



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, March 2, 2020, 7:00 P.M.

REGULAR SESSION:

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Public Hearing

A. ZC Case 05-2019: approval of a text amendment establishing Onsite Physician Led Healing and Wellness Center as a Conditional Use in the A-1 District. – **2020.03.02.01**

- Public hearing is formally opened
- Staff report on the text amendments
- Applicant presentation
- Those wishing to speak in favor
- Those wishing to speak against
- Neutral parties wishing to speak
- Public hearing is closed
- Deliberation and decision

5. Reports

- A. Administrator
- B. Fiscal Officer
- C. Fire
- D. Police
- E. Roads and Services
- F. Zoning
- G. Information Technology
- H. Trustees

6. Public Comments - Limited to five minutes per person. Agenda related business only. (Time cannot be yielded to another person.)

7. Old Business

- A. Bellbrook Sugarcreek Parks and Schools Meeting - TBD

8. Consent Agenda Items

- A. Payment of Bills
- B. Approval of Minutes
- C. Appointment of Fire Department Staff- Ashley Vorhees – 2020.03.02.02
- D. Authorizing Township Administrator to act as Signatory for a Purchase Agreement with Pro OnCall - 2020.03.02.03
- E. Authorizing the Filing of Application with the Ohio Department of Natural Resources – 2020.03.02.04

9. Discussion Agenda Items

10. Public Comments - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)

11. Trustee/Staff Discussion

12. Adjourn



MEETING CONDUCT AND GUIDELINES

As Trustees of Sugarcreek Township, we encourage residents to attend our Township Meetings. We appreciate you taking time out of your busy schedules to be a part of your Government in action. To help meetings move along in a positive manner, we have established the following guidelines for our meetings:

This is a Township Business meeting and is to be conducted in a professional, business-like manner. It is not our intention to embarrass or demean each other or any members of the audience. We will treat each other with courtesy and respect and we ask for the same courtesy and respect from the audience. No one will get special treatment. These guidelines are for all of us.

As a professional meeting should not go longer than an hour to an hour and a half, it is our intention to stay within a reasonable time limit and follow the agenda.

There will be an Open Discussion at the end of the agenda for the audience to give comments on Township issues. When you have a question or comment, please go to the microphone, state your name and address and direct your question to the Trustees. Please try to limit your comments to 3-5 minutes so as to allow everyone an opportunity to speak.

We appreciate your input. We will not allow any personal attacks or any type of outbursts or profanity from the audience.

If you have any personal comments that you would like to make to us as individuals, please feel free to call the Township Administrative offices or allow us to set up a time to speak with you individually.

It is our goal that meetings are productive and positive. We will do our best to conduct effective, professional meetings.

Thank you.

Sugarcreek Township Trustees



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.03.02.01**

IN RE: ZC Case 05-2019: Approval of a Text Amendment Establishing Onsite Physician Led Healing and Wellness Center as a Conditional Use in the A-1 District

WHEREAS, on December 2, 2019, the Sugar Creek Township Board of Trustees initiated a text amendment establishing Physician Directed Healing and Wellness Center as a Conditional Use in the A-1 District; and

WHEREAS, the Greene County Regional Planning and Coordinating Commission reviewed the text amendment and recommended it be denied; and

WHEREAS, the Sugar Creek Township Board of Zoning Commission held a public hearing on January 7, 2020 and continued that public hearing on February 4, 2020, deliberated, and recommended a modified version of the text amendment be approved; and

WHEREAS, the Zoning Commission held a public hearing on March 2, 2020, considered the recommendations of both the Greene County Regional Planning and Coordinating Commission and the Sugar Creek Township Board of Zoning Commission and deliberated;

NOW THEREFORE, BE IT RESOLVED, this Board of Trustees does hereby approve text amendment BCZ05-2019 establishing Onsite Physician LED Healing and Wellness Center as a Conditional Use in the A-1 District, as recommended by the Zoning Commission.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice-Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer



**Administrator's Report to the Trustees
March 2, 2020**

The following represents a brief update of the activities, information and issues which the Administration is currently working on:

- The grant application for the bridge over the Little Sugar Creek has been submitted. A resolution authorizing my signature is on the agenda for this evening.
- The Grand of Sugarcreek PACE funding request is still on hold for action by the Township as we have not heard back from the attorneys representing the developer.
- Negotiations with the Police Sergeants and Patrol Officers has concluded and will be considered by their membership for approval.
- The final phone system replacement bid is ready for approval this evening. Recent temporary failure of the voice mail system has necessitated escalating the process.
- The dedication ceremony for the Michael E. Pittman Community Trail took place yesterday and was very well attended.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be "B. Tiffany", written over a horizontal line.

Barry P. Tiffany
Township Administrator



Jeffrey A. Leaming
Fire Chief

Staff Report for Sugarcreek Township Trustees February 7, 2020 thru February 28, 2020

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

Trainings:

- Stroke
- Radio Communications
- Standing Order's Review

Statistics:

2019 Totals

- EMS Responses: 972 7 Overdose calls with 4 patients receiving Narcan
- Vehicle Crashes: 176
- Fire Responses: 298
1269 6.2% or 79 calls have been to Cornerstone

2020 Totals Year to Date

- EMS Responses: 143 0 Overdose calls
- Vehicle Crashes: 27
- Fire Responses: 33
176 6.5% or 11 calls have been to Cornerstone

Accomplishments/Information:

- Q 72 has been repaired and returned to service
- Attended School Safety Committee meeting 2/25
- Met with representatives of Premier Health regarding Community Paramedicine

Status of Significant Issues the Fire Department is Addressing:

- Capital needs of the department are updated and summarized below in this report

Scheduled Events:

- Attending annual Miami Valley South hospital status meeting 3/3
- Shift Commander meeting 3/10

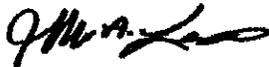
Fiscal:

As of February 4, 2020	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$2,711,350.00	\$755,706.81	\$295,464.75	\$1,737,805.91	10.605%
EMS	\$178,700.00	\$59,389.30	\$16,694.16	\$103,913.61	9.275%
Cell Tower Fund					
Department Total	\$2,950,050.00	\$815,096.11	\$312,158.91	\$1,838,719.52	10.525%

Projected Capital Needs:

Priority	Immediate	Moderate	Low
1	Ladder Replacement \$250,000.00	Battalion Bay sensors \$1,200.00	Replace Damaged Bay Door \$2,000.00
2	Engine \$485,000.00	Install Shorelines (Sta. 71) \$2,000.00	Carpet training / Day room / Bunk Room \$11,000.00
3	(2) Staff Vehicles \$50,000.00	Inside Building Painting / Bay (Sta. 72) \$9,000.00	Kitchen (Sta. 71) \$9,000.00
4	Exhaust System (bay) \$2,500.00	Build Gear Room (in Bay Sta. 72) \$55,000.00	Kitchen (Sta. 72) \$12,000.00
5	5 Mobile Radio \$31,783.00	Sleeping area Improvements (Sta. 72) \$15,000.00	Painting Interior (Sta. 71) \$3,000.00
6	Life Pack Monitor Replacement (3) \$90,000.00	Thermal Imaging Camera \$9,000.00	Replace Carpet (Sta. 71) \$7,000.00
7		Radio Batteries \$2,500.00	Bay floor crack repair / repaint floor \$36,000.00
8		PPV Fans E-73 Q-72 \$5,000.00	Painting (Bay) (Sta. 71) \$8,000.00
9		Search Rope & Equipment \$3,000.00	Wall Gear Racks \$6,500.00
10		Computers \$9,000.00	Dedicated Maintenance Program \$2,500.00
11		Front Ramp repair/replace Sta. 72 \$30,000.00	Relocate Flag pole and install lighting \$2,000.00
12		Nozzles \$3,200.00	
13		Chain saw \$1,975.00	
14		Hand Tools \$3,000.00	
15		Replace Hose \$10,000.00	
16		Rotary saw \$600.00	
17		Station Alerting \$54,000.00	
18			
19			
20			
21			
	Total \$909,283.00		\$212,875.00
			TOTAL \$1,221,158.00

Respectfully Submitted,



Jeffrey A. Leaming



Michael A. Brown
Chief of Police

Trustee Report March 2, 2020

Training

- On March 2nd – March 6th, Officer James Cagg will be attending the Field Training Officer Training at the Greene County Career Center.
- No other classes for March.

Fiscal

Budget 2020 (Final Appropriation)	\$2,683,700.00
Expenditures as of February 18, 2020	\$382,522.40
% of Budget Used	14%
% of Budget Year Target for the end of February	16.6%
% of Budget Remaining	86%
Cash Balance as of February 18, 2020	\$736,111.66

Public Appearance

- On February 28th, Chief Brown attended the retirement party for Chief Barlow.
- On February 29th, Chief Brown attended the Lions Club Pancake Breakfast.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "MA Brown".

Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

February 1, 2020

- Business and house checks
- Community policing
- Traffic stops
- Crash report on Upper Bellbrook Road

February 2, 2020

- Crash report on E. Briggs Road
- Suspicious person on Feedwire Road

February 3, 2020

- Nothing to Report

February 4, 2020

- Fraud report on Wilmington Pike
- Suspicious person on Feedwire Road

February 5, 2020

- Crash report on Wilmington Pike
- Theft arrest on Wilmington Pike

February 6, 2020

- Crash report on Centerville Road
- An animal complaint on State Route 725
- Community policing

February 7, 2020

- Nothing to Report

February 8, 2020

- Traffic stops
- Crash report on Upper Bellbrook Road
- Warrant taken on Clio Road

February 9, 2020

- House and business checks
- Traffic stops
- Theft arrest on Wilmington Pike

February 10, 2020

- Community policing
- Crash report on Feedwire Road
- Juvenile complaint on N. Lakeman Drive

February 11, 2020

- Nothing to Report

February 12, 2020

- Fraud report taken on Napa Valley Drive
- Crash report on Upper Bellbrook Road
- Disturbance on Surrey Trail

February 13, 2020

- Domestic violence reported on Glory Drive
- Intoxicated subject on Wilmington Pike

February 14, 2020

- Theft arrest on Wilmington Pike
- Crash report on Wilmington Pike

February 15, 2020

- Nothing to Report

February 16, 2020

- Community policing
- Extra patrol on Ferry Road
- Welfare check on Wilmington Pike

February 17, 2020

- Community policing
- Business and house checks
- Theft arrest on Wilmington Pike

February 18, 2020

- Fraud report taken on Wilmington Pike
- Theft arrest on Wilmington Pike

February 19, 2020

- Domestic violence report on Seton Hill Drive
- Traffic stops

February 20, 2020

- Crash report on Wilmington Pike
- Suspicious person on Feedwire Road
- Fraud report taken on Sugar Ridge Blvd.

February 21, 2020

- Nothing to Report

February 22, 2020

- Crash report on Wilmington Pike
- Found property on Surrey Trall
- An animal complaint on Wilmington Pike

February 23, 2020

- Nothing to Report

February 24, 2020

- Crash report on Bayberry Cove Drive
- Community policing



**Staff Report for
Sugar Creek Township Trustees
March 2, 2020**

The following information is a snapshot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service

- Call out to salt roads 2-12
- Call out to salt roads 2-26
- Call out to salt roads 2-27

Accomplishments:

- Clean all trucks and Polaris
- Took 701 to Harworth for new rear tires
- Removed dead deer from Centerville Rd.
- Remove signs from right of way
- Driveway permits
- Clean out pit in bay 1
- Check on dead tree on Ferry Rd.
- Removed logs and branches from right of way
- Took 703 to Harworth for alignment
- Picked up new boots
- Changed spreader bearing on 701
- Measured Wayside Dr. and Jeremy Woods for paving
- Worked on loader (rust)
- Clean and prep 701
- Salt roads
- Salt bike path
- Worked on paving project
- Washed all vehicles
- Saturday sign pickup in right of way – 2
- Patch potholes
- Went to W S Electronics for parts
- Went to Greene County and Clinton County ODOT to look at spreaders
- Install antenna on 701
- Reinstall street sign on Silverado Dr.
- Checked and repaired hydraulic leak on 702
- Washed Pickup
- Measured for crosswalk signs in school zone
- Repair sign on Eden Meadows Way

- Went to Greene County to find right of ways
- Rearranged sign area
- Met with Ernst Concrete about mud on Ferry Rd.
- Drivers training Mr. Wickline
- Cleaned off catch basins and drains throughout township
- Check on multiple OUPS locates
- Washed trucks
- Cleaned tool rack
- Swept Ferry Rd.
- Cleaned the end of our driveway
- Cleaned and organized the Quonset hut
- Moved items for Admin
- Repaired Stop sign at Seton Hill and Ravinia Dr.
- Pushed up salt deliveries - 3
- Serviced 700
- Locate for Stop sign on W. Salinas and Adams Place
- Added topsoil to yard on Seton Hill Dr.
- Cleaned pipe inlets/outlets on Little Sugarcreek and Timber Trail
- Organized signs taken out of right of way -2
- Borrowed mini-excavator and trailer from Bellbrook
- Dug hole for sign on bike path
- Washed fence at end of driveway
- Went to A & A Safety for address numbers
- Troubleshoot 705 spreader
- Started repair on 705 and ordered parts
- Temporarily repaired mailbox on Muzette Dr.
- Salt roads
- Picked up materials for Mike's sign
- Build and installed sign at bike path
- Washed off all trucks after salting

Respectfully,

Bill Harphant
Roads and Services Director



**Staff Report for the Sugarcreek Township Board of Trustees
February 11, 2020 through March 1, 2020**

The following is a snapshot of the activities and areas of responsibility for the Sugarcreek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- **February 27, 2020 BZA Meeting Follow-Up:**
 - **BZA01-2020:** Ernst Ready Mix Inc. is requesting a use variance from Sections 4.15 A. and 4.10 C. 4. c. of the Sugarcreek Township Zoning Resolution to allow for the construction of a 40' x 48' detached garage to provide additional inside storage area for their trucks. The subject property is located at 2130 Ferry Road, can be further identified by parcel number L32000100110000400, contains 21.669 acres and is located in the I-1 (Industrial), E (Estate Residential) and W-P (Well Field Protection Overlay) Districts.
 - *The BZA approved the applicant's request.*
 - **BZA02-2020:** Thomas Jennings is requesting an area/dimensional variance from Section 4.13 E. 3. B. i. of the Sugarcreek Township Zoning Resolution to allow for the construction of an addition on the home connected via the attached garage to allow for the operation of a home occupation (cosmetology). The subject property is located at 844 Carpenter Road, can be further identified by parcel number L32000100140002200, contains 0.574 acres and is located in the A-1 (Agricultural) District.
 - *The BZA approved the applicant's request.*
- **Next meeting scheduled for March 26, 2020 (cancellation pending as no cases were received prior to the meeting's closing date).**

Zoning Commission Activities:

- **March 3, 2020 BZC Meeting:**
 - **BZC01-2020:** Applicant, Inverness Group, is requesting a Minor Modification to the Final PUD Plan for Section 5 of the Landings at Sugarcreek subdivision to allow two lots proposed as part of future Section 7 to be included and constructed as part of Section 5.

Meetings/Accomplishments:

- Attended RPCC Staff Review Meeting on February 12, 2020 (Landings Addition Section 2, Landings Sections 5 and 6, and the Reserve of Sugarcreek-multi-family portion of the redevelopment of Rollandia)
- Attended County Master Trails Meeting at the RPCC on February 21, 2020
- Met with resident to discuss construction of a barn on February 24, 2020
- Met with builder to discuss construction of three pools on February 26, 2020
- Attended BZA Meeting on February 26, 2020
- Attended dedication of Michael E. Pittman Community Trail on March 1, 2020
- Completed and sent Legal and Public Notices for BZA01-2020 and BZA02-2020
- Completed BZA and BZC Minutes
- Completed BZA Packet for the February 27, 2020 Meeting
- Completed BZC Packet for the March 2, 2020 Meeting
- Completed Legal Notice for BZC05-2020 (Trustees)
- Completed Trustee Packet for the March 2, 2020 Meeting
- Continuing to work with Fischer Homes on their transition into Landings at Sugarcreek
- Continuing to work with MI Homes as they begin the process of applying for Zoning Certificates in Bellasera
- Working with Miller Valentine and the Ackermann Group on lighting installed at Waterford (unapproved exterior lighting is now off)

Announcements/Upcoming Events:

- BZC Meeting scheduled for March 3, 2020
- County Land Use Plan Meeting scheduled for March 3, 2020
- BZA Meeting scheduled for March 26, 2020 (cancellation pending)

Payment Listing
2/10/2020 to 2/29/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
350-2020	02/18/2020	02/18/2020	CH	BUREAU OF WORKERS' COMPENSATION	\$6,358.67	O
				Purpose: MONTHLY PAYMENT		
84633	01/14/2020	01/14/2020	AW	EARHART PROPANE	\$266.04 *	V
				Purpose: HUT PROPANE		
84633	02/25/2020	02/25/2020	AW	EARHART PROPANE	-\$266.04	V
84736	02/10/2020	02/10/2020	AW	TRANSUNION RISK & ALTERNATIVE DATA	\$93.00	O
				Purpose: SEARCHES		
84737	02/10/2020	02/10/2020	AW	MARATHON	\$485.00	O
				Purpose: CAR WASHES AUGUST 2019 - JANUARY 2020		
84738	02/10/2020	02/10/2020	AW	BUCKEYE ECOCARE	\$251.10	O
				Purpose: LAWN CARE		
84739	02/10/2020	02/10/2020	AW	TREASURER OF STATE	\$100.00	O
				Purpose: MONTHLY ACCESS		
84740	02/10/2020	02/10/2020	AW	FAR HILLS FLORIST	\$114.90	O
				Purpose: FLOWERS - MIKE PITTMAN		
84741	02/10/2020	02/10/2020	AW	INTERSTATE FORD	\$1,956.57	O
				Purpose: REPAIRS TO M72		
84742	02/10/2020	02/10/2020	AW	VOSS	\$655.57	O
				Purpose: REPAIRS TO C70		
84743	02/10/2020	02/10/2020	AW	INTEGRATED PROTECTION SERVICES	\$400.00	O
				Purpose: SERVICE AGREEMENT		
84744	02/10/2020	02/10/2020	AW	OCCUPATIONAL HEALTH CENTERS OF OH	\$49.00	O
				Purpose: DRUG TESTING/PHYSICAL		
84745	02/10/2020	02/10/2020	AW	AIM MEDIA MIDWEST	\$299.52	O
				Purpose: ZONING ADS		
84746	02/10/2020	02/10/2020	AW	TIMKAT CLEANING SERVICES	\$610.00	O
				Purpose: JANUARY CLEANING		
84747	02/10/2020	02/10/2020	AW	GREENE MEMORIAL HOSPITAL	\$19.47	O
				Purpose: TAMMY OSER		
84748	02/10/2020	02/10/2020	AW	KETTERING NETWORK RADIOLOGISTS	\$19.47	O
				Purpose: TAMMY OSER		
84749	02/10/2020	02/10/2020	AW	TIME WARNER CABLE	\$134.71	O
				Purpose: TV AND VOICE		
84750	02/10/2020	02/10/2020	AW	DAYTON POWER & LIGHT	\$523.80	O
				Purpose: ADMIN AND STA 71		
84751	02/10/2020	02/10/2020	AW	GREENE COUNTY SANITARY ENGINEER	\$90.60	O
				Purpose: WATER AND SEWER		
84752	02/10/2020	02/10/2020	AW	DAYTON POWER & LIGHT	\$156.97	O
				Purpose: ELECTRIC		
84753	02/10/2020	02/10/2020	AW	TOM'S MULCH	\$98.85	O
				Purpose: MULCH		
84757	02/11/2020	02/11/2020	AW	BARRY TIFFANY	\$700.00	O
				Purpose: FEB CAR ALLOWANCE		
84759	02/11/2020	02/11/2020	AW	OFFICE DEPOT	\$78.77	O
				Purpose: SUPPLIES		
84760	02/11/2020	02/11/2020	AW	LYKINS OIL COMPANY	\$1,915.84	O

Payment Listing
2/10/2020 to 2/29/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
				Purpose: FUEL		
84761	02/11/2020	02/11/2020	AW	CAROLYN L. DESTEFANI	\$112.70	O
				Purpose: REIMB FOR OTA CONVENTION EXPENSES		
84762	02/11/2020	02/11/2020	AW	AIRGAS USA, LLC	\$14.73	O
				Purpose: OXYGEN		
84763	02/11/2020	02/11/2020	AW	MUNICIPAL EMERGENCY SERVICES DEPC	\$74.70	O
				Purpose: LADDER REPAIRS		
84764	02/11/2020	02/11/2020	AW	BUCKEYE POWER SALES CO., INC.	\$773.92	O
				Purpose: GENERATOR REPAIRS		
84765	02/11/2020	02/11/2020	AW	DAYTON POWER & LIGHT	\$945.22	O
				Purpose: PSB		
84766	02/11/2020	02/11/2020	AW	GREENE COUNTY SANITARY ENGINEER	\$447.26	O
				Purpose: WATER AND SEWER		
84767	02/11/2020	02/11/2020	AW	TIME WARNER CABLE	\$1,374.53	O
				Purpose: CABLE/TV AND FIBER PRI		
84768	02/11/2020	02/11/2020	AW	RUMPKE CONSOLIDATED	\$68.49	O
				Purpose: TRASH REMOVAL		
84769	02/11/2020	02/11/2020	AW	MERIDIAN RESOURCE COMPANY, LLC	\$424.00	O
				Purpose: PATIENT REFUND		
84770	02/18/2020	02/18/2020	AW	OFFICE DEPOT	\$26.18	O
				Purpose: SUPPLIES		
84771	02/18/2020	02/18/2020	AW	EVOLUTION CREATIVE SOLUTIONS	\$101.04	O
				Purpose: BUSINESS CARDS - BARRY AND CARA		
84772	02/18/2020	02/18/2020	AW	CHOICE ONE ENGINEERING	\$1,200.00	O
				Purpose: GRANT APPLICATION		
84773	02/18/2020	02/18/2020	AW	LYKINS OIL COMPANY	\$1,609.67	O
				Purpose: FUEL		
84774	02/18/2020	02/18/2020	AW	RUMPKE CONSOLIDATED	\$54.71	O
				Purpose: TRASH REMOVAL		
84775	02/18/2020	02/18/2020	AW	OCCUPATIONAL HEALTH CENTERS OF OH	\$130.50	O
				Purpose: DRUG TESTING/PHYSICAL		
84776	02/18/2020	02/18/2020	AW	HOME DEPOT CREDIT SERVICES	\$58.09	O
				Purpose: MISC PURCHASES		
84777	02/18/2020	02/18/2020	AW	TREASURER OF STATE	\$266.50	O
				Purpose: 2018-19 AUDIT		
84778	02/18/2020	02/18/2020	AW	EARHART PROPANE	\$2,348.22	O
				Purpose: PROPANE - ADMIN BLDG AND HUT		
84779	02/18/2020	02/18/2020	AW	HENDERSON PRODUCTS, INC.	\$336.00	O
				Purpose: CUTTING EDGE		
84780	02/18/2020	02/18/2020	AW	VERIZON WIRELESS	\$631.54	O
				Purpose: CELL PHONES - POLICE		
84781	02/18/2020	02/18/2020	AW	DAYTON POWER & LIGHT	\$19.76	O
				Purpose: RANGE		
84782	02/18/2020	02/18/2020	AW	OHIO811.ORG	\$624.39	O
				Purpose: GOVERNMENT ASSESSMENT		
84783	02/18/2020	02/18/2020	AW	OTARA - OHIO TRAFFICE ACCIDENT RECC	\$75.00	O

Payment Listing
2/10/2020 to 2/29/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
				Purpose: DUES - SGT. PLUMMER		
84785	02/18/2020	02/18/2020	AW	DENTAL CARE PLUS, INC.	\$2,352.98	O
				Purpose: JAN DENTAL INSURANCE		
84787	02/18/2020	02/18/2020	AW	STANDARD INSURANCE COMPANY	\$263.91	O
				Purpose: FEB LIFE INS		
84788	02/18/2020	02/18/2020	AW	OHIO PUBLIC WORKS COMMISSION	\$12,043.33	O
				Purpose: CLYO ROAD PAYMENT		
84789	02/18/2020	02/18/2020	AW	SUGARCREEK TOWNSHIP	\$1,100.00	O
				Purpose: FIRE DEPT BUYING CRUISER FROM POLICE DEPT		
84790	02/18/2020	02/18/2020	AW	FIRE APPARATUS SERVICE AND REPAIR, I	\$4,780.07	O
				Purpose: MULTIPLE ENGINE AND MEDIC REPAIRS		
84791	02/18/2020	02/18/2020	AW	SPRINT	\$51.67	O
				Purpose: LIFEPAKS		
84794	02/25/2020	02/25/2020	AW	MICHAEL BROWN	\$50.00	O
				Purpose: FEB CELL PHONE REIMB		
84795	02/25/2020	02/25/2020	AW	BARRY TIFFANY	\$50.00	O
				Purpose: FEB CELL PHONE REIMB		
84796	02/25/2020	02/25/2020	AW	CARA TILFORD	\$50.00	O
				Purpose: FEB CELL PHONE REIMB		
84797	02/25/2020	02/25/2020	AW	NADINE DAUGHERTY	\$20.00	O
				Purpose: FEB CELL PHONE REIMB		
84798	02/25/2020	02/25/2020	AW	CAROLYN L. DESTEFANI	\$20.00	O
				Purpose: FEB CELL PHONE REIMB		
84799	02/25/2020	02/25/2020	AW	FRED CRAMER	\$20.00	O
				Purpose: FEB CELL PHONE REIMB		
84800	02/25/2020	02/25/2020	AW	BILL HARPHANT	\$20.00	O
				Purpose: FEB CELL PHONE REIMB		
84801	02/25/2020	02/25/2020	AW	RICHARD CIPRIANO	\$20.00	O
				Purpose: FEB CELL PHONE REIMB		
84802	02/25/2020	02/25/2020	AW	DALE OWENS	\$20.00	O
				Purpose: FEB CELL PHONE REIMB		
84803	02/25/2020	02/25/2020	AW	RICHARD CIPRIANO	\$29.50	O
				Purpose: REIMB FOR CLASS A LICENSE		
84804	02/25/2020	02/25/2020	AW	JEFFERSON HEALTH PLAN	\$40,489.12	O
				Purpose: FEB HEALTH INS		
84805	02/25/2020	02/25/2020	AW	JOHNSON CONTROLS FIRE PROTECTION	\$648.00	O
				Purpose: ANNUAL FIRE ALARM TEST		
84806	02/25/2020	02/25/2020	AW	W S ELECTRONICS	\$26.40	O
				Purpose: ANTENNA		
84807	02/25/2020	02/25/2020	AW	BUSINESS PLANS	\$60.00	O
				Purpose: FEB COBRA		
84808	02/25/2020	02/25/2020	AW	EVOLUTION CREATIVE SOLUTIONS	\$45.00	O
				Purpose: BUSINESS CARDS - F. CRAMER		
84809	02/25/2020	02/25/2020	AW	A-1 SPRINKLER CO., INC.	\$315.00	O
				Purpose: SPRINKLER AND BACKFLOW INSPECTIONS		
84816	02/25/2020	02/25/2020	AW	FIDELITY SECURITY LIFE INSURANCE CO.	\$579.65	O

Payment Listing
2/10/2020 to 2/29/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
		Purpose: FEB VISION INS				
84817	02/25/2020	02/25/2020	AW	TIME WARNER CABLE	\$501.70	O
		Purpose: INTERNET, BUSINESS VOICE				
84818	02/25/2020	02/25/2020	AW	BATTERIES PLUS	\$151.55	O
		Purpose: BATTERIES				
84819	02/25/2020	02/25/2020	AW	MUFFLER BROTHERS	\$795.89	O
		Purpose: CAR REPAIRS				
84820	02/25/2020	02/25/2020	AW	OFFICE DEPOT	\$133.74	O
		Purpose: SUPPLIES				
84821	02/25/2020	02/25/2020	AW	LYKINS OIL COMPANY	\$283.30	O
		Purpose: FUEL				
Total Payments:					\$91,463.73	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$91,463.73	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on February 10th, 2020, at 7:00 PM, at 2090 Ferry Road, Bellbrook, Ohio 45305.

1. **Mrs. Daugherty called the session to order at 7:04 pm.**
2. **Mr. Tiffany called the roll with Board Members Mrs. Destefani, Mrs. Daugherty and Mr. Cramer being present. Also, in attendance, Donna Hellmann, Mr. and Mrs. Duncan, Mr. and Mrs. Unger, Sean Cramer, Marvin Moller, Denise Moore, Mr. and Mrs. Brown, The Ayers Family, Paul Fisher, and Bob Krohngold.**
3. **All in attendance stood for the Pledge of Allegiance.**
4. **Appointment and Swearing in of Trustee – Fred Cramer – 2020.02.10.01**
Mrs. Daugherty and Mrs. Destefani spoke about how they are excited to have Mr. Cramer on the board with them. They both also spoke about Mr. Pittman and the wonderful work he did here, at Sugarcreek Township.

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.02.10.01
IN RE: Appointment of Mr. Fred Cramer to a Portion of the
Unexpired Term of Trustee Michael E. Pittman**

WHEREAS, Michael E. Pittman was elected to the position of Sugarcreek Township Trustee in 2005, beginning his first term of service on January 1st, of 2006; and,

WHEREAS, Mr. Pittman was subsequently elected in 2009, 2013 and 2017 with his current of service scheduled to expire on December 31, 2021; and,

WHEREAS, Mr. Pittman passed away on January 24th, 2020, leaving the balance of his unexpired term to be filled in accordance with law; and,

WHEREAS, during the past two plus years Mr. Pittman discussed his desire for a person to fill his position should he be incapacitated or fall worse during his illness; and,

WHEREAS, Mr. Pittman made his position very clear to each of the Township Trustees and to Barry Tiffany, Township Administrator, that it was his desire that the Trustees consider the appointment of Mr. Fred Cramer to his unexpired term in accordance with law; and,

WHEREAS, Mr. Cramer and his family have been long time residents of Sugarcreek Township, with Mr. Cramer having served faithfully on the Board of Zoning Appeals for Sugarcreek Township since January 14, 2008; and,

WHEREAS, in accordance with Section 507.05 of the Ohio Revised Code, Mr. Cramer will be filling the portion of Mr. Pittman's elected term through December 31st, 2020, with the final year of 2021 of Mr. Pittman's unexpired term being required for placement on the November 2020 General Election ballot for election.

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Sugarcreek Township do hereby honor the wishes and legacy of Trustee Michael E. Pittman in accordance with Section 507.051 of the Ohio Revised Code by mutually agreeing upon the appointment of Mr. Fred Cramer the a portion of the unexpired elected term of Trustee Michael E. Pittman, through the date of December 31, 2020.

Mrs. Daugherty motioned to approve the Resolution. Mrs. Destefani seconded.
Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Cramer – Abstain

5. Public Hearing

ZC Case 04-2019: Applicant, Inverness Group, Inc., is requesting Final Development Plan Approval for Section 6 of the Landings of Sugarcreek subdivision. The subject parcel is 3820 Upper Bellbrook Road, contains 53.251 acres, can be further identified by parcel number L32000100120001900, is owned by Inverness Group, Inc., and is located in the PUD-R (Residential Planned Unit Development) District. Section 6 is proposed to contain a total of 31 building lots and 23.38 acres. – 2020.02.10.09

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.02.10.09**

IN RE: ZC Case 04-2019: Request for Final Development Plan Approval for Section 6 of The Landings of Sugarcreek Subdivision

WHEREAS, Inverness Group, Inc., is requesting Final Development Plan Approval for Section 6 of the Landings of Sugarcreek subdivision. Section 6 is proposed to contain a total of 31 building lots and 23.38 acres; and

WHEREAS, the subject parcels is 3820 Upper Bellbrook Road and contains 53.251 acres; and

WHEREAS, the subject parcel can be further identified by parcel number L32000100120001900, is owned by Inverness Group, Inc., and is located in the PUD-R (Residential Planned Unit Development) District; and

WHEREAS, the Zoning Commission held a public hearing on January 7, 2020, deliberated on the subject and passed a motion to recommend approval of the Final Development for Section 6 of the Landings of Sugarcreek subdivision subject to the following conditions:

1. Final design shall be subject to approval of the Greene County Engineer's Office.
2. Final design shall be subject to approval of the Greene County Department of Sanitary Engineering.
3. Final design shall be subject to approval of the City of Bellbrook Water Department.
4. The development shall comply with the recommendations of the Soil and Water Conservation District.
5. Final design shall be subject to approval of Sugarcreek Township Fire Department.
6. The use of vinyl and aluminum lap siding shall be prohibited. Vinyl and aluminum is acceptable for use in trim, soffits, fascia, gutter board, vents, shutters, windows, doors, shakes, scales and architectural accents such as cornice.
7. A bond shall be provided to the Sugarcreek Township Board of Trustees to ensure completion of the open space and landscaping improvements within Section 6 (trails, landscaping, etc.) prior to the recording of Section 6.
8. Two deciduous trees with a minimum caliper of 1.5 inches (measured six inches above ground level) shall be planted in the front yard (not in a landscaping area directly adjacent to the house) and shall be the responsibility of the builder to install and shall be depicted on site plans for individual building lots submitted for approval.
9. Changes to Section 6.2.1 or Section 6.2.2 of the Declaration of Covenants, Conditions, Restrictions and Reservation of Easements for The Landings at Sugarcreek Owners' Association attached as Exhibit "A" shall be subject to approval by the Sugarcreek Township Zoning Commission.
10. The applicant will be limited to building on 10 lots in Section 6 before open space amenities are installed within Section 6.

11. No construction on any homes within Section 6 shall be permitted until the Prosecutor's Office signs off on lot release (as was the case with lots in Section 4).
12. A bond shall be posted cover all deficiencies in landscaping/open space amenities in all constructed Sections (1-4) prior to the Trustees approving the Final Development Plan for Section 6.
13. All deficiencies in landscaping/open space amenities in all constructed Sections (1-4) shall be remedied prior to any home construction beginning in Section 6.
14. The area of open space slated to be dedicated to the park district shall be turned over to them prior to any home construction beginning in Section 6.
15. Section 8 shall be modified to net one less lot than depicted on the approved Preliminary Plan (with overall open space not being decreased).

WHEREAS, the Sugarcreek Township Board of Trustees held a Public Hearing on February 10, 2020, and deliberated.; and

NOW THEREFORE, BE IT RESOLVED, this Board of Trustees does hereby approve the Final Development for Section 6 of the Landings at Sugarcreek subdivision subject to conditions as recommended by the Zoning Commission with the exception of condition #12 which has been satisfied.

Mrs. Daugherty motioned to approve the Resolution. Mrs. Destefani seconded.
Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Cramer – Yes

6. Reports

A. Administration

Mr. Tiffany was present. He had nothing to add to his report.

B. Fiscal Office

Mr. Hodson was not present.

C. Fire

Chief Leaming was present. He had nothing to add to his report. Mrs. Daugherty asked if the Emergency calls have gone up around the Corner Stone area since it has been built.

D. Police

Chief Brown was present. He had nothing to add to his report. Mrs. Destefani asked about the Handle with Care program. Chief Brown stated that if there are domestic violence disputes at a home, the schools are notified so counselors and teachers can watch the children involved if need some sort of help.

E. Roads and Services

Mr. Harphant was not present.

F. Zoning

Mrs. Tilford was present. She had nothing to add to her report.

G. Information Technology
There was nothing to report.

H. Trustees

7. Public Comments – Agenda Items
There were no public comments

8. Old Business
A. Bellbrook Sugarcreek Parks and Schools Meeting – TBD

9. Consent Agenda Items
A. Payment of Bills
B. Approval of Minutes
C. Approval to Send Application to State Auditor’s Office for the Creation of a Special Fund – 2020.02.10.02

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.02.10.02**

IN RE: Application to the State Auditor’s Office for the creation of a Special Fund

WHEREAS, the Auditor of State requires submission of a form to request an approval; and

WHEREAS, the form requires attachment of a Resolution requesting said approval.

NOW, THEREFORE BE IT RESOLVED, that this Board of Trustees of Sugarcreek Township, Ohio, does hereby request the State Auditor’s Office to approve the creation of a Special Fund, number 2909 Michael E. Pittman Community Connectivity Fund, to be established for local match on various grants and other projects to provide additional walkway/bikeway paths throughout Sugarcreek Township. Funding of said Fund will be through specified contributions or donations from the public and funds transferred from the General Fund. Said Funds will be used for the sole purpose of providing inter-connecting public trails and pathways throughout Sugarcreek Township.

**D. Appointment of Fire Department Staff – Justin Comer and Jacob Osterhues –
2020.02.10.03**

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.02.10.03
IN RE: Appointment of Fire Department Staff
Justin Comer and Jacob Osterhues**

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Part-time Firefighter II/EMT; and,

WHEREAS, Justin Comer has the necessary qualifications to serve in the capacity of Part-time Firefighter II/EMT for the Sugarcreek Township Fire Department; and,

WHEREAS, Jacob Osterhues has the necessary qualifications to serve in the capacity of Part-time Firefighter II/EMT for the Sugarcreek Township Fire Department; and,

WHEREAS, funds are available for this purpose within the Fire Department’s 2020 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED, that Justin Comer shall be appointed to Part-time Firefighter II/EMT within the Sugarcreek Fire Department at the rate of \$13.63 per hour and that that Jacob Osterhues shall be appointed to Part-time Firefighter II/EMT within the Sugarcreek Fire Department at the rate of \$13.63 per hour; and,

FURTHER BE IT RESOLVED, the above-mentioned appointment for Justin Comer will have an effective date of January 13, 2020 with a one (1) year probationary period ending on January 13, 2021 and the above-mentioned appointment for Jacob Osterhues will have an effective date of January 31, 2020 with a one (1) year probationary period ending on January 31, 2021.

E. Release of Fire Department Staff – Kyle Blankenship – 2020.02.10.04

SUGARCREEK TOWNSHIP

RESOLUTION NO. 2020.02.10.04

IN RE: Probationary Release of part-time Firefighter/EMT Kyle Blankenship

WHEREAS, Part-time Fire Fighter/EMT Kyle Blankenship has been a member of the Sugarcreek Township Fire Department since January 30, 2017; and,

WHEREAS, during his probationary period, Mr. Blankenship has not satisfied the requirements of his position,

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees does hereby authorize the probationary release of Kyle Blankenship from his duties as Part-time Fire Fighter/EMT effective January 8, 2020.

F. Resignation of Fire Department Staff – Ryan Dooley – 2020.02.10.05

SUGARCREEK TOWNSHIP

RESOLUTION NO. 2020.02.10.05

**IN RE: Resignation of Fire Department Staff
Ryan Dooley**

WHEREAS, Part-time Firefighter/EMT Ryan Dooley has indicated his desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Dooley became a member of the Sugarcreek Township Fire Department as a Part-time Firefighter /EMT on September 11, 2019; and,

WHEREAS, Chief Jeffrey A. Leaming recommends we accept the resignation of Mr. Dooley.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accept the resignation of Ryan Dooley effective January 29, 2020.

G. Appointment of BZA member Shanna Staten – 2020.02.10.06

SUGARCREEK TOWNSHIP

RESOLUTION NO. 2020.02.10.06

IN RE: Appointment of Board of Zoning Appeals Alternate Shanna Staten

WHEREAS, the Board of Zoning Appeals plays a pivotal role in the land-use decisions for Sugarcreek Township; and,

WHEREAS, an open position exists, and it is imperative that all positions on the Board of Zoning Appeals be filled with citizens who will make decisions that are in the best interest of Sugarcreek Township; and,

WHEREAS, Shanna Staten has expressed her desire to serve on the Board of Zoning Appeals in a Regular Member capacity,

NOW THEREFORE, BE IT RESOLVED, that Shanna Staten is hereby appointed to the Board of Zoning Appeals as a Regular Member for a term beginning February 10, 2020 and expiring on July 31, 2022. (Said appointment made pursuant to Ohio Revised Code Section 519.13.)

H. Reappointment of BZA member Jim Froehlich – 2020.02.10.07

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.02.10.07**

IN RE: Appointment of Board of Zoning Appeals Member Jim Froehlich

WHEREAS, the five-year term of Board of Zoning Appeals member Jim Froehlich expired on July 31, 2019; and,

WHEREAS, Mr. Froehlich has served as a Board of Zoning Appeals alternate member since August 1, 2014 and has served as a regular member since December 7, 2015; and,

WHEREAS, the Board of Zoning Appeals plays a pivotal role in the land-use decisions for Sugarcreek Township; and,

WHEREAS, it is imperative that all positions on the Board of Zoning Appeals be filled with citizens who will make decisions that are always in the best interest of Sugarcreek Township; and,

NOW THEREFORE, BE IT RESOLVED, that Jim Froehlich is hereby re-appointed to the Board of Zoning Appeals for a five-year term expiring on July 31, 2024. (Said appointment made pursuant to the Ohio Revised Code, Section 519.13.)

I. Reappointment of BZA member Rich Demko – 2020.02.10.08

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.02.10.08**

IN RE: Re-appointment of Board of Zoning Appeals Alternate Member Rich Demko

WHEREAS, Mr. Demko has served as a Board of Zoning Appeals alternate member since October 02, 2017; and,

WHEREAS, the Board of Zoning Appeals plays a pivotal role in the land-use decisions for Sugarcreek Township; and,

WHEREAS, it is imperative that all positions on the Board of Zoning Appeals be filled with citizens who will make decisions that are always in the best interest of Sugarcreek Township; and,

NOW THEREFORE, BE IT RESOLVED, that Rich Demko is hereby re-appointed to the Board of Zoning Appeals as an alternate member for a term expiring on July 31, 2023. (Said appointment made pursuant to the Ohio Revised Code, Section 519.13.)

**J. Appointment of Roads and Services Department Staff Marcus Wickline -
2020.02.10.10**

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.02.10.10**

IN RE: Appointment of Temporary Part time Roads and Service Personnel
Marcus Wickline

WHEREAS, the need exists to establish and maintain a viable seasonal work force within the Sugarcreek Township Service Department; and,

WHEREAS, the Board of Sugarcreek Township Trustees, by previous resolution, has authorized the hiring of seasonal employees, effective November 19, 2007, for a period not-to-exceed 180 days; and,

WHEREAS, Marcus Wickline applied for employment as a seasonal employee, has been interviewed, and has undergone all necessary screening and testing,

NOW THEREFORE, BE IT RESOLVED, that this Board of Township Trustees does hereby appoint Marcus Wickline to the position of Temporary Part time Service Worker, at a rate of pay of \$12.00 per hour.

K. Amending Year 2020 Temporary Appropriations –2019.11.18.04

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2019.11.18.04 - amended
IN RE: Year 2020 Temporary Appropriations**

WHEREAS, the need exists to adopt temporary appropriations for the Year 2020; and,

WHEREAS, this temporary appropriation shall be in effect commencing at the close of business December 31, 2019, and extending until the Year 2020 Permanent Appropriations are approved no later than March 31, 2020; and,

WHEREAS, this temporary appropriation will permit the Township Offices to function without interruption as well as allowing ample time to establish exact carry-over figures,

NOW THEREFORE, BE IT RESOLVED, the Year 2020 Temporary Appropriations are as follows:

1000	General Fund	
	Personal Services (Salaries)	\$ 335,000.00
	Employee Benefits	\$ 168,000.00
	Purchased Services	\$ 150,000.00
	Supplies & Materials	\$ 11,000.00
	Other Dues and Fees	\$ 2,000.00
	Health Districts	\$ 30,000.00
	<i>Total General Fund:</i>	<i>\$ 696,000.00</i>
2011	Motor Vehicle Tax	\$ 27,000.00
2021	Gasoline Tax	\$ 125,000.00
2031	Road and Bridge	

	Personal Services	\$ 367,250.00
	Other	\$ 536,700.00
	<i>Total Road and Bridge:</i>	<u>\$ 903,950.00</u>
2081	Police District	
	Personal Services	\$2,210,000.00
	Other	\$ 473,700.00
	<i>Total Police District:</i>	<u>\$2,683,700.00</u>
2112	Fire District	
	Personal Services	\$2,095,450.00
	Other	\$ 675,900.00
	<i>Total Fire District:</i>	<u>\$2,771,350.00</u>
2231	Permissive Motor Vehicle License	\$ 80,000.00
2281	Ambulance and Emergency Medical	
	Personal Services	\$ 116,000.00
	Other	\$ 62,700.00
	<i>Total Ambulance and Emergency Medical:</i>	<u>\$ 178,700.00</u>
2904	Centerville Fire Ancillary	\$ 58,000.00
2906	Police Trust Fund	\$ 89,000.00
2907	Police Cell Tower Receipts	\$ 24,000.00
2908	Fire Cell Tower Receipts	\$ 24,000.00
3102	General Bond Retirement	\$ 127,263.50
3901	Clyo Road TIF II	\$ 149,433.95
4401	OPWC Brown Road	\$ 41,692.95
4901	Center Point Capital Project	\$ 51,869.33
4902	Clyo Road TIF	\$ 0.00
Total Temporary Appropriations		\$8,030,959.73

FURTHER BE IT RESOLVED that the above aggregate amounts be appropriated based upon the attached submittals (hereby incorporated) and a copy shall be sent to the Greene County Auditor.

Mrs. Daugherty motioned to approve Consent agenda items. Mrs. Destefani seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Cramer –Yes

10. Discussion Agenda Items

Denise Moor asked what time Mr. Pittman's Memorial will be held, Mr. Tiffany stated that it is at 1pm, and that people can park at the high school or the middle school.

11. Trustee/Staff Discussions

There was nothing to add.

12. Adjourn

Mrs. Daugherty moved to adjourn. Mr. Cramer seconded.
Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Cramer – Yes

Theodore L. Hodson, Fiscal Officer



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.03.02.02**

**IN RE: Appointment of Fire Department Staff
Ashleigh Vorhees**

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Part-time Firefighter II/EMT; and,

WHEREAS, Ashleigh Vorhees has the necessary qualifications to serve in the capacity of Part-time Firefighter II/EMT for the Sugarcreek Township Fire Department; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2020 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED, that Ashleigh Vorhees shall be appointed to Part-time Firefighter II/EMT within the Sugarcreek Fire Department at the rate of \$13.63 per hour; and,

FURTHER BE IT RESOLVED, the above-mentioned appointment for Ashleigh Vorhees will have an effective date of February 18, 2020 with a one (1) year probationary period ending on February 18, 2021.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer



Jeffrey A. Leaming
Fire Chief

2.18.2020

To: Mr. Barry Tiffany
Ref: Ashleigh Vorhess

At the next meeting please place before the Board of Trustee's the appointment of part time firefighter 11/EMT Ashleigh Vorhess. Her effective date will be February 18, 2020. Her pay rate will be \$13.63 per hour.

Sincerely,

Jeffrey A. Leaming
Fire Chief



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.03.02.03**

**IN RE: Authorizing the Township Administrator to Act as a Signatory for
A Purchase Agreement with Pro OnCall**

WHEREAS, there is a need for adequate telephone systems throughout the Township Departments; and,

WHEREAS, Current desktop phones have become antiquated; and,

WHEREAS, PRO OnCall Technologies, LLC has provided competitive bids for 60 new telephones, to include all installation, support and warranty work of the new devices.

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees for Sugar Creek Township does hereby authorize the Township Administrator to act as signatory on behalf of the Trustees for a Purchase Agreement through PRO OnCall Technologies, LLC, in an amount not to exceed Thirty Thousand dollars (\$30,000).

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.03.02.04**

IN RE: Authorizing the Filing of Application with the Ohio Department of Natural Resources

WHEREAS, the State of Ohio, through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through Recreational Trails Program (RTP) and/or the Clean Ohio Trails Fund (COTF); and,

WHEREAS, the Sugarcreek Township Board of Trustees desires financial assistance under the COTF Program; and,

NOW THEREFORE, BE IT RESOLVED, by the Sugarcreek Township Board of Trustees as follows:

1. That the Sugarcreek Township Board of Trustees approves filing an application for COTF financial assistance
2. That the Township Administrator is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance.
3. That the Sugarcreek Township Board of Trustees does agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms and conditions of the COTF Program.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice Chairperson

Fred Cramer, Trustee

CERTIFICATE OF RECORDING OFFICER

I, the undersigned, hereby certify, that the foregoing is a true and correct copy of the resolution adopted by the Sugarcreek Township Board of Trustees held on the 2nd day of March, 2020, and that I am duly authorized to execute this certificate.

Theodore L. Hodson, Fiscal Officer