



Jeffrey A. Leaming
Fire Chief

Staff Report for Sugar Creek Township Trustees November 15, 2019 thru November 27, 2019

The following information is a snap shot of the activities and areas of responsibilities for Sugar Creek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

Trainings:

- Trauma Review
- Job Performance Requirements

Statistics:

2018 Totals

- EMS Responses: 864 11 Overdose calls with 8 patients receiving Narcan
- Vehicle Crashes: 156
- Fire Responses: 229
- Total Calls: 1093 9.5% or 104 calls have been to Cornerstone

2019 Year to Date

- EMS Responses: 876 7 Overdose calls with 4 patients receiving Narcan
- Vehicle Crashes: 156
- Fire Responses: 270
- 1146 6.1% or 71 calls have been to Cornerstone

Accomplishments/Information:

- Attended State Security Briefing 11/20

Status of Significant Issues the Fire Department is Addressing:

- Assistant Chief's Zimmerman's staff vehicle is mechanically unusable and will be declared surplus
- Squad 72's transmission is out and the unit is not going to be repaired due to age and condition it will also be declared surplus
- Will be working with selected vendor for grant funded exhaust system installation at Sta. 72
- Engine 72 damaged in a crash 6/15 remains out of service it is at Heritage Fire Equipment for repairs
- Capital needs of the department are updated and summarized below in this report

Scheduled Events:

- Shift Commander Meeting 12/10
- Power Cot Maintenance 12/12

Fiscal:

| As of November 11, 2019 | Final Appropriation | Current Reserve for Encumbrance | YTD Expenditures | Unencumbered Balance | YTD % Expenditures |
|-------------------------|---------------------|---------------------------------|------------------|----------------------|--------------------|
| Fire | \$2,711,335.00 | \$238,560.29 | \$2,131,639.85 | \$355,744.47 | 78.198% |
| EMS | \$235,258.00 | \$16,985.14 | \$205,861.91 | \$13,699.10 | 87.028% |
| Cell Tower Fund | \$215,961.00 | \$0.00 | \$215,961.00 | \$0.00 | 0.000% |
| Department Total | \$3,162,554.00 | \$255,545.43 | \$2,126,313.94 | \$369,443.57 | 80.337% |

Projected Capital Needs:

| Priority | Immediate | Moderate | Low |
|----------|---|---|--|
| 1 | Ladder Replacement \$250,000.00 | Battalion Bay sensors \$1,200.00 | Replace Damaged Bay Door \$2,000.00 |
| 2 | Engine \$485,000.00 | Install Shorelines (Sta. 71) \$2,000.00 | Carpet training / Day room / Bunk Room \$11,000.00 |
| 3 | (2) Staff Vehicles \$50,000.00 | Inside Building Painting / Bay (Sta. 72) \$9,000.00 | Kitchen (Sta. 71) \$9,000.00 |
| 4 | Exhaust System (bay) \$2,500.00 | Build Gear Room (In Bay Sta. 72) \$55,000.00 | Kitchen (Sta. 72) \$12,000.00 |
| 5 | Mobile Radio \$31,783.00 | Sleeping area improvements (Sta. 72) \$15,000.00 | Painting Interior (Sta. 71) \$3,000.00 |
| 6 | Life Pack Monitor Replacement (3) \$90,000.00 | Thermal Imaging Camera \$9,000.00 | Replace Carpet (Sta. 71) \$7,000.00 |
| 7 | | Radio Batteries \$2,500.00 | Bay Floor crack repair / repaint floor \$36,000.00 |
| 8 | | PPV Fans E-73 Q-72 \$5,000.00 | Painting (bay) (Sta. 71) \$8,000.00 |
| 9 | | Search Rope & Equipment \$3,000.00 | Wall Gear Racks \$6,500.00 |
| 10 | | Computers \$9,000.00 | Dedicated Maintenance Program \$2,500.00 |
| 11 | | Front Ramp repair/replace Sta. 72 \$30,000.00 | Relocate Flag pole and install lighting \$2,000.00 |
| 12 | | Nozzles \$3,200.00 | |
| 13 | | Chain saw \$1,375.00 | |
| 14 | | Hand Tools \$3,000.00 | |
| 15 | | Replace Hose \$10,000.00 | |
| 16 | | Rotary saw \$600.00 | |
| 17 | | Station Alerting \$54,000.00 | |
| 18 | | | |
| 19 | | | |
| 20 | | | |
| 21 | | | |
| | Total \$909,283.00 | | \$212,875.00 |
| | | | TOTAL - \$1,221,158.00 |

Respectfully Submitted,



Jeffrey A. Leaming



Michael A. Brown
Chief of Police

Trustee Report December 2, 2019

Training

- No classes scheduled for December.

Fiscal

| | |
|---|----------------|
| Budget 2019 (Final Appropriation) | \$2,639,700.00 |
| Expenditures as of November 30, 2019 | \$2,183,593.61 |
| % of Budget Used | 82.1% |
| % of Budget Year Target for the end of November | 91.3% |
| % of Budget Remaining | 17.9% |
| Cash Balance as of November 30, 2019 | \$1,273,034.51 |

Public Appearance

- On November 21st, Chief Brown attended the Greene County Law Enforcement Luncheon.
- On November 27th, Chief Brown attended the Montgomery County Chief's Luncheon.

Respectfully submitted,

A handwritten signature in blue ink that reads "M.A. Brown".

Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

November 13, 2019

- Business and house checks
- Community policing
- Crash report on Feedwire Road
- Traffic stops
- Domestic dispute on N. Lakeman Drive

November 14, 2019

- Crash report on Wilmington Pike
- Crash report on Upper Bellbrook Road
- Requested an officer on Wilmington Pike

November 15, 2019

- Fraud report taken on Clys Road
- Theft arrest on Wilmington Pike

November 16, 2019

- Nothing to Report

November 17, 2019

- Crash report on Centerville Road
- Missing person report on Wilmington Pike
- Traffic stops

November 18, 2019

- Nothing to Report

November 19, 2019

- 911 Hang up on Wilmington Pike
- Crash report on Wilmington Pike
- An animal complaint on Upper Bellbrook Road

November 20, 2019

- Community policing
- Business and house checks
- Traffic stops
- 911 Hang up
- Crash report on Wilmington Pike

November 21, 2019

- Nothing to Report

November 22, 2019

- Theft arrest on Wilmington Pike
- Suspicious vehicle on Carpenter Road
- Crash report on Wilmington-Dayton Road

November 23, 2019

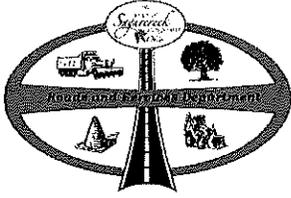
- Theft arrest on Wilmington Pike
- Business checks
- Extra patrol on Ferry Road

November 24, 2019

- Nothing to Report

November 25, 2019

- Community policing
- Business and house checks
- Crash report on Wilmington Pike
- Trespassing report on Wilmington Pike



**Staff Report for
Sugar Creek Township Trustees
December 2, 2019**

The following information is a snap shot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service

- Call out to salt roads 11-24

Accomplishments:

- Pull signs in right of way - 4
- Empty and clean trucks
- Checked over roads
- Picked up signs at A&A Safety
- Driver training
- CDL Pre-trip Practice - 7
- Replace headlight on 700
- Checked fluids on 700
- Cleaned off sidewalks around building
- Clean Quonset hut
- Picked up emulsion in Middletown
- Took paperwork to Greene County
- Dura-patch Little Sugar Creek and Afton Path
- Remove dead deer from Clio Rd.
- Worked on 705 fuel system – 2 days
- Trim trees around signs
- Picked up fuel decals from Lykins
- Met with Don Root – maintenance issues at Police Dept.
- Put new decals on fuel tanks
- Dura-patch driveway and parking lot at property
- Went through house on Little Sugar Creek
- Picked up signs at Darst and Little Sugar Creek
- Cleaned shop and center drain
- Went to K&M Fasteners for bolts
- Met with Greene County at The Landings
- Re-install spreader on 705
- Move plows to bays from Quonset hut
- Took to Polaris to Zoresco for salt spreader install

- Check on OUPS locates – multiple times
- Prepped dura-patch machine
- Change over 701 for asphalt
- Dig out and asphalt drive on Brown Rd.
- Met with Greene County and Barry on Brown Rd. about ditch lines
- Removed loose stone signs on Little Sugarcreek
- Set up to dura-patch on Tanbark Trail
- Worked on dura-patch machine – plugged line
- Picked up Polaris from Zoresco
- Worked on inventory list
- Worked on 2-way radio in 705
- Checked for down trees
- Cleaned off grates on township roads
- Took 702 to Ankeney Truck for brake issue
- Dropped inventory list off at Greene County
- Removed down tree from Shepherd Rd.
- Passed out leaf pickup letters in Walnut Hills

Respectfully,

Bill Harphant
Roads and Services Supervisor