



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, July 6, 2020, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Reports**
 - A. Administrator
 - B. Fiscal Officer
 - C. Fire
 - D. Police
 - E. Roads and Services
 - F. Zoning
 - G. Information Technology
 - H. Trustees
- 5. Old Business**
 - A. Bellbrook Sugar Creek Parks and Schools Meeting - TBD
- 6. Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes
 - C. Proceed to Ballot Road Levy – 2020.07.06.01
 - D. Increase Appropriations for Fire Fund – 2020.07.06.02
 - E. Creation of Fund 2910 – County Commissioner Coronavirus Relief Fund – 2020.07.06.03
 - F. Reclassification of Fire Department Staff – Michael Lewis – 2020.07.06.04
 - G. Resignation of Police Officer – Anthony Mountjoy – 2020.07.06.05
 - H. Resignation of Fire Department Staff – Steven Jensen – 2020.07.06.06
- 7. Discussion Agenda Items**
- 8. Trustee/Staff Discussion**
- 9. Adjourn**



MEETING CONDUCT AND GUIDELINES

As Trustees of Sugarcreek Township, we encourage residents to attend our Township Meetings. We appreciate you taking time out of your busy schedules to be a part of your Government in action. To help meetings move along in a positive manner, we have established the following guidelines for our meetings:

This is a Township Business meeting and is to be conducted in a professional, business-like manner. It is not our intention to embarrass or demean each other or any members of the audience. We will treat each other with courtesy and respect and we ask for the same courtesy and respect from the audience. No one will get special treatment. These guidelines are for all of us.

As a professional meeting should not go longer than an hour to an hour and a half, it is our intention to stay within a reasonable time limit and follow the agenda.

There will be an Open Discussion at the end of the agenda for the audience to give comments on Township issues. When you have a question or comment, please go to the microphone, state your name and address and direct your question to the Trustees. Please try to limit your comments to 3-5 minutes so as to allow everyone an opportunity to speak.

We appreciate your input. We will not allow any personal attacks or any type of outbursts or profanity from the audience.

If you have any personal comments that you would like to make to us as individuals, please feel free to call the Township Administrative offices or allow us to set up a time to speak with you individually.

It is our goal that meetings are productive and positive. We will do our best to conduct effective, professional meetings.

Thank you.

Sugarcreek Township Trustees



Jeffrey A. Leaming
Fire Chief

Staff Report for Sugar Creek Township Trustees June 10, 2020 thru July 2, 2020

The following information is a snap shot of the activities and areas of responsibilities for Sugar Creek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

Trainings:

- OIC Roles / Responsibilities
- Heat Emergencies
- Reading Smoke

Statistics:

2019 Totals

- EMS Responses: 972 7 Overdose calls with 4 patients receiving Narcan
- Vehicle Crashes: 176
- Fire Responses: 298
1269 6.2% or 79 calls have been to Cornerstone

2020 Totals Year to Date

- EMS Responses: 410 1 Overdose calls
- Vehicle Crashes: 73
- Fire Responses: 127
537 5.2% or 28 calls have been to Cornerstone

Accomplishments/Information:

- Monitoring the directive on Fire Department response to potential COVID-19 patients
- Monitoring County and State Fire/EMS response daily via conference calls
- New Chairs have been placed at both stations
- FEMA grant funding for station 72 exhaust system deposited

Status of Significant Issues the Fire Department is Addressing:

- Monitoring COVID-19 situation
- Capital needs of the department are updated and summarized below in this report
- Conditional offer of employment made to one of our PT FF/PM's who is now completing the required entry level testing
- The staff car we took over from PD is out of service for a transmission and will not be repaired; looking for options

Scheduled Events:

- All regularly scheduled events and meetings have been cancelled

Fiscal:

As of June 5, 2020	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$2,831,350.00	\$456,182.19	\$1,223,425.11	\$1,166,970.17	42.988%
EMS	\$178,700.00	\$37,835.23	\$73,745.10	\$68,416.74	40.970%
Cell Tower Fund	\$24,000.00			\$24,000	
Department Total	\$3,034,050.00	\$494,017.42	\$1,297,170.21	\$1,258,786.91	42.531%

Projected Capital Needs:

Priority	Immediate	Moderate	Low
1	Ladder Replacement \$250,000.00	Battalion Bay sensors \$1,200.00	Replace Damaged Bay Door \$2,000.00
2	Engine \$485,000.00	Inside Building Painting / Bay (Sta. 72) \$9,000.00	Carpet training / Day room / Bunk Room \$11,000.00
3	(1) Staff Vehicle \$50,000.00	Build Gear Room (In Bay Sta. 72) \$55,000.00	Kitchen (Sta. 71) \$9,000.00
4	5 Mobile Radio \$31,783.00	Sleeping area improvements (Sta. 72) \$15,000.00	Kitchen (Sta. 72) \$12,000.00
5	Life Pack Monitor Replacement (3) \$90,000.00	Thermal Imaging Camera \$9,000.00	Painting Interior (Sta. 71) \$3,000.00
6	Station 72 Concrete Ramp Replacement \$50,000.00	Radio Batteries \$2,500.00	Replace Carpet (Sta. 71) \$7,000.00
7		PPV Fans E-73 Q-72 \$5,000.00	Bay Floor crack repair / repaint floor \$36,000.00
8		Search Rope & Equipment \$3,000.00	Painting (bay) (Sta. 71) \$8,000.00
9		Front Ramp repair/replace Sta. 72 \$30,000.00	Wall Gear Racks \$6,500.00
10		Chain saw \$1,375.00	Dedicated Maintenance Program \$2,500.00
11		Hand Tools \$3,000.00	Relocate Flag pole and install lighting \$2,000.00
12		Replace Hose \$10,000.00	
13		Rotary saw \$600.00	
14		Station Alerting \$54,000.00	
15			
16			
17			
18			
19			
20			
21			
	Total \$956,783.00		\$198,675.00
			TOTAL \$1,254,458.00

Respectfully Submitted,



Jeffrey A. Leaming



Michael A. Brown
Chief of Police

Trustee Report July 6, 2020

Training

- All OPOTA classes have been cancelled through August 28th.

Fiscal

Budget 2020 (Final Appropriation)	\$2,973,700.00
Expenditures as of July 2, 2020	\$1,281,389.84
% of Budget Used	42.8%
% of Budget Year Target for the end of July	58.1%
% of Budget Remaining	57.2%
Cash Balance as of July 2, 2020	\$1,147,880.01

Events/Appearances

- All events have been cancelled.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "MA Brown".

Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

June 11, 2020

- Traffic stops
- Business and house checks
- An animal complaint on Glory Drive

June 12, 2020

- Intoxicated subject on Alpha Bellbrook Road
- Suspicious vehicle on Wilmington Pike
- Theft report on Oak Creek Drive
- Domestic dispute on Soaring Heights Drive

June 13, 2020

- Nothing to Report

June 14, 2020

- Noise complaint on Wilmington-Dayton Road
- Traffic stops
- Welfare check on Settlers Bay Court

June 15, 2020

- Theft arrest on Wilmington Pike
- Protection Order violation on Bayberry Cove Drive

June 16, 2020

- Nothing to Report

June 17, 2020

- Business and house checks
- Traffic stops
- Juvenile complaint on Napa Valley Drive

June 18, 2020

- Suspicious vehicle on E. Briggs Road
- Community policing
- Extra patrol on Ferry Road
- Domestic violence report on Surrey Trail

June 19, 2020

- Theft report taken on Soaring Heights Drive
- Crash report on Surrey Trail
- Intoxicated subject on Wilmington Pike

June 20, 2020

- Nothing to Report

June 21, 2020

- Business checks
- Crash report on Upper Bellbrook Road
- Crash report on Wilmington Pike
- Juvenile complaint on Erica Court
- Burglary report on Bayberry Cove Drive

June 22, 2020

- Nothing to Report

June 23, 2020

- Suspicious vehicle on Wilmington Pike
- Juvenile complaint on N. Lakeman Drive
- Crash report on Little Sugarcreek Road

June 24, 2020

- Traffic stops
- Business and house checks
- Harassment report on Surrey Trail
- Crash report on Wilmington Pike
- Noise complaint on River Bend Drive

June 25, 2020

- Nothing to Report

June 26, 2020

- Suspicious person on N. Lakeman Drive
- Community policing
- Welfare check on Wilmington Pike

June 27, 2020

- Theft report on cedar Ridge Drive
- Theft report on Penewit Road
- Noise complaint on Little Sugarcreek Road

June 28, 2020

- Nothing to Report

June 29, 2020

- Crash report on Wilmington-Dayton Road
- Warrant issued on Clyo Road
- Business checks

June 30, 2020

- Juvenile complaint on N. Lakeman Drive
- Theft arrest on Wilmington Pike
- Peace officer needed on State Route 725



**Staff Report for
Sugar Creek Township Trustees
July 6, 2020**

The following information is a snapshot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service

- No calls for service

Accomplishments:

- Pick up Farmers Market - 2
- Mow property – 4
- Worked on Rhine Way project – 5 days
- Removed dead possum on Little Sugarcreek
- Remove signs in right of way - 4
- Found and cleaned off drain in Carpenters Creek
- Check on Brown Rd. reconstruction project
- Walk through in Oak Brook
- Cut and weld gun for Police Dept
- Set up Farmers Market – 2
- Picked up dumped brush on Spring Valley Alpha
- Weed eat around property
- Picked up old computers from Police Dept.
- Dug hole for ladder truck outrigger removal
- Graded and seeded project on Washington Mill
- Cut up hard drives for Police Dept.
- Trim brush along roads
- Pick up downed tree on Circle Edge Dr.
- Wash Trucks
- Weed eat Clys Rd. and Center Point Dr.
- Get parts for water tank
- Mowed outlying areas – 3
- Checked on guardrail on Ferry Rd. and put up barrels
- Trim brush and trees on Conference Rd.
- Trim trees on Cedar Ridge Dr. and Vimark Ln.
- Weed eat bridge on Conference Rd.
- Picked up Dura-Patcher from Beaver Creek Twp.
- Mow pond
- Dig around catch basin on Gerhardt Cir.
- Repair guardrail on Ferry Rd.

- Remove wood from ditch on Ferry Rd.
- Install speed limit sign on Prairie Trace
- Clean grate at pond on Conifer Trail
- Changed ceiling tiles in lobby
- Picked up debris on Little Sugarcreek
- Fill water tank for gardeners
- Seal around pipe and pour new bottom in drop box on Gerhardt
- Repair trailer
- Check on Oups locates
- Multiple driveway permits

Respectfully,

Bill Harphant
Roads and Services Director



**Staff Report for the Sugar Creek Township Board of Trustees
June 12, 2020 to July 2, 2020**

The following is a snapshot of the activities and areas of responsibility for the Sugar Creek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- **June 26, 2020 BZA Meeting-canceled**
- **July 23, 2020 Meeting:**
 - BZA04-2020: Applicant Anneliese McGhee is requesting an area/dimensional variance from Section 7.04 B.1.a. of the Sugar Creek Township Zoning Resolution to allow for the construction of a 48" black aluminum fence in the front yard on a corner lot (42" permitted). The subject property is 4091 Woodland Ridge Ct. and is located in the PUD-R (Residential Planned Unit Development) District.

Zoning Commission Activities:

- **July 7, 2020 Meeting-canceled**
- **Next meeting scheduled for August 4, 2020**

Meetings/Accomplishments:

- Met with developer to discuss land in the township on June 15, 2020
- Met with couple to discuss the construction of an addition to a home for sale in the township on June 23, 2020
- Completed preapplication meeting with property owner regarding variance request on June 25, 2020
- Met with property owner to discuss the construction of deck and detached garage on July 1, 2020
- Met with property owners to discuss the construction of an addition on July 1, 2020
- Met with contractor to discuss construction of a barn on July 2, 2020

- Continuing to work with MI Homes as they begin the process of applying for Zoning Certificates in Bellasera
- Working with Miller Valentine and the Ackermann Group on lighting installed at Waterford-revised photometric plan approved
- Working with Miller Valentine and Sugar Ridge HOA on finalizing seeding and smoothing of areas adjacent to installed bike path; erosion issues have been remedied
- Working on newsletter
- Looking to begin website redesign project this month

Announcements/Upcoming Events:

- Farmers' Market is open! Visit Fridays from 3-7 p.m. at Sugarcreek Plaza.
- County Land Use Plan Update information has been posted on our website; Public Open House canceled and will be rescheduled at a later date
- If you haven't completed your 2020 census form, please do so!

Payment Listing

6/15/2020 to 7/2/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1075-2020	06/15/2020	06/15/2020	CH	BUREAU OF WORKERS' COMPENSATION	\$6,358.67	O
	Purpose:	MONTHLY PAYMENT				
1161-2020	06/22/2020	06/22/2020	CH	OLD FORT BANK	\$1,284.72	O
	Purpose:	MISC PURCHASES				
85268	06/15/2020	06/15/2020	AW	OHIO DEPARTMENT OF JOB & FAMILY SEF	\$245.80	O
	Purpose:	UNEMPLOYMENT - M. NEAL				
85269	06/15/2020	06/15/2020	AW	TECH ADVISORS	\$2,165.10	O
	Purpose:	SECURE ID				
85270	06/15/2020	06/15/2020	AW	EVOLUTION CREATIVE SOLUTIONS	\$55.93	O
	Purpose:	BUSINESS CARDS - WHITE				
85271	06/15/2020	06/15/2020	AW	TRANSUNION RISK & ALTERNATIVE DATA	\$109.60	O
	Purpose:	SEARCHES				
85278	06/16/2020	06/16/2020	AW	GOVERNMENT FORMS AND SUPPLIES	\$154.75	O
	Purpose:	MINUTE BOOK AND EXTRA PAGES				
85279	06/16/2020	06/16/2020	AW	GREENE COUNTY ANIMAL CONTROL	\$60.00	O
	Purpose:	1ST QTR ANIMAL CONTROL				
85280	06/16/2020	06/16/2020	AW	REMCO SYSTEMS, INC.	\$300.00	O
	Purpose:	LEKTRIEVER ANNUAL CONTRACT				
85281	06/16/2020	06/16/2020	AW	TECH ADVISORS	\$257.00	O
	Purpose:	COMPUTER PARTS				
85282	06/16/2020	06/16/2020	AW	VERIZON WIRELESS	\$630.87	O
	Purpose:	CELL PHONES - POLICE				
85283	06/16/2020	06/16/2020	AW	TIME WARNER CABLE	\$102.77	O
	Purpose:	CABLE				
85284	06/16/2020	06/16/2020	AW	Paul Guerrero	\$400.00	O
	Purpose:	CLOTHING ALLOWANCE				
85285	06/16/2020	06/16/2020	AW	LESLEY STAYER	\$400.00	O
	Purpose:	CLOTHING ALLOWANCE				
85286	06/16/2020	06/16/2020	AW	CRAIG BLACK	\$400.00	O
	Purpose:	CLOTHING ALLOWANCE				
85287	06/16/2020	06/16/2020	AW	LYKINS OIL COMPANY	\$758.59	O
	Purpose:	FUEL				
85288	06/16/2020	06/16/2020	AW	QUADIENT, INC.	\$140.85	O
	Purpose:	POSTAGE MACHINE RENTAL				
85289	06/16/2020	06/16/2020	AW	PRO ONCALL TECHNOLOGIES	\$966.83	O
	Purpose:	MONTHLY PAYMENT				
85290	06/16/2020	06/16/2020	AW	PHOENIX SAFETY OUTFITTERS	\$299.95	O
	Purpose:	BOOTS - RIGSBY				
85291	06/16/2020	06/16/2020	AW	MUFFLER BROTHERS	\$203.99	O
	Purpose:	CAR 105				
85292	06/16/2020	06/16/2020	AW	OCCUPATIONAL HEALTH CENTERS OF OH	\$130.50	O
	Purpose:	PHYSICAL/DRUG TEST - NEW HIRE				
85293	06/16/2020	06/16/2020	AW	ASSOCIATION FOR PSYCHOTHERAPY, INC	\$1,100.00	O
	Purpose:	PSYCH EVALUATIONS				
85294	06/16/2020	06/16/2020	AW	CLEAN AIR CONCEPTS	\$490.00	O
	Purpose:	EXHAUST SYSTEM @ STA 72				

Payment Listing

6/15/2020 to 7/2/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
85295	06/16/2020	06/16/2020	AW	SPRINT	\$51.67	O
				Purpose: LIFEPAKS		
85296	06/16/2020	06/16/2020	AW	MUNICIPAL EMERGENCY SERVICES DEPC	\$459.86	O
				Purpose: INFARED THERMOMETER		
85298	06/16/2020	06/16/2020	AW	GREENE COUNTY CLERK OF COURTS	\$21.00	O
				Purpose: CAR TITLE		
85299	06/16/2020	06/16/2020	AW	PLUMBING SOLUTIONS	\$85.00	O
				Purpose: BACKFLOW TEST		
85302	06/22/2020	06/22/2020	AW	PETTY CASH	\$100.00	O
				Purpose: REPLENISH PETTY CASH		
85303	06/22/2020	06/22/2020	AW	LEADS ONLINE	\$2,128.00	O
				Purpose: INVESTIGATION SYSTEM RENEWAL		
85304	06/22/2020	06/22/2020	AW	MIDWEST RADAR	\$495.00	O
				Purpose: RADAR SERVICE		
85305	06/22/2020	06/22/2020	AW	A & A SAFETY	\$164.00	O
				Purpose: MOWING AHEAD SIGNS		
85306	06/22/2020	06/22/2020	AW	PHOENIX SAFETY OUTFITTERS	\$536.60	O
				Purpose: UNIFORMS		
85307	06/22/2020	06/22/2020	AW	CARE WORKS COMP	\$4,347.00	O
				Purpose: ANNUAL GROUP RATING PAYMENT		
85308	06/22/2020	06/22/2020	AW	ENERGY OPTIMIZERS, USA	\$959.01	O
				Purpose: ENERGY CONTRACT		
85309	06/22/2020	06/22/2020	AW	GREENE COUNTY SANITARY ENGINEER	\$537.86	O
				Purpose: WATER AND SEWER		
85310	06/22/2020	06/22/2020	AW	LYKINS OIL COMPANY	\$1,368.31	O
				Purpose: FUEL		
85311	06/22/2020	06/22/2020	AW	MICHAEL BROWN	\$50.00	O
				Purpose: JUNE CELL PHONE REIMB		
85312	06/22/2020	06/22/2020	AW	O'REILLY AUTOMOTIVE, INC.	\$96.36	O
				Purpose: CABIN FILTERS		
85313	06/22/2020	06/22/2020	AW	MOTOROLA SOLUTIONS, INC.	\$1,589.25	O
				Purpose: BATTERIES		
85314	06/23/2020	06/23/2020	AW	TREASURER OF STATE	\$270.88	O
				Purpose: DAM SAFETY ANNUAL FEE		
85315	06/23/2020	06/23/2020	AW	OFFICE DEPOT	\$181.25	O
				Purpose: SUPPLIES		
85316	06/23/2020	06/23/2020	AW	BUGS-OR-US PEST CONTROL	\$55.00	O
				Purpose: PEST CONTROL		
85317	06/23/2020	06/23/2020	AW	OCCUPATIONAL HEALTH CENTERS OF OF	\$261.00	O
				Purpose: PHYSICALS/DRUG TESTING		
85318	06/23/2020	06/23/2020	AW	O'REILLY AUTOMOTIVE, INC.	\$26.77	O
				Purpose: BOAT REPAIRS		
85319	06/23/2020	06/23/2020	AW	POWERPLAN	\$222.78	O
				Purpose: CUTTER SHAFT BEARING		
85320	06/23/2020	06/23/2020	AW	DETROIT TIRES SUPPLY	\$93.75	O
				Purpose: SERVICE RUN		

Payment Listing

6/15/2020 to 7/2/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
85321	06/23/2020	06/23/2020	AW	TIME WARNER CABLE	\$67.83	O
				Purpose: VOICE		
85322	06/23/2020	06/23/2020	AW	WAL-MART COMMUNITY/GEMB	\$26.08	O
				Purpose: SUPPLIES		
85323	06/23/2020	06/23/2020	AW	DREAM SEATS LLC	\$6,809.95	O
				Purpose: 8 RECLINERS FOR FIRE DEPT.		
85324	06/29/2020	06/29/2020	AW	JEFFERSON HEALTH PLAN	\$38,646.05	O
				Purpose: JUNE HEALTH INSURANCE		
85326	06/29/2020	06/29/2020	AW	STANDARD INSURANCE COMPANY	\$231.61	O
				Purpose: JULY LIFE INSURANCE		
85327	06/29/2020	06/29/2020	AW	MAZANEC, RASKIN & RYDER CO., LPA	\$152.00	O
				Purpose: LEGAL FEES		
85328	06/29/2020	06/29/2020	AW	BUSINESS PLANS	\$60.00	O
				Purpose: COBRA PLAN		
85329	06/29/2020	06/29/2020	AW	RESCUE SOURCE	\$570.95	O
				Purpose: WATER RESCUE GEAR		
85330	06/29/2020	06/29/2020	AW	JOHN DEERE FINANCIAL	\$9.98	O
				Purpose: EAR PROTECTION		
85333	06/29/2020	06/29/2020	AW	BARRY TIFFANY	\$750.00	O
				Purpose: JUNE CELL PHONE AND JULY CAR ALLOWANCE		
85334	06/29/2020	06/29/2020	AW	CARA TILFORD	\$50.00	O
				Purpose: JUNE CELL PHONE REIMB		
85335	06/29/2020	06/29/2020	AW	RICHARD CIPRIANO	\$20.00	O
				Purpose: JUNE CELL PHONE REIMB		
85336	06/29/2020	06/29/2020	AW	BILL HARPHANT	\$20.00	O
				Purpose: JUNE CELL PHONE REIMB		
85337	06/29/2020	06/29/2020	AW	TOBY KNERR	\$20.00	O
				Purpose: JUNE CELL PHONE REIMB		
85338	06/29/2020	06/29/2020	AW	DALE OWENS	\$20.00	O
				Purpose: JUNE CELL PHONE REIMB		
85339	06/29/2020	06/29/2020	AW	FRED CRAMER	\$20.00	O
				Purpose: JUNE CELL PHONE REIMB		
85340	06/29/2020	06/29/2020	AW	NADINE DAUGHERTY	\$20.00	O
				Purpose: JUNE CELL PHONE REIMB		
85341	06/29/2020	06/29/2020	AW	CAROLYN L. DESTEFANI	\$20.00	O
				Purpose: JUNE CELL PHONE REIMB		
85343	06/30/2020	06/30/2020	AW	CITI CARDS	\$1,291.08	O
				Purpose: MISC PURCHASES		
85344	06/30/2020	06/30/2020	AW	WAL-MART COMMUNITY/GEMB	\$165.29	O
				Purpose: SUPPLIES		
85345	06/30/2020	06/30/2020	AW	KIMBALL MIDWEST	\$276.00	O
				Purpose: HAND SANITIZER		
85346	06/30/2020	06/30/2020	AW	TIME WARNER CABLE	\$5,845.38	O
				Purpose: PHONE CHARGES		
85347	06/30/2020	06/30/2020	AW	BUGS-OR-US PEST CONTROL	\$90.00	O
				Purpose: PEST CONTROL		

Payment Listing

6/15/2020 to 7/2/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
85348	06/30/2020	06/30/2020	AW	ERNST CONCRETE	\$4.85	O
	Purpose: SOLID DRAIN TILE CONNECTOR					
85349	06/30/2020	06/30/2020	AW	OCCUPATIONAL HEALTH CENTERS OF OH	\$130.50	O
	Purpose: DRUG TESTING/PHYSICAL					
85350	06/30/2020	06/30/2020	AW	O'REILLY AUTOMOTIVE, INC.	\$76.93	O
	Purpose: SUPPLIES					
Total Payments:					\$86,510.75	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$86,510.75	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on June 15th, 2020, at 7:00 PM, at 2090 Ferry Road, Bellbrook, Ohio 45305.

1. **Mrs. Daugherty called the session to order at 7:00 pm.**
2. **Mr. Tiffany called the roll with Board Members Mrs. Destefani, Mrs. Daugherty and Mr. Cramer being present.**
3. **All in attendance stood for the Pledge of Allegiance.**

4. **Reports**

A. Administration

Mr. Tiffany was present. He had nothing to add to his report.

B. Fiscal Office

Mr. Hodson was present. He had nothing to add.

C. Fire

Chief Leaming was present. He had nothing to add to his report.

D. Police

Chief Brown was present. Mrs. Destefani asked about the protests going on in the Township, Chief Brown stated that they have not had any altercations and that so far things have been peaceful.

E. Roads and Services

Mr. Harphant was not present. He had nothing to add to his report.

F. Zoning

Mrs. Tilford was present. She stated that the newsletter for the Township is being prepared to be sent out. They are discussing an option for sending it out electronically as well as a paper copy, and which would be more effective.

G. Information Technology

Computers have been installed and updated.

H. Trustees

Mrs. Destefani stated that she attended the Miami Valley Regional Planning Meeting. She also stated that she attended the Chamber meeting. Mrs. Daugherty stated she met with Hope Taft about the upcoming River Clean up.

5. **Old Business**

- A. Bellbrook Sugarcreek Parks and Schools Meeting – will be rescheduled.

6. **Consent Agenda Items**

- A. Payment of Bills
- B. Approval of Minutes

C. Renewal of Road Levy – 2020.06.15.01

SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.06.15.01
IN RE: Renewal of Road Levy Resolution of Necessity

WHEREAS, this Board of Sugar Creek Township Trustees has determined the necessity of levying a tax outside the ten mill limitation; and,

WHEREAS, the Ohio Revised Code (ORC) Section 5705.19(G) authorizes submission of the question of the tax; and,

WHEREAS, the purpose of the proposed tax is for a renewal of a .80 mill levy for five (5) years; and

WHEREAS, this proposed levy was previously voted on prior to 1980, renewed in November 1982, renewed in November 1987, replaced in June 1992, replaced in November 1996, renewed in May 2002, renewed in August 2006, and replaced in November 2012, renewed in November 2016 and is set to expire in 2021; and,

WHEREAS, the levy will be placed on the ballot for the November, 2020 general election for tax year 2021 through 2025, beginning collection 2021 through 2026,

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees is requesting the County Auditor to certify the total current valuation and dollar amount of revenue that would be generated by said millage,

FURTHER, BE IT RESOLVED, when certification from County Auditor is received, this Resolution will be certified to the Board of Elections in the manner and within the time prescribed by the applicable section of the Ohio Revised Code along with the County Auditor's estimate.

D. Appointment of Fire Department Staff Jon Liston – 2020.06.15.02

SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.06.15.02
IN RE: Appointment of Fire Department Staff
Jon Liston

WHEREAS, the continuing need exists to maintain proper staffing within the Sugar Creek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Part-time Firefighter II/Paramedic; and,

WHEREAS, Jon Liston has the necessary qualifications to serve in the capacity of Part-time Firefighter II/Paramedic for the Sugar Creek Township Fire Department; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2020 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED, that Jon Liston shall be appointed to Part-time Firefighter II/Paramedic within the Sugar Creek Fire Department at the rate of \$15.18 per hour; and,

FURTHER BE IT RESOLVED, the above-mentioned appointment for Jon Liston will have an effective date of June 12, 2020 with a one (1) year probationary period ending on June 12, 2021.

E. Declare property a Nuisance – 4111 Wagner Road– 2020.06.15.03

SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.06.15.03
IN RE: Declaring a Nuisance at 4111 Wagner Road

WHEREAS, the Ohio Revised Code (ORC) 505.87 provides for the abatement, control, or removal of vegetation, garbage, refuse, and other debris from land in the township, if the board determines that the owner's maintenance of that vegetation, garbage, refuse, or other debris constitutes a nuisance; and,

WHEREAS, the Director of Planning and Zoning has inspected parcel L32000100010013600 at 4111 Wagner Road and has observed vegetation in excess of 12", and refuse; and,

WHEREAS, at least seven (7) days before providing for the abatement, control, or removal of any vegetation, the Board of Township Trustees shall notify the owner the land and any holders of liens of record upon the land that the owner is ordered to abate, control, or remove the vegetation, the owner's maintenance of which has been determined by the Board to be a nuisance; and,

WHEREAS, if such vegetation and refuse is not abated, controlled, or removed, or if provision for its abatement, control or removal is not made within seven (7) days, the Board shall provide for the abatement, control, or removal, and any expenses incurred by the township in performing that task shall be entered upon the tax duplicate and become a lien upon the land from the date of entry.

NOW THEREFORE, BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby determines that the condition of parcel L32000100010013600 at 4111 Wagner Road does constitute a nuisance in accordance with ORC 505.87 and orders the Director of Planning and Zoning to proceed with the removal of such vegetation and refuse in accordance with the provisions of ORC 505.87.

F. Resignation of Fire Department Staff – Justin Comer, Erik Vondenhuevel – 2020.06.15.04

SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.06.15.04

IN RE: Resignation of Fire Department Staff Justin Comer, Erik Vondenhuevel

WHEREAS, Part-time Firefighter II/EMT Justin Comer and Part-time Firefighter II/EMT Erik Vondenhuevel has indicated his desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Comer became a member of the Sugarcreek Township Fire Department as a Part-time Firefighter II/EMT on January 13, 2020; and,

WHEREAS, Mr. Vondenhuevel became a member of the Sugarcreek Township Fire Department as a Part-time Firefighter II/EMT on June 10, 2019; and,

WHEREAS, Chief Jeffrey A. Leaming recommends we accept the resignations of Justin Comer and Erik Vondenhuevel.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accept the resignations of Justin Comer effective June 21, 2020 and Erik Vondenhuevel effective June 11, 2020.

G. Increase Appropriations for Police Fund – 2020.06.15.05

SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.06.15.05

IN RE: Increase Appropriations for Police Fund

WHEREAS, the need exists to increase appropriations for the Police Department for the purchase of two police cruisers; and,

WHEREAS, the Fiscal Officer will certify the availability of these funds within the 2020 Budget, has provided this Board with the funding number and the Township Administrator has provided the amount to be appropriated:

Fund Name	From	To
2081 Police District	\$ 2,863,700.00	\$2,973,700.00

NOW THEREFORE BE IT RESOLVED, the increased appropriations shall be made in accordance with the law.

H. Reclassification of Roads and Services Staff – Taylor Stinson – 2020.06.15.06
SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.06.15.06
IN RE: Reclassification of Roads and Services Department Personnel
Taylor Stinson

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Roads and Services Department; and,

WHEREAS, Township Administrator Barry P. Tiffany is requesting the reclassification of Taylor Stinson from Part-time Service Worker I to Full-time Service Worker I; and,

WHEREAS, Mr. Barry P. Tiffany states the 2020 Budget has sufficient funds allocated for this reclassification.

NOW THEREFORE, BE IT RESOLVED that Taylor Stinson shall be reclassified to the position of Full-time Service Worker I at the pay rate of \$16.23 per hour payable on a bi-weekly basis.

BE IT FURTHER RESOLVED this reclassification shall have an effective date of June 1, 2020, and is subject to a one (1) year probationary period ending June 1, 2021.

Mrs. Daugherty motioned to approve Consent agenda items. Mrs. Destefani seconded.
Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Cramer –Yes

7. Discussion Consent Agenda Items

8. Trustee/Staff Discussions

9. Adjourn

Mrs. Daugherty moved to adjourn. Mrs. Destefani seconded.
Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Cramer –Yes

**RESOLUTION TO PROCEED
OF THE TAXING AUTHORITY**

(Revised Code, Sec. 5705.19, .191, .192, .194, .21, .26)

The Board of Trustees of Sugarcreek Township,
Governing body (e.g., village council, board of trustees, etc.) Political subdivision

met in Regular session on July 06, 2020 at the office of
Regular or Special Month and day Year

Board of Trustees with the following members present:
Governing body

_____ moved the adoption of the following Resolution:
Member name

WHEREAS, the amount of taxes which may be raised within the ten-mill limitation will be insufficient to
provide an adequate amount for the necessary requirements of the said Sugarcreek Township
Political subdivision
Greene County; therefore be it

RESOLVED, by the Board of Trustees, Greene County, two-thirds of all members elected
Governing body
thereto concurring, that it is necessary to levy a tax in excess of the ten mill limitation for the benefit of the
Sugarcreek Township for the purpose of Road Levy
Political subdivision Purpose (use additional lines if needed)

at a rate not exceeding 0.80 mills for each one dollar of valuation, which amounts
Millage
to \$ 0.08 for each one hundred dollars of valuation, for 5 commencing
Rate expressed in dollars Length of time in years
and appearing on the tax list for the years so specified: 2021-2025
List the years levy will appear on tax list

Said levy is (choose one of the following):

- An additional levy of _____ mills.
- A renewal of an existing levy of 0.8000 mills.
- A renewal of an existing levy of _____ mills and an increase of _____ mills to constitute a tax of _____ mills.
- A renewal of part of an existing levy, being a reduction of _____ mills to constitute a tax of _____ mills.
- A replacement of an existing levy of _____ mills.
- A replacement of an existing levy of _____ mills and an increase of _____ mills to constitute a tax of _____ mills.
- A replacement of part of an existing levy, being a reduction of _____ mills, to constitute a tax of _____ mills.

RESOLVED, that the question of levying additional taxes be submitted to the electors of said
Sugarcreek Township at the General election to be held at the usual voting places
Political subdivision General, Primary, Special
within said Sugarcreek Township on the 3rd day of November, 2020; and be it further
Political subdivision Day Month Year

RESOLVED, that said levy be placed upon the tax list of the current year after the February settlement next succeeding the election, if a majority of the electors voting thereon vote in favor thereof; and be it further

RESOLVED, that the Clerk or Fiscal Officer of Sugarcreek Township be and is hereby directed
Political subdivision
to certify a copy of this Resolution to the Board of Elections of Greene County, Ohio and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

_____ seconded the motion and the roll being called upon its adoption the vote resulted as follows:

_____ voted _____
_____ voted _____

Having received the required two-thirds majority, the Resolution was adopted.

Adopted July 06, 2020.
Month and Day Year

Signature of the Auditor, Clerk, Fiscal Officer

Sugarcreek Township
Political subdivision

GREENE COUNTY, OHIO

FISCAL OFFICER CERTIFICATION

I, Theodore Hodson of Sugarcreek Township, Greene County, Ohio,
Name of fiscal officer or clerk Political Subdivision

certify this Resolution to be a true and correct copy of Resolution No. 2020.07.06.01, as
Resolution Number

adopted by the Board of Trustees of Sugarcreek Township, Greene County, Ohio,
Governing Body Political subdivision

and recorded in the official record of proceedings of the meeting held on July 06, 2020.
Month and Day Year

Certificate of Estimated Property Tax Revenue

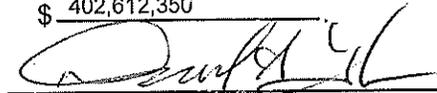
Use this form when a taxing authority certifies a millage rate
and requests the revenue produced by that rate.

The county auditor of Greene County, Ohio, does hereby certify the following:

1. On June 16, 2020, the taxing authority of the Sugarcreek Township
(political subdivision name) certified a copy of its resolution or ordinance adopted June 15, 2020,
requesting the county auditor to certify the current tax valuation of the subdivision and the amount of revenue
that would be produced by Eighty hundredths (0 .80) mills, to levy a tax outside the 10-mill limitation for
Road purposes pursuant to Revised Code § 5705.19 (G), to be placed on the ballot
at the November 3, 2020, election. The levy type is Renewal for 5 Years, Tax Years 2021-2025.

2. The estimated property tax revenue that will be produced by the stated millage, assuming the tax valuation of
the subdivision remains constant throughout the life of the levy, is calculated to be \$ 300,000.

3. The total tax valuation of the subdivision used in calculating the estimated property tax revenue is
\$ 402,612,350



Auditor's signature

June 16, 2020
Date

Instructions

1. "Total tax valuation" includes the taxable value of all real property in the subdivision as indicated on the tax list most recently certified for collection and estimates of the taxable value of personal and public utility personal property for the first year the levy will be collected as set forth on the worksheets prescribed in conjunction with this form. If the subdivision is located in more than one county, the home county auditor (where the greatest taxable value of the subdivision is located) shall obtain the assistance of the other county auditors to establish the total tax valuation of the subdivision.
2. For purposes of this certification, "subdivision" includes any agency, board, commission or other authority authorized to request a taxing authority to submit a tax levy on its behalf.
3. "Levy type" includes the following: (1) additional, (2) renewal, (3) renewal with an increase, (4) renewal with a decrease, (5) replacement, (6) replacement with an increase and (7) replacement with a decrease levies.
4. Please file this certificate with the subdivision as soon as possible, so the taxing authority can pass a resolution to proceed not later than 90 days before the election.

20 JUN 15 PM 12:01

Greene County, Ohio,

Office of the Board of Trustees of Sugarcreek Township, _____ Year

To the County Auditor:

The Board of Trustees of said Township hereby submits its annual Budget for the year commencing January 1st, 2020 for consideration of the County Budget Commission pursuant to Section 5705.30 of the Revised Code.

Year

Theodore L. Hodson

Township Clerk.

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	Amount Approved by Budget Commission Inside 10 M. Limitation	Amount to Be Derived from Levies Outside 10 M. Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
	Column I	Column II	III	IV
1. General Fund	\$335,000.00		0.90	
4. Road and Bridge Fund	\$372,000.00	\$280,000.00	1.00	0.80
5. Cemetery Fund				
8. Garbage and Waste Disposal District Fund				
9. Police District Fund		\$2,217,000.00		9.50
10. Fire District Fund		\$2,571,000.00		7.80
11. Road District Fund				
12. Park Levy Fund				
14. Miscellaneous Funds				
15. General Bond Retirement Fund				
20. Special Levy Funds				
21. Capital Equipment Fund				
TOTAL	\$707,000.00	\$5,068,000.00	1.90	18.10

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to Be Levied	County Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II)
GENERAL FUND:		
Current Expense Levy authorized by voters on _____, Year of _____, not to exceed _____ years.		
SPECIAL LEVY FUNDS:		
Police Protection Levy authorized by voters on 11/6, Year of 2001, not to exceed Indefinite years.	2.00	\$562,000.00
Police Protection Levy authorized by voters on 2/4, Year of 1997, not to exceed Indefinite years.	2.50	\$660,000.00
Police Protection Levy authorized by voters on 11/6, Year of 1984, not to exceed Indefinite years.	2.00	\$170,000.00
Police Protection Levy authorized by voters on 11/3, Year of 1987, not to exceed Indefinite years.	1.00	\$125,000.00
Police-Renewed Levy authorized by voters on 11/4, Year of 2014, not to exceed five (5) years. Tax Years 2015-2019 Last Yr.	2.00	\$700,000.00
Fire Protection Levy authorized by voters on 8/2, Year of 2005, not to exceed Indefinite years.	1.30	\$420,000.00
TOTAL:	10.80	\$2,637,000.00

7289ms - 2/21



SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.07.06.02
IN RE: Increase Appropriations for Fire Fund

WHEREAS, the need exists to increase appropriations for the 2112 Fire Fund for replacement of Appropriations used for interim funding of a FEMA Grant; and,

WHEREAS, \$55,715.00 has been received from FEMA, this increase will restore the original Appropriation; and,

WHEREAS, the Fiscal Officer has certified the availability of these funds within the 2020 Budget and has provided this Board with the funding numbers and the Township Administrator has provided the amounts to be appropriated:

<u>Fund Name</u>	<u>From</u>	<u>To</u>
2112 Fire District	\$ 2,831,350.00	\$2,887,065.00

NOW THEREFORE BE IT RESOLVED, the increased appropriations shall be made in accordance with the law.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.07.06.03**

IN RE: Creation of Fund 2910 – County Commissioner Coronavirus Relief Fund

WHEREAS, the Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136, (the CARES Act) was signed into law by the President of the United States on March 27, 2020; and

WHEREAS, the 133rd Ohio General Assembly (hereinafter "General Assembly") established a process for distributing funds provided by the "Coronavirus Aid, Relief, and Economic Security Act" to local government "subdivisions"; and

WHEREAS, the General Assembly requires subdivisions receiving funds, to pass a resolution affirming that funds from the County Coronavirus Relief Distribution Fund may be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations before receiving said funds; and

WHEREAS, Sugarcreek Township is requesting its share of funds from the County Coronavirus Relief Distribution Fund.

NOW THEREFORE, be it resolved by the Board of Trustees of Sugarcreek Township that the Board of Trustees affirms that all funds received from the County Coronavirus Relief Distribution Fund be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations and guidance only to cover expenses that:

- (1) Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- (2) Were not accounted for in Sugarcreek Township's most recently approved budget as of March 27, 2020; and
- (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

FURTHERMORE, be it resolved by the Board of Trustees of Sugarcreek Township that the Fiscal Officer take all necessary action to:

- (1) On or before October 15, 2020, pay any unencumbered balance of money in the Sugarcreek Township's local coronavirus relief fund to the County Treasurer;
- (2) On or before December 28, 2020, pay the balance of any money in the Sugarcreek Township's local coronavirus relief fund to the state treasury in the manner prescribed by the Director of the Ohio Office of Budget and Management; and
- (3) Provide any information related to any payments received under the process established by the General Assembly to the Director of the Ohio Office of Budget and Management as requested.

Adopted on: July 6, 2020

Theodore L. Hodson, Fiscal Officer



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.07.06.04**

IN RE: Reclassification of Fire Department Personnel – Michael Lewis

WHEREAS, the continuing need exists to maintain proper staffing within the Sugar Creek Township Fire Department; and,

WHEREAS, this need is met through the periodic reclassification of Fire Department employees and volunteers; and,

WHEREAS, Chief Jeffrey A. Leaming requests the reclassification of Michael Lewis from Full-time Firefighter II/Paramedic to Part-time Firefighter II/Paramedic, in accordance with the Table of Organization of the Sugar Creek Township Fire Department;

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees approve the reclassification of Michael Lewis to the position of Part-time Firefighter II/Paramedic at the pay rate of \$15.34 per hour with an effective date of April 25, 2020, and is subject to a one (1) year probationary period ending April 25, 2021.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.07.06.05**

IN RE: Resignation of Full-Time Police Officer Anthony Mountjoy

WHEREAS, Police Officer Anthony Mountjoy has submitted his letter of resignation from the Sugarcreek Township Police Department; and,

WHEREAS, Mr. Mountjoy became a member of the Sugarcreek Township Police Department as a Full-Time Officer on May 21, 2019; and,

WHEREAS, Chief Michael Brown recommends we accept the resignation of Anthony Mountjoy.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accepts the resignation of Anthony Mountjoy effective July 19, 2020.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer

Date: Tuesday June 30, 2020

To: Michael A. Brown 
Chief of Police

From: Anthony Mountjoy # 230

Re: Resignation

Effective Date: July 19, 2020

It is with great regret that I wish to tender my resignation as Police Officer with Sugarcreek Township Police Department effective July 19, 2020.

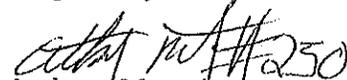
I have been offered and have accepted a lateral position with the Miami Township Police Department in Montgomery County, Ohio.

I made this decision, not because I'm unhappy with the opportunities at Sugarcreek Township Police Department, but rather this move is a strategic career move to fulfill my quest for career advancement.

It has been a pleasure working with you and representing the Sugarcreek Township Police Department as I wish you the best moving forward.

If there is anything I can do in aiding this transition for the department, please feel free to reach out to me.

Respectfully Submitted,


Anthony Mountjoy



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.07.06.06**

IN RE: Resignation of Fire Department Staff Stephen Jensen

WHEREAS, full-time Firefighter/Paramedic Stephen Jensen has indicated his desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Jensen was a member of the Sugarcreek Township Fire Department as a part-time Firefighter/Paramedic from May 19, 2014 through June 20, 2018 and again beginning March 11, 2019; and,

WHEREAS, Chief Jeffrey A. Leaming recommends we accept the resignation of Mr. Jensen.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accept the resignation of Stephen Jensen effective July 29, 2020.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer