

**The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on July 6th, 2020, at 7:00 PM, at 2090 Ferry Road, Bellbrook, Ohio 45305.**

1. **Mrs. Daugherty called the session to order at 7:00 pm.**
2. **Mr. Tiffany called the roll with Board Members Mrs. Destefani, Mrs. Daugherty and Mr. Cramer being present.**
3. **All in attendance stood for the Pledge of Allegiance.**
4. **Reports**

**A. Administration**

Mr. Tiffany was present. He stated one of the Road Service crew is going to be out for a while, due to a roommate having coronavirus. He is being tested to make sure that he is negative for coronavirus.

**B. Fiscal Office**

Mr. Hodson was present. He stated he was going to send in the revenue for 2021 the next day. Mrs. Daugherty stated it was nice to have a one-on-one chat with Mr. Hodson about some fiscal year things.

**C. Fire**

Chief Leaming was present. He had nothing to add to his report.

**D. Police**

Chief Brown was present. He had noting to add. Mrs. Destefani stated she would like to congratulate Officer Liggett; a citizen of the township wrote a letter stating that he did a wonderful job handling a minor accident.

**E. Roads and Services**

Mr. Harphant was not present. There was nothing to add to his report.

**F. Zoning**

Mrs. Tilford was present. She had nothing to add to her report. Mr. Cramer asked when the next BZA meeting would be. She stated the next meeting is on July 23<sup>rd</sup>, and there is one item on the agenda, and it is a fence. Mrs. Destefani asked about the Bellasera Development, Mrs. Tilford stated they are working with MI Homes and they have just finished their recording process. Mrs. Destefani also asked about the newsletter, Mrs. Tilford stated that the newsletter is coming along well and that we are just waiting on a few sections to come in to finish it.

**G. Information Technology**

Everything is working great.

**H. Trustees**

5. **Public Comments**

6. **Old Business**

A. Bellbrook Sugarcreek Parks and Schools Meeting – will be rescheduled.

7. **Consent Agenda Items**

A. Payment of Bills

B. Approval of Minutes

C. **Proceed to Ballot Road Levy – 2020.07.06.01**

D. **Increase Appropriations for Fire Fund – 2020.07.06.02**

SUGARCREEK TOWNSHIP

RESOLUTION NO. 2020.07.06.02

IN RE: Increase Appropriations for Fire Fund

WHEREAS, the need exists to increase appropriations for the 2112 Fire Fund for replacement of Appropriations used for interim funding of a FEMA Grant; and,

WHEREAS, \$55,715.00 has been received from FEMA, this increase will restore the original Appropriation; and,

WHEREAS, the Fiscal Officer has certified the availability of these funds within the 2020 Budget and has provided this Board with the funding numbers and the Township Administrator has provided the amounts to be appropriated:

| Fund Name          | From            | To             |
|--------------------|-----------------|----------------|
| 2112 Fire District | \$ 2,831,350.00 | \$2,887,065.00 |

NOW THEREFORE BE IT RESOLVED, the increased appropriations shall be made in accordance with the law.

E. **Creation of Fund 2910 – County Commissioner Coronavirus Relief Fund – 2020.07.06.03**

SUGARCREEK TOWNSHIP

RESOLUTION NO. 2020.07.06.03

IN RE: Creation of Fund 2910 – County Commissioner Coronavirus Relief Fund

WHEREAS, the Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136, (the CARES Act) was signed into law by the President of the United States on March 27, 2020; and

WHEREAS, the 133rd Ohio General Assembly (hereinafter "General Assembly") established a process for distributing funds provided by the "Coronavirus Aid, Relief, and Economic Security Act" to local government "subdivisions"; and

WHEREAS, the General Assembly requires subdivisions receiving funds, to pass a resolution affirming that funds from the County Coronavirus Relief Distribution Fund may be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations before receiving said funds; and

WHEREAS, Sugarcreek Township is requesting its share of funds from the County Coronavirus Relief Distribution Fund.

NOW THEREFORE, be it resolved by the Board of Trustees of Sugarcreek Township that the Board of Trustees affirms that all funds received from the County Coronavirus Relief Distribution Fund be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations and guidance only to cover expenses that:

- (1) Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19).
  - (2) Were not accounted for in Sugar Creek Township's most recently approved budget as of March 27, 2020; and
  - (3) Were incurred during the period that begins on March 1, 2020 and ends on December 30, 2020. FURTHERMORE, be it resolved by the Board of Trustees of Sugar Creek Township that the Fiscal Officer take all necessary action to:
    - (1) On or before October 15, 2020, pay any unencumbered balance of money in the Sugar Creek Township's local coronavirus relief fund to the County Treasurer.
    - (2) On or before December 28, 2020, pay the balance of any money in the Sugar Creek Township's local coronavirus relief fund to the state treasury in the manner prescribed by the Director of the Ohio Office of Budget and Management; and
    - (3) Provide any information related to any payments received under the process established by the General Assembly to the Director of the Ohio Office of Budget and Management as requested.
- Adopted on: July 6, 2020

**F. Reclassification of Fire Department Staff – Michael Lewis – 2020.07.06.04**  
 SUGARCREEK TOWNSHIP  
 RESOLUTION NO. 2020.07.06.04  
 IN RE: Reclassification of Fire Department Personnel – Michael Lewis

WHEREAS, the continuing need exists to maintain proper staffing within the Sugar Creek Township Fire Department; and,

WHEREAS, this need is met through the periodic reclassification of Fire Department employees and volunteers; and,

WHEREAS, Chief Jeffrey A. Leaming requests the reclassification of Michael Lewis from Full-time Firefighter II/Paramedic to Part-time Firefighter II/Paramedic, in accordance with the Table of Organization of the Sugar Creek Township Fire Department.

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees approve the reclassification of Michael Lewis to the position of Part-time Firefighter II/Paramedic at the pay rate of \$15.34 per hour with an effective date of April 25, 2020, and is subject to a one (1) year probationary period ending April 25, 2021.

**G. Resignation of Police Officer – Anthony Mountjoy – 2020.07.06.05**  
 SUGARCREEK TOWNSHIP  
 RESOLUTION NO. 2020.07.06.05  
 IN RE: Resignation of Full-Time Police Officer Anthony Mountjoy

WHEREAS, Police Officer Anthony Mountjoy has submitted his letter of resignation from the Sugar Creek Township Police Department; and,

WHEREAS, Mr. Mountjoy became a member of the Sugar Creek Township Police Department as a Full-Time Officer on May 21, 2019; and,

WHEREAS, Chief Michael Brown recommends we accept the resignation of Anthony Mountjoy.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugar Creek Township Trustees officially accepts the resignation of Anthony Mountjoy effective July 19, 2020.

**H. Resignation of Fire Department Staff – Steven Jensen – 2020.07.06.06**  
 SUGARCREEK TOWNSHIP  
 RESOLUTION NO. 2020.07.06.06

IN RE: Resignation of Fire Department Staff Stephen Jensen

WHEREAS, full-time Firefighter/Paramedic Stephen Jensen has indicated his desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Jensen was a member of the Sugarcreek Township Fire Department as a part-time Firefighter/Paramedic from May 19, 2014 through June 20, 2018 and again beginning March 11, 2019; and,

WHEREAS, Chief Jeffrey A. Leaming recommends we accept the resignation of Mr. Jensen.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accept the resignation of Stephen Jensen effective July 29, 2020.

Mrs. Daugherty motioned to approve Consent agenda items. Mrs. Destefani seconded. Roll was called with the vote being as follows:

Mrs. Destefani – Yes  
Mrs. Daugherty – Yes  
Mr. Cramer –Yes

8. **Discussion Consent Agenda Items**

9. **Trustee/Staff Discussions**

10. **Adjourn**

Mrs. Daugherty moved to adjourn. Mrs. Destefani seconded.  
Roll was called with the vote being as follows:

Mrs. Destefani – Yes  
Mrs. Daugherty – Yes  
Mr. Cramer –Yes

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Theodore L. Hodson, Fiscal Officer