

**The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on May 4th, 2020, at 7:00 PM, at 2090 Ferry Road, Bellbrook, Ohio 45305.**

1. **Mrs. Daugherty called the session to order at 7:00 pm.**
2. **Mr. Tiffany called the roll with Board Members** Mrs. Destefani, Mrs. Daugherty and Mr. Cramer being present. Also, in attendance was Donna Hellman.
3. **All in attendance stood for the Pledge of Allegiance.**
4. **Reports**

**A. Administration**

Mr. Tiffany was present. He had nothing to add to his report. Mrs. Daugherty asked about the office building returning to being fully open, and how things will look going forward. Mr. Tiffany stated that the lobby is open, and we have been slowly allowing people to come in.

**B. Fiscal Office**

Mr. Hodson was present. He had nothing to add to his report.

**C. Fire**

Chief Leaming was present. He had nothing to add to his report. Mrs. Destefani asked if the fire department is regulating the amount of people that can be inside of stores while COVID is in effect. Chief Leaming stated that they do not regulate it, but people have called to ask about people per square footage of the building. The fire department is working with Building Official to help stores figure out their occupancy levels.

**D. Police**

Chief Brown was present. He had nothing to add to his report. Mrs. Daugherty asked if Chief Brown has experienced any higher rates of home violence since COVID has happened. He stated that he has not seen an increase in domestic violence. He also stated that the police department is running its full staff, and everyone is back and working.

**E. Roads and Services**

Mr. Harphant was present. He had nothing to add to his report. Mrs. Daugherty asked if they were still having problems with political signs out in the township. Mr. Harphant stated that there have not been too many signs out, and the political signs are decreasing.

**F. Zoning**

Mrs. Tilford was present. She had nothing to add to her report. Mrs. Destefani asked about the Miller Valentine Group. Mrs. Tilford stated that Miller Valentine is doing some work to make sure that the land is not washed out for the bike, hike, and walking trails.

**G. Information Technology**

Mr. Tiffany stated that the computers have been working nicely, and that the phone system had a few glitches but is now working just fine.

**H. Trustees**

Mrs. Destefani spoke about the Water waste community meeting. She stated that on Friday they had a zoom meeting and talked about how a water tower is no longer needed at the Rollandia property. Mrs. Destefani also stated that Greene County is reopening but not to the public.

**5. Old Business**

A. Bellbrook Sugarcreek Parks and Schools Meeting – will be rescheduled.

**6. Consent Agenda Items**

A. Payment of Bills

B. Approval of Minutes

C. Rehiring of Full Time Police Officer – Tyler Mantia – 2020.05.04.01

SUGARCREEK TOWNSHIP

RESOLUTION NO. 2020.05.04.01

IN RE: Rehire of Full-Time Police Officer Tyler Mantia

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Police Department; and,

WHEREAS, a vacancy exists within the classification of full-time Police Officer; and,

WHEREAS, the vacancy has been posted for application in accordance with township policy and the current labor contract; and,

WHEREAS, Mr. Mantia has previously been employed by Sugarcreek Township; and,

WHEREAS, Mr. Mantia was a member of the Sugarcreek Township Police Department as a Full-time Officer from September 3, 2014 until August 23, 2019; and,

WHEREAS, Police Chief Michael A. Brown recommends this reappointment, and confirms that there are funds available for this position in the 2020 operating budget,

NOW THEREFORE, BE IT RESOLVED, that Tyler Mantia is hereby reappointed as a full-time Police Officer effective May 10, 2020, at a pay rate of \$32.89 per hour, payable on a bi-weekly basis, and subject to a one (1) year probationary period ending May 10, 2021.

**D. Amending the attachment to Resolution 2020.03.24.03 - Authorizing Township Administrator to Act as Signatory for MOU with Park District and City of Bellbrook**

**Memorandum of Understanding**

This memorandum of understanding, by and between the Bellbrook Sugarcreek Park District, hereinafter known as “the Park District”, the City of Bellbrook, hereinafter known as “the City”, and Sugarcreek Township, hereinafter known as “the Township”, collectively hereinafter known as “the Parties”, is entered into in an effort to provide clear guidelines for the appointment of members to the Bellbrook Sugarcreek Park District Board of Commissioners beginning with the 2020 appointment and each appointment every year thereafter.

The Parties agree that this MOU may not be modified or altered without the expressed written concurrence of all parties.

WHEREAS, the Parties find it in the best interest of the Bellbrook Sugarcreek Park District and the communities and residents of the City of Bellbrook and Sugarcreek Township to have clear, defined processes for the appointment of Commissioners for the Park District; and,

WHEREAS, the Parties agree it to be in the best interest of the Parties and the public to have representation on the Board of Commissioners for the Park District from both the City and the Township at all times.

THEREFORE, the parties agree to the following:

Section 1. The Board of Commissioners for the Park District shall always consist of a minimum of one member who resides in the City and one member who resides in the Township to ensure proper representation to the citizens of both communities. If the continuing term Commissioners are residents of the same jurisdiction, then the applicants for the open Commissioner term may only consist of residents of the other jurisdiction. The Board of Commissioners of the Park District shall draft Park District bylaws reflecting the intent of this Memorandum of Understanding.

Section 2. For the year 2020, the commencement date for the appointed term shall be -determined by the Greene County Court of Common Pleas, and shall require the applicants for the open position to be residents of the City as the other two continuing term Commissioners reside in the Township. Every year thereafter shall have a commencement date of the appointed term of the second Monday in May.

Section 3. No less than 90 days prior to the commencement date for the appointed term of the open Commissioner position each year, each of the Parties may choose to advertise by the means of their choice for the upcoming open Commissioner term, subject to the conditions in Section 1. The date for the application submission deadline shall be no less than 60 days prior to the commencement date for the appointed term. Applications for consideration shall be directed to the Park District and copies of all applications shall be distributed by the Park District to the City in care of the City Manager, and to the Township in care of the Township Administrator, within three (3) days following the submission deadline.

Section 4. No less than 45 days prior to the commencement date of the appointment , the Park District shall schedule interviews for the applicants at a location and time agreed upon by the Parties, where two (2) representatives from each of the Parties shall interview the applicants collectively.

Section 5. No less than 20 days prior to the appointment date, each of the Parties shall submit to the Court a recommendation of an applicant for the Court's consideration.

Section 6. In the event there is a vacancy in a Commissioner position mid-term, the above process shall be followed with an appointment date of 90 days from the date of vacancy and a modification on the advertisement of the appointment to a date that complies with all other terms with Sections 3, 4 and 5.

This Memorandum of Understanding is entered into by the Parties on April \_\_\_, 2020, by the Authorizing Resolution of each, a copy of which is attached hereto and referenced below.

## **E. Proclamation – National Day of Prayer**

### **PROCLAMATION A NATIONAL DAY OF PRAYER**

WHEREAS, a National Day of Prayer was first recognized as a single-day by the Continental Congress on July 20, 1775; and

WHEREAS, such a day has been observed nationally since April 17, 1952, when President Harry S. Truman signed a bill proclaiming a National Day of Prayer must be declared by each following president at an appropriate date of choice; and

WHEREAS, in 1988, the law was amended designating that a National Day of Prayer is to be observed on the first Thursday of every May; and

WHEREAS, the Board of Trustees recognizes that Sugarcreek Township is home to citizens of many faiths and that prayer has long been a positive force that serves as a source of inspiration and hope to countless individuals; and

WHEREAS, the Bellbrook-Sugarcreek Area Ministerial Association is hosting a community-wide National Day of Prayer gathering at Christ's Church, 3370 Upper Bellbrook Road at 9:00 am on Thursday, May 7, 2020,

NOW, THEREFORE BE IT RESOLVED, this Board of Trustees recognizes May 7, 2020, as a Day of Prayer.

FURTHER BE IT RESOLVED, this Board of Trustees encourages all residents to recognize the continuing need for strong positive values to guide our Township, State and Nation.

Mrs. Daugherty motioned to approve Consent agenda items. Mrs. Destefani seconded. Roll was called with the vote being as follows:

Mrs. Destefani – Yes  
Mrs. Daugherty – Yes  
Mr. Cramer –Yes

7. **Discussion Consent Agenda Items**

8. **Trustee/Staff Discussions**

Mr. Tiffany spoke about the fire station needing new recliners in the fire house.

9. **Adjourn**

Mrs. Daugherty moved to adjourn. Mrs. Destefani seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – Yes  
Mrs. Daugherty – Yes  
Mr. Cramer –Yes

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Theodore L. Hodson, Fiscal Officer