



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, June 15, 2020, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Reports**
 - A. Administrator
 - B. Fiscal Officer
 - C. Fire
 - D. Police
 - E. Roads and Services
 - F. Zoning
 - G. Information Technology
 - H. Trustees
- 5. Old Business**
 - A. Bellbrook Sugarcreek Parks and Schools Meeting - TBD
- 6. Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes
 - C. Renewal of Road Levy – 2020.06.15.01
 - D. Appointment of Fire Department Staff Jon Liston – 2020.06.15.02
 - E. Declare property a Nuisance – 4111 Wagner Road– 2020.06.15.03
 - F. Resignation of Fire Department Staff – Justin Comer, Erik Vondenhuevel – 2020.06.15.04
 - G. Increase Appropriations for Police Fund – 2020.06.15.05
 - H. Reclassification of Roads and Services Staff – Taylor Stinson – 2020.06.15.06
- 7. Discussion Agenda Items**
- 8. Trustee/Staff Discussion**
- 9. Adjourn**



MEETING CONDUCT AND GUIDELINES

As Trustees of Sugarcreek Township, we encourage residents to attend our Township Meetings. We appreciate you taking time out of your busy schedules to be a part of your Government in action. To help meetings move along in a positive manner, we have established the following guidelines for our meetings:

This is a Township Business meeting and is to be conducted in a professional, business-like manner. It is not our intention to embarrass or demean each other or any members of the audience. We will treat each other with courtesy and respect and we ask for the same courtesy and respect from the audience. No one will get special treatment. These guidelines are for all of us.

As a professional meeting should not go longer than an hour to an hour and a half, it is our intention to stay within a reasonable time limit and follow the agenda.

There will be an Open Discussion at the end of the agenda for the audience to give comments on Township issues. When you have a question or comment, please go to the microphone, state your name and address and direct your question to the Trustees. Please try to limit your comments to 3-5 minutes so as to allow everyone an opportunity to speak.

We appreciate your input. We will not allow any personal attacks or any type of outbursts or profanity from the audience.

If you have any personal comments that you would like to make to us as individuals, please feel free to call the Township Administrative offices or allow us to set up a time to speak with you individually.

It is our goal that meetings are productive and positive. We will do our best to conduct effective, professional meetings.

Thank you.

Sugarcreek Township Trustees



Jeffrey A. Leaming
Fire Chief

Staff Report for Sugarcreek Township Trustees May 29, 2020 thru June 10, 2020

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

Trainings:

- Trauma
- Health and Wellness

Statistics:

2019 Totals

- EMS Responses: 972 7 Overdose calls with 4 patients receiving Narcan
- Vehicle Crashes: 176
- Fire Responses: 298
1269 6.2% or 79 calls have been to Cornerstone

2020 Totals Year to Date

- EMS Responses: 377 1 Overdose calls
- Vehicle Crashes: 70
- Fire Responses: 109
484 4.9% or 24 calls have been to Cornerstone

Accomplishments/Information:

- Monitoring the directive on Fire Department response to potential COVID-19 patients
- Monitoring County and State Fire/EMS response daily via conference calls

Status of Significant Issues the Fire Department is Addressing:

- Monitoring COVID-19 situation
- Ordered day room chairs for both stations
- Capital needs of the department are updated and summarized below in this report
- Conditional offer of employment made to an individual that is now completing the required entry level testing
- Received notification that one of our full-time staff has been given a conditional offer of employment for Washington Township Fire Department
- The staff car we took over from PD is out of service for a transmission and will not be repaired; looking for options
- Working with FEMA on obtaining grant funds that have been approved for the exhaust system at sta. 72

Scheduled Events:

- All regularly scheduled events and meetings have been cancelled

Fiscal:

As of June 5, 2020	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$2,831,350.00	\$456,182.19	\$1,223,425.11	\$1,166,970.17	42.988%
EMS	\$178,700.00	\$37,835.23	\$73,745.10	\$68,416.74	40.970%
Cell Tower Fund	\$24,000.00			\$24,000	
Department Total	\$3,034,050.00	\$494,017.42	\$1,297,170.21	\$1,258,786.91	42.531%

Projected Capital Needs:

Priority	Immediate	Moderate	Low
1	Ladder Replacement \$250,000.00	Battalion Bay sensors \$1,200.00	Replace Damaged Bay Door \$2,000.00
2	Engine \$485,000.00	Inside Building Painting / Bay (Sta. 72) \$9,000.00	Carpet training / Day room / Bunk Room \$11,000.00
3	(1) Staff Vehicle \$50,000.00	Build Gear Room (In Bay Sta. 72) \$55,000.00	Kitchen (Sta. 71) \$9,000.00
4	5 Mobile Radio \$31,783.00	Sleeping area improvements (Sta. 72) \$15,000.00	Kitchen (Sta. 72) \$12,000.00
5	Life Pack Monitor Replacement (3) \$90,000.00	Thermal Imaging Camera \$9,000.00	Painting Interior (Sta. 71) \$3,000.00
6	Station 72 Concrete Ramp Replacement \$50,000.00	Radio Batteries \$2,500.00	Replace Carpet (Sta. 71) \$7,000.00
7		PPV Fans E-73 Q-72 \$5,000.00	Bay Floor crack repair / repaint floor \$36,000.00
8		Search Rope & Equipment \$3,000.00	Painting (bay) (Sta. 71) \$8,000.00
9		Front Ramp repair/replace Sta. 72 \$30,000.00	Wall Gear Racks \$6,500.00
10		Chain saw \$1,375.00	Dedicated Maintenance Program \$2,500.00
11		Hand Tools \$3,000.00	Relocate Flag pole and install lighting \$2,000.00
12		Replace Hose \$10,000.00	
13		Rotary saw \$600.00	
14		Station Alerting \$54,000.00	
15			
16			
17			
18			
19			
20			
21			
	Total \$956,783.00		\$198,675.00
TOTAL- \$1,254,458.00			

Respectfully Submitted,



Jeffrey A. Leaming



Michael A. Brown
Chief of Police

Trustee Report June 15, 2020

Training

- All OPOTA classes have been cancelled through August 28th.

Fiscal

Budget 2020 (Final Appropriation)	\$2,982,700.00
Expenditures as of June 5, 2020	\$1,069,817.44
% of Budget Used	35.6%
% of Budget Year Target for the end of June	49.8%
% of Budget Remaining	64.4%
Cash Balance as of June 5, 2020	\$1,368,609.23

The Police Department received \$1500.00 from the Ohio Attorney General's office for completing the Threat Assessment Training.

Events/Apearances

- All events have been cancelled.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "MA Brown".

Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

May 27, 2020

- Business and house checks
- Community policing
- Crash report at Middle Run Road
- Traffic stops

May 28, 2020

- Juvenile complaint on Surrey Trail
- Suspicious vehicle on Clyo Road
- Welfare check on Wilmington Pike

May 29, 2020

- Nothing to Report

May 30, 2020

- Theft arrest on Wilmington Pike
- Crash report on Feedwire Road

May 31, 2020

- Traffic stops
- Extra patrol on Ferry Road
- Business checks
- Harassment report on Upper Bellbrook Road

June 1, 2020

- Business and house checks
- Traffic stops
- Crash report on Wagner Road

June 2, 2020

- Community policing
- Theft report on W. Salinas Circle
- Suspicious vehicle on Lower Bellbrook Road

June 3, 2020

- Theft arrest on Wilmington Pike
- Crash report on Wilmington-Dayton Road

June 4, 2020

- Nothing to Report

June 5, 2020

- Fight report on Wilmington Pike
- Crash report on Centerville Road
- Suspicious person on Bayberry Cove Drive

June 6, 2020

- Nothing to Report

June 7, 2020

- Theft arrest on Wilmington Pike
- Domestic violence report on Mill Pond Drive
- Welfare check on Wilmington Pike
- Fraud report taken on McBee Road
- Juvenile complaint on Surrey Trail

June 8, 2020

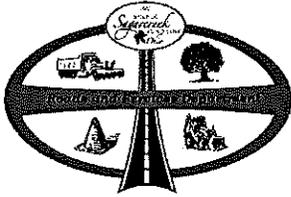
- An animal complaint on Wilmington Pike
- Juvenile complaint taken on Surrey Trail
- Neighbor problem on Lower Bellbrook Road

June 9, 2020

- Nothing to Report

June 10, 2020

- Suspicious vehicle on Wilmington Pike
- Harassment report on Indian Wells Trail



**Staff Report for
Sugar Creek Township Trustees
June 15, 2020**

The following information is a snapshot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service

- Tree down on Shepherd Rd. 6/10

Accomplishments:

- Finished mowing roadsides
- Fixed flat tire on Massey Ferguson
- Cut branch hanging in road on Little Sugar Creek Rd.
- Mowed property - 2
- Repaired overflow outlet at pond in White Fence Farms
- Mowed outlying areas - 2
- Reinstall street sign at Fauber Rd. and Upper Bellbrook Rd.
- Paving and Chip Seal preconstruction meeting
- Worked on old Super-z mower
- Cut tree limb hanging on Little Sugar Creek Rd.
- Ditched 2072 Erickman Lane - 2
- Took Super-z tire to Harworth for replacement
- Mowed pond area
- Repaired manhole at pond
- Cut tree in road on Timber Trail
- Pulled weeds in landscape at property
- Weed eat around property
- Reseeded grass at culvert on Washington Mill Rd.
- Took old Super-z back to fire department
- Trimmed low hanging branches on multiple roads
- Checked on curb issue on Catalpa View Way
- Set up Farmers Market – 2
- Repaired AC switch in Massey Ferguson
- Repair drainage area at Glory Dr. and Carpenter Rd.
- Weed eat guardrails throughout township
- Trim brush on Center Point Dr.
- Picked up Farmers Market – 2
- Check on multiple locates
- Weed Clio Island
- Repaired walk path berm

- Reviewed washout area on Rhine Way and met with resident
- Removed signs in right of way - 4
- Trouble shoot loader – not starting
- Checked grates and culverts – known for backing up
- Repaired shed door at shooting range
- Prep shooting range for evidence burn
- Repaired turn around on Spahr Rd.
- Clean inlet to overflow at pond
- Went to A&A Safety for mowing signs
- Picked up dead deer on Memorial Dr.
- Installed topsoil, grass seed, and straw at walk path
- Checked roads after storm
- Checked on Brown Rd. multiple times
- Repaired berm on Conifer Trail
- Fill water tank for gardeners – 2
- Picked up dead deer on Upper Bellbrook Rd.
- Removed low hanging cable line from Upper Bellbrook at High School
- Weed eat several areas around township
- Proof roll new road in The Landings

Respectfully,

Bill Harphant
Roads and Services Director



**Staff Report for the Sugar Creek Township Board of Trustees
June 1, 2020 to June 11, 2020**

The following is a snapshot of the activities and areas of responsibility for the Sugar Creek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- **Next meeting scheduled for June 25, 2020-cancellation pending**

Zoning Commission Activities:

- **July 7, 2020 Meeting-**Trustee initiated map amendment (sent to the RPCC for a recommendation)

Meetings/Accomplishments:

- Met with property owners to discuss land in the township on June 1, 2020
- Met with property owners to discuss land in the township on June 2, 2020
- Met with resident to discuss the construction of a pool on June 4, 2020
- Met with non-profit to discuss land in the township on June 8, 2020
- Attended Greene County Land Use Plan Update Steering Committee Meeting (Zoom) on June 9, 2020
- Met with prospective homebuyer to discuss property in the township on June 11, 2020
- Continuing to work with Fischer Homes on their transition into Landings at Sugar Creek
- Continuing to work with MI Homes as they begin the process of applying for Zoning Certificates in Bellasera
- Working with Miller Valentine and the Ackermann Group on lighting installed at Waterford (unapproved exterior lighting has continued to be an issue)-revised photometric plan received and comments provided back to contractor

- Working with Miller Valentine and Sugar Ridge HOA on finalizing seeding and smoothing of areas adjacent to installed bike path; erosion issues have been remedied
- Working on newsletter (articles due from Department Heads on June 21, 2020; also reached out to River Kleeners, Library and Park District)

Announcements/Upcoming Events:

- Farmers' Market is open! Visit Fridays from 3-7 p.m. at Sugarcreek Plaza.
- County Land Use Plan Update information has been posted on our website; Public Open House canceled and will be rescheduled at a later date
- If you haven't completed your 2020 census form, please do so!

Payment Listing

6/1/2020 to 6/14/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
85205	06/01/2020	06/01/2020	AW	A. E. DAVID COMPANY	\$104.95	O
				Purpose: UNIFORMS		
85206	06/01/2020	06/01/2020	AW	PHOENIX SAFETY OUTFITTERS	\$901.05	O
				Purpose: GEAR REPAIRS		
85207	06/01/2020	06/01/2020	AW	CITI CARDS	\$161.86	O
				Purpose: SUPPLIES		
85208	06/01/2020	06/01/2020	AW	MAZANEC, RASKIN & RYDER CO., LPA	\$320.12	O
				Purpose: LEGAL FEES		
85209	06/01/2020	06/01/2020	AW	POWERPLAN	\$353.57	O
				Purpose: PARTS		
85210	06/01/2020	06/01/2020	AW	PLUMBING SOLUTIONS	\$75.00	O
				Purpose: BACKFLOW TESTED		
85211	06/01/2020	06/01/2020	AW	EARHART PROPANE	\$1,549.43	O
				Purpose: ADMIN BLDG		
85212	06/01/2020	06/01/2020	AW	VOSS	\$129.60	O
				Purpose: TAHOE		
85213	06/01/2020	06/01/2020	AW	SAULCLEAN HARD SURFACE CLEANING L	\$973.25	O
				Purpose: STRIP AND WAX FLOORS		
85217	06/02/2020	06/02/2020	AW	BATTERIES PLUS	\$59.90	O
				Purpose: BATTERIES		
85218	06/02/2020	06/02/2020	AW	WS ELECTRONICS	\$111.25	O
				Purpose: E73 RADIO REPAIR		
85220	06/02/2020	06/02/2020	AW	FIDELITY SECURITY LIFE INSURANCE CO.	\$504.25	O
				Purpose: MAY VISION INSURANCE		
85222	06/02/2020	06/02/2020	AW	STANDARD INSURANCE COMPANY	\$74.90	O
				Purpose: MAY LIFE INSURANCE		
85224	06/02/2020	06/02/2020	AW	DENTAL CARE PLUS, INC.	\$326.91	O
				Purpose: MAY DENTAL INSURANCE		
85225	06/02/2020	06/02/2020	AW	OFFICE DEPOT	\$285.53	O
				Purpose: SUPPLIES		
85226	06/02/2020	06/02/2020	AW	MUFFLER BROTHERS	\$78.30	O
				Purpose: CAR REPAIRS		
85227	06/02/2020	06/02/2020	AW	LYKINS OIL COMPANY	\$1,431.84	O
				Purpose: FUEL		
85228	06/02/2020	06/02/2020	AW	BUSINESS PLANS	\$120.00	O
				Purpose: MONTHLY COBRA		
85229	06/02/2020	06/02/2020	AW	LINDA FLIEHMAN	\$91.08	O
				Purpose: MILEAGE REIMB TO BANK		
85230	06/02/2020	06/02/2020	AW	MUFFLER BROTHERS	\$94.50	O
				Purpose: CAR 111		
85231	06/02/2020	06/02/2020	AW	LOWE'S COMPANIES INC.	\$858.07	O
				Purpose: MISC PURCHASES		
85232	06/02/2020	06/02/2020	AW	VERIZON WIRELESS	\$325.64	O
				Purpose: CELL PHONES - FIRE		
85233	06/02/2020	06/02/2020	AW	EMERGENCY MEDICAL PRODUCTS, INC.	\$368.93	O
				Purpose: EMS SUPPLIES		

Payment Listing

6/1/2020 to 6/14/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
85234	06/02/2020	06/02/2020	AW	FIRE APPARATUS SERVICE AND REPAIR, I	\$1,361.67	O
	Purpose:	E71 AND E73 REPAIRS				
85235	06/02/2020	06/02/2020	AW	US BANK EQUIPMENT FINANCE	\$767.86	O
	Purpose:	COPIER FEES				
85236	06/02/2020	06/02/2020	AW	VECTREN	\$259.96	O
	Purpose:	PSB AND STA 71				
85237	06/02/2020	06/02/2020	AW	MEDICOUNT MANAGEMENT, INC.	\$832.01	O
	Purpose:	APIRL EMS BILLING				
85238	06/02/2020	06/02/2020	AW	OFFICE DEPOT	\$83.05	O
	Purpose:	SUPPLIES				
85239	06/02/2020	06/02/2020	AW	TREASURER OF STATE	\$100.00	O
	Purpose:	MONTHLY ACCESS				
85240	06/02/2020	06/02/2020	AW	ULINE	\$304.10	O
	Purpose:	SUPPLIES				
85241	06/02/2020	06/02/2020	AW	ALCOR SUPPLY & FIXTURE COMPANY	\$57.86	O
	Purpose:	PAPER PRODUCTS				
85242	06/02/2020	06/02/2020	AW	TECH ADVISORS	\$325.16	O
	Purpose:	QUICKBOOKS				
85243	06/08/2020	06/08/2020	AW	TECH ADVISORS	\$5,947.75	O
	Purpose:	MONTHLY FEES AND SUPPORT				
85244	06/08/2020	06/08/2020	AW	TECH ADVISORS	\$7,581.75	O
	Purpose:	MONTHLY FEES AND SUPPORT				
85245	06/08/2020	06/08/2020	AW	TECH ADVISORS	\$474.37	O
	Purpose:	SUPPORT				
85246	06/08/2020	06/08/2020	AW	DAYTON POWER & LIGHT	\$240.19	O
	Purpose:	ELECTRIC				
85247	06/08/2020	06/08/2020	AW	CENTERVILLE GRAVELY	\$88.95	O
	Purpose:	PARTS				
85248	06/08/2020	06/08/2020	AW	AIM MEDIA MIDWEST	\$255.90	O
	Purpose:	ZONING ADS				
85250	06/08/2020	06/08/2020	AW	LYKINS OIL COMPANY	\$1,987.75	O
	Purpose:	FUEL				
85251	06/08/2020	06/08/2020	AW	TIME WARNER CABLE	\$106.15	O
	Purpose:	TV AND VOICE				
85252	06/08/2020	06/08/2020	AW	DAYTON POWER & LIGHT	\$132.07	O
	Purpose:	STA 71				
85253	06/09/2020	06/09/2020	AW	RUMPKE CONSOLIDATED	\$118.39	O
	Purpose:	TRASH REMOVAL				
85254	06/09/2020	06/09/2020	AW	A. E. DAVID COMPANY	\$333.70	O
	Purpose:	UNIFORMS				
85255	06/09/2020	06/09/2020	AW	DAYTON POWER & LIGHT	\$19.69	O
	Purpose:	RANGE				
85256	06/09/2020	06/09/2020	AW	WASH IT DEAN	\$14.88	O
	Purpose:	CAR WASHES				
85257	06/09/2020	06/09/2020	AW	TIME WARNER CABLE	\$99.98	O
	Purpose:	FIRE ALARM				

Payment Listing

6/1/2020 to 6/14/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
85258	06/09/2020	06/09/2020	AW	WAITE, TOMB & EBERLY	\$12.00	O
				Purpose: REFUND FOR COURT APPEARANCE		
85259	06/09/2020	06/09/2020	AW	TIME WARNER CABLE	\$33.70	O
				Purpose: TV SERVICES		
85260	06/09/2020	06/09/2020	AW	RUMPKE CONSOLIDATED	\$65.90	O
				Purpose: TRASH REMOVAL		
85261	06/09/2020	06/09/2020	AW	DAYTON POWER & LIGHT	\$743.39	O
				Purpose: ELECTRIC		
85262	06/09/2020	06/09/2020	AW	DELL FINANCIAL SERVICES	\$892.83	O
				Purpose: COMPUTER RENTALS		
85263	06/09/2020	06/09/2020	AW	SANDY'S AUTO & TRUCK SERVICE	\$75.00	O
				Purpose: C72 TOW		
85264	06/09/2020	06/09/2020	AW	CITY OF XENIA	\$67,004.83	O
				Purpose: 3RD QTR DISPATCH		
85265	06/09/2020	06/09/2020	AW	PHOENIX SAFETY OUTFITTERS	\$471.60	O
				Purpose: UNIFORMS		
85266	06/09/2020	06/09/2020	AW	AIRGAS USA, LLC	\$285.72	O
				Purpose: OXYGEN		
85267	06/09/2020	06/09/2020	AW	LYKINS OIL COMPANY	\$498.60	O
				Purpose: FUEL		
Total Payments:					\$100,876.69	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$100,876.69	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

RESOLUTION OF NECESSITY

*RESOLUTION REQUESTING CERTIFICATION FROM COUNTY AUDITOR
PURSUANT TO OHIO REVISED CODE SECTION 5705.03
(Dollar amount of revenue generated by specified number of mills)*

WHEREAS, the Board of Trustees of Sugarcreek Township, Greene County, OH,
Governing body (e.g. board of trustees, etc) Political subdivision
determines that it is necessary to levy a tax outside the ten-mill limitation, and

WHEREAS, before seeking to have a levy approved by the electors of Sugarcreek Township,
Portion of Political Subdivision (authorized to vote on issue)
the Board of Trustees must seek the certification of the Greene County Auditor in compliance with
Governing body
Section 5705.03 of the Ohio Revised Code, submitted for the General election held
General, Primary, Special
on November 3, 2020.
Date of Election

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Sugarcreek Township,
Governing body Political subdivision
Greene County, OH, that the Greene County Auditor is hereby requested to certify to the Board of Trustees:
Governing body

- 1. The total current tax valuation of Sugarcreek Township, and
Portion of Political Subdivision (authorized to vote on issue)
- 2. The dollar amount of revenue that would be generated by 0.80 mills.
Millage

BE IT FURTHER RESOLVED that the purpose of the tax is road levy
Purpose (use additional lines if needed)

And is for Five (5) years commencing and appearing on the tax list for the years specified: 2021-2025.
Rate of time expressed in years or continuing period of time (CPT) List the years levy will appear on the tax list

Such tax is authorized to be submitted to a vote of the electors of the Sugarcreek Township pursuant
Portion of Political Subdivision (authorized to vote on issue)
to Section 5705.19 (G) of the Ohio Revised Code, and which shall be
ORC Section
a renewal of an existing tax
(Insert "an additional levy", "a renewal of an existing tax", or "a replacement of an existing tax")

BE IT FURTHER RESOLVED that the Greene County Auditor is requested to issue the certification
within ten days after receiving this Resolution.

_____ moved for the adoption of the Resolution, and
_____ seconded the motion. The vote was as follows:
_____ voted _____
_____ voted _____

Having received the required two-thirds majority, the Resolution was adopted.
Adopted _____, _____ Year.
Month and day

FISCAL OFFICER CERTIFICATION

I, _____ of Sugarcreek Township, Greene County, Ohio,
Name of Fiscal Officer or Clerk Political subdivision
certify this Resolution to be a true and correct copy of Resolution No. _____, as
Resolution number
adopted by the Board of Trustees of Sugarcreek Township, Greene County, Ohio,
Governing Body Political subdivision
and recorded in the official record of proceedings of the meeting held on _____, _____ Year.
Month and Day



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.06.15.02**

IN RE: Appointment of Fire Department Staff
Jon Liston

WHEREAS, the continuing need exists to maintain proper staffing within the Sugar Creek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Part-time Firefighter II/Paramedic; and,

WHEREAS, Jon Liston has the necessary qualifications to serve in the capacity of Part-time Firefighter II/Paramedic for the Sugar Creek Township Fire Department; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2020 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED, that Jon Liston shall be appointed to Part-time Firefighter II/Paramedic within the Sugar Creek Fire Department at the rate of \$15.18 per hour; and,

FURTHER BE IT RESOLVED, the above-mentioned appointment for Jon Liston will have an effective date of June 12, 2020 with a one (1) year probationary period ending on June 12, 2021.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.06.15.03**

IN RE: Declaring a Nuisance at 4111 Wagner Road

WHEREAS, the Ohio Revised Code (ORC) 505.87 provides for the abatement, control, or removal of vegetation, garbage, refuse, and other debris from land in the township, if the board determines that the owner's maintenance of that vegetation, garbage, refuse, or other debris constitutes a nuisance; and,

WHEREAS, the Director of Planning and Zoning has inspected parcel L32000100010013600 at 4111 Wagner Road and has observed vegetation in excess of 12", and refuse; and,

WHEREAS, at least seven (7) days before providing for the abatement, control, or removal of any vegetation, the Board of Township Trustees shall notify the owner the land and any holders of liens of record upon the land that the owner is ordered to abate, control, or remove the vegetation, the owner's maintenance of which has been determined by the Board to be a nuisance; and,

WHEREAS, if such vegetation and refuse is not abated, controlled, or removed, or if provision for its abatement, control or removal is not made within seven (7) days, the Board shall provide for the abatement, control, or removal, and any expenses incurred by the township in performing that task shall be entered upon the tax duplicate and become a lien upon the land from the date of entry.

NOW THEREFORE, BE IT RESOLVED, that this Sugar Creek Township Board of Trustees hereby determines that the condition of parcel L32000100010013600 at 4111 Wagner Road does constitute a nuisance in accordance with ORC 505.87 and orders the Director of Planning and Zoning to proceed with the removal of such vegetation and refuse in accordance with the provisions of ORC 505.87.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer



SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.06.15.04
IN RE: Resignation of Fire Department
Staff Justin Comer, Erik Vondenhuevel

WHEREAS, Part-time Firefighter II/EMT Justin Comer and Part-time Firefighter II/EMT Erik Vondenhuevel has indicated his desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Comer became a member of the Sugarcreek Township Fire Department as a Part-time Firefighter II/EMT on January 13, 2020; and,

WHEREAS, Mr. Vondenhuevel became a member of the Sugarcreek Township Fire Department as a Part-time Firefighter II/EMT on June 10, 2019; and,

WHEREAS, Chief Jeffrey A. Leaming recommends we accept the resignations of Justin Comer and Erik Vondenhuevel.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accept the resignations of Justin Comer effective June 14, 2020 and Erik Vondenhuevel effective June 11, 2020.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice-Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer



SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.06.15.05
IN RE: Increase Appropriations for Police Fund

WHEREAS, the need exists to increase appropriations for the Police Department for the purchase of two police cruisers; and,

WHEREAS, the Fiscal Officer will certify the availability of these funds within the 2020 Budget, has provided this Board with the funding number and the Township Administrator has provided the amount to be appropriated:

<u>Fund Name</u>	<u>From</u>	<u>To</u>
2081 Police District	\$ 2,863,700.00	\$2,973,700.00

NOW THEREFORE BE IT RESOLVED, the increased appropriations shall be made in accordance with the law.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2019.01.07.06**

IN RE: Reclassification of Roads and Services Department Personnel
Taylor Stinson

WHEREAS, the continuing need exists to maintain proper staffing within the Sugar Creek Township Roads and Services Department; and,

WHEREAS, Township Administrator Barry P. Tiffany is requesting the reclassification of Taylor Stinson from Part-time Service Worker I to Full-time Service Worker I; and,

WHEREAS, Mr. Barry P. Tiffany states the 2020 Budget has sufficient funds allocated for this reclassification.

NOW THEREFORE, BE IT RESOLVED that Taylor Stinson shall be reclassified to the position of Full-time Service Worker I at the pay rate of \$16.23 per hour payable on a bi-weekly basis.

BE IT FURTHER RESOLVED this reclassification shall have an effective date of June 1, 2020, and is subject to a one (1) year probationary period ending June 1, 2021.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer