	08/25/2020	08/25/2020	AW	CITI CARDS	\$48.96	C
		Purpose: SUPPLIES				
85666	08/25/2020	08/25/2020	AW	NORTHCOAST PRODUCTS	\$288.60	O
		Purpose: RAPID SET EMULSION				
85667	08/25/2020	08/25/2020	AW	KIESLER'S POLICE SUPPLY, INC.	\$1,328.00	O
		Purpose: BODY ARMOR				
85668	08/25/2020	08/25/2020	AW	VOSS	\$2,269.16	O

Payment Listing

8/17/2020 to 9/17/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
		Purpose: 2015 TAHOE				
85669	08/25/2020	08/25/2020	AW	WAL-MART COMMUNITY/GEMB	\$32.07	O
		Purpose: SUPPLIES				
85670	08/25/2020	08/25/2020	AW	FOILL INCORPORATED	\$108,440.85	C
		Purpose: BROWN ROAD PROJECT				
85671	08/25/2020	08/25/2020	AW	JOHN R. JURGENSEN COMPANY	\$87,654.07	O
		Purpose: ROAD PAVING				
85678	08/31/2020	08/31/2020	AW	JOHN DEERE FINANCIAL	\$17.98	O
		Purpose: GLOVES AND NOZZLE				
85679	08/31/2020	08/31/2020	AW	BATTERIES PLUS	\$134.95	O
		Purpose: BATTERY				
85680	08/31/2020	08/31/2020	AW	GALLS, LLC	\$8.95	O
		Purpose: RETURN SHIPPING				
85681	08/31/2020	08/31/2020	AW	ELAN CITY, INC.	\$5,829.00	O
		Purpose: SPEED SIGNS				
85682	08/31/2020	08/31/2020	AW	PHOENIX SAFETY OUTFITTERS	\$988.15	O
		Purpose: UNIFORMS				
85683	08/31/2020	08/31/2020	AW	MURPHY TRACTOR & EQUIPMENT CO., INC	\$844.76	O
		Purpose: MOWER BLADES				
85686	08/31/2020	08/31/2020	AW	STANDARD INSURANCE COMPANY	\$489.32	O
		Purpose: JULY/AUGUST LIFE INS				
85687	08/31/2020	08/31/2020	AW	MUFFLER BROTHERS	\$530.23	O
		Purpose: CARS 118 AND 106				
85688	08/31/2020	08/31/2020	AW	TECH ADVISORS	\$5,001.00	O
		Purpose: MONTHLY PAYMENT				
85689	08/31/2020	08/31/2020	AW	IMAGE TREND, INC.	\$800.00	O
		Purpose: ONE TIME FEE				
85690	08/31/2020	08/31/2020	AW	MEDICOUNT MANAGEMENT, INC.	\$902.77	O
		Purpose: JULY EMS BILLING				
85691	08/31/2020	08/31/2020	AW	ZORESCO EQUIPMENT COMPANY	\$219.25	O
		Purpose: PARTS				
85692	08/31/2020	08/31/2020	AW	CUSTOM CAB & TRAILERS	\$164.56	O
		Purpose: BRAKE ASSEMBLY, ETC.				
85693	08/31/2020	08/31/2020	AW	WASH IT DEAN	\$10.00	O
		Purpose: CAR WASHES				
85694	08/31/2020	08/31/2020	AW	DC DOOR COMPANY	\$595.00	O
		Purpose: WHITE STEEL INSULATED DOOR				
85695	09/01/2020	09/01/2020	AW	AG-PRO OHIO LLC	\$52.37	O
		Purpose: PARTS				
85696	09/01/2020	09/01/2020	AW	O'REILLY AUTOMOTIVE, INC.	\$16.35	O
		Purpose: CEMENT AND TIRE GAUGE				
85697	09/01/2020	09/01/2020	AW	OFFICE DEPOT	\$47.58	O
		Purpose: ENVELOPES				
85698	09/01/2020	09/01/2020	AW	MUFFLER BROTHERS	\$94.50	O
		Purpose: CAR 108				
85699	09/01/2020	09/01/2020	AW	KIESLER'S POLICE SUPPLY, INC.	\$664.00	O

Payment Listing

8/17/2020 to 9/17/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
		Purpose: BODY ARMOR				
85700	09/01/2020	09/01/2020	AW	LYKINS OIL COMPANY	\$1,224.87	O
		Purpose: FUEL				
85701	09/01/2020	09/01/2020	AW	PHOENIX SAFETY OUTFITTERS	\$76.95	O
		Purpose: UNIFORMS				
85702	09/01/2020	09/01/2020	AW	EXTREME'S ONE HOUR HEATING & AIR CC	\$243.00	O
		Purpose: AC REPAIRS STAS 71 & 72				
85703	09/08/2020	09/08/2020	AW	TIME WARNER CABLE	\$3,747.67	O
		Purpose: PHONES				
85704	09/08/2020	09/08/2020	AW	LOWE'S COMPANIES INC.	\$225.54	O
		Purpose: MISC PURCHASES				
85705	09/08/2020	09/08/2020	AW	VERIZON WIRELESS	\$325.07	O
		Purpose: CELL PHONES - FIRE				
85710	09/08/2020	09/08/2020	AW	BUGS-OR-US PEST CONTROL	\$185.00	O
		Purpose: PEST CONTROL				
85711	09/08/2020	09/08/2020	AW	US BANK EQUIPMENT FINANCE	\$767.86	O
		Purpose: COPIER FEES				
85712	09/08/2020	09/08/2020	AW	VECTREN	\$247.30	O
		Purpose: NATURAL GAS				
85713	09/08/2020	09/08/2020	AW	GREENE COUNTY SANITARY ENGINEER	\$99.58	O
		Purpose: ADMIN AND STA 71				
85714	09/08/2020	09/08/2020	AW	OHIO FIRE CHIEF'S ASSOCIATION	\$250.00	O
		Purpose: DUES				
85715	09/08/2020	09/08/2020	AW	HOME DEPOT CREDIT SERVICES	\$29.42	O
		Purpose: SINK FILTERS				
85716	09/08/2020	09/08/2020	AW	BATTERIES PLUS	\$36.95	O
		Purpose: BATTERIES				
85717	09/08/2020	09/08/2020	AW	TIME WARNER CABLE	\$110.05	O
		Purpose: CABLE				
85718	09/08/2020	09/08/2020	AW	TRANSUNION RISK & ALTERNATIVE DATA	\$114.40	O
		Purpose: SEARCHES				
85719	09/08/2020	09/08/2020	AW	GRAINGER	\$58.00	O
		Purpose: PADLOCK				
85720	09/08/2020	09/08/2020	AW	VOSS	\$161.62	O
		Purpose: CHEVY TAHOE				
85721	09/08/2020	09/08/2020	AW	AIM MEDIA MIDWEST	\$217.30	O
		Purpose: ZONING ADS				
85722	09/08/2020	09/08/2020	AW	OFFICE DEPOT	\$302.42	O
		Purpose: TONER				
85723	09/08/2020	09/08/2020	AW	BELLBROOK-SUGARCREEK FAMILY RESO	\$5,000.00	O
		Purpose: CARES ACT DISTRIBUTION				
85724	09/08/2020	09/08/2020	AW	GREENE COUNTY DEPARTMENT OF DEVE	\$5,800.00	O
		Purpose: CARES ACT BUSINESS CONTRIBUTION				
85726	09/14/2020	09/14/2020	AW	FINLEY FIRE EQUIPMENT	\$860.00	O
		Purpose: TOOL MAINT				
85727	09/14/2020	09/14/2020	AW	K. E. ROSE COMPANY	\$477.50	O

Payment Listing

8/17/2020 to 9/17/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
		Purpose: B-70 REPAIRS				
85728	09/14/2020	09/14/2020	AW	DAYTON POWER & LIGHT	\$393.64	O
		Purpose: ELECTRIC				
85729	09/14/2020	09/14/2020	AW	SHRED-IT USA	\$1,557.22	O
		Purpose: DOCUMENT SHREDDING				
85730	09/14/2020	09/14/2020	AW	LYKINS OIL COMPANY	\$1,275.49	O
		Purpose: FUEL				
85731	09/14/2020	09/14/2020	AW	TIME WARNER CABLE	\$99.98	O
		Purpose: FAX LINES				
85732	09/14/2020	09/14/2020	AW	TREASURER OF STATE	\$100.00	O
		Purpose: MONTHLY ACCESS				
85733	09/14/2020	09/14/2020	AW	DAYTON POWER & LIGHT	\$1,295.40	O
		Purpose: ELECTRIC				
85734	09/14/2020	09/14/2020	AW	A. E. DAVID COMPANY	\$104.95	O
		Purpose: UNIFORMS				
85735	09/14/2020	09/14/2020	AW	GREENE COUNTY SANITARY ENGINEER	\$447.26	O
		Purpose: WATER AND SEWER				
85736	09/14/2020	09/14/2020	AW	DELL FINANCIAL SERVICES	\$892.83	O
		Purpose: COMPUTER RENTALS				
85737	09/14/2020	09/14/2020	AW	FIRE APPARATUS SERVICE AND REPAIR, I	\$991.33	O
		Purpose: E-73 REPAIRS				
85738	09/14/2020	09/14/2020	AW	AIRGAS USA, LLC	\$17.13	O
		Purpose: OXYGEN				
85739	09/14/2020	09/14/2020	AW	RUMPKE CONSOLIDATED	\$118.95	O
		Purpose: TRASH REMOVAL				
85740	09/14/2020	09/14/2020	AW	PRO ONCALL TECHNOLOGIES	\$308.52	O
		Purpose: MONTHLY CHARGES				
85741	09/14/2020	09/14/2020	AW	QUADIENT, INC.	\$140.85	O
		Purpose: POSTAGE MACHINE RENTAL				
85742	09/14/2020	09/14/2020	AW	RESCUE SOURCE	\$290.55	O
		Purpose: RESCUE BOAT EQUIPMENT				
85743	09/14/2020	09/14/2020	AW	SOUTH SHORE MARINA	\$369.28	O
		Purpose: RESCUE BOAT REPAIRS				
85744	09/14/2020	09/14/2020	AW	SUGARCREEK TOWNSHIP	\$12,635.18	O
		Purpose: REIMB FIRE DEPT FOR COVID-19 EXPENSES				
85745	09/15/2020	09/15/2020	AW	OFFICE DEPOT	\$29.99	O
		Purpose: PAPER				
85746	09/15/2020	09/15/2020	AW	MUFFLER BROTHERS	\$179.57	O
		Purpose: CARS 105 & 107				
85747	09/15/2020	09/15/2020	AW	SPRINT	\$51.67	O
		Purpose: LIFEPAKS				
85748	09/15/2020	09/15/2020	AW	QUADIENT FINANCE USA, INC.	\$150.00	O
		Purpose: POSTAGE METER				
85749	09/15/2020	09/15/2020	AW	BATTERIES PLUS	\$72.45	O
		Purpose: BATTERIES				
85750	09/15/2020	09/15/2020	AW	OFFICE DEPOT	\$45.01	O

Payment Listing

8/17/2020 to 9/17/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
		Purpose: SUPPLIES				
85751	09/15/2020	09/15/2020	AW	VERIZON WIRELESS	\$628.60	O
		Purpose: CELL PHONES - POLICE				
85752	09/15/2020	09/15/2020	AW	TIME WARNER CABLE	\$772.00	O
		Purpose: FIBER INTERNET				
Total Payments:					\$407,416.89	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$407,416.89	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on August 19th, 2019, at 7:00 PM, at 2090 Ferry Road, Bellbrook, Ohio 45305.

1. **Mrs. Destefani called the session to order at 7:00 pm.**
2. **All in attendance stood for the Pledge of Allegiance.**
3. **Attendance**
Mr. Tiffany called the roll with Board Members Mrs. Destefani, Mrs. Daugherty and Mr. Pittman being present. Donna Hellman, Forrest Greenwood, and Denise Moore were also in attendance
4. **Reports**
 - A. **Administrator** – Mr. Tiffany was present, he had nothing to add to his report. Mrs. Destefani did mention that the columns on Clyo look great. She also mentioned that Briggs road island needs to be trimmed. Mr. Pittman also asked if he has gotten any calls about the Safe Routes to school, and cutting trees down.
 - B. **Fiscal Officer** – Mr. Hodson was not present.
 - C. **Fire** – Chief Leaming was present, he had nothing to add to his report. Mrs. Destefani asked if the fire department collects retired flags. He stated they do collect during Flag Day, but they will accept them any other time. He also stated that the new poured concrete will be dry by the time the Bellbrook festival comes around. He also met with Greene County archives for a meeting about our shredding day.
 - D. **Police** – Chief Brown was present, he had nothing to add to his report.
 - E. **Roads and Services** – Mr. Harphant was present, he had nothing to add to his report. Mrs. Daugherty asked if the Mini excavator was being used a lot. Mr. Harphant explained it has been very helpful. He also stated Brown road is coming along; there have been some hold ups.
 - F. **Zoning** – Mrs. Tilford was not present. Waiting on final numbers for Safe Routes to school.
 - G. **Information Technology** – They asked about any updates with new computers. Mrs. Destefani mentioned that the monthly payments look a little high.
 - H. **Trustees** – Mr. Pittman and Mrs. Daugherty had nothing to add. Mrs. Destefani spoke briefly about the Betts family and how that no one is running against her or Mr. Hodson in the new elections.
5. **Public Comments – Agenda related Business only**
Forrest Greenwood spoke about tornado sirens and how the Township should have one. He stated the cost for one siren is about \$20,000.00 plus maintenance fees. Many people in the township have expressed concerns about not having one. Mr. Tiffany mentioned maybe Code Red would be an efficient system.
6. **Old Business**
Bellbrook Sugarcreek Parks and Schools Meeting – TBD
7. **Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes
 - C. Resignation of Fire Department Staff Cody Helmuth – 2019.08.19.01

SUGARCREEK TOWNSHIP
RESOLUTION NO. 2019.08.19.01
IN RE: Resignation of Fire Department Staff
Cody Helmuth

WHEREAS, Part-time Firefighter /EMT Cody Helmuth has indicated his desire to resign from the Sugar creek Township Fire Department; and,

WHEREAS, Mr. Helmuth became a member of the Sugar creek Township Fire Department as a Part-time Firefighter /EMT on June 24, 2019; and,

WHEREAS, Chief Jeffrey A. Leaming recommends we accept the resignation of Mr. Helmuth.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugar creek Township Trustees officially accept the resignation of Cody Helmuth effective August 12, 2019

D. Resignation of Roads and Service Department Staff Dylan Hutchison –
2019.08.19.02

SUGARCREEK TOWNSHIP
RESOLUTION NO. 2019.08.19.02
IN RE: Resignation of Roads and Services Department Staff
Dylan Hutchison

WHEREAS, Full-time Service worker Dylan Hutchison has indicated his desire to resign from the Sugar creek Township Roads and Services Department; and,

WHEREAS, Mr. Hutchison became a member of the Sugar creek Township Roads and Services Department as a Full-time Service Worker I on January 7, 2019; and,

WHEREAS, Roads and Services Director, Bill Harphant recommends we accept the resignation of Mr. Hutchison.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugar creek Township Trustees officially accept the resignation of Dylan Hutchison effective August 09, 2019.

E. Authorizing the Township Administrator to Act as a Signatory of the Purchase of a UTV Snow Plow – 2019.08.19.03

SUGARCREEK TOWNSHIP
RESOLUTION NO. 2019.08.19.03
IN RE: Authorizing the Township Administrator to Act as Signatory For
a Purchase Agreement of a UTV Snow Plow Vehicle

WHEREAS, there is a need to maintain safe and walk able all weather conditions on the Safe Routes to School Pathways; and,

WHEREAS, Current plow equipment in the Roads and Service Department will not allow for plowing and salting the pathways; and,

WHEREAS, the Township has received bids from two providers for a UTV, Utility Task Vehicle, outfitted with full cab enclosure, windshield with wipers, heater, dump bed, snow plow, winch and salt spreader; and,

WHEREAS, the Township will be receiving one additional bid, but in the interest of time, needs to order the equipment as soon as possible to allow for the production and delivery prior to the snow season.

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees for Sugarcreek Township does hereby authorize the Township Administrator to act as signatory on behalf of the Trustees for the Purchase of an Utility Task Vehicle Snow Plow at the lowest and best price not to exceed Eighteen Thousand dollars (\$18,000).

Mrs. Daugherty moved to accept consent agenda items. Mr. Pittman seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

8. Discussion Agenda Items

A. Crosswalk at Upper Bellbrook Road – All Trustees are in commitment.

9. Public Comments – Township related Business only

Donna Hellman spoke about her block party, its going to be Saturday September 7th. She has some concerns about the home owners association. She had a few questions about the shred day this year. Denise Moore spoke about the HOA Picnic at Ron Kehl Park also on September 7TH. She asked Mr. Tiffany if he was familiar with the super association and the Spearce farm for draining purposes.

10. Trustee/Staff Discussion

Mrs. Destefani asked if a letter was written to the water waste committee. Mr. Tiffany stated he did write a letter to the water waste committee.

11. Adjourn

Mrs. Destefani moved to adjourn at 8:31pm. Mrs. Daugherty seconded.

Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty – Yes
Mrs. Destefani – Yes

Theodore L. Hodson, Fiscal Officer



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.09.21.01**

IN RE: Year 2020 Amendment of Permanent Appropriations

WHEREAS, Twenty-Seven-Thousand-Nine-Hundred-Three dollars and Seventy-Seven cents (\$27,903.77) has been received from the Greene County Coronavirus Relief Distribution Fund; and,

WHEREAS, the Board of Trustees has approved the creation of Fund 2910 for the receipt and management of said distribution; and,

NOW, THEREFORE, BE IT RESOLVED, that Twenty-Seven-Thousand-Nine-Hundred-Three dollars and Seventy-Seven cents (\$27,903.77) revenue be appropriated to the 2910 County Corona Virus Relief Distribution Fund for expenditures and said amount be certified as revenue to the Greene County Auditor's office as an amendment to the current Sugarcreek Township budget.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer



**SUGARCREEK TOWNSHIP
PROCLAMATION NO. 2020.09.21.02**

IN RE: Proclaiming October as Domestic Violence Awareness Month

WHEREAS, Domestic Violence in America is intolerable, unacceptable, must be stopped and deserves considerable public attention; and,

WHEREAS, Children who witness domestic violence often grow up believing that physical cruelty in relationships is acceptable behavior, and thus they tend to perpetuate a cycle of violence in society; and,

WHEREAS, Many Federal, State and local programs addressing the domestic violence problem have achieved success, bringing greater safety to families; and,

WHEREAS, Community leaders, police, judges, advocates, healthcare workers, and concerned Americans are working together across America to develop solutions to this serious problem and to implement services that will improve our responses when it occurs; and,

WHEREAS, Programs designed to educate men and women about ways they can prevent domestic violence are being developed across our Nation; and,

WHEREAS, Numerous law enforcement officials and departments have created specialized domestic violence units that cooperate with community advocates to enhance services for victims and representatives from the faith community frequently provide essential support in areas where there may be no other services available; and,

WHEREAS, Anyone can be a victim of domestic violence regardless of age, sex, ethnicity, sexual orientation, socioeconomic status, or religion; and,

WHEREAS, We must continue to hold domestic abusers accountable, punish them to the full extent of the law and prevent them from inflicting more abuse,

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees of Sugarcreek Township, does hereby proclaim October 2020 to be designated as Domestic Violence Awareness Month, and urges all Citizens to participate in activities sponsored by the Family Violence Prevention Center of Greene County, which encourages all Sugarcreek Township residents to work toward the elimination of interpersonal violence.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice-Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.09.21.03**

IN RE: Appointment of Roads and Services Department Personnel
Robert Jordan and Joseph Hoffmann

WHEREAS, the continuing need exists to maintain proper staffing within the Sugar Creek Township Roads and Services Department; and,

WHEREAS, Township Administrator Barry P. Tiffany is recommending the appointment of Robert Jordan to Part-time Service Worker I and Joseph Hoffmann to Part-Time Service Worker I; and,

WHEREAS, Mr. Barry P. Tiffany states the 2020 Budget has sufficient funds allocated for this reclassification.

NOW THEREFORE, BE IT RESOLVED that Robert Jordan shall be appointed to the position of Part-time Service Worker I at the pay rate of \$15.00 per hour, payable on a bi-weekly basis and Joseph Hoffmann shall be appointed to the position of Part-time Service Worker I at the pay rate of \$15.00 per hour, payable on a bi-weekly basis.

BE IT FURTHER RESOLVED this appointment for Robert Jordan shall have an effective date of August 19, 2020, and is subject to a one (1) year probationary period ending August 19, 2021 and the appointment of Joseph Hoffmann shall have an effective date of September 21, 2020, and is subject to a one (1) year probationary period ending September 21, 2021.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.09.21.04**

IN RE: Authorizing the Purchase of LIFEPAK 15 Units and Accompanying Equipment
for the Fire Department

WHEREAS, a well-equipped Fire Station is necessary for the safety of Fire
Department Staff in Sugar Creek Township; and

WHEREAS, Fire Chief Jeffery Leaming has determined it to be in the best
interest of the Department to purchase Three (3) LIFEPAK 15 units for the Sugar Creek
Township Fire Department; and

WHEREAS, Fire Chief Leaming has received a quote from Stryker Medical, a
copy of which is attached hereto; and,

WHEREAS, Township Administrator, Barry Tiffany has reviewed Chief
Leaming's request and supports the purchase with a recommendation to this Board of
Trustees to approve.

NOW, THEREFORE BE IT RESOLVED, that this Board of Trustees of
Sugar Creek Township, Ohio, does hereby authorize the Purchase of Three (3) of
LIFEPAK 15 units and accompanying equipment at a cost of \$58,757.40.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice-Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer



V1/V2 Promo LP 15

Quote Number: 10246006

Remit to: **Stryker Medical**

Version: 1

P.O. Box 93308
Chicago, IL 60673-3308

Prepared For: SUGARCREEK TWP FIRE DEPT

Rep: Peter Landry
Email: Peter.landry@stryker.com

Attn:

Phone Number: 6147018678

Mobile: 6147018678

Quote Date: 09/01/2020

Expiration Date: 11/30/2020

Delivery Address

End User - Shipping - Billing

Bill To Account

Name: SUGARCREEK TWP FIRE DEPT
Account #: 1291077
Address: 4398 CLYO RD
DAYTON
Ohio 45459-7000

Name: SUGARCREEK TWP FIRE DEPT
Account #: 1291077
Address: 4398 CLYO RD
DAYTON
Ohio 45459-7000

Name: SUGARCREEK TWP FIRE DEPT
Account #: 1291077
Address: 4398 CLYO RD
DAYTON
Ohio 45459-7000

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	99577-001957	LIFEPAK 15 V4 Monitor/Defib - Manual & AED, Trending, Noninvasive Pacing, SpO2, SpCO, NIBP, 12-Lead ECG, EtCO2, BT, Incl at N/C: 2 pr QC Electrodes (11996-000091) & 1 Test Load (21330-001365) per device, 1 Svc Manual CD (26500-003612) per order	3	\$18,365.00	\$55,095.00
2.0	41577-000288	Ship Kit -QUIK-COMBO Therapy Cable; 2 rolls100mm Paper; RC-4, Patient Cable, 4ft.; NIBP Hose, Coiled; NIBP Cuff, Reusable, adult; 12-Lead ECG Cable, 4-Wire Limb Leads, 5ft; 12-Lead ECG Cable, 6-Wire Precordial attachment	3	\$0.00	\$0.00
3.0	11171-000049	Masimo™Rainbow™ DCI Adult Reusable SpO2, SpCO, SpMet Sensor, 3 FT. For use with RC Patient Cable.	3	\$512.00	\$1,536.00
4.0	11171-000046	Masimo™M-LNCS® DCI, Adult Reusable SpO2 only Sensor. For use with RC Patient Cable.	3	\$240.80	\$722.40
5.0	11160-000011	NIBP Cuff-Reusable, Infant	3	\$16.80	\$50.40
6.0	11160-000013	NIBP Cuff-Reusable, Child	3	\$19.20	\$57.60
7.0	11160-000017	NIBP Cuff -Reusable, Large Adult	3	\$26.40	\$79.20
8.0	11160-000019	NIBP Cuff-Reusable, Adult X Large	3	\$38.40	\$115.20
9.0	11220-000028	LIFEPAK 15 Carry case top pouch	3	\$45.60	\$136.80
10.0	11260-000039	LIFEPAK 15 Carry case back pouch	3	\$65.60	\$196.80
11.0	11577-000002	LIFEPAK 15 Basic carry case w/right & left pouches; shoulder strap (11577-000001) included at no additional charge when case ordered with a LIFEPAK 15 device	3	\$256.00	\$768.00
Equipment Total:					\$58,757.40



V1/V2 Promo LP 15

Quote Number: 10246006

Version: 1

Prepared For: SUGARCREEK TWP FIRE DEPT

Attn:

Quote Date: 09/01/2020

Expiration Date: 11/30/2020

Remit to:

Stryker Medical

P.O. Box 93308

Chicago, IL 60673-3308

Rep:

Peter Landry

Email:

Peter.landry@stryker.com

Phone Number:

6147018678

Mobile:

6147018678

Price Totals:

Grand Total: \$58,757.40

Comments:

Loyalty Program V1/V2 Upgrade - Trades are included in pricing

Prices: In effect for 60 days.

Terms: Net 30 Days

Ask your Stryker Sales Rep about our flexible financing options.

AUTHORIZED CUSTOMER SIGNATURE

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule.

Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency.

Terms: Net 30 days. FOB origin. A copy of Stryker Medical's standard terms and conditions can be obtained by calling Stryker Medical's Customer Service at 1-800-Stryker.

In the event of any conflict between Stryker Medical's Standard Terms and Conditions and any other terms and conditions, as may be included in any purchase order or purchase contract, Stryker's terms and conditions shall govern.

Cancellation and Return Policy: In the event of damaged or defective shipments, please notify Stryker within 30 days and we will remedy the situation. Cancellation of orders must be received 30 days prior to the agreed upon delivery date. If the order is cancelled within the 30 day window, a fee of 25% of the total purchase order price and return shipping charges will apply.



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.09.21.05**

IN RE: Authorizing the Purchase of Panasonic Toughbooks and Accompanying Accessories for the Police Department

WHEREAS, a well-equipped Police Station is necessary for the safety of Police Department Staff in Sugar Creek Township; and

WHEREAS, Police Chief Michael Brown has determined it to be in the best interest of the Department to purchase Ten (10) Panasonic Toughbooks with accompanying accessories for the Sugar Creek Township Police Department; and

WHEREAS, Police Chief Brown has received a quote from Glacier Computer, a copy of which is attached hereto; and,

WHEREAS, Township Administrator, Barry Tiffany has reviewed Chief Brown's request and supports the purchase with a recommendation to this Board of Trustees to approve.

NOW, THEREFORE BE IT RESOLVED, that this Board of Trustees of Sugar Creek Township, Ohio, does hereby authorize the purchase of Ten (10) Panasonic Toughbooks with accompanying accessories at a cost of \$40,588.10.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice-Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer

QUOTATION



Date: 9/15/2020
 Customer: Sugar Creek Township Police Dept.
 Contact: Sergeant Deckard
 Phone: (937) 848-8426

Sales Contact: John Townsend
 Phone: 603-882-1560 x231
 Email: john@glaciercomputer.com
 Quote #: 745521T

PANASONIC TOUGHBOOK 55

14" FHD Multi-Touch 1000 NIT Display
 Intel® Core™ i5-8365U vPro™
 Windows 10 Pro OS (64-Bit)
 8GB RAM / 512GB Solid State Drive
 Supports Glove Touch, Stylus Pen Input



802.11ac Wi-Fi, Bluetooth v5.0, GPS
 Band 14 4G LTE, Dual Pass-Thru
 Emissive Backlit Keyboard (87 Key)
 Day/Night Mode Toggle Settings
 3 Year Standard Limited Warranty

BASE DEVICE CONFIGURATION

QTY	Glacier Code	Category	Description	List	Discounted	Extended
10	5660003	Unit	PANASONIC : Public Sector Specific, TOUGHBOOK 55, Win10 Pro, Intel Core i5-8365U 1.6GHZ, vPRO, 14.0" FHD 1000 NIT Gloved Multi-Touch, 512GB SSD, 8GB RAM, Intel Wi-Fi, Bluetooth, TPM 2.0, 4G LTE Band14 (EM7511), DGPS, Dual-Pass (CH1:DGPS/CH2:WWAN), Infrared Webcam, Emissive Backlit Keyboard, CF-SVCPDEP3Y - TOUGHBOOK AND TOUGH PAD Premier Deployment (Years 1,2,3), CF-SVCLTNF3YR - Protection Plus Warranty - Laptop (Years 1, 2, 3), CF-SVCS12SSD3Y - 512GB SSD - TOUGHBOOK No Return of Defective Drive (YEARS 1,2,3), CF-SVCADDDPRM12B - Absolute Resilience - 12 Months	\$3,677.00	\$3,007.79	\$30,077.90
Discount 18.20%				Total Discounted Price Base Configuration		\$30,077.90

ACCESSORIES & ADDITIONAL SERVICES

QTY	Glacier Code	Category	Description	List	Discounted	Extended
10	4195224	Dock	PANASONIC : Gamber-Johnson Vehicle Docking Station (dual pass) for the Panasonic ToughbookCF- 54.USB 3.0 (2), VGA, HDMI, RJ45, Serial, Keyed Lock, Dual RF Antennas for CF-54	\$1,448.00	\$923.10	\$9,231.00
10	2700468	Power	PANASONIC : Lind 120 Watt 12-32 Volt Input Car Charger for CF-30,CF-31,CF-33,4K Mk1,Mk2 (JT-M/FZ-Y1),CF-53 Mk4,CF-54,CF-SX2,CF-F9,CF-19,CF-20,CF-C2,CF-H2,CF-U1,FZ-G1	\$144.95	\$127.92	\$1,279.20
Discount varied				Total Discounted Price Accessories		\$10,510.20

WARRANTY OPTIONS

QTY	Glacier Code	Category	Description	List	Discounted	Extended
					\$0.00	\$0.00
Discount 0.00%				Total Discounted Price Selected Warranty Items		\$0.00

\$40,588.10

NOTES:
 FREE SHIPPING
 QUOTE EXPIRES IN 60 DAYS
 PAYMENT TERMS - NET 30 PENDING APPROVAL, CREDIT CARD, COD (BANK CHECK), CIA
 ALL ORDERS SUBJECT TO GLACIER TERMS & CONDITIONS
 LEAD TIME IS APPROXIMATELY 6-8 WEEKS & SUBJECT TO CHANGE
 SIGNATURE IS REQUIRED UPON DELIVERY
 PANASONIC DEVICES ARE NON-REFUNDABLE

Glacier Computer
 46 Bridge St.
 New Milford, CT 06776



SUGARCREEK TOWNSHIP

RESOLUTION NO. 2020.09.21.06

IN RE: Reclassification of Roads and Services Department Personnel
Taylor Stinson

WHEREAS, the continuing need exists to maintain proper staffing within the Sugar Creek Township Roads and Services Department; and,

WHEREAS, Township Administrator Barry P. Tiffany is requesting the reclassification of Taylor Stinson from Full-time Service Worker I to Part-time Service Worker I; and,

WHEREAS, Mr. Barry P. Tiffany states the 2020 Budget has sufficient funds allocated for this reclassification.

NOW THEREFORE, BE IT RESOLVED that Taylor Stinson shall be reclassified to the position of Part-time at the pay rate of \$15.00 per hour payable on a bi-weekly basis.

BE IT FURTHER RESOLVED this reclassification shall have an effective date of August 10, 2020, and is subject to a one (1) year probationary period ending August 10, 2021.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer



SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.09.21.07
IN RE: Increase Appropriations for Road Fund

WHEREAS, the need exists to increase appropriations for the 2031 Road Fund for replacement of Appropriations used for interim funding of Centerville's share of the Brown Road project; and,

WHEREAS, the Fiscal Officer has certified the availability of these funds within the 2020 Budget and has provided this Board with the funding numbers and the Township Administrator has provided the amounts to be appropriated:

<u>Fund Name</u>	<u>From</u>	<u>To</u>
2031 Road and Bridge	\$ 954,950.00	\$1,051,950.00

NOW THEREFORE BE IT RESOLVED, the increased appropriations shall be made in accordance with the law.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.09.21.08**

IN RE: Resignation of Fire Department Staff Rodney Steward

WHEREAS, part-time Firefighter/Paramedic Rodney Steward has indicated his desire to resign from the Sugar Creek Township Fire Department; and,

WHEREAS, Mr. Steward was hired as a member of the Sugar Creek Township Fire Department as a Firefighter/Paramedic on July 23, 2020; and,

WHEREAS, Chief Jeffrey A. Leaming recommends we accept the resignation of Mr. Steward.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugar Creek Township Trustees officially accept the resignation of Rodney Steward effective August 25, 2020.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer