

SUGARCREEK TOWNSHIP
RESOLUTION NO. 2011.12.19.03

IN RE: Promotion to Part-time Fire Marshall – Lt. Terry R. Trepanier

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and

WHEREAS, a vacancy exists within the classification of Part-time Fire Marshall; and,

WHEREAS, the vacancy was posted internally for applicants in accordance with Township policy and the current labor contract; and

WHEREAS, Lt. Trepanier has been a member of the Sugarcreek Township Fire Department since April 18, 2005; and,

WHEREAS, Lt. Trepanier has shown himself to be a dedicated employee; and,

WHEREAS, Lt. Trepanier meets all the requirements for this promotion and accepts full responsibility for the position; and,

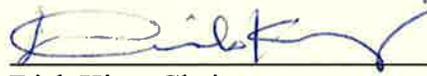
WHEREAS, Part-time Township employees are hired with the expectation that the employee(s) will work not more than one-thousand five-hundred (1500) hours total in any year, calculated annually from the date of part-time appointment.

WHEREAS, funds for this position were allocated out of the 2011 Fire Budget and will continue to be allocated in 2012,

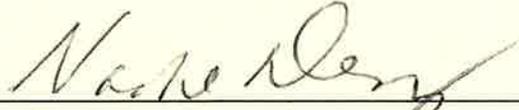
WHEREAS, Chief Randall J. Pavlak requests in his December 8, 2011, correspondence that part-time Lt. Terry R. Trepanier be promoted to the position of part-time Fire Marshall,

NOW THEREFORE, BE IT RESOLVED, that Lt. Terry R. Trepanier shall be appointed to the position of Part-time Fire Marshall at the pay rate of \$13.39 per hour having an effective

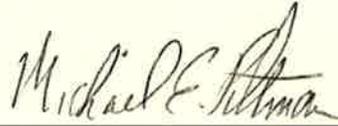
date of December 19, 2011, with a one (1) year probationary period ending on December 19, 2012.



Dick King, Chairperson



Nadine S. Daugherty, Vice Chairperson



Michael E. Pittman, Trustee



Theodore L. Hodson, Fiscal Officer



Sugarcreek Township

FIRE DEPARTMENT
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Dayton, Ohio 45459

Fire Admin: 848-7344 • NON-EMERGENCY PHONE (937) 848-2727

Randall J. Pavlak
FIRE CHIEF

Date: December 8, 2011
To: Barry Tiffany, Administrator
From: Randy Pavlak, Fire Chief
Re: Promotions

As you are aware we conducted the promotional testing to establish a list and to determine personnel to fill the vacant positions in our organization. FF Kinney finished #1 on the Full-time Lieutenant exam, FF Smith finished #1 on the Part-time Lieutenant exam and FF Leach finished #1, FF Rentz #2, FF Gaylor #3 and FF Fazio #4 on the Full-time Firefighter Exam. Currently there are no open/vacant positions for Fulltime Firefighter. These candidates are on a list by ranking should a position open. The list is good for one (1) year.

Please present to the Board of Trustees the following promotional positions:

I am recommending we promote Lt. Terry Trepanier to Fire Marshall effective 12/19/2011. FF Drue Kinney to Full-time Lieutenant, effective 1/9/2012 and FF Shawn Smith to Part-time Lieutenant effective 1/9/2012. All of these positions were funded in the 2011 budget and will continue to be funded in 2012 and beyond.

These promotions will fill the vacant positions that are open from personnel leaving and fulfill our needs for proper employee supervision in 2012. Filling these positions leaves one (1) Part-time Lieutenant position still vacant. We did not get a 2nd qualified candidate in this testing round. We are implementing an Officer Training Program with 4 to 6 candidates in it to cover this spot. This program will give the candidates the knowledge and experience to grow into a sound, reliable and productive Lieutenant during the 12-18 month program. Once they complete the program, they will be eligible to take the promotional exam. This program will greatly benefit our department and help grow our employees.

If you have any questions, please let me know.

Sincerely,

Randall J. Pavlak
Fire Chief