

**The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on March 16<sup>th</sup>, 2020, at 7:00 PM, at 2090 Ferry Road, Bellbrook, Ohio 45305.**

1. **Mrs. Destefani called the session to order at 7:00 pm.**
2. **Mr. Tiffany called the roll with Board Members** Mrs. Daugherty and Mr. Cramer being present. Also, in attendance was Donna Hellman.
3. **All in attendance stood for the Pledge of Allegiance.**
4. **Reports**
  - A. **Administration**

Mr. Tiffany was present. He had nothing to add to his report.
  - B. **Fiscal Office**

Mr. Hodson was present. There was nothing to add to his report.
  - C. **Fire**

Chief Leaming was present. There was nothing to add to his report.
  - D. **Police**

Chief Brown was present. There was nothing to add to his report.
  - E. **Roads and Services**

Mr. Harphant was present. There was nothing to add to his report.
  - F. **Zoning**

Mrs. Tilford was present. There was nothing to add to her report.
  - G. **Information Technology**

Computers are still being installed. So far have not had any problems.
  - H. **Trustees**
5. **Public Comments – Agenda Items**
6. **Old Business**
  - A. Bellbrook Sugarcreek Parks and Schools Meeting – April 20<sup>th</sup> 5:30 pm At the Sugarcreek Township Administration Building.
7. **Consent Agenda Items**
  - A. Payment of Bills
  - B. Approval of Minutes
  - C. Appointment of Full Time Police Officer - Joshua T. Lacy – 2020.03.16.01

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2020.03.16.01**

IN RE: Appointment of Full-Time Police Officer Joshua T. Lacy

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Police Department; and,

WHEREAS, a vacancy exists within the classification of full-time Police Officer; and,

WHEREAS, the vacancy has been posted for application in accordance with township policy and the current labor contract; and,

WHEREAS, an assessment center was conducted which included testing in basic exercises, review board and personal interviews with the Chief of Police; and,

WHEREAS, after a review of all the candidates, Police Chief Michael A. Brown recommends this appointment, and confirms that there are funds available for this position in the 2020 operating budget,

NOW THEREFORE, BE IT RESOLVED, that Joshua T. Lacy is hereby appointed as full-time Police Officer effective March 17, 2020, at a pay rate of \$24.68 per hour, payable on a bi-weekly basis, and subject to a one (1) year probationary period ending March 17, 2021.

**D. Initiate Map Amendment to Rezone parcels – 2020.03.16.02**

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2020.03.16.02**

IN RE: Initiate Map Amendment to Rezone parcels  
L32000100020008200 and L32000100020004800

WHEREAS, ORC 519.12 authorizes the Board of Trustees to initiate amendments to the Zoning Resolution by passage of a Resolution; and,

WHEREAS, the Board of Sugarcreek Township Trustees deems it in the best interest of the community to initiate a map amendment to rezone 6.267 acres at 4251 Clys Road and 23.947 acres located at the southeast corner of Feedwire and Clys Road (no address of record) from R-1A (Suburban Residential-Low) District to O-1 (Office) District; and,

WHEREAS, the purpose of said rezoning is to ensure that future development of the subject parcels is commercial in nature as called for in the Long Range Land Use Plan; and,

NOW THEREFORE, BE IT RESOLVED, the Sugarcreek Township Board of Trustees does hereby initiate the rezoning of the above mentioned parcels and instructs the Director of Zoning and Planning to certify this Resolution to the Board of Zoning Commission.

**E. Year 2020 Permanent Appropriations – 2020.03.16.03**

**SUGARCREEK TOWNSHIP**

***RESOLUTION NO. 2020.03.16.03 \*amended***

***IN RE: Year 2020 Permanent Appropriations***

WHEREAS, the Board of Trustees has a duty under law to adopt and maintain a balanced budget; and,

WHEREAS, this Board, along with the Fiscal Officer and Township Administrator, have examined the estimate of revenues as presented by the Greene County Budget Commission; and,

WHEREAS, it is evident that the proposed 2020 Appropriations for each Fund do not exceed estimated revenues, which may include 2020 carryovers and additional income, as certified to the Greene County Auditor's Office by the Township Fiscal Officer,

NOW THEREFORE, BE IT RESOLVED, that the following permanent appropriations be placed into effect:

1000	General Fund	
	Personal Services (Salaries)	\$ 372,000.00
	Employee Benefits	\$ 168,000.00
	Purchased Services	\$ 150,000.00
	Supplies & Materials	\$ 11,000.00
	Other Dues and Fees	\$ 2,000.00
	Health Districts	<u>\$ 30,000.00</u>
	<i>Total General Fund:</i>	<i>\$ 733,000.00</i>
2011	Motor Vehicle Tax	\$ 27,000.00
2021	Gasoline Tax	\$ 125,000.00
2031	Road and Bridge	
	Personal Services	\$ 418,250.00
	Other	<u>\$ 536,700.00</u>
	<i>Total Road and Bridge:</i>	<i>\$ 954,950.00</i>
2081	Police District	
	Personal Services	\$2,390,000.00
	Other	<u>\$ 473,700.00</u>
	<i>Total Police District:</i>	<i>\$2,863,700.00</i>
2112	Fire District	
	Personal Services	\$2,095,450.00
	Other	<u>\$ 735,900.00</u>
	<i>Total Fire District:</i>	<i>\$2,831,350.00</i>
2231	Permissive Motor Vehicle License	\$ 80,000.00
2281	Ambulance and Emergency Medical	
	Personal Services	\$ 116,000.00
	Other	<u>\$ 62,700.00</u>
	<i>Total Ambulance and Emergency Medical:</i>	<i>\$ 178,700.00</i>
2904	Centerville Fire Ancillary	\$ 80,000.00
2906	Police Trust Fund	\$ 89,000.00
2907	Police Cell Tower Receipts	\$ 30,000.00
2908	Fire Cell Tower Receipts	\$ 24,000.00
3102	General Bond Retirement	\$ 127,263.50
3901	Clyo Road TIF II	\$ 158,000.00
4401	OPWC Brown Road	\$ 50,000.00
4901	Center Point Capital Project	\$ 51,869.33
4902	Clyo Road TIF	\$ 0.00

---

**Total Appropriations** **\$8,403,832.83**

FURTHER BE IT RESOLVED that the above aggregate amounts be appropriated based upon the attached submittals (hereby incorporated) and a copy shall be sent to the Greene County Auditor.

F. Appointment of Fire Department Staff – Renee Simmons and Luke Pheanis –  
2020.03.16.04

**SUGARCREEK TOWNSHIP**  
**RESOLUTION NO. 2020.03.16.04**  
IN RE: Appointment of Fire Department Staff  
Renee Simmons and Luke Pheanis

WHEREAS, the continuing need exists to maintain proper staffing within the Sugar creek Township Fire Department; and,

WHEREAS, vacancies exist within the classifications of Part-time Firefighter II/Paramedic Part-time Firefighter II/EMT and; and,

WHEREAS, Renee Simmons has the necessary qualifications to serve in the capacity of Part-time Firefighter II/Paramedic for the Sugar creek Township Fire Department; and,

WHEREAS, Luke Pheanis has the necessary qualifications to serve in the capacity of Part-time Firefighter II/EMT for the Sugar creek Township Fire Department; and,

WHEREAS, funds are available for this purpose within the Fire Department’s 2020 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED, that Renee Simmons shall be appointed to Part-time Firefighter II/Paramedic within the Sugar creek Fire Department at the rate of \$14.74 per hour; and,

NOW, THEREFORE, BE IT RESOLVED, that Luke Pheanis shall be appointed to Part-time Firefighter II/EMT within the Sugar creek Fire Department at the rate of \$13.63 per hour; and,

FURTHER BE IT RESOLVED, the above-mentioned appointments for Renee Simmons and Luke Pheanis will have an effective date of March 5, 2020 with a one (1) year probationary period ending on March 5, 2021.

Mrs. Destefani motioned to approve Consent agenda items. Mr. Cramer seconded  
Roll was called with the vote being as follows:

Mrs. Destefani – Yes  
Mrs. Daugherty – absent  
Mr. Cramer –Yes

8. **Discussion Consent Agenda Items**

9. **Trustee/Staff Discussions**

10. **Adjourn**

Mrs. Destefani moved to adjourn. Mr. Cramer seconded.  
Roll was called with the vote being as follows:

Mrs. Destefani – Yes  
Mrs. Daugherty – absent  
Mr. Cramer –Yes

---

Theodore L. Hodson, Fiscal Officer