



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, June 1, 2020, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Reports**
 - A. Administrator
 - B. Fiscal Officer
 - C. Fire
 - D. Police
 - E. Roads and Services
 - F. Zoning
 - G. Information Technology
 - H. Trustees
- 5. Old Business**
 - A. Bellbrook Sugarcreek Parks and Schools Meeting - TBD
- 6. Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes
 - C. Transfer of Appropriations – 2020.06.01.01
 - D. Resignation of Roads and Services personnel Wade Wilson – 2020.06.01.02
 - E. Declaration of Excess Property – Fire Department – 2020.06.01.03
 - F. Appointment of Full Time Firefighter II/Paramedic Matthew Armstrong – 2020.06.01.04
 - G. Appointment of Fire Department Staff Drew Huskey – 2020.06.01.05
 - H. Proclamation for Chris Ewing
- 7. Discussion Agenda Items**
- 8. Trustee/Staff Discussion**
- 9. Adjourn**



MEETING CONDUCT AND GUIDELINES

As Trustees of Sugarcreek Township, we encourage residents to attend our Township Meetings. We appreciate you taking time out of your busy schedules to be a part of your Government in action. To help meetings move along in a positive manner, we have established the following guidelines for our meetings:

This is a Township Business meeting and is to be conducted in a professional, business-like manner. It is not our intention to embarrass or demean each other or any members of the audience. We will treat each other with courtesy and respect and we ask for the same courtesy and respect from the audience. No one will get special treatment. These guidelines are for all of us.

As a professional meeting should not go longer than an hour to an hour and a half, it is our intention to stay within a reasonable time limit and follow the agenda.

There will be an Open Discussion at the end of the agenda for the audience to give comments on Township issues. When you have a question or comment, please go to the microphone, state your name and address and direct your question to the Trustees. Please try to limit your comments to 3-5 minutes so as to allow everyone an opportunity to speak.

We appreciate your input. We will not allow any personal attacks or any type of outbursts or profanity from the audience.

If you have any personal comments that you would like to make to us as individuals, please feel free to call the Township Administrative offices or allow us to set up a time to speak with you individually.

It is our goal that meetings are productive and positive. We will do our best to conduct effective, professional meetings.

Thank you.

Sugarcreek Township Trustees



**Administrator's Report to the Trustees
June 1, 2020**

The following represents a brief update of the activities, information and issues which the Administration is currently working on:

- The grant application for the bridge over the Little Sugar Creek is in process. We hope to know something by this fall, but it may be delayed because of limited staffing as a result of COVID-19
- OPWC Grant funding has been put on hold pending the passage of legislation in the Statehouse. These funds are required to be funded each year and no legislation has been introduced to date. There will be no Round 34 this year and acceptance of applications for projects.
- Most Township operations have returned to normal except for in-person meetings with the public.
- Discussions with possible commercial businesses for the Clysco corridor continue.
- The Township, City of Bellbrook and the Park District have entered into a Memorandum of Understanding that will provide proper representation on the Park District Board for the City and the Township residents.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be the initials "B" followed by a stylized flourish.

Barry P. Tiffany
Township Administrator

Fiscal:

As of May 8, 2020	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$2,831,350.00	\$515,003.05	\$1,005,422.43	\$1,325,551.99	35.928%
EMS	\$178,700.00	\$40,418.89	\$62,967.95	\$76,610.23	34.983%
Cell Tower Fund					
Department Total	\$3,010,050.00	\$555,421.94	\$1,068,390.38	\$1,402,162.22	35.307%

Projected Capital Needs:

Priority	Immediate	Moderate	Low
1	Ladder Replacement	\$250,000.00	Battalion Bay sensors \$1,200.00
2	Engine	\$485,000.00	Inside Building Painting / Bay (Sta. 72) \$9,000.00
3	(1) Staff Vehicle	\$50,000.00	Build Gear Room (In Bay Sta. 72) \$55,000.00
4	5 Mobile Radio	\$31,783.00	Sleeping area improvements (Sta. 72) \$15,000.00
5	Life Pack Monitor Replacement (3)	\$90,000.00	Thermal Imaging Camera \$9,000.00
6	Station 72 Concrete Ramp Replacement	\$50,000.00	Radio Batteries \$2,500.00
7			PPV Fans E-73 Q-72 \$5,000.00
8			Search Rope & Equipment \$3,000.00
9			Front Ramp repair/replace Sta. 72 \$30,000.00
10			Chain saw \$1,375.00
11			Hand Tools \$3,000.00
12			Replace Hose \$10,000.00
13			Rotary saw \$600.00
14			Station Alerting \$54,000.00
15			
16			
17			
18			
19			
20			
21			
	Total	\$956,783.00	\$198,675.00
			TOTAL- \$1,254,458.00

Respectfully Submitted,



Jeffrey A. Leaming



Michael A. Brown
Chief of Police

Trustee Report June 1, 2020

Training

- On June 1st, Officer Cagg will be attending the Evidence Technician Training Course.
- All OPOTA classes have been cancelled through August 28th.

Fiscal

Budget 2020 (Final Appropriation)	\$2,683,700.00
Expenditures as of May 31, 2020	\$1,007,280.05
% of Budget Used	34.9%
% of Budget Year Target for the end of May	41.5%
% of Budget Remaining	65.1%
Cash Balance as of May 31, 2020	\$1,415,949.12

Events/Apearances

- All events have been cancelled.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "MA Brown".

Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

May 11, 2020

- Business and house checks
- Community policing
- Theft arrest on Wilmington Pike

May 12, 2020

- Traffic stops
- Burglary report on Ferry Road

May 13, 2020

- Theft arrest on Wilmington Pike
- Peace officers needed on Wilmington-Dayton Road
- Welfare check on Wagner Road

May 14, 2020

- Nothing to Report

May 15, 2020

- Criminal damaging on Wilmington Pike
- Protection order violation on Little Sugarcreek Road
- Fraud report taken on Wilmington Pike
- Theft report on N. Lakeman Drive

May 16, 2020

- Nothing to Report

May 17, 2020

- Burglary report on Spahr Road
- Suspicious vehicle on Ferry Road

May 18, 2020

- An animal complaint on Seton Hill Drive
- Traffic stops

May 19, 2020

- Business and house checks
- Domestic dispute on Surrey Trail
- Juvenile complaint taken on Surrey Trail

May 20, 2020

- Theft report on Upper Bellbrook Road
- Fraud report taken on Timshel street
- Theft arrest on Wilmington Pike
- Crash report on Wilmington Pike

May 21, 2020

- Traffic stops
- Theft report on Surrey Trail
- Community policing

May 22, 2020

- Nothing to Report

May 23, 2020

- Theft report taken on Bayberry Cove Drive
- Traffic stops
- An animal complaint on Wilmington-Dayton Road

May 24, 2020

- Nothing to Report

May 25, 2020

- Community policing
- Business and house checks
- Suspicious vehicle on Wilmington-Dayton Road

May 26, 2020

- Crash report on Wilmington Pike
- Suspicious vehicle reported on Indian Wells Trail



Staff Report for Sugar Creek Township Trustees June 1, 2020

The following information is a snap shot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service

- One call for service, tree down on Middle Run

Accomplishments:

- Repair air leak on Freightliner(2)
- Lube Freightliner chain
- Sweep streets, clean, change main broom and service sweeper
- Issue driveway permit(2)
- Mow/trim Clyo Rd, walk path(3)
- Remove signs ROW(4)
- Mow Township house(4)
- Went to Parker for fittings(2)
- Patch pot holes(3)
- Prep fuel tanks and install new signage
- Watch LTAP webinar on water drainage(3)
- Ditch River Edge Circle
- Went to Nation Day of Prayer
- Work on drainage issue Clyo Rd
- Driveway inspections(3)
- Check on complaint, hole at edge of Washington Mill. Repair culvert pipe issue
- Grease trailer, Mini, skid steerer
- Prep Massey for roadside mowing, start roadside mowing cycle
- Place Road Closed signs Ferry Rd, remove signs
- Clean ditch LSC/Swigart Rds
- Remove limbs/debris numerous roads
- Remove debris, cleaned pipes Brown Rd(2)
- Ditch Erickman Lane
- Troubleshoot Massey tractor, repair mower bearing
- Ditch Cedar Ridge
- Set up and pick up Farmers Market(3)
- Reinstall street sign-Brown/Galway Rds
- Remove computer items from PD
- Set out and remove High Water signs LSC, Ferry Rd
- Remove debris from grate @ Ernst on Ferry Rd(2)

- Road review for high water issues(2)
- Check OUPS locates(5)
- Remove scrap metal and wood from PD
- Dispose of old political signs
- Clean up tree from call out on previous night-Middle Run
- Work on door on shed @ shooting range
- Repair street sign and reinstall Brown/Kilkenney Rds
- Repair berm McBee @ Marshfield
- Assist Bellbrook PD with large log in roadway
- Service Super Z mower
- Respond to complaints water issues Apache Tr, Kables Mill
- Trim trees on LSC

Respectfully,

Bill Harphant
Roads and Services Director



**Staff Report for the Sugar Creek Township Board of Trustees
May 5, 2020 to May 28, 2020**

The following is a snapshot of the activities and areas of responsibility for the Sugar Creek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- **May 28, 2020 BZA Meeting-canceled**
- **Next meeting scheduled for June 25, 2020**

Zoning Commission Activities:

- **June 2, 2020 Meeting-canceled**
- **July 7, 2020 Meeting**-Trustee initiated map amendment (sent to the RPCC for a recommendation)

Meetings/Accomplishments:

- Attended Greene County RPCC Executive Committee Meeting (Zoom) on May 19, 2020
- Attended MVRPC TAC Meeting (Zoom) on May 21, 2020
- Met with contractor to discuss construction of a new home in Carpenter Creek on May 26, 2020
- Met with resident to discuss construction of an above ground pool on May 27, 2020
- Met with developer to discuss Grand at Sugar Creek project (contractors should be back on site by the end of June-delay due to public health emergency); they anticipate making application for the multi-family project this year
- Continuing to work with Fischer Homes on their transition into Landings at Sugar Creek
- Continuing to work with MI Homes as they begin the process of applying for Zoning Certificates in Bellasera

- Working with Miller Valentine and the Ackermann Group on lighting installed at Waterford (unapproved exterior lighting has continued to be an issue)-revised photometric plan received and under review
- Working with Miller Valentine and Sugar Ridge HOA on finalizing seeding and smoothing of areas adjacent to installed bike path; erosion issues have been remedied

Announcements/Upcoming Events:

- County Land Use Plan Update information has been posted on our website; Public Open House canceled and will be rescheduled at a later date; Steering Committee Meeting scheduled for June 9, 2020
- If you haven't completed your 2020 census form, please do so!

Payment Listing

5/4/2020 to 6/1/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
893-2020	05/18/2020	05/18/2020	CH	BUREAU OF WORKERS' COMPENSATION	\$6,358.67	O
				Purpose: MONTHLY PAYMENT		
894-2020	05/18/2020	05/18/2020	CH	OLD FORT BANK	\$348.02	O
				Purpose: MISC PURCHASES		
977-2020	05/31/2020	06/01/2020	CH	OLD FORT BANK	\$240.00	O
				Purpose: MAY FLEXBANK BILLING		
85099	05/05/2020	05/05/2020	AW	JEFFERSON HEALTH PLAN	\$40,342.85	O
				Purpose: APRIL HEALTH INSURANCE		
85101	05/05/2020	05/05/2020	AW	STANDARD INSURANCE COMPANY	\$261.58	O
				Purpose: MAY LIFE INSURANCE		
85102	05/05/2020	05/05/2020	AW	JEFFERSON HEALTH PLAN	\$41,015.72	O
				Purpose: MARCH HEALTH INS		
85103	05/05/2020	05/05/2020	AW	LOWE'S COMPANIES INC.	\$403.44	O
				Purpose: MISC PURCHASES		
85104	05/05/2020	05/05/2020	AW	HOME DEPOT CREDIT SERVICES	\$61.09	O
				Purpose: REPLACEMENT BLADES		
85105	05/05/2020	05/05/2020	AW	VECTREN	\$492.18	O
				Purpose: NATURAL GAS		
85106	05/05/2020	05/05/2020	AW	VERIZON WIRELESS	\$325.64	O
				Purpose: CELL PHONES - FIRE		
85107	05/05/2020	05/05/2020	AW	CAPITAL TIRE, INC.	\$287.36	O
				Purpose: TIRES		
85108	05/05/2020	05/05/2020	AW	ADVANCE AUTO PARTS	\$6.70	O
				Purpose: BATTERY (LESS CREDIT)		
85109	05/05/2020	05/05/2020	AW	OFFICE DEPOT	\$90.02	O
				Purpose: SUPPLIES		
85110	05/05/2020	05/05/2020	AW	GALLS, LLC	\$34.99	O
				Purpose: POSSE TICKET TENDER		
85111	05/05/2020	05/05/2020	AW	US BANK EQUIPMENT FINANCE	\$767.86	O
				Purpose: COPIER FEES		
85112	05/05/2020	05/05/2020	AW	TRANSUNION RISK & ALTERNATIVE DATA	\$64.20	O
				Purpose: SEARCHES		
85113	05/05/2020	05/05/2020	AW	TREASURER OF STATE	\$100.00	O
				Purpose: MONTHLY ACCESS		
85114	05/05/2020	05/05/2020	AW	O'REILLY AUTOMOTIVE, INC.	\$31.31	O
				Purpose: PARTS		
85115	05/05/2020	05/05/2020	AW	MEGACITY FIRE PROTECTION	\$1,136.00	O
				Purpose: FIRE EXTINGUISHER INSPECTION		
85116	05/05/2020	05/05/2020	AW	VOSS	\$129.60	O
				Purpose: REPAIRS		
85117	05/05/2020	05/05/2020	AW	WASH IT DEAN	\$10.00	O
				Purpose: CAR WASHES		
85118	05/05/2020	05/05/2020	AW	MUFFLER BROTHERS	\$43.15	O
				Purpose: CAR 117		
85119	05/05/2020	05/05/2020	AW	EMERGENCY MEDICAL PRODUCTS, INC.	\$225.30	O
				Purpose: EMS SUPPLIES		

Payment Listing

5/4/2020 to 6/1/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
85120	05/05/2020	05/05/2020	AW	BOUND TREE MEDICAL, LLC	\$209.80	O
	Purpose:	EMS SUPPLIES				
85121	05/05/2020	05/05/2020	AW	LYKINS OIL COMPANY	\$702.71	O
	Purpose:	FUEL				
85122	05/05/2020	05/05/2020	AW	MEDICOUNT MANAGEMENT, INC.	\$945.92	O
	Purpose:	MARCH EMS PATIENTS				
85123	05/05/2020	05/05/2020	AW	PRO ONCALL TECHNOLOGIES	\$16,000.07	O
	Purpose:	NEW PHONE SYSTEM - 2ND HALF				
85124	05/05/2020	05/05/2020	AW	OHIO CAT	\$1,332.00	O
	Purpose:	ANNUAL LADDER INSPECTION				
85125	05/05/2020	05/05/2020	AW	AIM MEDIA MIDWEST	\$217.30	O
	Purpose:	ZONING ADS				
85127	05/11/2020	05/11/2020	AW	DENTAL CARE PLUS, INC.	\$1,409.53	O
	Purpose:	MAY DENTAL INSURANCE				
85129	05/11/2020	05/11/2020	AW	FIDELITY SECURITY LIFE INSURANCE CO.	\$533.84	O
	Purpose:	MAY VISION INSURANCE				
85130	05/11/2020	05/11/2020	AW	PF DISTRIBUTION CENTER, INC.	\$517.68	O
	Purpose:	POWER FLARE LIGHTS				
85131	05/11/2020	05/11/2020	AW	VOGELPOHL FIRE EQUIPMENT, INC.	\$2,424.53	O
	Purpose:	VORTEX NOZZLES				
85132	05/11/2020	05/11/2020	AW	JULIE SHORE	\$30.00	O
	Purpose:	REIMB FOR PERMIT				
85133	05/11/2020	05/11/2020	AW	TRIAD TECHNOLOGIES, LLC	\$32.88	O
	Purpose:	90 DEGREE MALE ELBOW				
85134	05/11/2020	05/11/2020	AW	QUADIENT FINANCE USA, INC.	\$150.00	O
	Purpose:	POSTAGE				
85135	05/11/2020	05/11/2020	AW	PHOENIX SAFETY OUTFITTERS	\$74.95	O
	Purpose:	UNIFORMS				
85136	05/11/2020	05/11/2020	AW	MEGACITY FIRE PROTECTION	\$480.10	O
	Purpose:	FIRE EXTINGUISHER INSPECTION				
85137	05/11/2020	05/11/2020	AW	TRIAD TECHNOLOGIES, LLC	\$27.05	O
	Purpose:	PARTS				
85138	05/11/2020	05/11/2020	AW	O'REILLY AUTOMOTIVE, INC.	\$51.56	O
	Purpose:	CAPSULES				
85139	05/11/2020	05/11/2020	AW	DAYTON POWER & LIGHT	\$894.23	O
	Purpose:	ELECTRIC				
85140	05/11/2020	05/11/2020	AW	LYKINS OIL COMPANY	\$315.05	O
	Purpose:	FUEL				
85141	05/11/2020	05/11/2020	AW	GREENE COUNTY SANITARY ENGINEER	\$553.06	O
	Purpose:	WATER AND SEWER				
85142	05/11/2020	05/11/2020	AW	WASTE MANAGEMENT OF OHIO	\$140.98	O
	Purpose:	TRASH REMOVAL				
85143	05/11/2020	05/11/2020	AW	TIME WARNER CABLE	\$1,401.71	O
	Purpose:	TV SERVICES, CABLE, FIBER PRI				
85144	05/11/2020	05/11/2020	AW	AIRGAS USA, LLC	\$16.73	O
	Purpose:	OXYGEN				

Payment Listing

5/4/2020 to 6/1/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
85145	05/11/2020	05/11/2020	AW	BOUND TREE MEDICAL, LLC	\$102.90	O
				Purpose: GLOVES		
85146	05/11/2020	05/11/2020	AW	RUMPKE CONSOLIDATED	\$52.83	O
				Purpose: TRASH REMOVAL		
85147	05/11/2020	05/11/2020	AW	PHOENIX SAFETY OUTFITTERS	\$34.70	O
				Purpose: LEATHER NUMBER		
85148	05/11/2020	05/11/2020	AW	DETROIT TIRES SUPPLY	\$3,555.70	O
				Purpose: E-73 TIRES		
85149	05/11/2020	05/11/2020	AW	VOSS	\$129.60	O
				Purpose: CAR REPAIRS		
85150	05/11/2020	05/11/2020	AW	MUFFLER BROTHERS	\$645.40	O
				Purpose: CAR 106		
85151	05/11/2020	05/11/2020	AW	TIME WARNER CABLE	\$305.13	O
				Purpose: FIRE ALARM, STA 71		
85153	05/12/2020	05/12/2020	AW	OTARMA SERVICE CENTER	\$49,241.00	O
				Purpose: LIABILITY INSURANCE		
85154	05/12/2020	05/12/2020	AW	OFFICE DEPOT	\$104.61	O
				Purpose: SUPPLIES		
85155	05/12/2020	05/12/2020	AW	RUMPKE CONSOLIDATED	\$66.13	O
				Purpose: TRASH REMOVAL		
85156	05/12/2020	05/12/2020	AW	MUFFLER BROTHERS	\$645.40	O
				Purpose: CAR 107		
85157	05/12/2020	05/12/2020	AW	A. E. DAVID COMPANY	\$266.65	O
				Purpose: UNIFORMS		
85158	05/12/2020	05/12/2020	AW	VERIZON WIRELESS	\$630.89	O
				Purpose: CELL PHONES - POLICE		
85159	05/18/2020	05/18/2020	AW	VOSS	\$75.60	O
				Purpose: CAR REPAIRS		
85160	05/18/2020	05/18/2020	AW	DELL FINANCIAL SERVICES	\$892.83	O
				Purpose: COMPUTER RENTALS		
85161	05/18/2020	05/18/2020	AW	ZIONS BANK, CORPORATE TRUST	\$6,131.75	O
				Purpose: INTEREST PAYMENT		
85164	05/19/2020	05/19/2020	AW	A & A SAFETY	\$85.00	O
				Purpose: DATE STICKERS		
85165	05/19/2020	05/19/2020	AW	TECH ADVISORS	\$3,776.00	O
				Purpose: MONTHLY PAYMENT		
85166	05/19/2020	05/19/2020	AW	SPRINT	\$51.67	O
				Purpose: LIFEPAKS		
85167	05/19/2020	05/19/2020	AW	PHOENIX SAFETY OUTFITTERS	\$82.90	O
				Purpose: UNIFORMS		
85168	05/19/2020	05/19/2020	AW	FIRE APPARATUS SERVICE AND REPAIR, I	\$1,336.45	O
				Purpose: Q-72 REPAIRS		
85169	05/19/2020	05/19/2020	AW	DAYTON POWER & LIGHT	\$336.79	O
				Purpose: ELECTRIC		
85170	05/19/2020	05/19/2020	AW	JOHNSON CONTROLS FIRE PROTECTION	\$435.00	O
				Purpose: FIRE ALARM REPAIRS		

Payment Listing

5/4/2020 to 6/1/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
85171	05/19/2020	05/19/2020	AW	EVOLUTION CREATIVE SOLUTIONS	\$55.95	O
				Purpose: BUSINESS CARDS - MANTIA		
85173	05/19/2020	05/19/2020	AW	BOUND TREE MEDICAL, LLC	\$292.02	O
				Purpose: EMS SUPPLIES		
85174	05/19/2020	05/19/2020	AW	ECOLAB	\$109.79	O
				Purpose: GEAR WASH DETERGENT		
85175	05/19/2020	05/19/2020	AW	HORIZON MEDICAL PRODUCTS	\$109.30	O
				Purpose: TEST STRIPS		
85176	05/19/2020	05/19/2020	AW	EMPLOYEECARE OF MVH	\$516.00	O
				Purpose: APRIL - JUNE		
85177	05/19/2020	05/19/2020	AW	LUCKY AUTO SEAT COVER	\$390.00	O
				Purpose: MEDIC DRIVER SEAT REPAIRS		
85178	05/19/2020	05/19/2020	AW	LYKINS OIL COMPANY	\$892.94	O
				Purpose: FUEL		
85181	05/26/2020	05/26/2020	AW	PNC BANK	\$9.08	O
				Purpose: OVERDUE INTEREST		
85182	05/26/2020	05/26/2020	AW	BARRY TIFFANY	\$750.00	O
				Purpose: CELL PHONE AND CAR ALLOWANCE		
85183	05/26/2020	05/26/2020	AW	CARA TILFORD	\$50.00	O
				Purpose: MAY CELL PHONE REIMB		
85184	05/26/2020	05/26/2020	AW	NADINE DAUGHERTY	\$20.00	O
				Purpose: MAY CELL PHONE REIMB		
85185	05/26/2020	05/26/2020	AW	CAROLYN L. DESTEFANI	\$20.00	O
				Purpose: MAY CELL PHONE REIMB		
85186	05/26/2020	05/26/2020	AW	FRED CRAMER	\$20.00	O
				Purpose: MAY CELL PHONE REIMB		
85187	05/26/2020	05/26/2020	AW	BILL HARPHANT	\$20.00	O
				Purpose: MAY CELL PHONE REIMB		
85188	05/26/2020	05/26/2020	AW	RICHARD CIPRIANO	\$20.00	O
				Purpose: MAY CELL PHONE REIMB		
85189	05/26/2020	05/26/2020	AW	DALE OWENS	\$20.00	O
				Purpose: MAY CELL PHONE REIMB		
85190	05/26/2020	05/26/2020	AW	TOBY KNERR	\$20.00	O
				Purpose: MAY CELL PHONE REIMB		
85191	05/26/2020	05/26/2020	AW	A. E. DAVID COMPANY	\$634.45	O
				Purpose: UNIFORMS		
85192	05/26/2020	05/26/2020	AW	TIME WARNER CABLE	\$65.50	O
				Purpose: VOICE		
85193	05/26/2020	05/26/2020	AW	EVOLUTION CREATIVE SOLUTIONS	\$55.95	O
				Purpose: BUSINESS CARDS - GUDGELL		
85194	05/26/2020	05/26/2020	AW	MUFFLER BROTHERS	\$14.09	O
				Purpose: CAR 111		
85195	05/26/2020	05/26/2020	AW	ALCOR SUPPLY & FIXTURE COMPANY	\$215.53	O
				Purpose: PAPER PRODUCTS		
85196	05/26/2020	05/26/2020	AW	MICHAEL BROWN	\$50.00	O
				Purpose: MAY CELL PHONE REIMB		

Payment Listing

5/4/2020 to 6/1/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
85197	05/26/2020	05/26/2020	AW	ENERGY OPTIMIZERS, USA	\$959.01	O
	Purpose: ENERGY CONTRACT					
85198	05/26/2020	05/26/2020	AW	BOUND TREE MEDICAL, LLC	\$104.90	O
	Purpose: EMS SUPPLIES					
85199	05/26/2020	05/26/2020	AW	INTERSTATE FORD	\$298.16	O
	Purpose: M-73 OIL CHANGE, ETC.					
85205	06/01/2020	06/01/2020	AW	A. E. DAVID COMPANY	\$104.95	O
	Purpose: UNIFORMS					
85206	06/01/2020	06/01/2020	AW	PHOENIX SAFETY OUTFITTERS	\$901.05	O
	Purpose: GEAR REPAIRS					
85207	06/01/2020	06/01/2020	AW	CITI CARDS	\$161.86	O
	Purpose: SUPPLIES					
85208	06/01/2020	06/01/2020	AW	MAZANEC, RASKIN & RYDER CO., LPA	\$320.12	O
	Purpose: LEGAL FEES					
85209	06/01/2020	06/01/2020	AW	POWERPLAN	\$353.57	O
	Purpose: PARTS					
85210	06/01/2020	06/01/2020	AW	PLUMBING SOLUTIONS	\$75.00	O
	Purpose: BACKFLOW TESTED					
85211	06/01/2020	06/01/2020	AW	EARHART PROPANE	\$1,549.43	O
	Purpose: ADMIN BLDG					
85212	06/01/2020	06/01/2020	AW	VOSS	\$129.60	O
	Purpose: TAHOE					
85213	06/01/2020	06/01/2020	AW	SAULCLEAN HARD SURFACE CLEANING L	\$973.25	O
	Purpose: STRIP AND WAX FLOORS					
Total Payments:					\$200,503.79	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$200,503.79	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.



TRANSFER OF APPROPRIATIONS

RESOLUTION #: 2020.06.01.01

Debit Fund Number	Account Name	Credit Fund Number	Account Name	Amount to Debit/Credit
2081	Police Department	3102	Bond Retirement	\$ 2575.34
2112	Fire Department	3102	Bond Retirement	\$ 3556.41
				\$
			Total Transfers:	\$ 6131.75

Explanation of Transfers: Interest payment of bonds issued for the public safety building.

SUBMITTED BY: _____
Sara Contreras, Administrative Assistant to the Township Administrator

APPROVED BY: _____
Barry P. Tiffany, Township Administrator

Nadine S. Daugherty, Chairperson Carolyn L. Destefani, Vice Chairperson Fred Cramer, Trustee

The foregoing transfer of appropriations was made on the 1st day of June 2020, and is recorded in the journal of Sugarcreek Township, Ohio.

Theodore L. Hodson, Fiscal Officer



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.06.01.02**

IN RE: Resignation of Roads and Services Department Staff
Wade Wilson

WHEREAS, Part-time Service worker Wade Wilson has indicated his desire to resign from the Sugar Creek Township Roads and Services Department; and,

WHEREAS, Mr. Wilson became a member of the Sugar Creek Township Roads and Services Department as a Part-time Service Worker on October 15, 2019; and,

WHEREAS, Roads and Services Director, Bill Harphant recommends we accept the resignation of Mr. Wilson.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugar Creek Township Trustees officially accept the resignation of Wade Wilson effective June 1, 2020.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.06.01.03**

IN RE: Declaration of Excess Property – Fire Department

WHEREAS, the Sugarcreek Township Fire Department has identified equipment which is no longer needed for operations, and;

WHEREAS, the items listed on the attached documents have an individual value of \$2,000.00 or less.

NOW THEREFORE BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby declares this property to be excess and directs the appropriate disposition of this property.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer

SUPPLEMENTAL DOCUMENTATION
RESOLUTION NO. 2020.06.01.03

- Brother printer
- Code 3 weather protected flasher, multi-pattern
- Kobalt tool box, black
- Plano 26 inch tool box, yellow
- Lot of windshield gasket and lace, E-72
- 16 channel flasher
- Lot of Streamlight covers, chargers and docking stations
- Medic Cot baskets
- Akron nozzles x2
- Misc. ER lights
- Misc. sirens
- Maglight x3
- Viking ISI face piece x4
- ISI 4500PSI air cylinders x2
- Viking ISI SCBA w/4500PSI air cylinder – pack 115122010009
- Viking ISI SCBA w/4500PSI air cylinder – pack 115122010025
- Viking ISI SCBA w/4500PSI air cylinder – pack115122010040
- Viking ISI SCBA w/4500PSI air cylinder – pack 115122010012



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.06.01.04**

IN RE: Appointment of Full Time Firefighter II/Paramedic Matthew Armstrong

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the full time classifications of Firefighter II/Paramedic; and,

WHEREAS, Matthew Armstrong has the necessary qualifications to serve in the capacity of Full-Time Firefighter II/Paramedic for the Sugarcreek Township Fire Department; and,

WHEREAS, Chief Leaming is recommending the appointment of this candidate; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2020 Operating Budget; and,

WHEREAS, the candidate has accepted and signed conditional offers of employment.

NOW THEREFORE, BE IT RESOLVED, that Matthew Armstrong shall be appointed, pending testing and exam results, to the position of full-time Firefighter II/Paramedic, effective June 1, 2020 at the pay rate of \$18.92 per hour, payable on a bi-weekly basis, and subject to a one (1) year probationary period ending June 1, 2021.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.06.01.05**

IN RE: Appointment of Fire Department Staff
Drew Huskey

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Part-time Firefighter II/EMT; and,

WHEREAS, Drew Huskey has the necessary qualifications to serve in the capacity of Part-time Firefighter II/EMT for the Sugarcreek Township Fire Department; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2020 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED, that Drew Huskey shall be appointed to Part-time Firefighter II/EMT within the Sugarcreek Fire Department at the rate of \$14.04 per hour; and,

FURTHER BE IT RESOLVED, the above-mentioned appointment for Drew Huskey will have an effective date of June 1, 2020 with a one (1) year probationary period ending on June 1, 2021.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer



**SUGARCREEK TOWNSHIP
GREENE COUNTY, OHIO**

**Proclamation Honoring Chris Ewing for Her Service to the Bellbrook Sugarcreek
Chamber of Commerce**

WHEREAS, Chris Ewing will retire from her position as Executive Director of the Bellbrook Sugarcreek Township Chamber of Commerce; and,

WHEREAS, Chris has faithfully served the people and businesses of Sugarcreek Township and Bellbrook for over 21 years; and,

WHEREAS, Chris has served as a champion of our business community and a resource to Sugarcreek Township as we have grown over the last two decades; and,

WHEREAS, Chris has with her trademark positivity and cheerful demeanor grown the Chamber of Commerce, ushered in new community events and been a sounding board and resource for all our community's businesses; and

WHEREAS, Chris has served a vital and important role in shaping the Bellbrook Sugarcreek Township Chamber of Commerce and positioning it for future growth.

THEREFORE, let this Proclamation be entered upon the records of Sugarcreek Township as an expression of our gratitude for Chris's exemplary service and of our very best wishes.

Thank you Chris!

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice Chairperson

Fred Cramer, Trustee